



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 10th December, 2020 at 6.30 pm

Place: Remote meeting by Zoom

<https://us02web.zoom.us/j/83017841486?pwd=SEFraDlDbmp2azc4K3pIR3U3VVdXZz09>

Meeting ID: 830 1784 1486

Passcode: 976561

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 10th December, 2020, at 6.30 pm** by Zoom. The Agenda for the meeting is attached.

Yours sincerely

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to customer.services@farnham.gov.uk by 5pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded and retained until the minutes are signed.

Questions by the Public

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

Members of the Public are welcome and have a right to attend this Meeting. Please note that there is a maximum capacity of 30 in the public gallery.



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 10 December 2020

Name of Councillor

	Nature of interest (please tick/state as appropriate)		
Agenda Item No	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	Type of interest (disclosable pecuniary or Other) and reason

* Delete as appropriate



FARNHAM TOWN COUNCIL

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Prayers

Prior to the meeting prayers will be said by the Revd Sandy Clarke . Councillors and members of the public are welcome to attend.

1 Apologies

To receive apologies for absence.

2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Blishen, Cockburn, Dickson, Edmonds, Gray, Hesse, Macleod, Martin, Merryweather, Mirylees, Neale, and Ward.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to him being a councillor of Surrey County Council: Cllr Macleod.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to customer.services@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes

(Pages 7 - 12)

To sign as a correct record the minutes of the Farnham Town Council meeting held on 22nd October at Appendix A.

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

5 Town Mayor's Announcements

To receive the Town Mayor's announcements.

6 Questions by Members

To consider any questions from councillors in accordance with Standing Order 9.

Question by Cllr George Hesse

"Can the Town Clerk please give an update on the proposal that came before Council on the 30th of July, for the re-location of the children's playground in Gostrey Meadow, the building of a Cafe to be operated by pupils of The Ridgeway School, on the site of the disused bowling club on the south side of the River Wey and the proposal to build an additional bridge across the river.

Is this still a priority given two factors :-

- the first being the almost unanimous opposition to the proposal by a considerable number of users of the playground polled on Facebook in the last few weeks and
- the second, the budgetary constraints which are likely to result from the Covid 19 Pandemic?

Can this issue be reviewed in early 2021? "

Part 1 - Items for Decisions

7 Working Group Notes (Pages 13 - 22)

To receive the notes and any recommendations of the following Working Groups:

- i) Tourism and Events held on 4th November 2020 at Appendix B.
- ii) Strategy and Finance held on 1st December 2020 at Appendix C.

8 Budget 2021-22 (Pages 23 - 28)

To agree the budget for 2021/22 at Appendix D.

9 Planning and Licensing Applications (Pages 29 - 60)

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 2nd November, 16th November and 30th November at Appendices, E, F, and G.

Part 2 - Items to Note

10 Actions taken under the Scheme of Delegation

To receive details of any actions taken under the scheme of delegation.

11 Reports from Other Councils

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

12 Reports from Outside Bodies

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

13 Date of Next Meeting

To note the date of the next scheduled meeting on Thursday January 21st 2021 at 6.30pm.

14 Exclusion of the Press and Public

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion including staffing matters.

Part 3 - Confidential Items

15 Any confidential matters (if required) arising from discussions of the Working Group notes.

To receive a report from the HR Panel meeting held on 3rd December 2021 at Exempt at Appendix H.

Council Membership:

Pat Evans (Mayor), Alan Earwaker (Deputy Mayor), David Attfield, David Beaman, Roger Blishen, Carole Cockburn, Sally Dickson, Paula Dunsmore, Brian Edmonds, John "Scotty" Fraser, Michaela Gray, George Hesse, Andy MacLeod, Michaela Martin, Mark Merryweather, Kika Mirylees, John Neale and John Ward

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FARNHAM TOWN COUNCIL

Minutes Council

Time and date

6.30 pm on Thursday 22nd October, 2020

Place

Held remotely by Zoom

Councillors

Councillor Pat Evans (Mayor)
Councillor Alan Earwaker (Deputy Mayor)
Councillor David Attfield
Councillor David Beaman
Councillor Roger Blishen
Councillor Carole Cockburn
Councillor Sally Dickson
Councillor Paula Dunsmore
Councillor Brian Edmonds
Councillor John "Scotty" Fraser
Councillor George Hesse
Councillor Andy MacLeod
Councillor Michaela Martin
Councillor Kika Mirylees
Councillor John Neale
Councillor John Ward

Apologies for absence

Michaela Gray and Mark Merryweather

Officers Present:

Iain Lynch, Town Clerk
Iain McCready, Contracts and Facilities Manager

There were 3 members of the public and 1 member of the press in attendance.

Prior to the meeting, prayers were led by Revd Jacqueline Drake-Smith of St Peter's Church, Wrecclesham.

C87/20 Apologies

Apologies were received from Cllr Gray and Cllr Merryweather.

C88/20 Minutes

The Minutes of the Farnham Town Council meeting held on 17th September 2020 at Appendix A were agreed to be signed by the Mayor as a correct record.

C89/20 Disclosures of Interest

In addition to the standard declarations by dual or triple hatted Councillors, Cllrs Edmonds, Hesse, and MacLeod declared non pecuniary interests as representatives on the Waverley CIL Committee.

C90/20 Questions and Statements by the Public

There were no questions or statements from the public.

C91/20 Town Mayor's Announcements

The Mayor introduced her announcements noting that there were few physical events taking place but that she had been able to participate in a number of online events and activities. The Mayor reported that the Covid Management meetings with the Leader and Town Clerk continued to be held and consideration was being given to the possibility of needing to bring the Helpline back into play as a result of the increasing numbers of Covid-19 cases in the area.

The Mayor had been pleased to be celebrating Craft Month events and preparations were in hand for covid-secure Remembrance events and civic Christmas Carol Service.

The Mayor paid tribute to two stalwarts of the Community, Corin Harrison of Space2grow and Christopher Ellis of the Wrecclesham Community Centre, both of whom were stepping down from their roles.

The Mayor thanked councillors and staff for their continuing efforts in making council activities progress as usual.

C92/20 Questions by Members

There were no questions by members.

C93/20 Working Group Reports: Community Enhancement

Cllr Dixon introduced the notes of the Community Enhancement Working Group from 23rd September at Appendix B.

She congratulated Iain McCreedy and the Outside Workforce team for the excellent results this year given the limited additional help possible from volunteers during lockdown. Council noted the plans for 2021 including the idea of gaining a Green Flag award for Gostrey Meadow and the latest report from the Bourne Conservation Group.

C94/20 Cemeteries and Appeals

Cllr Cockburn reported on the meeting of Cemeteries and Appeals held on 24th September. In terms of maintenance she noted that the cemeteries were looking superb at the moment and that the installation of the new fence in West Street Cemetery would be a good addition.

The Working Group had reviewed the longstanding issue of Hale Chapels. Council noted all the options had been pursued as set out in the Notes of the meeting and demolition and making safe of the dilapidated buildings and their replacement with a garden (perhaps bounded by part of the chapel walls) seemed to be the only option remaining. The Working Group would like to get the matter sorted. A meeting was to be held with representatives of Hale Chapels Trust to finalise the proposals.

C95/20 **Tourism and Events**

Cllr Earwaker introduced the notes of the Tourism and Events Working Group held on 7th and 14th October at Appendix D. Council noted the Covid-19 checklist that was being used to manage events and mitigate risk and that every effort was being made to work within the enhanced guidelines set out by the Local Resilience Forum.

Cllr Earwaker reported on the successful projects being undertaken during the 2020 Craft Month and the Working Group's commitment to ongoing development of the World Craft Town and reminded councillors of the first West Street Arts and Crafts market taking place on 25th October. The new Craft Town Video was fantastic and would be supported by vignettes of each maker.

Council welcomed the confirmed financial contribution from the European Regional Development Fund for Reopening the High Streets Safely.

Cllr Earwaker reported on the modified plans for the Christmas Lights Switch on, using Beacons of Light and the proposals for a covid-secure Christmas market and small events in the run up to Christmas.

The notes were agreed.

C96/20 **Strategy & Finance**

Cllr Neale introduced the notes of the Strategy & Finance Working Group held on 13th October.

He reported that the Working Group had reviewed the NALC Legal Topic Note on powers to discharge functions, reminding Council that decisions must be taken by Council as a whole and not individual Working Groups or councillors.

Cllr Neale also reminded Council that with remote meetings it was important to ensure that family members did not appear in meetings or be involved when meetings were being held in confidential session or meetings that were not open to the public.

The Working Group reported on the Council finances at the six month period including the six month income and expenditure position; the bank reconciliation; the statement of investments; outstanding aged debtors; grants; and payments. These were all noted by Council.

Council noted that the process to appoint the Internal Auditor had been delayed but the current Internal Auditor was able to continue for a further year.

It was RESOLVED unanimously to reappoint Mr Paul Hartley as the Internal Auditor for 2020/21.

Cllr Cockburn reported that a comprehensive response had been sent off to the Government's Planning Consultations from Farnham Town Council advising that it was now essential to respond the Local Plan Part 2 consultation when it was published.

Cllr Fraser congratulated Cllr Cockburn on her hard work and hoped it was taken note of by Government.

- C97/20 The Community Infrastructure Project Task Group had met on 6th October. Council noted that there had been an extension for applications until 31st January. The Task Group agreed that after further thought, the FTC application should focus on Gostrey Meadow.

With Cllr Edmonds, MacLeod and Hesse not voting as members of the Waverley CIL Board, **It was RESOLVED *nem con* that the CIL funding application be submitted for Gostrey Meadow.**

- C98/20 Cllr Neale reported that the Tice's Meadow Bird Group had applied for the site to be designated an Asset of Community Value which had been approved by Waverley Borough Council. Council welcomed the opportunity for the site to be brought into community ownership and congratulated the Bird Group for their continuing conservation work.

**It was RESOLVED *nem con* that
Farnham Town Council:**

- 1) Welcomes the Asset of Community Value Designation for Tice's Meadow;**
- 2) Congratulates the Tice's Meadow Bird Group for their excellent conservation work;**
- 3) Encourages Hanson PLC to sustain the site of nature conservation and the work of the Tice's Meadow Bird Group; and**
- 4) Supports the Tice's Meadow Bird Group in progressing any application to retain the site for public enjoyment.**

- C99/20 Cllr Neale provided an update on Contracts and assets and introduced the recommendation to carry out remedial works to Gostrey Meadow playground.
It was RESOLVED *nem con* to spend £8,300 on urgent and remedial repairs to the playground in Gostrey Meadow

C100/20 **Planning and Licensing Applications**

Cllr Edmonds reported on the meetings of the Planning and Licensing Consultative Group held on 21st September and 5th and 19th October.

He congratulated the Farnham Town Council team as he was very impressed with the quality of responses which captured well the material issues of concern. He also thanked Ward councillors for calling in relevant applications.

C101/20 **External Auditor's Report 2019-20**

Council received and welcomed the unqualified External Audit for 2019/20 and commended it to Council and congratulated the Town Clerk and his team.

It was RESOLVED *unanimously* to welcome the unqualified 2019/20 External Audit.

