



Job Title: Trustee

Reporting To: Chairman of the Trustees

Location: 40 Degreeez Centre For Young People, Farnham

Salary: Voluntary Role

Hours: As and when required

About 40 Degreeez

40 Degreeez Centre is a one stop shop meeting the needs of young people in Farnham with youth clubs, holiday workshops, courses, sports, one to one learning programmes, residential outings, drop in skills learning and accreditation opportunities plus much more. It is a great place for young people to meet new friends, learn new skills and get some useful advice.

Job Purpose:

As part of a trustee committee, you will be responsible for the overall governance and strategic direction of 40 Degreeez, developing its aims, objectives and goals in accordance with company guidelines, legal and regulatory guidelines. The trustees will carry out business on behalf of the trust. In your role, as a trustee, you will help to protect the wealth and assets of the organisation.

Role Responsibilities:

- Ensuring that 40 Degreeez complies with guidelines, legislation and any other legislation or regulations
- Making sure that 40 Degreeez pursues defined goals in line with its stated objectives
- Monitoring the financial position and ensuring that 40 Degreeez operates within its means and that there are clear lines of accountability for financial management
- Ensuring that the resources of 40 Degreeez are used only to pursue legitimate objectives

- Contributing to the board of trustees' role of providing strategic direction and supporting the development of policies, goals and targets
- Maintaining the good name of 40 Degreez
- Making sure that the administration of the company is carried out efficiently
- Ensuring the financial stability of 40 Degreez
- Scrutinising board papers and other communications
- Participating in and sometimes leading specific working groups or sub committee
- Attending seminars and networking events when required
- Leading discussions and providing guidance on new initiatives, particularly in areas where the Trustee has specific skills, knowledge or expertise
- Maintaining confidentiality about any sensitive or confidential information received in the course of duties as a trustee
- Help to recruit new trustees and volunteers
- Assist in looking out for fundraising opportunities
- Regularly attending and taking a full part in meetings

Location:

The role will mainly work out of 40 Degreez Centre, Farnham. There maybe a requirement to attend meetings and events at other locations within the locality.

To apply:

Please send us your CV. If you would like the opportunity to have a friendly chat about this role or any other opportunities please get in touch. You can find out more about 40 Degreez and the work we do on our website www.40degreez.org.uk
email: info@40degreez.org.uk or call 01252 727087 and we will call you straight back.

Person Specification for Trustee

Essential	Desirable
Commitment to the goal and aims of 40 Degreez Dedication to the role and a willingness to devote required time	
The ability to make good independent judgements	
The ability to think creatively	Proven strategic abilities that can be used to create effective plans
Understanding the importance of carrying out required legal duties	
Strength of character and the ability to voice concerns and opinions	
Proven experience working as a member of a successful team	
Integrity and objectivity which can be applied to all aspects of the role	
Relevant Experience:	
Previous committee experience	Previous Trustee experience
	To have come from a background within the fields of social services, county council or legal
	Experience of working within the youth sector
Other Requirements:	
DBS (Disclosre & Barring Service) clearance will be required	Full and clean driving licence and access to a vehicle

