



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 25th July, 2019 at 7.00 pm

Place

Council Chamber – Farnham Town Hall, South Street, Farnham.

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held on Thursday 25th July, 2019, **at**, 7.00 pm in the Council Chamber - Town Council Offices. The Agenda for the meeting is attached.

This meeting will be followed by a meeting of the Council acting as Trustee of the Farnham South Street Trust at 7.30pm or at the conclusion of the Council meeting whichever is the later.

Yours sincerely

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to Ginny Gordon, by 5 pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded for the use of the Council only.

Questions by the Public

Prior to the commencement of the meeting, the Town Mayor will invite Members of the Public present to ask questions on any Local Government matter, not included on the agenda, to which an answer will be given or if necessary a written reply will follow or the questioner will be informed of the appropriate contact details. A maximum of 15 minutes will be allowed for the whole session.

Members of the Public are welcome and have a right to attend this Meeting. Please note that there is a maximum capacity of 30 in the public gallery.



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s):

FULL COUNCIL: 25 July 2019

Name of Councillor

	Nature of interest (please tick/state as appropriate)		
Agenda Item No	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	Type of interest (disclosable pecuniary or Other) and reason

* Delete as appropriate



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 25th July, 2019 at 7.00 pm

Place

Council Chamber – Farnham Town Hall, South Street, Farnham.

Prayers

Prior to the meeting prayers will be said in the Council Chamber by The Rev'd David Uffindell - Rector at St Andrew's. Councillors and members of the public are welcome to attend.

1 Apologies

To receive apologies for absence.

2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Blishen, Cockburn, Dickson, Edmonds, Gray, Hesse, Macleod, Martin, Merryweather, Mirylees, Neale, and Ward.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to him being a councillor of Surrey County Council: Cllr Macleod.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to customer.services@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes (Pages 7 - 14)

To sign as a correct record the minutes of the Farnham Town Council meeting held on 27th June 2019 (Appendix A).

4 Town Mayor's Announcements

To receive the Town Mayor's announcements.

5 Questions and Statements by the Public

Prior to the commencement of the meeting, the Town Mayor will invite Members of the Public present to ask questions on any Local Government matter, not included on the agenda, to which an answer will be given or if necessary a written reply will follow or the questioner will be informed of the appropriate contact details. A maximum of 15 minutes will be allowed for the whole session.

6 Questions by Members

To consider any questions from councillors in accordance with Standing Order 9.

Part 1 - Items for Decisions

7 Working Group Notes (Pages 15 - 24)

To receive the notes and any recommendations of the following Working Groups:

- i) Strategy & Finance Working Group held on 16th July 2019 (Appendix B).

8 Planning and Licensing Applications (Pages 25 - 34)

To receive the notes of the Planning & Licensing Consultative Group meeting held on 1st July (Appendix C) and 15th July 2019 (Appendix D).

Part 2 - Items to Note

9 Actions taken under the scheme of delegation

10 Reports from other Councils

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

11 Reports from Outside Bodies

To receive from Members any verbal reports on Outside Bodies.

12 Date of next meeting

To note the date of the next meeting of full Council on Thursday 19th September 2019.

13 Exclusion of the Press and Public

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion.

Item 3 - Confidential Items

14 Any confidential matters (if required) arising from discussions of the Working Group notes

Council Membership:

Councillors: Pat Evans (Mayor), Alan Earwaker (Deputy Mayor), David Attfield, David Beaman, Roger Blishen, Carole Cockburn, Sally Dickson, Paula Dunsmore, Brian Edmonds, John "Scotty" Fraser, Michaela Gray, George Hesse, Andy MacLeod, Michaela Martin, Mark Merryweather, Kika Mirylees, John Neale and John Ward

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FARNHAM TOWN COUNCIL

A Minutes Council

Time and date

7.00 pm on Thursday 27th June, 2019

Place

Council Chamber - Town Council Offices

Councillors

Councillor David Attfield (Mayor - Items 1-7)
Councillor Paula Dunsmore (Deputy Mayor - Items 1-9)
Councillor David Beaman
Councillor Roger Blishen
Councillor Sally Dickson
Councillor Alan Earwaker (Deputy Mayor from Item 10)
Councillor Brian Edmonds
Councillor Pat Evans (Mayor from Item 8)
Councillor Michaela Gray
Councillor George Hesse
Councillor Andy MacLeod
Councillor Michaela Martin
Councillor Mark Merryweather
Councillor Kika Mirylees
Councillor John Neale
Councillor John Ward

Apologies for absence

Carole Cockburn and John Fraser.

Officers Presents:

Iain Lynch, Town Clerk
Jenny De Quervain, Planning & Civic Administrator
Andrea Mann, Assistant Town Clerk
Iain McCready, Business and Facilities Manager

There were 59 members of the public and one member of the press in attendance.

Prior to the meeting, prayers were led by Revd John Morris of St-Thomas-on-the-Bourne.

C27/19 Apologies

Apologies were received from Cllrs Cockburn and Fraser.

C28/19 Disclosures of Interest

There were no disclosures of interest relating to items on the agenda.

C29/19 Questions and Statements by the Public

No questions or statements were made.

C30/19 Minutes

The minutes of the previous meeting held on 23rd May 2019 were agreed to be signed by the Mayor as a correct record.

C31/19 Town Mayor's Announcements

The Town Mayor highlighted the following events he had attended in his role as Mayor since the previous meeting:

- Opening the launch of the Flash Festival at Gostrey Meadow.
- Voices Together Community Choir at St Andrew's Church, raising money for The Alzheimer's Café.
- The Godalming Civic Service.
- The Thrive Dance Academy Graduation Celebration and Performance at the Maltings.
- Farnham Sixth Form College Celebratory Garden Party.
- Armed Forces Flag Raising ceremony, followed by a short commemoration for the 75th anniversary of D-Day at the War Memorial.
- A plaque unveiling ceremony in memory of Ron Stonehouse, a former athlete and coach on the Famous Names of Farnham Wall.

C32/19 Questions by Members

There were no questions raised by Members.

Part I - Items for Decision

C33/19 Election of the Town Mayor

Cllr Ward proposed, and Cllr Gray seconded, that Cllr Pat Evans be elected as Mayor of Farnham for the Municipal Year 2019/20. There were no other nominations.

Cllr Ward said that he had met Cllr Evans many years before when working at Unilever before Cllr Evans moved into a career in local government, lasting some 30 years. Cllr Evans was the Town Clerk at Godalming before becoming the Farnham Town Council Clerk in 2000. Cllr Ward praised Cllr Evans for her work with the Rotary Club where she had become the first female District Governor and maintained a passion for helping the disadvantaged. Cllr Ward said that Cllr Evans was good with people and always determined to do a good job which would put her in good stead for the year ahead.

Cllr Gray agreed that Cllr Evans would make a fabulous Mayor and looked forward to supporting her in the year ahead.

RESOLVED *nem con* that: Cllr Pat Evans be elected Mayor of Farnham for the Municipal Year 2019/20.

C34/19 Town Mayor Declaration of Acceptance of Office

Having been invested with the Chain and Badge of Office, Cllr Evans made her Declaration of Office and commenced her duties as Mayor.

The Mayor welcomed everyone and said that she was humbled and honoured to serve as Mayor. The Mayor thanked the electorate in Upper Hale for their support and demonstrating their confidence in electing her as their representative.

The Mayor provided a background on her two chosen charities to support her theme for the year of “Working with the Community for the Community”:

Space2Grow is a community garden set on an acre in the heart of Farnham. The acre uses horticulture as a tool to help people with health issues that include mental health, addiction and eating disorders to achieve a level of sustainable well being in a safe, non-judgemental space.

The Hale Community Centre had started its existence as the Sandy Hill community Bungalow now encompasses a wider area outside the Sandy Hill Estate. It provides opportunities for individuals and groups to run their own educational, training, employment, cultural and leisure activities. Its vision is to be the heart of the community enabling social and community success with a community garden, a community choir, a Girlz Club for 11-16 year olds, a seniors group, an opportunities group and holiday activities.

The Mayor introduced her husband David as the Mayor’s Consort and looked forward to the forthcoming year with much pleasure and anticipation.

C35/19 Presentation of the Chain and Badge of Office for the Mayor's Consort

The Mayor presented Mr David Evans with the badge of the office of the Mayor’s Consort.

C36/19 Election of Deputy Town Mayor

Cllr Neale proposed, and Cllr Mirylees seconded, that Cllr Alan Earwaker be elected Deputy Town Mayor for the Municipal Year 2019/20. There were no other nominations.

Cllr Neale reported he had first met Cllr Earwaker as a fellow candidate for the Firgoe Ward. Cllr Earwaker was very active in the community helping charity groups and was appointed as Lead Member of the Tourism & Events Working Group where he was already making a great impression. Cllr Neale said that Cllr Earwaker was a great asset to the Council and he had no hesitation in nominating him as Deputy Town Mayor.

RESOLVED *nem con* that Cllr Alan Earwaker be elected as Deputy Town Mayor of Farnham for the Municipal Year 2019/20.

C37/19 Deputy Town Mayor Declaration of Acceptance of Office

Having been invested with the Chain and Badge of Office, Cllr Earwaker made his Declaration of Office.

Cllr Earwaker thanked Members for honour of being Farnham Deputy Town Mayor. His daughter Claire would be the Deputy Town Mayoress. He would support the Mayor and the town of Farnham and looked forward to fulfilling his duties.

C38/19 The Mayor presented the Mrs Claire Earwaker dos Reis with the Badge of Office of Deputy Mayoress

C39/19 Vote of Thanks to Retiring Town Mayor

Cllr MacLeod proposed a vote of thanks to the retiring Mayor, Cllr David Attfield, which was seconded by Cllr Dunsmore.

Cllr MacLeod said that Cllr Attfield was a “modern Mayor” who had been a pleasure to work with as the Mayor and Ward Councillor during his “special year”.