C102/20 Actions taken under the Scheme of Delegation

The Town Clerk reported that the Council's comments had been submitted to NALC on the Reform of the Planning System.

C103/20 Reports from Other Councils

Cllr Ward reported on the work being undertaken by Waverley Borough Council in response to Covid19 and the challenges being faced with the increasing numbers of infections.

Cllr Ward also reported on the KPMG project commissioned by the Surrey Districts on improving collaboration and service delivery.

Cllr Beaman reported on Surrey Bus Service Review and the need to prepare to protect services that may be at risk.

Cllr Blishen noted that there had been 3,300 objections to the Incinerator proposal near Alton.

C10420 Reports from Outside Bodies

The Mayor reported that the Farnham Maltings had received a very welcome grant of £169,000 from the Government to support it during its Covid19 closure.

Cllr Edmonds reported that the Farnborough Airport Consultative Committee meeting would be on 29th October and requested any matters to be raised.

C105/20 Date of Next Meeting

The next meeting was confirmed as 10th December 2020 at 6.30pm.

The Mayor closed the meeting at 8.45pm

Chairman

Date

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FARNHAM TOWN COUNCIL

B

Notes

Tourism & Events Working Group

Time and date

9.30 am on Wednesday 4th November, 2020

Place

Held remotely via Zoom

Attendees:

Members: Councillors Alan Earwaker (Lead Member), David Beaman, Roger Blishen and Pat Evans (ex-Officio)

Officers: Iain Lynch (Town Clerk) and Oliver Cluskey (Events Manager)

1. Apologies

POINTS	ACTION
Apologies were received from Cllrs Martin, Mirylees and Neale.	

2. Disclosures of Interests

POINTS	ACTION
None were made.	

3. Notes of the last meeting

POINTS	ACTION
The notes of the last meeting held on Wednesday 7 th October 2020 were agreed.	

4. Recent events

POINTS	ACTION
1. Halloween Trail Members discussed the Halloween trail in which almost 150 families took part. The event had good coverage on social media and was a success.	

2. Craft Month Under challenging conditions with COVID-19, 54 events went ahead for October Craft month. There were many sold out events but larger ones had fewer attendees due to the pandemic and feedback surveys were waiting to be received before evaluating. The Events Manager reported that there was still a small amount remaining in the craft budget (noted in Appendix B) but reminded members that the budget was for Craft Town and not just the month of October. Members were pleased with the increases in social media audiences across all platforms. 3. Arts and Craft Market Members discussed the arts and craft market on West Street which was featured on the front page of the Herald and attracted a good amount of visitors with stallholders very happy with trade. The Events Manager informed members that WBC had received a complaint from a member of public that had not been present at the market but had thought social distancing was not taking place after viewing a photo on facebook. Members noted that Jeremy Hunt had stated that he and his family had an enjoyable 'socially distanced' time in his weekly newspaper column in the Herald. The Events Manager explained that caution had been taken promoting the event due to working with a new market operator and concerns with being too busy. Details of the marketing were discussed including the social media engagement the market received on Farnham Rants, we love Farnham and FTC's facebook page on top of the printed media that promoted the market.	
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5. Future events and projects

POINTS	ACTION
1. COVID-19 implications Members discussed the forthcoming lockdown due to start on 5th November and scheduled to finish on 2nd December. Events within this period would be limited to events allowed by Government guidance. With uncertainty over the end date, caution was agreed. 2. Antiques and brocante market The Events Manager informed members that agreement had already been made with ACVR Events to cancel the market. 3. Farmers Market The farmers market would go ahead following Government guidance. 4. Christmas Market Members agreed that it was inadvisable to proceed under the	Events Manager to cancel Christmas Market

circumstances and agreed reluctantly to cancel the Christmas Market. 5. Christmas Trail The Events Manager informed members that the Christmas Trail that was due to start in the middle of November would now start on 1st December as none of the shops would be open before the 2nd December at the earliest. Members welcomed the continuation of the event. 6. 24 days of Christmas Members discussed the difficulties of planning 24 events under the current situation and agreed to promote a limited number of events that were likely able to go ahead. 7. Christmas brochure With so much uncertainty due to the forthcoming lockdown, a smaller folded leaflet would be produced for distribution by Royal Mail with more emphasis on promoting the shops.	Events Manager to proceed with leaflet
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6. Business update

POINTS	ACTION
1. Update progress of BID No progress was reported since the last meeting although much work was being done liaising with retailers on covid recovery matters. 2. WeareFarnham – online transactional website The Working Group welcomed the proposed WeareFarnham initiative being rolled with the support of Farnham Town Council . The ecommerce website would be populated by the shops of Farnham with purchasing capabilities. This would give shops another platform to sell goods online without the need to set up their own ecommerce site or using more expensive platforms such as Amazon. Members agreed for detail of the initiative to be finalised by the Mayor, Leader and Town Clerk in a separate meeting later that day. 3. Any matters arising from the LLF consultation The Working group noted that the matters raised at the Business Local Liaison Forum would be fed into the Farnham Infrastructure Programme.	Town Clerk to meet Mayor and Leader to discuss We are Farnham

7. Review of risk assessment

POINTS	ACTION
The annual review of risk assessment was discussed and it was noted that some parts were missing from the circulated papers. It was agreed to review at the next meeting. It was noted that there was also a bespoke risk assessment completed for each Farnham Town Council event.	Events Manager to forward full risk assessment for next meeting.

8. Budget 2021/22

POINTS	ACTION
The Town Clerk warned that income would be lower with events possibly not going ahead and that there was not much 'wiggle room'. Sponsorship may be more difficult due to COVID-19. Members discussed the importance of events to the local economy and re-affirmed the commitment to the craft budget of £10,000.	

9. Date of next meeting

POINTS	ACTION
The date of the next meeting is Wednesday 3 rd February 2021 at 9.30am.	

The meeting ended at 10.45 am

Notes written by Oliver.Cluskey@farnham.gov.uk



FARNHAM TOWN COUNCIL



Notes Strategy & Finance Working Group

Time and date

9.30 am on Tuesday 1st December, 2020

Place

Zoom remote meeting

Attendees:

Members: Councillors John Neale (Lead Member), David Attfield, David Beaman, Roger Blishen, Brian Edmonds, Mark Merryweather, Carole Cockburn, Sally Dickson, Alan Earwaker and Pat Evans (ex-Officio)

Officers: Iain McCreedy (Business and Facilities Manager), Iain Lynch (Town Clerk) and Clare Kennett (Governance & Community Engagement)

1. Apologies

POINTS	ACTION
No apologies were received.	

2. Declarations of interest

POINTS	ACTION
Cllr Merryweather declared an interest in land transfer issues as the Waverley Portfolio holder.	

3. Minutes of the last meeting

POINTS	ACTION
The notes of the meeting held on 13 th October were agreed.	

4. Finance report

POINTS	ACTION
The Summary of Income and Expenditure by Budget Heading was reviewed ahead of discussing the budget for 2021/22. It was noted that there remained an unclear picture on the accounts due to the uncertainties	

experienced during the financial year as a result of Covid-19. Significant expenditure was expected in the last four months of the year for refurbishment, In Bloom and other purchasing. In addition, some of the grant monies received (including CIL) would be ringfenced. Despite the challenges faced, the Town Clerk reported that the accounts were in a positive position and this was welcomed by members. The Town Clerk reported that the first Interim Internal Audit (attached at appendix C) had been carried out remotely this year which had enabled the auditor to examine the website against the Transparency Code. Some updates had subsequently been made. The Town Clerk reminded members that the latest BACS and cheque payments were available for inspection and that all payments over £100 were published on the website. It was agreed that a list of payments was not required for members to approve at each meeting due to the high volume of transactions.	Recommendation to Council: It is recommended that the Internal Auditor's Interim report be noted.
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5. Council Strategy Review meeting 2020

POINTS	ACTION
The minutes of the Strategy Meeting in October which had been circulated to all councillors were discussed. The meeting had reviewed achievements previously agreed and considered areas for development. The Working Group recognised the economic importance of the UCA on the town and agreed that more needed to be done to engage with the leadership team and its students. A meeting with the new Deputy Vice-Chancellor, Professor Catherine Harper was planned. Members confirmed that there were no additional priorities for next financial year and to continue with the same programme of work with just a few adjustments including the Farnham Infrastructure Programme. The slightly adapted vision was agreed for adoption by Council. "The Council should be, and seen to be, the influential and effective voice for Farnham, bringing together the views of all organisations working for the good of the Town". "Farnham Town Council aims to be an effective and efficient organisation providing high-quality, sustainable services and facilities for the residents and businesses of Farnham whilst addressing the climate challenge, with a strong and respected voice representing Farnham's best interests." Members confirmed that there were no additional priorities for next financial year and to continue with the same programme of work with just a few adjustments including the Farnham Infrastructure Programme, and the prospect of Local Government Re-organisation whilst consolidating the work on being World Craft Town; supporting the recovery from Covid19; developing strategies for the new green spaces taken on by the Town Council, and focusing on communication.	To arrange a meeting with Catherine Harper, Deputy Vice-Chancellor of the UCA. Recommendation to Council: It is recommended that the revised Vision be adopted.

6. Reports from Task Groups

POINTS	ACTION
i) Infrastructure Planning Group: It was noted that the Neighbourhood Plan was going through its final proofing and would soon be on the website. The Design Statement was still being formatted. It was agreed to hold another IPG meeting in mid-January 2021.	To add the Design Statement and the Neighbourhood Plan on the website when finalised.
ii) Community Infrastructure Projects Task Group: The Town Clerk reported that a bid for Strategic CIL funding for improvements to Gostrey Meadow was being prepared for Waverley Borough Council's deadline of 31 January 2021. This was being written in conjunction with the Green Flag application. Given pressure on staff capacity, the Working Group agreed with the Officers' recommendation to instruct consultants Idverde to prepare the Green Flag application at a cost of £2,000, funded from the (contracted services budget). The work would also create a management plan for Gostrey Meadow and support the CIL bid.	To instruct Idverde to support the Green Flag application.
iii) Assets Task Group: - It was agreed to recommend to Council the centenary of the Gostrey Meadow war memorial in April 2021 be commemorated, and that some elements be refurbished ahead of the anniversary and that the overgrown laurel hedging be replaced with yew hedging. The total cost was estimated to be in £8,000 for the refurbishment and £2,000 for the yew hedging with costs to be met from the 2020/21 budget. - It was agreed that Farnham Town Council should not take up the offer to undertake the management of Shottermill Cemetery from Waverley Borough Council. - The Working Group noted that further discussion had taken place on the refurbishment of the toilets and it was agreed that the various options should be revisited. It was agreed to instruct Drake and Kannemeyer to review the previous proposals and seek pricing and designs for the refurbishment of the central car park toilets, including a change of the current design to a modular style. The costs would be met from the 2019/20 budget for professional advice. - The Group noted the update on solar panels and the input of Cllr Dunsmore, and that a design for a section 106 funded village gateway to Wrecclesham had been identified that may also be useful for other parts of Farnham.	Recommendation to Council: - Farnham commemorates the centenary of the Gostrey Meadow war memorial; - FTC refurbishes the war memorial ahead of the anniversary; and replaces the laurel hedging with yew with costs met from the 2020/21 budget. To inform Waverley Borough Council of the decision not to take on Shottermill Cemetery. To instruct Drake and Kannemeyer regarding the refurbishment of the toilets.
iv) Wellbeing Task Group: Cllr Earwaker reported that he had taken up the position of Chair of the Task Group. Cllr Earwaker said he had attended a meeting emerging from the Farnham Connects discussions on tackling loneliness in Farnham which was a key priority emerging from the	

