

Job Title: Part Time Youth Worker

Reporting To: 40 Degreez Lead Youth Worker

**Location:** 40 Degreez Centre For Young People, Farnham

**Salary:** £17,500 per annum pro rata

Hours: 10 hours weekly averaged over the year. Predominantly Wednesday & Friday

afternoons & evenings dependent on clubs & centre usage

## **About 40 Degreez**

40 Degreez Centre aims to run a variety of innovative youth projects meeting the needs of young people in Farnham with youth clubs, holiday workshops, courses, sports, one to one learning programmes, residential outings, drop in skills learning and accreditation opportunities plus much more. It is a great place for young people to meet new friends, learn new skills and get some useful advice.

### **Job Purpose:**

To assist the Lead Youth Worker in delivering a programme of exciting and innovative projects on behalf of 40 Degreez Youth Centre targeting vulnerable young people in the Farnham area. To work as part of the youth team in managing at least three projects or clubs per week in term time and a lively and challenging programme of projects and or clubs in the school holidays.

#### **Role Responsibilities:**

- To operate as an active and integral member of the 40 Degreez youth work team.
- To develop links and working partnerships with other youth workers and service providers in the local area, in particular schools for young people.
- Engage with young people from a variety of environments including primary and senior school, using appropriate and professional methods to develop positive relationships to win their trust and to respect and identify needs, aspirations and opportunities for informal learning.
- Develop, deliver and record a programme of activities, reporting developments and outcomes on a regular basis to the Lead Youth Worker.
- To assist in the recruitment of volunteers.

- To attend training courses as required.
- To maintain accurate and consistent records of engagements with young people.
- Ensure the safety of all those participating in the activity programme.
- To advise the organisation of any concerns relating to young people participating in the programme.
- To complete all the required paperwork.
- To report to the Lead Youth Worker as required.
- To provide sickness and holiday cover in order to maintain efficient running of the clubs and programmes
- To participate in regular management supervision and annual appraisals in accordance with 40 Degreez guidelines.
- To ensure that processes for planning, monitoring and evaluation are in place and discuss with the Lead Youth Worker all projects and programmes that contribute to the development of 40 Degreez

### **Work Context:**

The role will in the main be based at 40 Degreez Centre, Farnham. There may be a requirement to work in an outreach capacity outside the main building and at other associated or partner organisations in Farnham. Terms and conditions including holiday and overtime will be agreed with the Lead Youth Worker and administered by the 40 Degreez office. Regular meetings and other sessions will take place with the Lead Youth Worker. An office base will be provided at the 40 Degreez centre.

#### **Dimensions:**

There will be some budget and resource responsibility as well as recording any expenditure. There may also be some responsibility for fund raising for specific projects. Appropriate guidance, supervision and training will be provided to ensure that all parts of the role can be realistically and successfully achieved.

# To apply:

Please send us your CV. If you would like the opportunity to have a friendly chat about this role or any other opportunities please get in touch. You can find out more about 40 Degreez and the work we do on our website <a href="www.40degreez.org.uk">www.40degreez.org.uk</a> email: <a href="mailto:info@40degreez.org.uk">info@40degreez.org.uk</a> or call 01252 727087 and we will call you straight back.

# **Person Specification for Part Time Youth Worker**

| Essential  | Desirable  |
|--|--|
| Education, Training & Qualifications:  |  |
| Qualified to undertake youth work - Level 2/3  | Additional training in youth work or specific related areas eg safeguarding, drugs, education, sexual health, evaluation & planning, accredited learning |
| Experience of delivering a range of youth work programmes                                    |  |
| Experience of working with young people with special needs                                   |  |
| Ability to use own initiate and work as part of a team                                       |  |
| Knowledge & Experience:  |  |
| Awareness of the national youth work policy and practice                                     | Understanding of strategies and developments in youth work locally, regionally and nationally  |
| Experience of working with and developing the needs of young people                          | Experience of managing and developing volunteers' skills. Experience of a variety of methods and styles of youth programmes                              |
| Knowledge of the challenges and opportunities facing young people in todays society          | Knowledge of the challenges and opportunities for young people 10-19 offered at 40 Degreez and in partnership with other agencies in Farnham             |
|  | Proven experience in youth work practice in engaging with different ages and different issues  |
|  | A range of experience of youth work, project and delivery programmes   |
| Skills & Abilities:  |  |
| Proven administrative and presentation skills - ability to record evidence and meet outcomes |  |
| The ability to engage with young people.   | Evidence of participation in models of good youth work practice  |

| Essential  | Desirable  |
|--|--|
| Excellent analytical, organisational and implementation skills   | Knowledge and experience of using and utilising social media and on line communication and fund raising facilities |
| The ability to communicate and negotiate effectively at a variety of levels and within a range of different contexts |  |
| Ability to work as part of a team, across professional boundaries and with other organisations                       |  |
|  | Have an understanding of the culture of educational establishments   |
| Good IT skills (Microsoft Office and social media)   |  |
| Proven organisational skills   |  |
| Relevant Experience:   |  |
| Experience of working with young people both with individuals and in groups of young people                          | 3 years relevant youth work experience in a variety of settings  |
| Experience of working as part of a team  |  |
| Other Requirements:  |  |
| DBS (Disclosre & Barring Service) clearance will be required   | Full and clean driving licence and access to a vehicle   |