Cllr Attfield had become a Farnham Town and Waverley Councillor in 2003 and became Mayor in 2006, his first Mayoral term of office. Cllr MacLeod commented that, remaining as a Liberal Democrat Councillor where the local trend was different at the last election, was a testament to Cllr Attfield.

Highlights of Cllr Attfield’s second term as Mayor included the 40th Anniversary of Phyllis Tuckwell, the 50th Anniversary of the Maltings, the 60th Anniversary of the Hedgehogs, the 70th Anniversary of the Woodlarks and the 75th anniversary of the D-Day landings. Throughout his year Cllr Attfield had been a great ambassador for Farnham and carried out all his duties with dignity.

Cllr Dunsmore said that Cllr Attfield was an amazing Councillor and a hard one to follow in the steps of. Deputising for Cllr Attfield had been a real pleasure having been asked to attend a number of events. Cllr Dunsmore praised Cllr Attfield for working hard and continuing to do so and said that it had been a pleasure and joy to deputise for him.

Cllr Attfield, responded by saying he had a wonderful year, met some amazing people in the community and enjoyed celebrating events with them. He thanked organisers and hosts of the many events he had attended and for the work they did on behalf of the community.

Cllr Attfield also thanked Cllr Dunsmore for acting as the Deputy Mayor. He thanked Town Councillors, past and present, the Town Clerk and every member of the staffing team for their help and guidance over the past year.

C40/19 Presentation of Past Town Mayor’s Badge and Past Mayoress’ Badge

The Mayor presented Cllr Attfield with a Past Mayor’s Badge and invited Cllr Attfield to receive a Past Mayoress’ badge and flowers on behalf of past Mayoress Mrs Ann Attfield.

C41/19 Presentation to the retiring Deputy Town Mayor

The Mayor thanked the retiring Deputy Town Mayor Cllr Paula Dunsmore for her support throughout 2018/19 and presented her with a bunch of flowers.

C42/19 Tourism & Events Working Group

Cllr Earwaker presented the notes of the Tourism & Events Working Group held on 11th June 2019, as presented with the agenda. The meeting had reviewed and considered all the events for the current year and reported that the next meeting would start to plan for the 2020 programme of events.

The notes of the Tourism & Events Working Party were then agreed.

C43/19 Community Enhancement Working Group

Cllr Dickson presented the notes of the Community Enhancement Working Group held on 12th June 2019, as presented with the agenda.

Cllr Dickson explained that the Community Enhancement Working Group was responsible for overseeing Farnham in Bloom and commented that Farnham streets were starting to look beautiful. Cllr Dickson thanked the Business & Facilities Manager and John Ely, Chair of the Farnham in Bloom Community Group, for their hard work.

Other discussion points had included street furniture, biodiversity and a plastic free pledge. There were two recommendations which had been referred to the Strategy & Finance Working Group as a result of policy implications.

The notes of the Community Enhancement Working Party were then agreed.

C44/19 Cemeteries & Appeals Working Group

Cllr Mirylees presented the notes of the Cemeteries & Appeals Working Group held on 13th June 2019, as presented with the agenda.

The meeting had received an overview of the Working Group. Some of the discussion points included the extension of wild flower planting and a review of charges for those who lived outside the town. The Working Group had agreed to maintain current rates.

The notes of the Cemeteries & Appeals Working Party were then agreed.

C45/19 Strategy & Finance Working Group

Cllr Neale presented the notes of the Strategy & Finance Working Group held on 18th June 2019.

The Town Clerk had provided a presentation on the Working Group including an explanation of how the budget operated.

Neighbourhood Plan Review

Cllr Neale explained the current position on the Farnham Neighbourhood Plan. Following the Regulation 16 Submission in January, developers had responded to the consultation and the Independent Examiner conducted a procedural exploratory meeting on 4th June to hear representations from Farnham Town Council, Waverley Borough Council and developers.

Cllr Neale further reported that the Independent Examiner's response was subsequently received after the Strategy & Finance meeting determining that to proceed would require an Examination and Referendum. As a result of the Independent Examiner's response being received after Strategy & Finance meeting, additional recommendations were made relating to the Independent Examiner's letter and his question at paragraph 13 iii on page 37 of the agenda.

**Cllr Neale proposed, and Cllr Attfield seconded the following which was
RESOLVED *nem con*:**

- 1) **Farnham Town Council is disappointed that the government changed the Planning Policy Guidance on May 9th with no transition period for Neighbourhood Plans already submitted;**
- 2) **Following the Independent Examiner's procedural meeting, Farnham Town Council determines to proceed with the Examination of the draft Neighbourhood Plan under Schedule 4B to the Town and Country Planning Act (1990) as amended.**
- 3) **The Town Clerk make the necessary arrangements for the Independent Examination and subsequent referendum in consultation with the Infrastructure Planning Group.**

Cllr Neale referred back to the following recommendations in Cllr Dickson's report which had also been discussed by Strategy & Finance.

C46/19 Plastic Free Community

Farnham Town Council agrees to support a journey to plastic-free community status, using plastic free alternatives where possible and championing plastic free initiatives within the wider Farnham community including with businesses and local schools.

It was RESOLVED *nem con* that:

Farnham Town Council agrees to support a journey to plastic-free community status, using plastic free alternatives where possible and championing plastic free initiatives within the wider Farnham community including with businesses and local schools.

C47/19 Biodiversity Action Plan

It was RESOLVED *nem con* that:

- 1) **The Biodiversity Action Group Memorandum of Understanding besigned by the Town Clerk on behalf of Farnham Town Council.**
- 2) **Funding of £500 be awarded to the Biodiversity Action Group.**

Cllr Neale reported that Strategy & Finance welcomed the new Biodiversity Action Group CIC which would complement the work of the Council.

C48/19 Planning and Licensing Applications

Cllr Edmonds presented the notes of the Planning & Licensing Working Group meetings held on 3rd June 2019 and 17th June 2019, as presented with the agenda.

Cllr Edmonds reported that the first meeting had identified and appreciated the enormity of the task and said that it was essential to receive feedback on applications from other Members and neighbours.

Cllr Edmonds drew attention to one application, the application from 350 homes close to the Coxbridge Roundabout, and advised that the decision that Environmental Impact Assessment was not required was being challenged.

The notes of the Planning & Licensing Working Group held on 3rd June and 17th June were agreed.

Part 2 - Items to Note

C49/19 Actions taken under the Scheme of Delegation

There were no actions reported under the Scheme of Delegation.

C50/19 Reports from Other Councils

Waverley Borough Council Leader, Cllr Ward, reported that the Waverley Borough Council Executive was embarking on a huge learning curve and receiving weekly briefings from Waverley Officers. Cllr Ward said that there would be no “knee jerk reaction” Council resolutions until Members had all the required information. Cllr Ward further reported that the Secretary of State had announced ‘Garden Community Status’ for Dunsfold.

Surrey County Councillor, Cllr MacLeod, asked for the Council to take a close interest in the wider consultation for library closures in Surrey. Cllr MacLeod also reported that Surrey County Council was undertaking a transport review including bus services. Cllr MacLeod finally reported that Surrey County Council had received an application for exploratory drilling of oil and gas wells near Dunsfold and that Waverley Borough Council would be preparing a response to the controversial issue.

Cllr Dunsmore reported on the progress of highways matters relating to Wrecclesham:

- The over-height vehicle signs had not yet been installed to Wrecclesham Bridge as planned but the work would be completed within the following couple of weeks.
- There were daily reports of HGV’s stopping by the bridge.
- Surrey County Council was conducting a feasibility study for a pedestrian crossing in The Street, Wrecclesham. It was hoped that the study would identify 4 proposals to be put forward for consultation.
- Members were invited to support an “anti-idling” campaign by St Peter’s School and Potters Gate.

Part 3 - Confidential Items

C51/19 Confidential matters

There were no confidential matters to discuss.

C52/19 Date of Next Meeting

Members noted the date of the next full Council meeting on 25th July 2019.

The Mayor invited everyone to stay for refreshments.

The Mayor closed at 8.15 pm

Chairman

Date



FARNHAM TOWN COUNCIL

B

Notes

Strategy & Finance Working Group

Time and date

9.30 am on Tuesday 16th July, 2019

Place

Town Clerk's Office - Town Council Offices

Attendees:

Members: Councillors John Neale (Lead Member), David Attfield, David Beaman, Brian Edmonds and Alan Earwaker

Officers: Iain Lynch (Town Clerk) and Andrea Mann (Assistant Town Clerk)

1. Apologies

POINTS	ACTION
Apologies were received from Cllr Blishen, Cllr Cockburn, Cllr Dickson and Cllr Merryweather.	

2. Declarations of Interest

POINTS	ACTION
None received.	

3. Minutes of the Meeting held on 18th June 2019

POINTS	ACTION
The minutes of the meeting held on 18 th June were agreed.	