Covid lockdowns. Funding of £25k was available from Surrey County Council and that an application would be submitted. v) Younger People's Task Group: The Town Clerk reported that a meeting was being arranged for mid-December to consider the work programme of the Task group in 2021. vi) HR Panel: Cllr Attfield reported that the Town Clerk's appraisal had been completed and targets had been set in line with outcomes from the Strategy Meeting. The Group would be meeting on 3rd December and reporting to Council. vii) Farnham Conservation Area Management Plan: Cllr Cockburn reported that the emergency repair to the Bishop's Steps had been carried out. Repairs had been made in wood and a fund would be built up in the coming years to find a more durable solution. Cllr Cockburn said that a leaflet was being produced to list the Yards of Farnham. However, some of the Yards were privately owned which may prevent them being available for the public. A S106 contribution had been received for a piece of public art for the triangle of grass near The Maltings and a discussion was underway about the transfer of ownership of the land. It was agreed to set up a separate task group with the UCA, the Public Art Trust, The Maltings, and Waverley Borough Council and Cllr Cockburn, Cllr Earwaker and Cllr Blishen agreed to participate. The Terms of Reference would include commissioning the work and seeking any additional funds required.	Recommendation to Council A Task Group be established with external input for the proposed sculpture for the Maltings Riverside, using the UCA Section 106 contribution and any additional funds.
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7. Draft Budget 2021/22

POINTS	ACTION
The Town Clerk said that uncertainties remained for next financial year as a result of Covid-19 and that prudence to mitigate risks arising would likely to be required for many years. In preparing the draft budget a careful review of areas where expenditure could be reduced had been undertaken to manage the potential impact of the reduction of the Council Tax collection rate. Waverley had estimated that 98% would be collected next year instead of the usual 99%. There would be an inevitable impact on the Precept that would need to be met in some way. The Town Clerk advised that careful budgeting, despite inflationary and service pressures, allowed for a proposal to reduce total expenditure in 2021/22. However, with reduced income, there was still a shortfall of £47,459. How this shortfall would be met would be determined at the	Recommendation to Council: It is recommended that a budget of £1,399,850 be set for 2021/22.

precept setting meeting in January. In response to concern from Cllr Edmonds about not increasing the precept, the Town Clerk advised that a precept increase was not necessarily the case. Other options included increasing income (as it was hoped that some events would still take place next year) or using reserves which had been set aside, to minimise any impact. All voted in favour of recommending the proposed budget to Council with the exception of Cllr Edmonds who voted against the budget as being overly optimistic in the current circumstances.	
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8. Farnham Infrastructure Programme

POINTS	ACTION
Cllr Neale reported that the Farnham Board had met on 20 November and had considered feedback from the Vision Statement consultation and the findings of a study of HGV movements in the town centre. It had been agreed to consult on restricting HGVs on Castle Street and Folly Hill and the Upper Hale Road with advanced signing and a weight restriction on the A287; provide temporary loading bays in the town centre; reduce the number of white van deliveries with alternate solutions; undertake a speed survey on Upper Hale Road and the town centre; install new electronic warning signs at Wreclesham Hill; and encourage local businesses to consolidate deliveries with neighbours. Some of these measures were subject to a legal consultation process before implementation. Cllr Neale said that another Local Liaison Forum webinar would be taking place on 9 December with a further four in early January to consult on particular aspects of the programme. It was agreed to endorse the recommendations of the Farnham Board and to welcome progress made in clarifying long standing matters of concern and to look forward to the outcome of consultations. It was noted that a councillor discussion on the Farnham Infrastructure proposals would take place before Christmas.	Recommendation to Council: The proposal of the Farnham Infrastructure Programme Board to consult on ways of addressing the long standing issues be welcomed.

9. Waverley Boundary Review

POINTS	ACTION
The current Boundary Commission Review of Waverley was noted. Councillors were encouraged to attend a presentation by the Boundary Commission to Town and Parish Councils on January 25th.	

10. Consultations

POINTS	ACTION
1) Waverley Borough Council Local Plan Part 2 It was agreed that Cllr Cockburn, working with Jenny De Quervain, would lead on a response to the consultation for consideration at the	Cllr Cockburn to lead on preparing the Town Council's response to Local Plan Part 2.

next meeting. 2) Waverley Borough Council Taxi and Private Hire Vehicle Licensing Policy Review It was noted that the Waverley Policy Review was underway and out for consultation until 17th January. As this was prior to the January Council meeting any specific matters of interest to councillors should be raised ahead of the January Strategy & Finance Meeting in order that a response could be submitted. It was agreed that the Town Clerk would prepare a response following consultation with the next meeting.	Recommendation to Council The Town Clerk to respond to the Taxi & Licensing Policy Review in consultation with the January Strategy & Finance Working Group.
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11. Town Clerk update

POINTS	ACTION
The Town Clerk reported that the HR Panel on 3 December would consider the option of closing early for the Christmas period on 23 December to allow staff to travel during the easing of Government restrictions for the festive period. The Town Clerk provided an update on the Brightwells development. There would be security on the site over the Christmas period. Road works were planned on South Street by Falkner Road for roughly 12 weeks with up to four weeks of road lane closures. A request had been made by the Town Council for longer working days to minimise the impact on the town centre. The Town Clerk confirmed that swift bricks were being used.	

12. Date of next meeting

POINTS	ACTION
The date of the next meeting was scheduled for Tuesday 12 January 2021 at 9.30 am.	

The meeting ended at 12.35 pm

Notes written by clare.kennett@farnham.gov.uk

Farnham Town Council
Annual Budget - By Combined Account Code
Note: Draft Budget 2021/22

App D Annex 1A

		<u>2019-20</u>		<u>2020-21</u>				<u>2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Budget Income</u>										
1000	Hall & Room Lettings Income	5,500	7,030	5,500	1,563	0	0	6,250	0	0
1030	Commercial Lettings Income	7,000	9,000	9,000	9,000	0	0	9,000	0	0
1040	Open Spaces income	22,000	21,914	1,000	0	0	0	500	0	0
1060	Section 106 contributions	0	71,343	0	0	0	0	0	0	0
1065	Community Infrastructure Levy	0	2,169	0	15,770	0	0	0	0	0
1080	Allotment Rents Income	17,000	14,606	17,000	11,240	0	0	17,100	0	0
1081	Allotment admin fee	0	1,000	200	475	0	0	500	0	0
1100	Interment Fees Income	30,000	39,115	30,000	12,350	0	0	30,000	0	0
1105	MOJ Reclaim/Grant	0	1,100	0	0	0	0	0	0	0
1120	Grave Purchases Income	40,000	50,589	40,000	17,435	0	0	40,000	0	0
1130	Memorials Income	3,000	7,070	4,000	3,065	0	0	5,000	0	0
1160	Cemeteries Other Income	0	350	0	170	0	0	0	0	0
1200	Grants Income	500	58,400	0	46,817	0	0	0	0	0
1201	Sponsorship Income (+VAT)	30,250	32,899	31,000	8,499	0	0	17,000	0	0
1202	Income - Contributions	8,850	8,210	8,000	71,038	0	0	3,000	0	0
1203	Donations - Income	500	5,144	0	35,181	0	0	0	0	0
1204	Bookings/Hire	52,500	69,966	55,000	6,399	0	0	40,000	0	0
1205	Ticket sales	14,000	16,763	16,000	0	0	0	10,750	0	0
1209	Seeds income	0	1,219	0	1,474	0	0	1,200	0	0
1245	Advertising income	0	7,783	5,000	0	0	0	5,000	0	0
1290	Banners Income	6,000	6,620	7,000	440	0	0	5,000	0	0
1522	Surrey Highways Contract	0	5,160	0	5,000	0	0	0	0	0
1990	Precept	1,102,922	1,102,922	1,146,027	1,146,027	0	0	1,147,521	0	0

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Annual Budget - By Combined Account Code

Note: Draft Budget 2021/22

		<u>2019-20</u>		<u>2020-21</u>				<u>2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1905	Local Parish Council Tax Grant	12,130	12,130	9,100	9,100	0	0	6,070	0	0
1910	Interest Received	7,000	14,789	10,000	4,566	0	0	2,000	0	0
1911	Dividends received	3,000	9,762	6,500	5,179	0	0	6,500	0	0
1999	Miscellaneous Income	0	1,405	0	2,201	0	0	0	0	0
Total Income		1,362,152	1,578,457	1,400,327	1,412,988	0	0	1,352,391	0	0
<u>Overhead Expenditure</u>										
4000	Salaries	532,600	453,474	575,900	311,118	0	0	590,000	0	0
4001	Agency/Contract Staffing	67,000	89,784	65,000	35,805	0	0	45,000	0	0
4003	Contracted Services	48,350	97,968	47,000	35,173	0	0	50,000	0	0
4020	Additional Staffing & Events	11,200	8,326	11,200	1,871	0	0	11,200	0	0
4025	Farmers' Market Supervision	1,600	1,560	1,600	1,040	0	0	1,600	0	0
4030	Staff Training	5,000	3,598	5,000	755	0	0	3,000	0	0
4041	Staff Travel	2,000	1,428	2,000	121	0	0	1,000	0	0
4050	Staff Recruitment/Advertising	1,000	0	1,000	645	0	0	1,000	0	0
4070	Protective Clothing	1,000	2,466	2,000	1,243	0	0	2,500	0	0
4101	Venue hire	1,500	3,667	6,000	0	0	0	4,000	0	0
4110	Rates, rent	38,400	31,903	38,000	22,178	0	0	35,300	0	0
4115	Water Charges	4,700	4,229	5,000	3,926	0	0	5,000	0	0
4120	Energy Costs	9,950	15,595	10,000	4,666	0	0	10,000	0	0
4130	Insurance	12,100	9,938	12,100	8,650	0	0	11,000	0	0
4140	Office costs / consumables	4,950	4,947	4,000	5,731	0	0	6,000	0	0
4170	Property Maintenance/Refurbish	102,000	112,665	95,000	45,810	0	26,500	95,000	0	0
4175	Graffiti Removal	7,000	7,389	7,000	5,247	0	0	7,000	0	0
4176	Cleaning consumables- use 4140	0	0	1,500	0	0	0	0	0	0

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Annual Budget - By Combined Account Code

