



Farnham Town Council
Mayoral Invitation Form 2021-22

The Mayor of Farnham: **Councillor Alan Earwaker**
The Mayoress: **Mrs Claire Earwaker dos Reis**

Please return to:
Farnham Town Council
South Street, Farnham GU9 7RN

Deputy Town Mayor: **Councillor Michaela Wicks**
Deputy Mayoress: **Mrs Carol Forber**

Tel: 01252 712667
(calls may be recorded for monitoring)

Email: mayor@farnham.gov.uk

Please complete electronically or in block capitals

Name of Organisation:

Event: **Community**

Is the Mayoress invited to accompany the Mayor? **Yes/No**

Are you happy for this invitation to be listed on the Farnham Town Council website? **Yes / No**

Or mentioned on the Mayor's Facebook and Twitter accounts **Yes / No**

Date:

Arrival time:

Start Time of event:

Finish Time:

Address of venue:

Post Code:

Reserved car parking on site? If no reserved parking, please indicate nearest available car park.
Yes /

Would you like the Mayor to perform any special duties? (e.g. cutting ribbon, presenting awards, making a speech)

Dress Code (day)

Would you like the Mayor to wear the chain of office? **Yes / No**

(normally the Mayor would wear the chain of office unless the event were informal and you specifically request 'no chains of office'.)

Will Refreshments be provided?

Title, name and position of person meeting the Mayor:

Contact telephone number on day of the event:

Correspondence Postal Address: (for future correspondence)

Post Code:

Tel:

Mobile:

E-mail:

Details of other Mayors / VIPs attending and duties they will be performing if appropriate.

Please Note: In speeches the Mayor is referred to as 'Mr Mayor'.

If formal photographs are taken at the event, a copy would be appreciated for the Mayor's portfolio.