4. Quarterly Finance Report

POINTS	ACTION
<p>The Town Clerk introduced the financial reports and briefed Members on the normal month end reporting and review process. The financial, quarterly reports were presented with the agenda and reviewed with attention drawn to a range of points:</p> <p>i) Income and expenditure report at 30th June 2019: The Strategy & Finance Working Group has responsibility for:</p>	

<ul style="list-style-type: none"> • Code 150/1905 - The Town Clerk drew attention to the decreasing Local Parish Council Tax Grant income which would cease in the future. FTC had previously agreed to earmark grant income for New Initiatives. • Code 450/4997 - The Local Authority Property Fund is shown as an expense when an investment is made during the relevant financial year and is treated as a long term investment. • Code 150/6666 - It was rare for FTC to write off a bad debt, however, it was occasionally necessary when it was uneconomical for Council Officers to pursue. • Wrecclesham Community Centre was a former youth centre and gifted to FTC. The building is managed by a trust and FTC has a small budget for ad-hoc works. • Code 170/4806 – Sandy Hill Bungalow. Town Clerk to adjust name as now known as Sandy Hill Community Centre. • Code 171/4190 – The Town Clerk reported that the CCTV project to replace cameras was underway and discussions had taken place in relation to the Brightwells Section 106 funding. • Code 250 – The Town Clerk reported that discussions were ongoing with Waverley Borough Council regarding the Gostrey Meadow site and this funding was linked to the transfer. • Code 903 – The Town Clerk reported that further information on the Hale Chapels would be presented in the Autumn. • Code 905 – This code included Conservation Area Capital Projects. Members noted that an official opening would be arranged for the Maltings Railings project (mostly funded from Section 106 Developers Contributions) once completed. <p>ii) Bank reconciliation at 30th June 2019 – the bank reconciliation was reviewed.</p> <p>iii) Statement of investments at 30th June 2019 – The Town Clerk introduced the list of FTC Investments at 30th June 2019. The Town Clerk had responded to questions on the CCLA investments prior to the meeting and circulated the FTC Investment Strategy to Members. The Town Clerk explained that the short term accounts (ie up to one year) were mostly HSBC accounts in addition to the Cambridge & Counties account and the Public Sector Deposit Fund. All accounts allowed instant access and were linked to the Council's main HSBC current account only.</p> <p>The Town Clerk explained that investments were generally made from the precept and general reserves and longer term investments included earmarked reserves such as income from the Green Lane Chappels.</p> <p>iv) Debtors at 30th June 2019 – The Town Clerk introduced the list of debtors at 30th June 2019 which was deemed to be manageable compared to the Council's turnover. Only one area of concern was raised, however, which was expected to be resolved shortly.</p>	
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5. Notes of the Wellbeing Task Group held on 3rd July 2019

POINTS	ACTION
<p>The Assistant Town Clerk introduced the notes of the Health & Wellbeing Task Group held on 3rd July. The first meeting had included an introduction to the group and an open discussion to generate project ideas for 2019/20.</p> <p>It was agreed to recommend to full Council that the following objectives become the Wellbeing Task Group priorities for 2019/20:</p> <ul style="list-style-type: none"> - Continue to support the Clean Air Farnham work. - Continue to develop the social prescribing work. - Continue to support the Dementia Action Alliance Group. <p>It was agreed that the Tree Planting project be revisited to support improving the environment and noted that it would fit best under the Community Enhancement Working Group. Members were asked to note any missing or damaged trees in their wards and notify the Community Enhancement Officer.</p> <p>Members noted that FTC would be taking part in the Health & Wellbeing event on 21st September at Farnham Centre for Health. The Wellbeing Task Group would be promoting the social prescribing webpage and running an information stand promoting FTC projects and services which support wellbeing.</p>	<p>Recommendation to Council: To prioritise and continue the focus of the following Wellbeing objectives during 2019/20:</p> <ol style="list-style-type: none"> 1. Support the Clean Air Farnham work. 2. Develop the social prescribing webpage. 3. Support the Dementia Action Alliance Group.

6. Notes of the Infrastructure Planning Group held on 5th July 2019

POINTS	ACTION
<p>The Town Clerk introduced the notes of the Infrastructure Planning Group held on 5th July 2019. The meeting had discussed four items:</p> <p>i) Neighbourhood Plan Review – the Town Clerk updated Members on the status of the neighbourhood plan review following the Council's decision on 27th June to proceed with the Examination of the draft Local Plan under Schedule 4B to the Town and Country Planning Act 1990. The Infrastructure Planning Group had discussed next steps at their meeting on 5th July which had identified a few issues:</p> <ul style="list-style-type: none"> - FTC's appointed Planning Advisor was not available until December. <p>Following discussion, the IPG were in favour of the Examination taking place at the end of September/ beginning of October.</p> <p>Next steps:</p> <ul style="list-style-type: none"> - Secure a new Planning Advisor - To ascertain an available date with the Barrister. - To agree the date with the Independent Examiner. <p>Members noted that Waverley Borough Council had indicated it would not appoint a Barrister. The Town Clerk reported that this would be discussed further with Waverley Borough Council.</p> <p>ii) SANG East of Farnham Park – the Town Clerk advised Members that</p>	

<p>Waverley Borough Council had been asked to update on the latest position.</p> <p>iii) Design Statement Update – the Town Clerk reported that the next meeting of the IPG would look at the scope of the work required. Residents Associations would be updated on the Neighbourhood Plan and the Design Statement and timings.</p> <p>iv) Consultations – Affordable Supplementary Planning Document Consideration – It was agreed to recommend to full Council that the following comments be submitted to Waverley Borough Council in response to the consultation:</p> <p>The Comments of the Task Group are set out in Annex I.</p>	<p>Recommendation to full Council: That the comments listed be submitted to Waverley Borough Council.</p>
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7. Notes of the Community Infrastructure Levy/Section 106 Task Group held on 12th July 2019

POINTS	ACTION
<p>The Assistant Town Clerk introduced the notes of the Community Infrastructure Levy/Section 106 Task Group. The meeting had included an introduction to the Task Group, a discussion on the Group's priorities for the forthcoming year and a review of the Waverley Borough Council Infrastructure Delivery Plan.</p> <p>The main task for the group was to produce a Farnham Town Council Infrastructure Delivery Plan/Capital Projects plan.</p> <p>Following discussion, Members agreed to recommend to full Council that:</p> <p>i) The CIL/S106 Terms of Reference be revised to include the revenue from SCC charges for on-street parking in Farnham and other income generated from other relevant revenue streams.</p>	<p>Recommendation to full Council: That the CIL/S106 Terms of Reference be revised to include the revenue from SCC charges for on-street parking in Farnham and other income generated from relevant revenue streams.</p>

8. Farnham Craft Town

POINTS	ACTION
<p>i) The Task Group noted that the bid for £50,000 from the Arts Council for the 2019 Craft Month submitted by Recebba Skeels on behalf of the Council had been successful. The Council was working with the Farnham Maltings and Project Group on the implementation of Craft Month.</p> <p>ii) The Town Clerk introduced the report on the invitation to bid to become a Craft City. The status would support businesses and the craft makers economy and put Farnham on the map. As recommended, Members considered a recommendation to full Council that Farnham Town Council:</p> <p>a) Applies to the World Craft Council to be designated a Craft</p>	<p>Recommendation to full Council that:</p> <p>1. Acts as the responsible body for the Arts Council funding as a partner in the Arts Council project (subject to Arts Council approval).</p> <p>2. Farnham Town</p>

<p>City.</p> <p>b) Supports the costs of the application and designation evaluation from the New Initiatives Fund.</p> <p>Members supported the concept and agreed to recommend to full Council that:</p> <ol style="list-style-type: none"> 1. Farnham Town Council supports the principle of becoming a Craft City. 2. Farnham Town Council earmark up to £5,000 from the New Initiatives Fund towards establishing the concept and developing a bid. 3. The Town Clerk, in consultation with the Tourism & Events Lead Member work on the bid submission. 	<p>Council supports the principle of becoming a Craft City.</p> <p>3. Farnham Town Council earmark up to £5,000 from the New Initiatives Fund towards developing a bid and establishing the concept.</p> <p>4. The Town Clerk, in consultation with the Tourism & Events Lead Member work on the bid submission.</p>
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9. Contracts and Assets Update

POINTS	ACTION
i) Air conditioning in the Council Chamber – an identified design fault was being investigated by a specialist contractor.	
ii) CNG supply unit at the Council Offices – installation was scheduled week commencing 22 nd July.	

10. Town Clerk Update

POINTS	ACTION
<p>The Town Clerk reported:</p> <ol style="list-style-type: none"> i) Interviews had taken place to fill the Customer Services/Receptionist position. The position had been offered and was awaiting a decision. ii) Members were reminded of the Civic Services being held on Sunday 21st July at the Spire Church. iii) The Chief Executive of Waverley Borough Council had reported that the Boundary Commission was considering a Waverley Boundary Review in 2020. iv) Waverley Borough Council Leader, Farnham Town Council Leader and the Town Clerk would be visiting Frome Town Council as part of an exchange programme to discuss governance and community engagement best practice. 	

II. Date of Next Meeting

POINTS	ACTION
10 th September 2019, 9am.	

The meeting ended at 10.50 am

Notes written by Andrea Mann.

WAVERLEY BOROUGH COUNCIL CONSULTATION ON AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT

- 39 “Require any purchaser (other than the occupier to preserve the accommodation as affordable housing or replace it within the Borough, like for like” and “require any purchaser to take on the obligations of the Nomination Agreement or to enter into a Nomination Agreement”

Question to WBC:

How is this enforced to ensure provision is not lost?

Recommended response:

To revise the words to “replace it within the parish area” rather than “Borough”.

40. Recycling of Receipts – Council would “expect replacement in the Borough”.

Question to WBC:

Does this mean it could be lost in the parish area?

Recommended response:

To revise the words to “replace it within the parish area” rather than “Borough”

47. Discussion on viability.

The Task Group considered that developers were often promising a lot then later claiming that the scheme was not viable after all and earlier promises were being removed. It was considered that Waverley needed to take a robust approach on this.

Recommended response:

All applicants should be encouraged to use the pre-application advice procedure with more robust discussions.

Early local input required – and this should involve the Ward Councillors.

WBC should seek clarity on viability discussions & S106 exemptions due to lack of viability at the outset. Viability issues should not be brought in at a later date to void earlier agreements as had happened in recent cases.

52. Working with preferred affordable housing providers – what happens once houses occupied?

Recommended response:

Add an additional point that, once occupied, the property should be retained as affordable housing.

55. “The Council’s latest assessment indicates that providers should pay developers in the range of approximately 30% to 70% market value for affordable homes” The “latest assessment” is the “Affordable Housing Viability Assessment 2012”.

Recommended response:

These 2012 figures seem dated and WBC should revise the text with more up-to-date data.

58. Affordable housing figures & split broadly in line with Adopted and Revised Farnham Neighbourhood Plan seeking at least 30% affordable housing.

Recommended response:

The figures set out should not be applied to every site on a formula basis and the overall target should reflect the location and appropriate design. Eg it may be appropriate on one site for all affordable housing to be 3 bed properties and on another for them to be all to be two bed properties. Some flexibility required on a site-by site basis. In addition, amenity space on a development should be shared and not split by tenure type. There should also be sufficient storage for affordable homes (eg for bikes, prams, pushchairs and bins).