Note: Draft Budget 2021/22

		<u>2019-20</u>		<u>2020-21</u>				<u>2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4181	Equipment Maintenance	3,500	4,148	3,500	2,353	0	0	4,000	0	0
4182	Equipment Purchase	10,000	33,840	15,000	24,479	0	0	15,000	0	0
4190	CCTV	20,000	10,582	20,000	50,191	0	5,806	16,000	0	0
4195	Alarms - Fire, Security	4,450	5,609	5,000	2,180	0	0	5,200	0	0
4196	Crime Prevention	500	500	500	0	0	0	500	0	0
4205	Waste Disposal	4,550	6,966	4,500	3,253	0	0	7,000	0	0
4220	Memorials & Plaques	1,500	326	1,000	1,423	0	0	1,000	0	0
4225	Cemetery Memorial Maintenance	5,000	3,081	5,000	0	0	0	5,000	0	0
4300	Vehicle Costs - Fuel	5,000	5,338	5,000	2,495	0	0	4,000	0	0
4301	Vehicle Costs - LPG/CNG	2,500	339	2,000	254	0	0	2,000	0	0
4302	Vehicle Costs - Maintenance	3,000	6,971	5,000	1,419	0	0	5,000	0	0
4303	Vehicle Costs - Road Tax	750	1,050	750	0	0	0	750	0	0
4310	New Vehicles/Machinery	0	46,217	15,000	0	0	0	15,000	0	0
4400	Stationery	4,775	2,884	4,500	346	0	0	3,500	0	0
4410	Photocopying Charges	5,700	3,477	5,500	1,338	0	0	4,000	0	0
4411	Publications, books etc	3,000	476	1,500	24	0	0	1,000	0	0
4415	Printing & Design (External)	26,600	39,237	26,500	8,555	0	5,204	32,000	0	0
4425	Advertising	6,850	13,696	6,950	12,076	0	0	8,950	0	0
4426	Publicity and newsletter	6,500	5,332	11,500	0	0	0	14,000	0	0
4440	Telephones	7,500	6,233	7,700	4,778	0	0	7,500	0	0
4455	Postages & Distribution	10,000	8,984	10,000	3,152	0	0	10,000	0	0
4460	Subscriptions & Memberships	6,000	5,294	5,650	5,746	0	0	5,500	0	0
4461	Licences	5,350	5,393	5,500	2,349	0	0	5,500	0	0
4480	IT Equipment	6,000	9,091	6,000	2,168	0	0	6,000	0	0

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Annual Budget - By Combined Account Code

Note: Draft Budget 2021/22

		<u>2019-20</u>		<u>2020-21</u>				<u>2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4481	Web Site	10,000	5,081	7,500	3,906	0	0	8,000	0	0
4482	IT Support	10,000	17,838	10,000	9,587	0	0	15,000	0	0
4483	Service software & support	0	0	0	1,437	0	0	2,000	0	0
4502	Mayoral Allowance 2019-20	2,700	2,700	0	0	0	0	0	0	0
4503	Mayoral Allowance 2020-21	0	0	2,700	180	0	0	0	0	0
4504	Mayoral Allowance 2021-22	0	0	0	0	0	0	2,700	0	0
4520	Members' Travel	200	11	200	0	0	0	100	0	0
4525	Members' Training	3,000	554	2,000	0	0	0	1,000	0	0
4540	Civic & Community Functions	7,750	6,579	7,500	1,164	0	710	7,500	0	0
4541	Christmas Civic Carol Service	2,000	769	2,000	0	0	0	2,000	0	0
4545	Twinning/Partnerships Expenses	1,000	1,025	1,000	0	0	0	1,000	0	0
4550	Bank Charges	2,600	1,611	2,600	1,196	0	0	1,850	0	0
4555	Legal & professional Fees	4,400	13,378	6,000	2,383	0	0	4,000	0	0
4560	Bookkeeping, accounts, payroll	5,500	6,614	6,000	3,131	0	0	21,000	0	0
4570	Audit Fees	4,500	3,775	4,500	2,200	0	0	4,500	0	0
4600	Tourism Developments & Events	12,500	2,850	12,500	0	0	0	2,500	0	0
4610	Horticultural Supplies	13,500	9,197	20,000	5,822	0	0	20,000	0	0
4611	Plants and Flowers	15,000	16,982	10,000	11,372	0	0	20,000	0	0
4613	Community Events/FIB Friends	0	1,831	1,000	0	0	0	1,000	0	0
4614	Allotment seed costs recharged	0	1,904	0	1,161	0	0	1,200	0	0
4615	Trees	0	0	0	0	0	0	3,000	0	0
4625	Entertainment - Performers	12,500	13,772	12,750	1,920	0	0	13,500	0	0
4630	Events Costs	8,500	11,616	8,500	1,957	0	0	8,500	0	0
4641	Christmas Lights - Install	38,000	48,710	38,000	0	0	0	40,000	0	0

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Annual Budget - By Combined Account Code

Note: Draft Budget 2021/22

		<u>2019-20</u>		<u>2020-21</u>				<u>2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4642	Christmas Lights - Power	2,500	0	2,500	0	0	0	500	0	0
4643	Christmas Lights 2022	5,000	0	5,000	0	0	0	5,000	0	0
4650	Street Furniture	5,000	3,160	5,000	0	0	0	5,000	0	0
4655	Banners	6,000	6,886	7,000	326	0	0	5,000	0	0
4702	Equipment Hire	19,500	21,725	22,000	753	0	2,223	20,000	0	0
4800	Grants	17,500	18,400	17,500	12,100	0	0	17,500	0	0
4801	Grant - Farnham Maltings	13,000	13,000	13,000	13,000	0	0	13,000	0	0
4802	Grant - Citizens Advice Bureau	17,500	17,500	17,500	17,500	0	0	17,500	0	0
4803	Grant - 40 Degreez	2,000	2,000	2,000	2,000	0	0	2,000	0	0
4804	Small Grants	2,000	1,054	2,000	200	0	0	2,000	0	0
4805	Farnham Carnival	1,500	1,500	1,500	0	0	0	1,500	0	0
4806	Hale Community Centre/Sandy Hi	1,000	1,000	1,000	1,000	0	0	1,000	0	0
4807	Environmental/community Initia	45,900	13,970	50,000	0	0	0	50,000	0	0
4808	Hoppa	10,000	10,000	10,000	10,000	0	0	10,000	0	0
4809	Gostrey Centre	10,000	10,000	10,000	5,000	0	0	10,000	0	0
4810	Externally funded grant	0	25,862	0	0	0	0	0	0	0
4821	Elections	39,000	31,688	5,000	0	0	0	1,000	0	0
4830	Blackwater Valley CMS	1,500	1,500	1,500	1,500	0	0	1,500	0	0
4910	Loan Repayments	10,227	40,925	10,227	0	0	0	0	0	0
4999	Miscellaneous Expenses	0	7,017	0	13,145	0	0	0	0	0
6666	Bad Debt Write Offs	0	900	0	70	0	0	0	0	0
Overhead Expenditure		1,362,152	1,468,881	1,400,327	736,564	0	40,442	1,399,850	0	0

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Annual Budget - By Combined Account Code

Note: Draft Budget 2021/22

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	<u>2019-20</u>		<u>2020-21</u>				<u>2021-22</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	1,362,152	1,578,457	1,400,327	1,412,988	0	0	1,352,391	0	0
Expenditure	1,362,152	1,468,881	1,400,327	736,564	0	40,442	1,399,850	0	0
Net Income over Expenditure	<u>0</u>	<u>109,575</u>	<u>0</u>	<u>676,424</u>	<u>0</u>	<u>-40,442</u>	<u>-47,459</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	0	0	5,000	0	0	0	0	0
less Transfers to EMR	0	90,512	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>19,063</u>	<u>0</u>	<u>681,424</u>	<u>0</u>		<u>(47,459)</u>		



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 2nd November, 2020

Place

Via Zoom video conferencing

Planning & Licensing Consultative Working Group Members Present:

Councillor Brian Edmonds (Lead Member)
Councillor David Beaman
Councillor Roger Blishen
Councillor Alan Earwaker
Councillor John "Scotty" Fraser
Councillor George Hesse
Councillor John Neale

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillor Martin.

2. Disclosure of Interests

None were received.

3. Applications considered for key/larger developments

Farnham Bourne

SO/2020/0005 Farnham Bourne

Officer: Gemma Paterson

Request for Screening Opinion for change of use from forestry to mixed forestry and filming.

LAND AT BOURNE WOOD, TILFORD ROAD, FARNHAM

Forestry England c/o Agent, Mott MacDonald

For information, Gemma Paterson confirmed that Dr Salder has reviewed the information submitted in support of the above mentioned Screening Opinion and has concluded that the proposal to change of use from forestry to mixed forestry and filming at Bourne Wood, Tilford Road , as sought under planning application

WA/2020/0345 does not constitute EIA Development. The planning application therefore does not need to be accompanied by an Environmental Statement.

Gemma noted: The application can now progress as submitted, as it does not need to be supported by an Environmental Statement. Given that the application was on hold for a significant number of months, I will be reviewing the submission this week and ensuring that we have had responses back from all the relevant consultees. However, it is unlikely that I will be in a position to make any recommendation before mid November.

Councillor Cockburn has called the application in to committee if recommended for approval to ensure that any conditions are fully discussed.

Farnham Weybourne and Badshot Lea

WA/2020/1541 Farnham Weybourne and Badshot Lea

Officer: Philippa Staddon

Installation of electricity substation and associated hardstanding.

LAND AT GREEN LANE FARM, GREEN LANE, BADSHOT LEA GU9 9JL

Farnham Town Council has no objections to the proposed electricity substation and associated hardstanding.

4. Applications considered

Farnham Bourne

WA/2020/1542 Farnham Bourne

Officer: Lara Davison

Erection of extensions with alterations to roof line and elevations.

2 DENE LANE, LOWER BOURNE GU10 3PW

Provided that the extensions and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design and no negative impact on the environment and neighbours' amenity with light pollution, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

CA/2020/0179 Farnham Bourne

Officer: Steve Tester

GREAT AUSTINS CONSERVATION AREA

REMOVAL OF TREES

GREAT AUSTINS MANOR, 11 VICARAGE HILL, FARNHAM GU9 8AF

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees especially in a conservation area covered by policy FNP5. If the Fir and Spruce need to be removed, replacement trees must be planted in a suitable location. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

CA/2020/0180 Farnham Bourne

Officer: Steve Tester

GREAT AUSTINS CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES

MAVINS COURT, 4 GREENHILL ROAD, FARNHAM GU9 8JN

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees especially in a conservation area covered by policy FNP5. If the trees need to be removed, replacement trees must be planted in a suitable location. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0219 Farnham Bourne

Officer: Steve Tester

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER
LAND AT PROSPECT HOUSE, GOLD HILL, FARNHAM GU10 3JH

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0224 Farnham Bourne

Officer: Steve Tester

APPLICATION FOR WORKS TO TREE SUBJECT TO TREE PRESERVATION ORDER WA116
THE WHITE HOUSE, 2A VICARAGE HILL, FARNHAM GU9 8HG

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0225 Farnham Bourne

Officer: Steve Tester

APPLICATION FOR REMOVAL OF TREE SUBJECT TO TREE PRESERVATION ORDER WA74
LAUREL BANK, BOURNE GROVE, FARNHAM GU10 3QT

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees especially those with TPOs. If the tree need to be removed, a replacement trees must be planted in a suitable location. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0232 Farnham Bourne

Officer: Steve Tester

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 13/03
FARNHAM DENE MEDICAL PRACTICE, LODGE HILL ROAD, FARNHAM GU10 3RB

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Firgrove

Amendments received

Removal of balcony / terrace on west elevation. Replaced with a Juliet balcony

WA/2020/1380 Farnham Firgrove

Officer: Daniel Holmes

Erection of extensions and alterations to elevations including dormer window (as amended by plans received 21/10/2020).