68. Services and management charges – “must be kept to a minimum”.

Question to WBC:

How is this quantified considering larger developments, where affordable housing is more likely to be delivered on site, which is also more likely to have a management company for unadopted public areas?

Recommended response:

Service charges and other charges for services/maintenance for affordable housing should be managed so they do not increase by more than the rate of inflation.

69. “The Council will seek to work in partnership with affordable housing providers to **market** shared ownership to ...”.

“Market” infers that properties need to be promoted yet “Demand for shared ownership homes in Waverley exceeds supply.”

Recommended response:

Replace the word “market” with something that retains and maintains the balance of shared ownership homes.

73. Expectations on accommodation of each housing size.

Question to WBC Are these WBC’s expectations or national expectations?

The Task Group felt that room sizes should not be compromised.

Recommended response:

Space standards should be generous and spacious with adequate storage (inside & out) and sufficient amenity space. The AHSPD wording should allow for these standards to be applied.

79. Development Viability.

Question to WBC:

What are the terms of the “open book”. Are those reviewing the figures trained in how to spot higher costs to mask profitability?

83. “The Council reserves the right to have all viability assessments checked by ...”

The emphasis here should be changed to make sure this is a regular activity not an occasional one to validate reductions in local community benefit being proposed by developers.

Recommended response:

Revise words to “The Council will normally have all viability assessments checked by ...”

Additional Comments

- FTC welcomes the quality of design standards.
- FTC supports tenure-blind social housing and integration of all sections of the community in each development.
- Is WBC pursuing affordable-rented housing and demanding government action on delivering affordable housing locally?

The Task group felt that Permitted Development Rights should be removed from new affordable housing so that the potential loss of affordable housing (by increasing its size) would require planning permission

Recommended response:

Remove Permitted Development Rights from new affordable housing.

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FARNHAM TOWN COUNCIL

C Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 1st July, 2019

Place

Council Chamber, Farnham Town Council, South Street, Farnham, GU9 7RN

Planning & Licensing Consultative Working Group Members Present:

Councillor Brian Edmonds (Lead Member)
Councillor David Beaman
Councillor Roger Blishen
Councillor Michaela Gray
Councillor John Neale

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillors Earwaker and Fraser.

2. Disclosure of Interests

Councillor Beaman declared his membership of The Farnham Society's planning group as a non pecuniary interest.

3. Applications for larger developments

WA/2019/0953 Farnham Bourne

Case Officer: Graham Speller

Change of use and alterations to existing dwelling (including construction of a lower ground floor) and to garage/staff accommodation outbuilding, to provide 6 dwellings, the erection of a bin and cycle store, new parking and turning area and associated works.

PENDRAGON HALL, 13 GARDENERS HILL ROAD, FARNHAM GU10 4RL

Farnham Town Council has no objections subject to the alterations to change the property to 6 dwellings being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16. Sufficient parking be incorporated into the scheme and access to the highway be improved given the additional development adjoining and adjacent Pendragon Hall.

WA/2019/0940 Farnham Castle

Case Officer: Graham Speller

Application under Section 73 to vary Condition 10 of WA/2016/2455 (pre-occupation condition of provision of open and ready to use play areas) to allow the provision of play areas open and available for use prior to the occupation of 50% of dwellings.

LAND CENTRED COORDINATES 483221 146882, CRONDALL LANE, FARNHAM

Farnham Town Council supports the variation for a short delay on the grounds of health and safety with large vehicle movements on the site between the completed dwellings and the play area. The amenity of the future occupants should be considered as properties are being purchased with the provision of an open and ready to use play area.

NMA/2019/0095 Farnham Upper Hale

Case Officer: Graham Speller

Amendment to WA/2016/1224 for: 2A (Plots 9,10,65,66,75,87,88) Kitchen window reduced from 1200mm to 915mm width. - 3A (Plots 7,8,17,20,21,67,68,74,95) First floor window to bathroom reduced to 1050mm depth. - 3B (Plots 40,89,96) patio doors to the rear increased from 1900mm to 2400mm. - 3C (Plots 5,11,13,18,39,64,76,84,85,86) barn hip removed and rear patio door increased from 2100mm to 2400mm. - 4A (Plots 6,19,22,25,38,57,59,73,92) windows and door location to the rear adjusted based on comments. - 4B (Plots 2,3,4,12,14,16,23,24,60,61,62) doors and windows changed position at rear - 5A (Plots 1,15,63,90,91) barn hip removed and 630mm windows added to the flank at ground floor (Study). Changes to road position to avoid root protection zones.

LAND SOUTH OF JUNCTION WITH UPPER OLD PARK LANE, FOLLY HILL, FARNHAM

Farnham Town Council questions the number of changes to planning application WA/2016/1224 approved at appeal through an NMA. Farnham Town Council has no objections to the changes in sizes of windows and barn hip removal subject to the dwellings being in keeping with the Farnham Design Statement for the area and in line with Farnham Neighbourhood Plan Policy FNPI. The road position does not appear to have changed the considerably to alter the scheme layout, clarification should be sought as to if this has any impact on access to the highway.

4. Applications considered

Farnham Bourne

Amended description - comments have been submitted to WBC

WA/2019/0781 Farnham Bourne

Case Officer: Philippa Staddon

Erection of extensions including basement, integral garage and alterations to elevations following demolition of existing extension and detached garage and associated works (as amplified by plans received 17/06/2019 and 21/06/2019) (amended description).

2 FOREST DRIVE, LOWER BOURNE GU10 3HU

Farnham Town Council has no objections subject to the extensions being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2019/0861 Farnham Bourne Flo Taylor

Erection of extensions and alterations following demolition of existing extension.

STOBO HILL, 2 CLUMPS ROAD, FARNHAM GU10 3HF

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2019/0923 Farnham Bourne

Case Officer: Philippa Staddon

Erection of extensions and alterations following demolition of parts of the existing dwelling and garage.

AUSTIN HOUSE, 5 GREAT AUSTINS, FARNHAM GU9 8JG

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2019/0947 Farnham Bourne

Case Officer: Philippa Staddon

Erection of extensions and alterations together with new vehicle access following demolition of extension (revision of WA/2018/1459).

PINEHURST, TILFORD ROAD, FARNHAM GU9 8HX

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbours' amenity.

WA/2019/0973 Farnham Bourne

Case Officer: Louise Fuller

Application under Section 73 to vary Condition 1 of WA/2018/2106 (approved plan numbers) to allow alterations to roof, porch, balcony and fenestration.

PROSPECT HOUSE, GOLD HILL, LOWER BOURNE GU10 3JH

Farnham Town Council has no objections subject to the alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0974 Farnham Bourne

Case Officer: Mr Chris Turner

Erection of a detached dwelling and associated works.

LAND AT 65A, LODGE HILL ROAD, LOWER BOURNE

Farnham Town Council strongly objects to the erection of a detached dwelling not being compliant with the Farnham Design Statement and Neighbourhood Plan Policy FNPI(a), c), d), e), g) and Policy FNP8. The subdivision of larger plots is unacceptable as it has a detrimental impact on the street scene and characteristics of the South Farnham Arcadian area.

NMA/2019/0093 Farnham Bourne

Case Officer: Carl Housden

Amendment to WA/2017/1549 for changes to doors for accessibility, window cill height adjustment and external finishing specification.

LAND KNOWN AS 17, FRENHAM ROAD, LOWER BOURNE

Farnham Town Council has no objections to the changes for reasons of accessibility. This is a new dwelling therefore accessibility should have been considered on the original application.

CA/2019/0092 Farnham Bourne

Case Officer: Mr A Clout

GREAT AUSTINS CONSERVATION AREA

WORKS TO TREES

G1 Beech - Crown lift 3x Beech to a height of 10m from ground level, by removal of low trailing branching.

9 LITTLE AUSTINS ROAD FARNHAM GU9 8JR

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity, especially in the Great Austins Conservation Area covered by Policy FNP5.

CA/2019/0093 Farnham Bourne

Case Officer: Mr A Clout

GREAT AUSTINS CONSERVATION AREA
WORKS TO TREES

Tree identification in accordance with submitted annotated plan

T1 Copper Beech - Reduce 2x extended lateral branches on the North and South side of the crown, back into the main crown form.

- Reshape to balance crown form.

T2 Lime - Reduce low trailing branch over driveway on North side of crown by approximately 3m, back to suitable secondary growth point.

1, LITTLE AUSTINS ROAD, FARNHAM GU9 8JR

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity, especially in the Great Austins Conservation Area covered by Policy FNP5.

CA/2019/0094 Farnham Bourne

Case Officer: Mr A Clout

GREAT AUSTINS CONSERVATION AREA
REMOVAL OF TREE

2 THORNFIELD, SWINGATE ROAD, FARNHAM GU9 8JJ

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees, especially in the Great Austins Conservation Area covered by Policy FNP5. If removal is necessary, replace with an approved native species.

TM/2019/0092 Farnham Bourne

Case Officer: Steve Tester

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE
PRESERVATION ORDER 12/08

THE STONE HOUSE, 110 LODGE HILL ROAD, FARNHAM GU10 3RB

Note. Remove Beech - small tree self seeded too close to the road - is overcrowded and will become too large for location Prune overgrown Leylandii to approx. 4 m height.

Farnham Town Council leaves to the decision of the Arboricultural Officer.

Farnham Castle

Submitted to WBC and SCC

WA/2019/0854 Farnham Castle

Case Officer: Flo Taylor

Consultation under Regulation 3 for single storey extensions and associated works to facilitate the expansion of the School without compliance with Conditions 3 (Transport Mitigation Measures) and 5 (Travel Plan) of planning permission Ref: WA/2012/0695

POTTERS GATE CHURCH OF ENGLAND SCHOOL, POTTERS GATE, FARNHAM GU9 7BB

Farnham Town Council supports the expansion of the school to meet demand for school places however strongly objects to the expansion without complying with Conditions 3 (Transport Mitigation Measures) and 5 (Travel Plan). Formalising speed reductions around the school is vital. Safe routes to school need to be improved as well as crossing points from the allocated parking in the Upper Hart car park.

WA/2019/0879 Farnham Castle

Case Officer: Flo Taylor

Certificate of Lawfulness under Section 191 for the material change of use of The Stable Gite from an ancillary residential outbuilding to a separate residential dwelling.

THE STABLE, CHAMBER LANE, FARNHAM GU10 5ES

Farnham Town Council has no objections and leaves to WBC Officers to determine if lawful.

WA/2019/0913 Farnham Castle

Case Officer: Patrick Arthurs

Erection of a single storey rear extension following demolition of existing extension.

4, MIDDLE CHURCH LANE, FARNHAM GU9 7PP

Farnham Town Council objects to the flat roof extension being out of character in the Town Centre Conversation Area covered by Farnham Neighbourhood Plan Policy FNP2 and not compliant with Policy FNP16 and the Farnham Design Statement.

WA/2019/0914 Farnham Castle

Case Officer: Patrick Arthurs

Listed Building Consent for the erection of a single storey rear extension following demolition of existing extension.

4, MIDDLE CHURCH LANE, FARNHAM GU9 7PP

Farnham Town Council objects to the flat roof extension being out of character in the Town Centre Conversation Area covered by Farnham Neighbourhood Plan Policy FNP2 and not compliant with Policy FNP16 and the Farnham Design Statement.

Councillor Beaman departed at 10.26 am

Farnham Hale and Heath End**WA/2019/0944 Farnham Hale and Heath End**

Case Officer: Louise Fuller

Change of use from office (Use Class B1a) to a flexible use of office/children's nursery (Use Class B1a/D1).

LAND AT ANGLESEY HOUSE, FARNBOROUGH ROAD, FARNHAM

Farnham Town Council has no objections.

WA/2019/0945 Farnham Hale and Heath End

Case Officer: Louise Fuller

Listed Building consent for change of use from office (Use Class B1a) to a flexible use of office/children's nursery (Use Class B1a/D1).

LAND AT ANGLESEY HOUSE, FARNBOROUGH ROAD, FARNHAM

Farnham Town Council has no objections.

WA/2019/0959 Farnham Castle

Case Officer: Louise Fuller

Change of Use from office (Use Class B1) to osteopathic clinic (Use Class D1).

4 ST GEORGES YARD, FARNHAM GU9 7LW

Farnham Town Council has no objections to the change of use from B1 to D1.

Farnham Firgrove

WA/2019/0881 Farnham Firgrove

Case Officer: Mr Chris Turner

Certificate of Lawfulness under Section 192 for erection of dormer extension and alterations to roof to provide habitable accommodation.

113 WEYDON HILL ROAD, FARNHAM GU9 8NZ

Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0898 Farnham Firgrove

Case Officer: Louise Fuller

Erection of an extension and alterations.

25 RIDGWAY ROAD, FARNHAM GU9 8NN

Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbour's amenity.

WA/2019/0890 Farnham Firgrove

Case Officer: Mr Chris Turner

Erection of extension and alterations.

33 ST GEORGES ROAD, FARNHAM GU9 8NA

Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0905 Farnham Firgrove

Case Officer: Patrick Arthurs

Erection of extensions and alterations following demolition of existing conservatory and chimney.

13 BRAMBLETON AVENUE, FARNHAM GU9 8RA

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbour's amenity.

NMA/2019/0091 Farnham Firgrove

Case Officer: Carl Housden

Amendment to WA/2018/1834 for simplification of the porch design, resite and removal of a window.

7 WEYDON HILL CLOSE FARNHAM GU9 8PA

Farnham Town Council has no objections subject to all materials be in keeping with existing and no negative impact on the neighbour's amenity.

Farnham Moor Park

WA/2019/0869 Farnham Moor Park

Case Officer: Flo Taylor

Erection of entrance gates and piers.

WAGTAILS, 36 CROOKSBURY ROAD FARNHAM GU10 1QE
Farnham Town Council has no objections.

WA/2019/0887 Farnham Moor Park Philippa Staddon

Erection of extensions and alterations following demolition of existing pool and pool house.
26 NORTHCOTE HOUSE, COMPTON WAY, FARNHAM GU10 1QZ

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6.

WA/2019/0895 Farnham Moor Park

Case Officer: John Bennett

Erection of extensions and alterations including increase in roof height and dormer window.
BEAUFORT HOUSE, 2 BEAUFORT ROAD, FARNHAM GU9 7JP

Farnham Town Council objects to the overdevelopment of the restrictive site and the negative impact on the neighbours' amenity, not being compliant with Farnham Neighbourhood Plan Policy FNPI6. This is a prominent location and will have a negative impact on the street scene.

WA/2019/0934 Farnham Moor Park Graham Speller

Erection of detached garage

FOXWOOD HOUSE, 19 CROOKSBURY ROAD, FARNHAM GU10 1QD

Farnham Town Council has no objections.

WA/2019/0977 Farnham Moor Park

Case Officer: Daniel Holmes

Erection of single storey extension.

12 WYKEHAM ROAD, FARNHAM GU9 7JR

Farnham Town Council has no objections subject to the extension being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbour's amenity.

NMA/2019/0087 Farnham Moor Park

Case Officer: Ruth Dovey

Amendment to WA/2016/0668 for a reduction to external car parking.

74 LIONSGATE, EAST STREET, FARNHAM GU9 7TP

Farnham Town Council objects to the reduction from 7 to 3 car parking spaces in this application. The site is on the edge of the town centre with limited access to parking outside the development and should provide sufficient onsite parking for residents, guests and the business unit.

NMA/2019/0092 Farnham Moor Park

Case Officer: Daniel Holmes

Amendment to WA/2018/1680 for amendments to the rear lean-to roof to a flat roof with lantern and some fenestration changes to ground floor of the rear extension.

22 LITTLE BARN, CROOKSBURY ROAD, FARNHAM GU10 1QE

Farnham Town Council has no objections.

TM/2019/0094 Farnham Moor Park

Case Officer: Mr A Clout

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER WA32
BLUE CEDARS, TILFORD ROAD, FARNHAM GU9 8DP

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Shortheath and Boundstone

WA/2019/0888 Farnham Shortheath and Boundstone

Case Officer: Matt Ayscough

Certificate of Lawfulness under Section 191 for erection of a single storey rear extension.

9 LYNTON CLOSE, FARNHAM GU9 8US

Farnham Town Council has no objections subject to the extension being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbour's amenity.

WA/2019/0894 Farnham Shortheath and Boundstone

Case Officer: Louise Fuller

Erection of extensions and alterations.

12 HOLLYWELL COTTAGE, LAVENDER LANE, ROWLEDGE GU10 4AX

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2019/0896 Farnham Shortheath and Boundstone

Case Officer: Louise Fuller

Erection of extensions and alterations.

8, CHESTNUT AVENUE, FARNHAM GU9 8UL

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbours' amenity.

WA/2019/0907 Farnham Shortheath and Boundstone

Case Officer: Patrick Arthurs

Use of garage as ancillary accommodation for a temporary period.

OAK RIDGE, 2 VINE LANE, WRECCLESHAM GU10 4TD

Farnham Town Council has no objections to the temporary use of the garage at 2 Vine Lane as ancillary accommodation subject to it being conditioned to January 2020 as stated in the planning application.

WA/2019/0908 Farnham Shortheath and Boundstone

Case Officer: Flo Taylor

Erection of 2 detached dwellings and associated works following demolition of existing dwelling.

PEAR TREE COTTAGE, 45 SHORTHEATH ROAD FARNHAM GU9 8SH

Farnham Town Council objects to the overdevelopment of the erection of 2 dwellings following the demolition of the detached bungalow at 45 Shortheath Road not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI, not being in line with the density and orientation, having a negative impact on the street scene and a negative impact on the neighbours' amenity.

NMA/2019/0094 Farnham Shortheath and Boundstone

Case Officer: Philippa Staddon

Amendment to WA/2017/1613 for a change to approved roof light sizes.

32 THORN ROAD, WRECCLESHAM GU10 4TU

Farnham Town Council has no objections.

TM/2019/0095 Farnham Shortheath and Boundstone

Case Officer: Mr A Clout

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 32/07

PINEWOOD COPSE, 6 GARDENERS HILL ROAD, FARNHAM GU10 4RL
Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Weybourne and Badshot Lea

WA/2019/0865 Farnham Weybourne and Badshot Lea

Case Officer: Olivia Gorham
Erections of extension and alterations.
5, CHERRY PLACE, WEYBOURNE GU9 9TH

Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbour's amenity.

WA/2019/0874 Farnham Weybourne and Badshot Lea

Case Officer: Louise Fuller
Erection of a detached garage following demolition of the existing detached garage.
27 WOODLANDS AVENUE, FARNHAM GU9 9EY

Farnham Town Council has no objections.

Farnham Wrecclesham and Rowledge

WA/2019/0878 Farnham Wrecclesham and Rowledge

Case Officer: Matt Ayscough
Erection of a dwelling and associated works.
ROSEMEAD COTTAGE, RIVER LANE, WRECCLESHAM GU9 8UD

Farnham Town Council objects to the erection of an additional dwelling at Rosemead Cottage not being compliant with Farnham Neighbourhood Plan Policy FNPI, Land Outside the Built Up Area Boundary and accessed via a dangerous narrow road with no pedestrian access, the sustainability of the location is questioned.

WA/2019/0972 Farnham Wrecclesham and Rowledge

Case Officer: Flo Taylor
Change of Use of site to storage (Use Class B8) and light industry (Use Class B1c).
EVERSHEDS, WRECCLESHAM HILL, WRECCLESHAM

Farnham Town Council has no objections to the change of use from storage to light industry subject to traffic management for the additional vehicles movements and improvements to the highway access and pedestrian safety with the footway only running on that side of the road.