1 BROOMLEAF CORNER, FARNHAM GU9 8BG

Farnham Town Council welcomes the amendments to protect the neighbours' amenity and maintains previous comments. Provided that the extensions and alterations strictly adhere to the Farnham Design Statement and Farnham

Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, and materials match existing, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1532 Farnham Firgrove

Officer: Lara Davison

Erection of detached outbuilding.

14 BRAMBLETON AVENUE, FARNHAM GU9 8QU

Provided that the outbuilding strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, has no negative impact on the neighbour's amenity to the rear due to its proximity to their boundary and it is conditioned ancillary to the dwelling, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1539 Farnham Firgrove

Officer: Daniel Holmes

Alterations to roofline and elevations to create two storey dwelling and associated landscaping.

25 GROVE END ROAD, FARNHAM GU9 8RD

Provided that the alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design and no negative impact on the neighbours' amenity with overlooking and light pollution, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

Farnham Hale and Heath End

Amendments received

Amendment to the access and parking arrangements

WA/2019/1199 Farnham Hale and Heath End

Officer: Mr Chris Turner

Erection of a dwelling with associated works and amendments to existing dwelling (amended description).

6 FARNBOROUGH ROAD, FARNHAM GU9 9AE

Farnham Town Council are satisfied with the changes to the layout to allow for accessible parking and turning space to ensure safe access and egress on to the busy A325 in forward gear. Provided that the extensions and alterations to the host dwelling and the new dwelling strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI and FNPI6 and LPP1 policy CCI and CC2, Farnham Town Council has no objections. CHA must approve the proposed accesses and no parking must be allowed on the footway. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

TM/2020/0222 Farnham Hale and Heath End

Officer: Steve Tester

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 24/07
BEECH HOUSE, ALMA WAY, FARNHAM GU9 0QN

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2020/1534 Farnham Hale and Heath End

Officer: Carl Housden

Alterations to dropped kerb.

115 UPPER WEYBOURNE LANE, FARNHAM GU9 9DD

Provided that the CHA approves the alterations to the access, Farnham Town Council has no objections.

Farnham Moor Park

TM/2020/0221 Farnham Moor Park

Officer: Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 08/15 COMPTON WOOD, OLD COMPTON LANE, FARNHAM GU9 8EG

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2020/1530 Farnham Moor Park

Officer: James Sackley

Erection of extension and alterations to elevations including pitched roof over garage.

1 UPPER SOUTH VIEW, FARNHAM GU9 7JN

Provided that the extension and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, and has no negative impact on the neighbour's amenity to the north, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1536 Farnham Moor Park

Officer: Carl Housden

Certificate of Lawfulness under Section 192 for alterations to fenestration including skylights.

1 UPPER SOUTH VIEW, FARNHAM GU9 7JN

Provided that the alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design,, and has no negative impact on the neighbour's amenity to the north, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1543 Farnham Moor Park

Officer: James Sackley

Erection of extensions and alterations to elevations including dormer windows.

19 MENIN WAY, FARNHAM GU9 8DY

Provided that the extensions and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, has no negative impact on the neighbours' amenity with overlooking and materials be in keeping with existing, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and

materials, **COVID-19 Site Operating Procedures** must be followed and **WBC** approved construction hours adhered to.

Farnham Upper Hale

TM/2020/0228 Farnham Upper Hale

Officer: Steve Tester

APPLICATION FOR WORKS TO TREE SUBJECT TO TREE PRESERVATION ORDER WAI77
22 NEWMANS COURT, FARNHAM GU9 0SJ

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Weybourne and Badshot Lea

WA/2020/1538 Farnham Weybourne and Badshot Lea

Officer: James Sackley

Erection of extension and alterations to elevations.

57 BADSHOT PARK, BADSHOT LEA GU9 9NE

Provided that the extension and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, has no negative impact on the neighbours' amenity and sufficient parking is available within the boundary of the property, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1576 Farnham Weybourne and Badshot Lea

Officer: Jess Sullivan

Erection of extension.

45 BADSHOT PARK, BADSHOT LEA GU9 9JU

Provided that the extension adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

Farnham Wrecclesham and Rowledge

TM/2020/0233 Farnham Wrecclesham and Rowledge

Officer: Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 09/01
11 GREYSTEAD PARK, FARNHAM GU10 4NB

Farnham Town Council commends the residents of Greystead Park and their annual programme of tree maintenance. Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2020/1535 Farnham Wrecclesham and Rowledge

Officer: Jess Sullivan

Certificate of Lawfulness under Section 192 for a single storey side extension.

11 GREYSTEAD PARK, WRECCLESHAM GU10 4NB

Provided that the extension adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1544 Farnham Wrecclesham and Rowledge

Officer: Lara Davison

Erection of extension following demolition of existing.

22 CLARE MEAD, ROWLEDGE GU10 4BJ

Provided that the extension adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design, and materials match existing, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1554 Farnham Wrecclesham and Rowledge

Officer: Ruth Dovey

Erection of stables and use of land for stationing of additional 4 mobile home pitches and associated hard standing (revision of WA/2019/0116).

LEGEND ACRES, RIVER LANE, FARNHAM

Farnham Town Council strongly objects to the overdevelopment of this site in an inappropriate location outside the built up area boundary of the Farnham Neighbourhood Plan and contrary to policy FNPI, FNPI0, FNPI3 and the Farnham Design Statement.

5. Appeal responses

PINS reference: 3258229

Appellant: Mr J Marsh

WA/2020/0764 Farnham Bourne

Officer: Daniel Holmes

Erection of a dwelling with new vehicular access and associated works following demolition of existing detached garage.

LAND ADJACENT TO 1 GROVELANDS, LOWER BOURNE

Farnham Town Council maintains its objection of the inappropriate development for a new dwelling to the rear of 1 Grovelands. An additional car parking space and a 2m high close boarded fence does not make the application acceptable.

Farnham Town Council objects to the subdivision of plots not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI and having a negative impact on the streetscene and the neighbour's amenity at no. 2 Grovelands. The host dwelling is orientated end-on to the road resulting in the front elevation overlooking the proposed new dwelling, with limited space to the proposed new side elevation. The area is characterised by larger plots allowing space between dwellings, this site will appear cramped with two dwelling on one plot. The proposed additional dwelling cannot be justified by a previously approved large residential extension on the northern side.

PINS reference: 3258343

Appellant: Mr A Brown

WA/2019/1215 Farnham Bourne

Officer: Carl Housden

Erection of a dwelling and detached garage (as amended by plans received 22/11/2019).
(Amended description) LAND AT 8 KILN LANE, LOWER BOURNE

Farnham Town Council maintains its objections to the erection of a dwelling of this size and scale, its negative impact on the neighbour's amenity at 3 Winston Walk and an unsuitable access from Winston Walk, not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI.

6. Licensing applications considered

New - Maverick Brewing Company

3 Farnham Business Centre, Dogflud Way, Farnham, GU9 7UP

Mr M J Hoddinott

Farnham Town Council sought further clarification from the applicant and were satisfied that Mr Hoddinott's responses answered the concerns raised, see below for information. Farnham Town Council had no objections to the new premises licence.

Prevention of crime and disorder – it is requested that CCTV images be retained for 31 days.
We should be able to achieve this with the digital CCTV system.

Public safety – a First Aider be onsite during operational hours and public opening hours.
We can ensure this is achieved and maintained.

Public nuisance – a trading estate is not a suitable for having outdoor use, public use should be restricted to indoors. Safety would also be an issue with patrons using the car park space whilst other people are accessing surrounding businesses by car.

We have designed the intended (actual) use of the space to the front of the unit to work with the operational hours of the adjacent units. This is where the outdoor area (and opening to the public time) would not be used until approx 5pm weekdays and after 1pm Saturdays. This is exactly for the reason as you infer to ensure public safety and also to not inconvenience other businesses. No other businesses are open after these times.

Protection of children – children should not be permitted in the indoor tap room/bar area and only allowed in the building when accompanied by a responsible adult purchasing off-sales. It is not clear from the plan where the off-sales purchasing counter/shop is – the only labelled area is 'bar' – clarification to be sought.

This is where having a seated outdoor space will be useful to not exclude customers who may have children with them or groups (post COVID) meet in an environment that is not a "pub" environment. Although I do recognise the comment around this and maybe the application of strict adult supervision in areas including the designated outside area could be allowable, but not allowable in the tap room area unless under supervision for off sales only.

Do you have more information about the use of the outdoor area?

A barriered area to the licensed area to the front of the building. This would then provide a visual demarcation but also a designation to the licensed area and the few removable tables that will be placed out in it when weather permits. Obviously, I am sure you understand how important outdoor space is for such businesses now and for the immediate future but am keen to make sure I provided something that also meets the license and safety requirements.

Do you have more information about the location of the off-sales counter?

Yes. The off sales counter will also be the same location that on sales will be conducted from. This will allow access to off sales to be strictly monitored, managed and coordinated as the chiller fridge will be directly next to the sales counter/bar. During non public open times the space generally will be used to pack and sort online sales to the public and trade.

The applicant is not intending to run a pub or to become a publican, the main business is the microbrewery. The application hours must be in place for the running of the business and not the hours open to the public.

New Pavement Licence - Gail's

3 Castle Street, Farnham, Surrey, GU9 7HR

Mr Tom Molnar

Farnham Town council has no objections to the street furniture positioned on the pavement provided that Government guidance is being strictly adhered to ensure social distancing, especially in managing appropriate queuing of customers outside the entrance.

7. Public speaking at Waverley Planning Committee

Councillor Fraser to be registered to speak in support of The Hop Blossom.

WA/2020/0872 Farnham Castle

Officer: James Sackley

Use of land for siting of benches, plant pots, bins and an A board in connection with the public house

THE HOP BLOSSOM, 50 LONG GARDEN WALK, FARNHAM GU9 7HX

Farnham Town Council has no objections to the formalising of the use of the pavement subject to the licensing restrictions being adhered to and no drinks outside after 21.00. Clutter should be kept to a minimum, for example A-boards, to minimise obstructions to pedestrians accessing Long Garden Walk.

The application was deferred after debating the application to establish ownership and to agree a way forward between Licensing and Planning.

8. Date of next meeting

16th November 2020.

The meeting ended at 11.23 am

Notes written by Jenny de Quervain

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FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 16th November, 2020

Place

Via Zoom video conferencing

Planning & Licensing Consultative Working Group Members Present:

Councillor Brian Edmonds (Lead Member)
Councillor David Beaman
Councillor Roger Blishen
Councillor Alan Earwaker
Councillor John "Scotty" Fraser
Councillor George Hesse
Councillor Michaela Martin
Councillor John Neale

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillor Gray.

2. Disclosure of Interests

None were received.

3. Applications considered for key/larger developments

There were none for this meeting.