CA/2019/0090 Farnham Wrecclesham and Rowledge

Case Officer: Mr A Clout
WRECCLESHAM CONSERVATION AREA
REMOVAL OF TREES
14, THE STREET, FARNHAM GU10 4PR

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees, especially in the Wrecclesham Conservation Area covered by Policy FNP6. If removal is necessary, replace with an approved native species.

5. Surrey County Council mineral, waste, or Other Applications/Consultations

To comment on Hart District Council's Consultation on Crondall Neighbourhood Plan.
Deferred to Monday 15th July to allow time to review (comments due 29th July).

6. Appeals

WA/2018/0271 Farnham Castle

Outline Application for the erection of a dwelling with access from Parfitts Close with all other matters reserved.

Land to the rear of 15 Crondall Lane

Appeal Reference: APP/R3650/W/18/3212580

Appeal By: Mrs Philly Hook

Farnham Town Council strongly objects to this application for the erection of a dwelling to the rear of 15 Crondall Lane. It is over-development through garden grabbing, inappropriate use of back-land and the vehicle access is insufficient and dangerous. It is not in line with Farnham Neighbourhood Plan Policy FNPI and FNPI5, out of character with the street scene and not in keeping with density, layout and orientation.

7. Licensing Applications

Variation to The Lost Boy, 3 Downing Street, Farnham GU9 7NX

Oakman Inns and Restaurants Ltd

Farnham Town Council has no objections subject to the music being indoors only to avoid public nuisance.

8. Date of next meeting

The meeting ended at 11.56 am

Notes written by Jenny de Quervain

Date of next meeting 15th July 2019 to include a presentation from Mott Macdonald and Forestry England on submitting a planning application for future filming in Bourne Woods.



FARNHAM TOWN COUNCIL

D Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 15th July, 2019

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN

Planning & Licensing Consultative Working Group Members Present:

Councillor Brian Edmonds (Lead Member)
Councillor David Beaman
Councillor Roger Blishen
Councillor Alan Earwaker
Councillor John "Scotty" Fraser
Councillor Michaela Gray
Councillor George Hesse
Councillor Michaela Martin
Councillor John Neale

Officers: Jenny de Quervain

I. Presentation by Mott MacDonald and Forestry England - All Councillors Invited

Forestry England supported by Mott MacDonald will be submitting a planning application to Waverley Council in the coming months, to seek approval to continue using Bourne Wood as a filming location. Belinda Mackay (Town Planning Agent, Mott MacDonald), Jeremy Randall (Principle Environmental Planner, Mott MacDonald) and Joan Clark (Land Agent, Forestry England) introduced the approach to consent and discussed the key issues that will be covered in the Environmental Management Plan that will support the application.

A copy of Belinda Mackay's presentation is attached.

The previous planning consent under WA/2013/0505 for five year's use of Bourne Woods with 25 conditions. Conditions apply regardless of the type/length of access. See attached.

Concerns were raised about access for public, fire risks and permission for use in perpetuity (the future planning application will request no time limit in years be applied). Filming would be limited to 6 months per year, permitted development rights allows 28 days filming without planning permission.

2. **Apologies for Absence**

All in attendance.

3. **Disclosure of Interests**

Councillor Beaman declared his membership of The Farnham Society's planning group as a non pecuniary interest.

4. **Applications for larger developments**

Farnham Moor Park

NMA/2019/0105 Farnham Moor Park

Case Officer: Flo Taylor

Amendment to WA/2018/0458 to allow installation of solar panels.

THE WOOLMEAD, EAST STREET FARNHAM

Farnham Town Council supports the use of solar panels. It is unclear from the roof plan if the panels will be visible from the elevated roads to the north of the development.

WA/2019/0985 Farnham Moor Park

Case Officer: Ruth Dovey

Display of non-illuminated hoarding signage.

LAND CENTRED COORDINATES 484270 146934, EAST STREET FARNHAM

Farnham Town Council has no objections to the display of non-illuminated hoarding signage and requests additional information is added to encourage footfall to existing shops and businesses on East Street and Cambridge Place.

5. **Applications Considered**

Farnham Bourne

WA/2019/1000 Farnham Bourne

Case Officer: Louise Fuller

Erection of extensions and alterations including increasing roof height.

GOLDHILL GROVE, GOLD HILL, LOWER BOURNE GU10 3JH

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6.

WA/2019/1003 Farnham Bourne

Case Officer: Louise Fuller

Erection of a porch.

17 DENE LANE, LOWER BOURNE GU10 3PW

Farnham Town Council has no objections subject to the porch being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and materials be in keeping with existing.

NMA/2019/0100 Farnham Bourne

Case Officer: Louise Fuller

Amendment to WA/2018/1820 for removal of the window to ground floor shower room on east elevation. Opening a new window of similar size on the main building front elevation facing the semi-enclosed area between main building and study.

16 BLACK POND LANE, LOWER BOURNE GU10 3NN

Farnham Town Council objects to the inappropriate development not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI.

TM/2019/0101 Farnham Bourne

Case Officer: Mr A Clout

APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 02/00
FOREST VIEW, 5 LATCHWOOD LANE, FARNHAM GU10 3HA

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees. If removal is necessary, replace with an approved native species.

Farnham Castle

WA/2019/0987 Farnham Castle

Case Officer: Mr Chris Turner

Listed building consent for the installation of air conditioning plant and associated works.

THE MERCURE BUSH HOTEL, THE BOROUGH FARNHAM GU9 7NN

Farnham Town Council has no objections subject to the air conditioning units being sufficiently screened and any external venting be away from residential dwellings in Borelli Mews. This application is needs to comply with Farnham Neighbourhood Plan Town Centre Conservation Area Policy FNP2.

WA/2019/0995 Farnham Castle

Case Officer: Daniel Holmes

Alterations to existing garage to form partial habitable ancillary accommodation.

31 MEADOWVIEW, THREE STILES ROAD, FARNHAM

Farnham Town Council has no objections subject to the accommodation being condition ancillary to 31 Meadowview, Three Stiles Road. The application is on the edge of the built up area boundary of the Farnham Neighbourhood Plan and should not encroach into the countryside.

TM/2019/0104 Farnham Castle

Case Officer: Mr A Clout

APPLICATION TO REMOVE TREE SUBJECT OF TREE PRESERVATION ORDER WA66
SILWOOD 7, WEST END GROVE FARNHAM GU9 7EG

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees, especially on the edge of the conservation area covered by Farnham Neighbourhood Plan Policy FNP2. If removal is necessary, replace with an approved native species.

Farnham Firgrove

WA/2019/1008 Farnham Firgrove

Case Officer: Louise Fuller

Erection of extensions and alterations.

ROWAN HOUSE, 1 LANCASTER AVENUE FARNHAM GU9 8JY

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and materials be in keeping with existing.

WA/2019/1013 Farnham Firgrove

Case Officer: Louise Fuller

Application under Section 73 to vary Condition 3 of WA/2018/0739 (obscure glazing restriction) to allow removal of obscure glazing restriction.

24 RYLE ROAD, FARNHAM GU9 8RW

Farnham Town Council objects to the removal of Condition 3. The Condition is in place to protect the amenity of the neighbours' and removing it would be contrary to Farnham Neighbour Plan Policy FNPI6.

WA/2019/1018 Farnham Firgrove

Case Officer: Louise Fuller

Erection of a porch.

24 UPPER WAY, FARNHAM GU9 8RG

Farnham Town Council has no objections subject to the porch being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and materials be in keeping with existing.

Farnham Hale and Heath End**WA/2019/0698 Farnham Hale and Heath End Philippa Staddon**

Erection of a detached dwelling and formation of a vehicular access following demolition of garage and extension.

3 ELM ROAD, FARNHAM GU9 0QD

Farnham Town Council maintains is objections to the overdevelopment of the garden site not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI, having a negative impact on the neighbours' amenity and street scene.

Farnham Moor Park**WA/2019/0992 Farnham Moor Park**

Case Officer: Flo Taylor

Erection of a dwelling with a detached garage, gatehouse and front boundary wall with gates following demolition of existing dwelling and outbuildings.

GREEN TREES, 50 CROOKSBURY ROAD, FARNHAM GU10 1QB

Farnham Town Council has no objections to the replacement dwelling subject to it being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI. Objections were raised to the inappropriate boundary wall. In this semi-rural location a green boundary should be maintain to fit with the street scene and to allow for wildlife corridors.

WA/2019/1009 Farnham Moor Park

Case Officer: Philippa Staddon

Erection of extensions and alterations following demolition of existing extension.

24, COMPTON WAY, FARNHAM GU10 1QZ

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and materials be in keeping with existing.

WA/2019/1021 Farnham Moor Park

Case Officer: Ruth Dovey

Use of land for the provision of 3 additional gypsy pitches and erection of building to provide dayrooms together with associated works.

OLD STONE YARD, TONGHAM ROAD, RUNFOLD GU10 1PH

Farnham Town Council strongly objects to the overdevelopment at this location outside the built up area boundary of the Farnham Neighbourhood Plan and within the Farnham/Aldershot Strategic Gap, it is contrary to Policy FNP10, FNP11 and FNP20, operating of businesses from this location is inappropriate.

WA/2019/1024 Farnham Moor Park

Case Officer: Louise Fuller

Erection of a single storey side extension

2 SANTON COTTAGES, EAST STREET, FARNHAM GU9 7ST

Farnham Town Council has no objections subject to the extension being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16, materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/1032 Farnham Moor Park

Case Officer: Philippa Staddon

Extension to existing car park by construction of 22 parking spaces.

PHYLLIS TUCKWELL MEMORIAL HOSPICE, WAVERLEY LANE, FARNHAM GU9 8BL

Farnham Town Council supports the extension to the car part to improve the amenity of the hospice and local residents.

WA/2019/1040 Farnham Moor Park

Case Officer: Louise Fuller

Erection of extensions and alterations to existing bungalow to provide a two storey dwelling.

27 ABBOTS RIDE, FARNHAM GU9 8HZ

Farnham Town Council regrets the loss of another single storey property. Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and no negative impact on the neighbours' amenity.

TM/2019/0100 Farnham Moor Park

Case Officer: Steve Tester

APPLICATION FOR WORKS TO A TREE SUBJECT TO TREE PRESERVATION ORDER 05/15 OVERMEAD, 10 MONKSHANGER, FARNHAM GU9 8BU

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Shortheath and Boundstone

WA/2019/0996 Farnham Shortheath and Boundstone

Case Officer: Ruth Dovey

Erection of extension and alterations to roof following demolition of existing garage and conservatory.

PIED COTTAGE, 35 JUBILEE LANE FARNHAM GU10 4TA

Farnham Town Council has no objections subject to the extension and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16, materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/1017 Farnham Shortheath and Boundstone

Case Officer: Philippa Staddon

Erection of extensions and alterations.

31 BURNT HILL ROAD, WRECCLESHAM GU10 4RU

Farnham Town Council has no objections subject to the extensions and alterations

being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/1027 Farnham Shortheath and Boundstone

Case Officer: Louise Fuller

Certificate of Lawfulness under Section 192 for erection of extensions and alterations following demolition of existing extensions

10 CLIFTON CLOSE, WRECCLESHAM GU10 4TP

Farnham Town Council has no objections subject to the extensions and alterations being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbours' amenity.

TM/2019/0098 Farnham Shortheath and Boundstone

Case Officer: Steve Tester

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 45/99 TWO MAGPIES, 21A BOUNDSTONE ROAD, FARNHAM GU10 4TW

Farnham Town Council leaves to the Arboricultural Officer.

Farnham Weybourne and Badshot Lea

WA/2019/0994 Farnham Weybourne and Badshot Lea

Case Officer: Louise Fuller

Certificate of Lawfulness under Section 192 for erection of a single storey extension.

46 LOWER WEYBOURNE LANE, FARNHAM GU9 9HN

Farnham Town Council has no objections subject to the extension being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbours' amenity.

WA/2019/1022 Farnham Weybourne and Badshot Lea

Case Officer: Ruth Dovey

Use of land for the provision of 3 additional gypsy pitches and erection of building to provide dayrooms together with associated works.

KILNSIDE PLACE, ST GEORGES ROAD, BADSHOT LEA GU10 1FN

Farnham Town Council strongly objects to the overdevelopment at this location outside the built up area boundary of the Farnham Neighbourhood Plan and within the Farnham/Aldershot Strategic Gap, it is contrary to Policy FNPI0, FNPI1 and FNP20, operating of businesses and the storage of large vehicles at this location is inappropriate.

NMA/2019/0104 Farnham Weybourne and Badshot Lea

Case Officer: Louise Fuller

Amendment to WA/2019/0491 for new positioning of wall.

WEYBOURNE HOUSE, 4 WEYBOURNE ROAD FARNHAM GU9 9ES

Farnham Town Council has no objections.

TM/2019/0103 Farnham Weybourne and Badshot Lea

Case Officer: Mr A Clout

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER WA203

THE LAURELS FARNHAM GU9 9EG

Farnham Town Council leaves to the Arboricultural Officer.

Farnham Wrecclesham and Rowledge

TM/2019/0097 Farnham Wrecclesham and Rowledge

Case Officer: Mr A Clout

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 05/18
STABLE CLOSE FARNHAM GU10 4EF

**Farnham Town Council, subject to the Arboricultural Officer's comments,
welcomes the maintenance of trees to extend their life and associated amenity.**

6. Surrey County Council mineral, waste, or Other Applications/Consultations

Farnham Town Council supports the Crondall Neighbourhood Plan. Consideration should be given to highways improvements with increased traffic from new developments accessing the A287 and local roads to Farnham. Comments submitted to Hart District Council Regulation 15 Consultation.

7. Appeals

Copies of recent appeal decisions were discussed. Particular emphasis was given to the Farnham Neighbourhood Plan and Farnham Design Statement by Inspectors highlighting the need to update the Design Statement.

WA/2018/1787 Land at the rear of Trackers, 8 Burnt Hill Road
Appeal dismissed 8th July 2019

WA/2018/1871 47 Alma Way
Appeal dismissed 8th July 2019

WA/2018/2200 Land at Blenheim House, Tilford Road
Appeal dismissed 5th July 2019

WA/2019/0319 The Orchard, Dene Lane
Appeal dismissed 2nd July 2019

8. Waverley Borough Council Street Naming Applications

SNN2017A: Land south of junction with Upper Old Park Lane, Folly Hill, Surrey - 96 dwellings

Councillor to given further consideration to the naming of 6 streets within the development.

9. Date of next meeting

The meeting ended at 12.08 pm

Notes written by Jenny de Quervain

Date of next meeting 29th July 2019

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Matthew Evans
Head of Planning Services

When calling please ask for: Planning Enquiry Team
Telephone: 01483 523583

Calls may be recorded for training or monitoring

Date: 7 March 2014

TOWN AND COUNTRY PLANNING ACT 1990 (as amended) – WA/2013/0505

Waverley Borough Council acting as Local Planning Authority under the provisions of Part III of the Town and Country Planning Act, 1990 (as amended), **DO HEREBY GRANT** planning permission for the development specified in the form of application for such permission, deposited by you with the Council on 11 March 2013 and described in the First Schedule, subject to the provisions of Section 91 of the Town and Country Planning Act 1990 (as amended), and the conditions and reasons specified in the Second Schedule.

NOTE: The effect of the Section 91 of the Town and Country Planning Act 1990 (as amended) is that the development for which permission is hereby granted shall be begun not later than the expiration of three years beginning with the date of this permission.

FIRST SCHEDULE

Change of use of land from forestry to a mixed use of ongoing forestry and for filming purposes. This application is accompanied by an Environmental Statement (as amplified by emails and letters dated 30/09/2013 and 10/10/2013).
Land At Bourne Wood, Tilford Road, Farnham.

SECOND SCHEDULE

1. Condition
The plan numbers to which this permission relates are 1302/P01REVD, 1302/P02. The development shall be carried out in accordance with the approved plans. No material variation from these plans shall take place unless otherwise first agreed in writing with the Local Planning Authority.

Reason

In order that the development hereby permitted shall be fully implemented in complete accordance with the approved plans and to accord with Policies D1 and D4 of the Waverley Borough Local Plan 2002.

2. Condition

The indicative areas shown on the approved plan 1302/P02 shall be used for the purposes of the activities identified (including those areas identified for the parking of vehicles and support areas) and these activities shall not take place outside of these areas without the prior written consent by the Local Planning Authority. Any use of the area of the wood outside of 'the bowl' edged purple on the approved plan and the support areas shall be restricted to filming and not used for ancillary purposes.

Reason

In order to protect the character and residential amenity of the area and to accord with Policies C1, C3, D1 and D4 of the Waverley Borough Local Plan 2002.

3. Condition

No construction activities, including deliveries, shall take place outside of the hours of 08:00 and 18:00 hours Mondays to Fridays or 08:00 to 13:00 hours on Saturdays. There shall be no such activities on Sundays, Bank Holidays or Public Holidays. The limitation shall apply to all phases of filming, including the preparation and strike phases

Reason

In the interests of the rural character and residential amenities of the area, in accordance with Policies D1, D4 and C3 of the Waverley Borough Local Plan 2002.

4. Condition

There shall be no film shoot activity outside the hours of 06:00 and 21.00 hours with the exception of a maximum 7 days of any calendar year to allow night filming. There shall be no film shoots on Sundays, Bank Holidays or Public Holidays and night shoots shall not take place beyond midnight.

Reason

In the interests of the rural character and residential amenities of the area, in accordance with Policies D1, D4 and C3 of the Waverley Borough Local Plan 2002.

5. Condition

Prior to the use of the site for any night shoots, the applicant shall give at least 48 hours prior written notification to the Local Planning Authority of any night filming together with associated details, and shall retain a record of the shoots.

Reason

In the interests of the rural character and residential amenities of the area, in accordance with Policies D1, D4 and C3 of the Waverley Borough Local Plan 2002.

6. Condition

No filming activities shall be carried out within the sand lizard exclusion zone at any time. This area shown as the "retained and protected sand lizard habitat" on the

Indicative Proposals Plan No.1302/P2. This encompasses an area of 200m length by 30m wide.

Reason

In the interests of the biodiversity and nature conservation interests of the site, in accordance with Policy D5 of the Waverley Borough Local Plan 2002 and the NPPF 2012.

7. Condition

Heathland habitat shall be restored in the areas indicated on the Indicative Proposals Plan 1302/P02 as "ecological enhancement" as set out in the Environmental Statement submitted application.

Reason

In the interests of the biodiversity and nature conservation interests of the site, in accordance with Policy D5 of the Waverley Borough Local Plan 2002 and the NPPF 2012.

8. Condition

Prior to the use of the site for filming activity, the applicant shall submit a Habitat Mitigation, Creation and Management Plan for the creation and management of the Sand Lizard exclusion zone and other ecological enhancements and which shall be submitted to and for the approval in writing by the Local Planning Authority. The use shall be carried out in full accordance with the agreed details.

Reason

In the interests of the biodiversity and nature conservation interests of the site, in accordance with Policy D5 of the Waverley Borough Local Plan 2002 and the NPPF 2012.

9. Condition

No development shall take place until the applicant has secured the implementation of a programme of archaeological work in accordance with a Written Scheme of Investigation which has been submitted by the applicant and agreed in writing by the Local Planning Authority. These details shall include the provision of an appropriate exclusion zone around a pair of linear earthworks identified in the submitted Environmental Statement.

Reason

In the interests of protecting the heritage assets, in accordance with Policy HE14 of the Waverley Borough Local Plan 2002 and the NPPF 2012.