4. Applications considered

Farnham Bourne

CA/2020/0199 Farnham Bourne

Officer: Steve Tester

GREAT AUSTINS CONSERVATION AREA
WORKS TO TREES

THE GLEN, LITTLE AUSTINS ROAD, FARNHAM GU9 8JR

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0238 Farnham Bourne

Officer: Steve Tester

APPLICATION FOR REMOVAL OF OAK SUBJECT OF TREE PRESERVATION ORDER 09/09
OAK TREE COTTAGE, 7 KILN LANE, FARNHAM GU10 3LR

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees. If removal is necessary, the proposed replacement tree must be planted in a suitable location. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2020/1616 Farnham Bourne

Officer: Mr Chris Turner

Erection of extension and construction of detached garage.

65 LODGE HILL ROAD, LOWER BOURNE GU10 3RD

Provided that the extension and detached garage strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1628 Farnham Bourne

Officer: Carl Housden

Change of use of part of building from church office and meeting rooms (Use Class D1) to provide 1 dwelling.

ST THOMAS ON THE BOURNE, FRENHAM ROAD, FARNHAM GU9 8HA

Provided that the change of use strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI Design of New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, and the dwelling is conditioned ancillary to St Thomas on the Bourne church, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1638 Farnham Bourne

Officer: James Sackley

Erection of extensions and alterations to roofline to form two storey dwelling.

13 VALE CLOSE, LOWER BOURNE GU10 3HR

Provided that the extensions and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, has no negative impact on the neighbours' amenity with overlooking, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1641 Farnham Bourne

Officer: Philippa Staddon

Erection of a dwelling following demolition of existing dwelling.

AMBERLEY, 15 CLUMPS ROAD, LOWER BOURNE GU10 3HF

Farnham Town Council objects to the size and scale of the replacement dwelling and the extensive glazing in this dark area having a negative impact on the environment from light pollution and not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP1 Design of New Development and Conservation.

Farnham Castle

CA/2020/0193 Farnham Castle

Officer: Steve Tester

FARNHAM CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES

55 RED LION LANE FARNHAM GU9 7QW

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees and hedges to extend their life and associated amenity, especially in a conservation area covered by policy FNP2. If the fir hedging is to be removed, it must be replaced with appropriate hedging – perhaps beech to match the other boundary? In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CC1 Climate Change and NE2 Green and Blue Infrastructure.

WA/2020/1617 Farnham Castle

Officer: Daniel Holmes

Listed Building consent for extract grille.

18 LOWER CHURCH LANE, FARNHAM GU9 7PS

Provided that the Heritage Officer approves of the installation of an extract grille and has no negative impact on the neighbour's amenity with noise and smell, Farnham Town Council has no objections.

Combined application

WA/2020/1618 Farnham Castle

Officer: Carl Housden

Erection of extensions and alterations.

35 CASTLE STREET, FARNHAM GU9 7JB

Provided that the extensions and alterations are approved by the Heritage Officer and strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPP1 policy CC1 Climate Change and CC2 Sustainable Construction and Design and has no negative impact on the neighbour's with light pollution, Farnham Town Council has no objections. Space must be available on-site for construction materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1619 Farnham Castle

Officer: Carl Housden

Listed Building consent for extensions and alterations.

35 CASTLE STREET, FARNHAM GU9 7JB

Provided that the extensions and alterations are approved by the Heritage Officer and strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPP1 policy CC1

Climate Change and CC2 Sustainable Construction and Design and has no negative impact on the neighbour's with light pollution, Farnham Town Council has no objections. Space must be available on-site for construction materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1620 Farnham Castle

Officer: James Sackley

Certificate of Lawfulness under Section 192 for change of use of first floor to create two individual one bedroom flats.

110 WEST STREET, FARNHAM GU9 7HH

In the absence of parking provision to meet WBC Parking Guidelines, secure covered bicycle storage should be included in the alleyway along with appropriate bin storage. Provided that provision is made for cycles and bin storage and the change of use strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI Design of New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1631 Farnham Castle

Officer: Ruth Dovey

Change of Use from office (Use Class B1) to residential (Use Class C3).

THE OLD BAKEHOUSE, CLAYTON COURT, DOWNING STREET, FARNHAM GU9 7PG

In the absence of parking provision to meet WBC Parking Guidelines, secure covered bicycle storage should be included in the courtyard along with appropriate bin storage.

Provided that provision is made for cycle and bin storage and the change of use is approved by the Heritage Officer and strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI Design of New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1632 Farnham Castle

Officer: Ruth Dovey

Listed building consent for internal alterations.

THE OLD BAKEHOUSE, CLAYTON COURT, DOWNING STREET, FARNHAM GU9 7PG

In the absence of parking provision to meet WBC Parking Guidelines, secure covered bicycle storage should be included in the courtyard along with appropriate bin storage.

Provided that provision is made for cycle and bin storage and the change of use is approved by the Heritage Officer and strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI Design of New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

Farnham Firgrove

WA/2020/1604 Farnham Firgrove

Officer: Mr Chris Turner

Erection of detached outbuilding with retaining garden wall.

54 UPPER WAY, FARNHAM GU9 8RF

Provided that the outbuilding strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design, has no negative impact on the neighbours' amenity with the proposed retaining walls on three boundaries and is conditioned ancillary to the dwelling, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1607 Farnham Firgrove

Officer: James Sackley

Erection of extensions.

21 FIRGROVE HILL, FARNHAM GU9 8LH

Provided that the extension strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design and materials be in keeping with existing, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1649 Farnham Firgrove

Officer: James Sackley

Change of use from manager's flat to sheltered accommodation.

1 STRATFORD COURT, AVON ROAD, FARNHAM GU9 8PG

Provided that the change of use strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI Design of New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1654 Farnham Firgrove

Officer: Gemma Paterson

Erection of extension and alterations to elevations.

5A LANCASTER AVENUE, FARNHAM GU9 8JY

Provided that the extension and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design and sufficient parking is available within the boundary of the property, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

NMA/2020/0148 Farnham Firgrove

Officer: Joanna Patrick

Amendment to WA/2019/0094 To seek a non-material amendment by simply substituting the recently approved MUGA reference number (WA/2020/0187) for that currently contained in Condition 3 (WA/2019/0059) which is now redundant following the grant of permission FARNHAM COLLEGE, MORLEY ROAD FARNHAM GU9 8LU

If acceptable as a non-material amendment, Farnham Town Council has no objections to the amendment to regularise the change in circumstances.

Farnham Hale and Heath End

NMA/2020/0145 Farnham Hale and Heath End

Officer: Joanna Patrick

Amendment to WA/2020/0261 for omission of first floor window and provision of Juliette balcony.

ROWHILLS COTTAGE, ROWHILLS, FARNHAM GU9 9AT

Farnham Town Council objects to the changes to the proposed glazing in the doors on the ground and first floor no longer being in keeping with the property.

WA/2020/1609 Farnham Hale and Heath End

Officer: Daniel Holmes

Erection of extension.

4A VICARAGE LANE, UPPER HALE GU9 0PF

Provided that the extension strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design, has no negative impact on the neighbour's amenity to the rear and sufficient parking is available within the boundary of the property, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

Farnham Moor Park

Amendments received

Amended Block Plan

WA/2020/0548 Farnham Moor Park

Officer: Olivia Gorham

Erection of extensions.

34 PARK ROAD, FARNHAM GU9 9QN

Farnham Town Council maintains its objections to the size and scale of the proposed extension having a negative impact on the neighbours' amenity with loss of light and privacy and being overbearing due to its proximity to the boundary, not being compliant with Residential Extensions SPD and Farnham Neighbourhood Plan policy FNPI6.

WA/2020/1626 Farnham Moor Park

Officer: Carl Housden

Erection of extension and associated works.

6 MONKSHANGER, FARNHAM GU9 8BU

Provided that the extension strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1661 Farnham Moor Park

Officer: Jess Sullivan

Erection of extensions and alterations to elevations.

16 CROOKSBURY ROAD, FARNHAM GU10 1QE

Farnham Town Council notes that the proposed two storey rear extension supersedes the approved single storey rear extension in WA/2020/0867. Provided that the extensions and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI and CC2, have no negative impact on the neighbours' amenity and materials be in keeping with existing, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC construction hours adhered to.

Farnham Shortheath and Boundstone

WA/2020/1621 Farnham Shortheath and Boundstone

Officer: Philippa Staddon

Certificate of Lawfulness under Section 192 for erection of single storey extension.

14 THE OLD ORCHARD, FARNHAM GU9 8UR

Provided that the extension strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, and has no negative impact on the neighbour's amenity, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1623 Farnham Shortheath and Boundstone

Officer: Jess Sullivan

Alteration to elevations with replacement window.

9 LYNTON CLOSE, FARNHAM GU9 8US

Farnham Town Council raises concerns over the replacement of a fixed obscured glazed window to a clear opening window. Provided that the window is not subject to a Condition requiring it to be fixed and obscured and the clear opening window has no negative impact on the neighbours' amenity, Farnham Town Council has no objection.

WA/2020/1665 Farnham Shortheath and Boundstone

Officer: Mr Chris Turner

Erection of a double garage with playroom over.

LAND AT 68 BOUNDSTONE ROAD, WRECCLESHAM

Provided that the garage strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, and is conditioned ancillary to the dwelling, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1679 Farnham Shortheath and Boundstone

Officer: Daniel Holmes

Erection of extension.

SOUTHRIDGE, 12 FORD LANE, WRECCLESHAM GU10 4SH

Provided that the extension strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, materials match existing and has no negative impact on the neighbour's amenity, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

Farnham Upper Hale

WA/2020/1624 Farnham Upper Hale

Officer: Carl Housden

Erection of extensions and alterations to elevations.

17 HOPE LANE, FARNHAM GU9 0HZ

Farnham Town Council objects to this misleading application. The application is for 17 Hope Lane yet includes plans showing extensions and alterations to 17, 19 and 21 Hope Lane. No applications are currently on the planning portal for 19 and 21 Hope Lane to access if subsequent applications have been submitted. Clarification must be sought as to the extent of this application.

Farnham Weybourne and Badshot Lea

TM/2020/0244 Farnham Weybourne and Badshot Lea

Officer: Steve Tester

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 01/02

12 NUTBOURNE, FARNHAM GU9 9EH

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0245 Farnham Weybourne and Badshot Lea

Officer: Steve Tester

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 24/01

64 COPSE AVENUE, FARNHAM GU9 9EA

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2020/1610 Farnham Weybourne and Badshot Lea

Officer: Daniel Holmes

Ground floor rear extension to align with approved 6m rear extension (DW/2020/0016), extension of new porch; extension of first floor part rear extension (follows withdrawn application WA/2020/0930).

30 WEYBOURNE ROAD, FARNHAM GU9 9HG

Farnham Town Council notes that this new application now includes the first floor extension omitted from application WA/2020/0930. Some confusion with the neighbouring properties has occurred with works already underway/completed for approved application DW/2020/0016.

Provided that the ground floor and first floor extensions strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and

CC2 Sustainable Construction and Design, materials match existing and the first floor extension has no negative impact of the neighbour at no. 32 Weybourne Road, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1614 Farnham Weybourne and Badshot Lea

Officer: James Sackley

Erection of detached outbuilding following demolition of existing garage.