10. Condition

Prior to the use of the site for filming activity the applicant shall submit to and for the approval of the Local Planning Authority, in consultation with the Highway Authority a Filming Activity Logistics Plan in general accordance with the aims and objectives of Milestone Transport Planning's Transport Assessment dated January 2013. The Logistics Plan shall provide information on the management of the transport requirements for each of the four phases of filming activity and shall include (but not limited to) information on:

- (a) On site layout and parking arrangement
- (b) Any off-site parking facilities for personnel
- (c) HGV and Service/Delivery vehicle movements (detailing a routing strategy, the number of movements per day, arrangements for ensuring the proportion of movements during the AM(8-9am) and PM(5-6pm) peak hours is kept to a minimum)
- (d) Measures to keep the public highway clean and prevent the creation of a dangerous surface in the public highway
- (e) Arrangements for transporting cast/crew by private coach and mini-bus. The applicant shall then implement the approved Filming Activity Logistics Plan, and for each subsequent use of the site for filming activity, maintain and develop the plan to the satisfaction of the Local Planning Authority, in consultation with the Highway Authority.

Reason

In the interests of highway movements and safety and to accord with Policies M1 and M2 of the Waverley Borough Local Plan 2002.

11. Condition

Prior to the use of the site for filming activity the applicant shall submit to and for the approval of the Local Planning Authority, in consultation with the Highway Authority, a Travel Plan in accordance with the aims and objectives of the National Planning Policy Framework 2012 and in general accordance with the aims and objectives of Milestone Transport Planning's Transport Assessment dated January 2013. The applicant shall then implement the approved travel plan and for each subsequent filming activity on the site, thereafter maintain and develop the travel plan to the satisfaction of the Local Planning Authority.

Reason

In the interests of the rural character and residential amenities of the area, in accordance with Policies D1, D4 and C3 of the Waverley Borough Local Plan 2002.

12. Condition

The means of access to the site for the purposes of filming activity shall be from the Tilford Road/Forest Drive junction only.

Reason

In order that the development should not prejudice highway safety, the free flow of traffic nor cause inconvenience to other highway users in accordance with Policies M2 and M14 of the Waverley Borough Local Plan 2002.

13. Condition

Prior to the use of the site for filming activity, space shall be laid out at the site entrance off Tilford Road, in accordance with a scheme to be submitted to and for approval in writing of the Local Planning Authority to provide a total of 20 public parking spaces (an increase of 6 above the existing 14 spaces). The details shall include a relocated barrier and surfacing materials. The parking/turning area shall be used and retained exclusively for its designated purpose and shall not be used for purposes associated with the proposed filming activities.

Reason

In order to encourage greater public use of the Bourne Woods for recreational purposes, in accordance with Policies LT7, M2 and M14 of the Waverley Borough Local Plan 2002 and the NPPF 2012.

14. Condition

Filming activity on the site shall be for a maximum period of 6 months in any calendar year and limited to 8 consecutive months spread over two calendar years.

Reason

In the interests of the rural character and residential amenities of the area, in accordance with Policies D1, D4 and C3 of the Waverley Borough Local Plan 2002 and the NPPF 2012.

15. Condition

Any temporary structures, including lighting rigs, shall be limited in height to 25m on areas below 85m AOD and 15m on areas above 85m AOD.

Reason

In the interests of the rural character and residential amenities of the area, in accordance with Policies D1 and C3 of the Waverley Borough Local Plan 2002.

16. Condition

All temporary structures, and associated plant, machinery and support facilities, shall be removed from the site upon completion of each filming activity.

Reason

In the interests of the openness and visual amenities of the Green Belt and the rural character of the area, in accordance with Policies D1, C1 and C3 of the Waverley Borough Local Plan 2002.

17. Condition

The 50m wide Buffer Zone to residential development as shown on the Indicative Proposals Plan No.P1302/P2 shall be provided and retained throughout the period of any filming activity free of structures, lighting rigs and associated plant and machinery, and there shall be no filming activity within this Buffer Zone.

Reason

In the interests of the rural character and residential amenities of the area, in accordance with Policies D1, D4 and C3 of the Waverley Borough Local Plan 2002 and the NPPF 2012.

18. Condition

There shall be no clear felling or ground excavations outside of 'the bowl' edged purple on the approved plan or 'support areas', other than for bona fide forestry operations or for ecological enhancements, referred to in the submitted Environmental Statement.

Reason

In the interests of the rural character and appearance of the area, in accordance with Policies D1, D7 and C3 of the Waverley Borough Local Plan 2002.

19. Condition

Prior to the use of the site for filming activity, written details of information boards/signage identifying the closure of footpaths/tracks within and surrounding the application site shall be submitted to and for the approval of the Local Planning Authority. The information shall include alternative routes to be made available to the public during filming activities, the provision of a permissive footpath through the site. The use shall be carried out in full accordance with the agreed details and shall not be varied without the prior written consent of the Local Planning Authority

Reason

In the interests of maintaining public access throughout Bourne Wood, in accordance with Policies LT7 and LT11 of the Waverley Borough Local Plan 2002.

20. Condition

No helicopters shall use the site without the prior written consent of the Local Planning Authority

Reason

In the interests of the rural character and residential amenities of the area, in accordance with Policies D1, D4 and C3 of the Waverley Borough Local Plan 2002 and the NPPF 2012.

21. Condition

The use hereby permitted shall be carried out in accordance with the mitigation procedures detailed in the Code of Practice and Filming Guidelines supported Screen South and SEEDA, a set out in the application submission.

Reason

In the interests of the rural character and residential amenities of the area, in accordance with Policies D1, D4 and C3 of the Waverley Borough Local Plan 2002 and the NPPF 2012.

22. Condition

Prior to the use of the site for filming, the applicant shall give prior written notification of at least 48 hours of a schedule of filming. The notification shall include the periods sought for all filming activities, with reference to site preparation, film shoots and site removal.

Reason

In the interests of the rural character and residential amenities of the area and in order to monitor the proposed use, in accordance with Policies D1, D4 and C3 of the Waverley Borough Local Plan 2002.

23. Condition

Prior to the use of the site for filming activity, the applicant shall submit a noise management plan for the approval of the Local Planning Authority. The plan shall

include appropriate background noise surveys (to be measured at certain fixed points to the nearest noise sensitive residential properties and at certain times of the day), indicators of noise level limits for the proposed use, and detailing mitigation measures that will be in place for the filming activities hereby approved. Full details shall also be submitted of any plant or machinery used on site. Silent generators shall only be used on site. The applicant shall then implement the approved noise management plan for the first and each subsequent filming activity on site, and thereafter maintain and monitor the plan to the satisfaction of the Local Planning Authority.

Reason

In the interests of the rural character and residential amenities of the area and in order to monitor the proposed use, in accordance with Policies D1, D4 and C3 of the Waverley Borough Local Plan 2002.

24. Condition

The use hereby permitted shall be discontinued on or before 6 March 2019 upon which the land shall be fully restored to an appropriate condition in accordance with details to be submitted to and approved in writing by the Local Planning Authority.

Reason

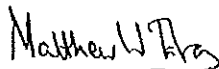
In order to monitor the impact of the proposed use upon the rural character and amenities of the area, in accordance with Policies C3, D1 and D4 of the Waverley Borough Local Plan 2002.

25. Condition

The number of days any part of the application site may be closed to members of the public or visitors during filming shall be limited to 28 days in any calendar year.

Reason

In order to minimise the impact of the proposed use upon public access to and use of the Bourne Wood for informal recreation purposes, in accordance with Policy M2 of the Waverley Borough Local Plan 2002 and the NPPF 2012.



Matthew Evans
Head of Planning Services

Informatives

1. "IMPORTANT" This planning permission contains certain conditions precedent that state 'before development commences' or 'prior to commencement of any development' (or similar). As a result these must be discharged prior to ANY

development activity taking place on site. Commencement of development without having complied with these conditions will make any development unauthorised and possibly subject to enforcement action such as a Stop Notice. If the conditions have not been subsequently satisfactorily discharged within the time allowed to implement the permission then the development will remain unauthorised.

2. There is a fee for requests to discharge a condition on a planning consent. The fee payable is £97.00 or a reduced rate of £28.00 for household applications. The fee is charged per written request not per condition to be discharged. A Conditions Discharge form is available and can be downloaded from our web site. Please note that the fee is refundable if the Local Planning Authority concerned has failed to discharge the condition by 12 weeks after receipt of the required information.
3. The developer is reminded that it is an offence to allow materials to be carried from the site and deposited on or damage the highway from uncleaned wheels or badly loaded vehicles. The Highway Authority will seek, wherever possible, to recover any expenses incurred in clearing, cleaning or repairing highway surfaces and prosecutes persistent offenders.
4. The permission hereby granted shall not be construed as authority to obstruct the public highway by the erection of scaffolding, hoarding or any other device or apparatus for which a licence must be sought from the Highway Authority Local Transportation Service.
5. The applicant is advised that a number of Public Rights of Way cross the application site and it is an offence to obstruct or divert the route of a right of way unless carried out in complete accordance with appropriate legislation.
6. Notwithstanding any permission granted under the Planning Acts, no signs, devices or other apparatus may be erected within the limits of the highway without the express approval of the Highway Authority. It is not the policy of the Highway Authority to approve the erection of signs or other devices of a non-statutory nature within the limits of the highway.
7. The permission hereby granted shall not be construed as authority to carry out works on the highway or any works that may affect a drainage/culvert or water course. The applicant is advised that a licence must be obtained from the Highway Authority Local Highway Service Group before any works are carried out on any footway, footpath, carriageway, verge or other land forming part of the highway. The applicant is advised the consent may be required under Section 23 of the Land Drainage Act 1991.
8. For the purposes of this application, 'filming activities' refers to all stages associated with any filming use of the site, including site preparation, rehearsals, film shoots and strike (removal of all filming uses and structures from the site), together with any associated operational development. The term 'Shooting' refers to the recording of scenes.

9. The Council confirms that in assessing this planning application it has worked with the applicant in a positive and proactive way, in line with the requirements of paragraph 186-187 of the National Planning Policy Framework 2012.

WA/2013/0505

No variation from the deposited plans and particulars will be permitted unless previously authorised by Waverley Borough Council. The permission hereby granted relates only to that which may be necessary under the Town and Country Planning Act 1990. Consent under the Building Regulations may also be necessary.