25 WOODSIDE ROAD, FARNHAM GU9 9DT

Provided that the outbuilding strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design, has no negative impact on the neighbours' amenity with its position to the front of the dwelling and sufficient parking is available within the boundary of the property, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1622 Farnham Weybourne and Badshot Lea

Officer: Olivia Gorham

Erection of carport.

92 BADSHOT PARK, BADSHOT LEA GU9 9NE

The application form and description are misleading as the proposed structure appears to be an attached garage with materials of facing brickwork and tiles to match existing. Clarification must be sought.

WA/2020/1650 Farnham Weybourne and Badshot Lea

Officer: Carl Housden

Certificate of Lawfulness under Section 192 for loft conversion with roof alterations including hip to gable, rear dormer and front roof lights.

30 WOODLANDS AVENUE, FARNHAM GU9 9EY

Provided that the alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design, materials match existing and has no negative impact on the neighbour's amenity, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1683 Farnham Weybourne and Badshot Lea

Officer: Jess Sullivan

Erection of extensions and alterations to elevations and associated works.

17 COPSE AVENUE, FARNHAM GU9 9ED

Provided that the alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design, materials match existing and has no negative impact on the neighbour's amenity, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

Farnham Wrecclesham and Rowledge

CA/2020/0188 Farnham Wrecclesham and Rowledge

Officer: Steve Tester
WRECCLESHAM CONSERVATION AREA
REMOVAL OF TREE
3A THE STREET FARNHAM GU10 4PP

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees especially in a conservation area covered by policy FNP6. Perhaps the shading can be overcome with some maintenance? In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0235 Farnham Wrecclesham and Rowledge

Officer: Steve Tester
APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT TO TREE
PRESERVATION ORDER 08/07
ASHLEY HOUSE, BOUNDARY ROAD, FARNHAM GU10 4EP
Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0239 Farnham Wrecclesham and Rowledge

Officer: Steve Tester
APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 03/11
66 ECHO BARN LANE, FARNHAM GU10 4NF
Note. T1 Cedar – Fell. The tree roots are lifting the patio and cracking the tarmac on the driveway. It is also blocking light to the South side of the house. Its removal would allow for replanting a Norway Maple slightly to the West and nearer the roadside boundary.
Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees. Perhaps the patio could be renovated to protect the tree? In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0241 Farnham Wrecclesham and Rowledge

Officer: Steve Tester
APPLICATION FOR WORKS TO TREE SUBJECT TO TREE PRESERVATION ORDER 06/05
37 ROSEMARY LANE FARNHAM GU10 4DD
Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2020/1405 Farnham Wrecclesham and Rowledge

Officer: James Sackley
Erection of a detached annexe (amended description).
52 RIVERDALE, WRECCLESHAM GU10 4PJ
Farnham Town Council maintains its objection that the garage has already been converted into habitable accommodation. Based on the drawings, the amended description 'erection of a detached annex' is misleading – the 'annex' already exists, how can it be erected? The conversion needs to be confirmed compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design.

WA/2020/1639 Farnham Wrecclesham and Rowledge

Officer: Ruth Dovey
Erection of detached double garage following demolition of existing.

6A ROSEMARY LANE, ROWLEDGE GU10 4DB

Provided that the garage strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1647 Farnham Wrecclesham and Rowledge

Officer: Ruth Dovey

Erection of extensions and alterations to elevations.

FOXGLOVES, MANLEY BRIDGE ROAD, ROWLEDGE GU10 4BU

Provided that the extensions and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design and materials match existing, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1657 Farnham Wrecclesham and Rowledge

Officer: James Sackley

Certificate of Lawfulness under Section 192 for erection of a single storey extension.

24A ROSEMARY LANE, ROWLEDGE GU10 4DD

Provided that the extension strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, materials match existing and has no negative impact on the neighbour's amenity, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1672 Farnham Wrecclesham and Rowledge

Officer: Carl Housden

Erection of extensions and alterations to dwelling (granted under PRA/2018/0020).

STABLE BLOCK, HOLT POUND FARM, WRECCLESHAM HILL, WRECCLESHAM GU10 4JU

Provided that the extensions and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design and materials match existing, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1680 Farnham Wrecclesham and Rowledge

Officer: Mr Chris Turner

Erection of extensions and alterations to elevations.

34 SHORHEATH CREST, FARNHAM GU9 8SB

Provided that the extensions and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, materials match existing and has no negative impact on the neighbour's amenity, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

5. Appeals

Appeal Decision – Appeal Dismissed

WA/2019/1261 Farnham Firgrove

Land at 61 Arthur Road, Farnham, GU9 8PD

Erection of a dwelling and vehicle crossover (revision of WA/2019/0112)

For information only.

6. Licensing Applications

There were none for this meeting.

7. Waverley Borough Council Street Naming Applications Considered

SNN3029A – Cresswell Close, Bartlett Avenue, Welmore Grove, Farnham

Taylor Wimpey is currently in the process of building a new development incorporating three new roads and 105 dwellings at Land on the West Side of Green Lane, Badshot Lea. See attached plans.

Road 1: Cresswell Close, Road 2: Bartlett Avenue, Road 3: Welmore Grove

The background to each of them is below:

Cresswell: A member of Hugh Cresswell's family, Richard Cresswell owned the medieval moated house on what is now the play area of Badshot Park

Bartlett: Wilmore Green according to Pat Heather was another small settlement along Green Lane in 1796. It was here Roger Bartlett lived. He was not a game changer like Peckham Williams, but he was one of several Farnham men who experimented with growing woad (for dying wool) in 1585. He also listed as a Billman in the Elizabethan Militia Musters.

Welmore: The name Welmore or Wilmore occurs frequently in the Bishops records, in fact every time the land changes hands until enfranchisement in the late 19th century. It is land which was enclosed in the late 12th century which went out of use after the Black Death, being taken up again in the 15th century. First reference by the name Welmore was when it was inherited by Alice the wife of Hugh Cresswell on the death of her father Henry Horne in 1505. I think the lane was so named from its proximity to the land. A member of Hugh Cresswell's family, Richard Cresswell owned the mediaeval moated house on what is now the play area of Badshot Park.

The names Cresswell Close and Bartlett Avenue have been signed off as exceptions by the Head of Commercial Services as our policy does not support naming streets after people.

WBC were grateful for the local input provided in researching these road name suggestions.

Farnham Town Council supports the street names but makes comment on the suffixes used. Bartlett Avenue – the round loops around in a circle and has only the odd street tree in the plan. Welmore Grove – a grove is a place with trees. Sadly the overall site and location is void of trees given it was an open field and only includes a few street trees within the plan. Perhaps more tree planting could be encouraged, especially in the Grove, to make the suffixes more fitting.

SNN3048A – Wisley Place, Wrecclesham, Farnham

Runnymede Homes Limited is currently in the process of building a new development incorporating three new houses and one road at land to the southeast of Pendragon Hall, 13 Gardeners Hill Road. Runnymede Homes Limited have proposed the name **Wisley Place** for the roadway.

Farnham Town Council are not in favour of the proposed Wisley Place as the village Wisley and Wisley Gardens comes to mind, not a small exclusive development in a semi-rural location.

This is not a valid objection in street naming policy therefore the name was approved by Waverley Borough Council.

8. Public speaking at Waverley Planning Committee

Councillor Earwaker to be registered to speak against 19 The Fairfield.

WA/2020/1307 Farnham Firgrove

Officer: Gemma Paterson

Erection of a block of 6 apartments with associated parking and landscaping following demolition of existing dwelling.

19 THE FAIRFIELD, FARNHAM GU9 8AJ

Farnham Town Council strongly objects to the inappropriate proposal for an apartment block of 6 dwellings on the site of a family house, not being complaint with the Farnham Design Statement or Farnham Neighbourhood Plan policy FNPI. From 19a and beyond the pattern of development is detached dwellings on good-sized plots. This development does not respect the character, spacing or density of the street scene, the size and scale is out of proportion being too dominant at the point where The Fairfields meets Bridgefield. This location is not suitable for the increased vehicle movements of 7 vehicles from one site and visibility is restricted by bends in both directions. Having 6 dwellings on the site of one family house will have a negative impact on the amenity of the surrounding neighbours.

The application was refused.

9. Date of next meeting

30th November 2020.

The meeting ended at 11.10 am

Notes written by Jenny de Quervain

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FARNHAM TOWN COUNCIL



Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 30th November, 2020

Place

Via Zoom video conferencing

Planning & Licensing Consultative Working Group Members Present:

Councillor Brian Edmonds (Lead Member)
Councillor David Beaman
Councillor Roger Blishen
Councillor Alan Earwaker
Councillor John "Scotty" Fraser
Councillor George Hesse
Councillor John Neale

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from councillor Martin.

2. Disclosure of Interests

None were received.

3. Applications considered

Farnham Bourne

Amendments received

Changes to layout plan and section plan to illustrate compliance with 25° rule

WA/2020/1140 Farnham Bourne

Proposal: Erection of 2 dwellings following demolition of existing building.

Location: 44C FRENHAM ROAD, LOWER BOURNE

The proposal for prior approval PRA/2020/0005 states 'no demolition is proposed' with permission granted for change of use. Given the restrictive site, evidence of

how demolition and construction could take place must be provided in a **Construction Management Plan** before determining this application. **Farnham Town Council** strongly objects to the proposed demolition of 44C Frensham Road and erection of 2 dwellings, being overdevelopment of the restrictive site and not compliant with the **Farnham Design Statement** and **Farnham Neighbourhood Plan FNPI** in size and scale, having a negative impact on the neighbours' amenity and visual amenity in this prominent location and harmful to the character of the area. **With no residential amenity space or parking provision, the development will have a negative impact on future occupants and the surrounding streets.**

CA/2020/0201 Farnham Bourne

Officer: Steve Tester

GREAT AUSTINS CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES

3 SWINGATE ROAD, FARNHAM GU9 8JJ

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity but objects to the removal of trees, especially in a conservation area covered by FNP5. If removal is necessary, replacement trees must be planted in suitable locations. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

CA/2020/0202 Farnham Bourne

Officer: Steve Tester

OLD CHURCH LANE CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES

6 VICARAGE HILL, FARNHAM GU9 8HG

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity but objects to the removal of trees, especially in a conservation area covered by FNP7. The Yew is likely to be a reasonable age and should be retained. If removal is absolutely necessary, a replacement tree must be planted in a more suitable location. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0247 Farnham Bourne

Officer: Steve Tester

APPLICATION FOR REMOVAL OF TREES SUBJECT TO TREE PRESERVATION ORDER 06/11

THE YARNE, 38 FORD LANE, FARNHAM GU10 4SF

Farnham Town Council asks that the Arboricultural Officer thoroughly review this application and the proposed removal of the Scots Pines. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure, not remove them to make way for large extensions.

TM/2020/0251 Farnham Bourne

Officer: Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER FAR 107

WOODWAYS, 15 AVELEY LANE, FARNHAM GU9 8PW

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2020/0255 Farnham Bourne

Officer: Steve Tester

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 50/99
KIRKSTONE, 11 DOUGLAS GROVE, FARNHAM GU10 3HP

Farnham Town Council, subject to the Arboricultural Officer's, objects to the removal of trees. If removal is necessary, a Scots Pine could be replanted in suitable location. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CC1 Climate Change and NE2 Green and Blue Infrastructure.

WA/2020/1691 Farnham Bourne

Officer: Olivia Gorham

Erection of extensions and alterations to elevations.

THORNFIELD, 2 SWINGATE ROAD, FARNHAM GU9 8JJ

Provided that the extensions and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CC1 Climate Change and CC2 Sustainable Construction and Design and materials be in keeping with existing, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1732 Farnham Bourne

Officer: James Sackley

Erection of extensions and alterations to elevations; conversion of outbuilding to habitable annexe; erection of two storey garage.

ANNANDALE, LONGDOWN ROAD, LOWER BOURNE GU10 3JS

Provided that the extensions and alterations and detached garage strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CC1 Climate Change and CC2 Sustainable Construction and Design and the annex is conditioned ancillary to the dwelling, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1746 Farnham Bourne

Officer: Lara Davison

Alterations to front boundary with gates, brick piers and wall.

SELWORTHY, 1 SWINGATE ROAD, FARNHAM GU9 8JJ

Farnham Town Council objects to this misleading application. The Block Plan shows two storey and single storey extensions, addition of rooflights but no gates and piers. The Proposed Plans and Elevations are for another house entirely. Clarification must be sought as to the extent of this application and drawings for the correct house be included.

Farnham Castle

Amendments received

Alteration of the red line boundary and alteration to plans.

WA/2020/1323 Farnham Castle

Officer: James Sackley

Erection of stables and store buildings and regrading of land.

KNOWLE FARM, 19 OLD PARK LANE, FARNHAM GU9 0AN

Farnham Town Council maintains its objections to the proposed stables and stores and the erosion of the landscape with the proposed excessive built form encroaching further into the countryside, in an area of High Landscape Value and Sensitivity and Historic Value with being in the Historic Old Park, outside the built-up area boundary of the Farnham Neighbourhood Plan covered by policy FNP10 and policy RE1 of LPPI.

WA/2020/1734 Farnham Castle

Officer: Jess Sullivan

Alterations to garage with annexe above to provide 2 storey ancillary annexe.

ANNEXE, 6 WEST END GROVE, FARNHAM

Provided that the alterations to the garage to an annex strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design, sufficient parking is available within the boundary and that the annex is conditioned ancillary to the dwelling, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1737 Farnham Castle

Officer: James Sackley

Erection of two storey extension to provide additional student accommodation (Use Class C4).

56 THE CHANTRY, FARNHAM GU9 7AL

Farnham Town Council strongly objects to the application as a two storey extension, this appears to be an application for a dwelling. The proposed extension has a separate entrance, separate staircase and separate kitchen with the only connection to the existing being a single internal door – easily removed to make a separate dwelling. This application is contrary to Farnham Neighbourhood Plan FNP1 and FNP16 and Residential Extensions SPD. Clarification must be sought as to whether this is an appropriate proposal as a two-storey extension or is it a guise for a separate dwelling. No parking provisions has been included for what could be a six bedroom property or two dwellings, one with four bedrooms and the other with two.

CA/2020/0200 Farnham Castle

Officer: Steve Tester

FARNHAM CONSERVATION AREA

REMOVAL OF TREE

38 THE BOROUGH FARNHAM GU9 7NW

Farnham Town Council strongly objects to the proposed removal of the Laburnum, especially such a prominent tree in the Town Centre Conversation Area covered by policy FNP2. Maintenance of tree and removing of the ivy would extend its life and associated amenity on this well used thoroughfare from Central car park. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure. Farnham Town Council would like to progress a Tree Preservation Order to protect this tree.

CA/2020/0205 Farnham Castle

Officer: Steve Tester

FARNHAM CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES

THE OLD VICARAGE, VICARAGE LANE, FARNHAM GU9 7PR

Farnham Town Council asks that the Arboricultural Officer thoroughly review this application and the necessity of the removal of the Willow trees. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Firgrove

Amendments received

Description amended to include condition 1 and for use of the outbuilding as an annexe.

WA/2020/0849 Farnham Firgrove

Officer: Mr Chris Turner

Application under Section 73 to vary Condition 3 of WA/2018/0191 restricting use of outbuilding to allow it to be used as an ancillary annex.

28 WEYDON HILL ROAD, FARNHAM GU9 8NX

Farnham Town Council maintains its objection to this application. Notification has been received of amendments, but no details of these amendments are available to view.

Farnham Town Council strongly objects to the proposed removal of Condition 3. Condition 3 is in place to stop inappropriate development and alternative use of ancillary accommodation and would be contrary to LPP1 policy TD1, Farnham Neighbourhood Plan policy FNPI and FNPI6 and the Farnham Design Statement. Permission was granted for a garden room and store which has now been divided to include a home office, separate bathroom, utility sink area and communal area beyond its original intended use.

WA/2020/1709 Farnham Firgrove

Officer: James Sackley

Erection of detached garage and alterations to elevations of main dwelling

14 ARTHUR ROAD, FARNHAM GU9 8PB

Provided that the detached garage and alterations to main dwelling elevations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

Farnham Hale and Heath End

WA/2020/1710 Farnham Hale and Heath End

Officer: Lara Davison

Erection of extension and alterations to elevations.

35 BROOKLANDS ROAD, FARNHAM GU9 9BS

Provided that the extension and alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design and has no negative impact on the neighbours' amenity, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1713 Farnham Hale and Heath End

Officer: Carl Housden

Erection of extensions and construction of detached garage.

1 NELSON CLOSE, FARNHAM GU9 9AR

Provided that the detached garage and extensions to main dwelling strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

Farnham Moor Park

NMA/2020/0149 Farnham Moor Park

Officer: Joanna Patrick

Amendment to WA/2013/0460 for changes to fenestration; omission to windows and removal of hanging tile.

QUADRELS, 6 TEMPLES CLOSE, FARNHAM GU10 1RB

Farnham Town Council strongly objects to the application as an NMA, being inappropriate as an amendment to an application approved in March 2013. The proposed changes must be submitted as new planning application.

Amendments received

Red line amended to include land within access road.

WA/2020/0755 Farnham Moor Park

Officer: Olivia Gorham

Alterations to existing barn to provide 5 dwellings together with landscaping and associated works to provide parking and amenity space.

STORAGE BARN AT WAVERLEY COURT FARM, MONKS WALK, FARNHAM

Farnham Town Council maintains its comments. Provided that the County Highways Authority assess the local road and access and the alterations strictly adhere to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP1, FNP10, FNP13, FNP30 and LPP1 policy RE2, RE3 and CCI and CC2, landscape designations AONB and AGLV and provision is made for sustainable transportation including electric charging points for vehicles and bicycles, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed, and WBC construction hours adhered to.

WA/2020/1706 Farnham Moor Park

Officer: Jess Sullivan

Certificate of Lawfulness under Section 192 for erection of detached garage which is less than 4m in height and less than 2.5m to the eaves.

KILN COTTAGE, MOOR PARK WAY, FARNHAM GU9 8EL

Provided that the detached garage strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP16 Extensions, Residential Extensions SPD and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, sufficient parking is available within the boundary and that the garage is conditioned ancillary to the dwelling, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1715 Farnham Moor Park

Officer: Daniel Holmes

Erection of extensions with alterations to roofline and elevations.

DROMKEEN, OLD COMPTON LANE, FARNHAM GU9 8EH

Provided that the extension strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI Climate Change and CC2 Sustainable Construction and Design and materials be in keeping with existing, Farnham Town Council has no objections. Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours adhered to.

WA/2020/1751 Farnham Moor Park

Officer: Gemma Paterson

Consultation on an Application under Section 96A of The Town and Country Planning Act 1990 for Non-material Amendment to planning permission ref: WA08/1848 dated 20 February 2009 to remove the end date from the description of development.

HOMEFIELD SANDPIT, GUILDFORD ROAD, RUNFOLD GU10 1PG

Chambers Runfold Plc

Farnham Town Council is seeking further clarification from the Surrey County Council Officer on the details within this application.

WA/2020/1753 Farnham Moor Park

Officer: Gemma Paterson

Consultation on an Application under Section 96A of The Town and Country Planning Act 1990 for Non-material Amendment to planning permission ref: WA11/0009 dated 7 April 2011 to remove the end date from the description of development.

HOMEFIELD SANDPIT, GUILDFORD ROAD, RUNFOLD GU10 1PG

Chambers Runfold Plc

Farnham Town Council is seeking further clarification from the Surrey County Council Officer on the details within this application.

WA/2020/1754 Farnham Moor Park

Officer: Gemma Paterson

Consultation on an Application under Section 96A of The Town and Country Planning Act 1990 for Non-material Amendment to planning permission WA10/2109 dated 17 February 2011 to remove the end date from the description of development

HOMEFIELD SANDPIT, GUILDFORD ROAD, RUNFOLD GU10 1PG

Chambers Runfold Plc

Farnham Town Council is seeking further clarification from the Surrey County Council Officer on the details within this application.

WA/2020/1755 Farnham Moor Park

Officer: Gemma Paterson

Consultation on an Application under Section 96A of The Town and Country Planning Act 1990 for Non-material Amendment to planning permission ref: WA10/2108 dated 16 February 2011 to remove the end date from the description of development.

HOMEFIELD SANDPIT, GUILDFORD ROAD, RUNFOLD GU10 1PG

Chambers Runfold Plc

Farnham Town Council is seeking further clarification from the Surrey County Council Officer on the details within this application.

Farnham Shortheath and Boundstone

WA/2020/1744 Farnham Shortheath and Boundstone

Officer: Ruth Dovey

Application under Section 73 to vary Condition 1 & 3 of WA/2019/0996 (Condition 1 approved plans, Condition 3 restriction of windows in the northern and eastern elevation of the extension) to allow alterations to roof, elevations and additional window.

35 PIED COTTAGE, JUBILEE LANE FARNHAM GU10 4TA

Farnham Town Council has no objections subject to the changes being confirmed compliant with WBCs criteria for Non-Material Amendments.

Farnham Weybourne and Badshot Lea

Amendments received

The applicant has submitted an amended plan which includes a parcel of land to the front of the existing dwelling at 151 Lower Weybourne Lane within the red application line.

WA/2020/1120 Farnham Weybourne and Badshot Lea

Officer: Philippa Staddon

Erection of a new dwelling (as amended by plan received 16/11/2020).

LAND AT 151 LOWER WEYBOURNE LANE, BADSHOT LEA

Farnham Town Council strongly objects to a proposed additional dwelling at this location not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan FNPI and FNP16, being overdevelopment of a restrictive site, negatively impacting the amenity of the neighbouring properties and the future occupants of the host and proposed dwelling. A previously approved application for a large extension does not make a new dwelling acceptable on this restrictive site, the use of an extension cannot be compared with the impact of a separate dwelling.

4. Appeals

There were none for this meeting.

5. Licensing Applications

There were none for this meeting.

6. Public speaking at Waverley Planning Committee

There were none for this meeting.

7. Date of next meeting

14th December 2020.

To meet application response deadlines, it was agreed an agenda will be issued before the Christmas closure, to include applications from the weekly lists dated 14th and 21st December, for the scheduled meeting on Monday 4th January 2021 at 9.30am.

The meeting ended at 11.23 am

Notes written by Jenny de Quervain