



Farnham Town Council  
**Mayoral Invitation Form 2019-2020**

The Mayor of Farnham: **Councillor Pat Evans**  
The Mayor's Consort: **Mr David Evans**

**Please return to:**  
Farnham Town Council  
South Street, Farnham GU9 7RN

Deputy Mayor: **Councillor Alan Earwaker**  
Deputy Mayor's Consort: **Mrs Claire Earwaker dos Reis**

**Tel:** 01252 712667  
(calls may be recorded for monitoring)

**Email:** mayor@farnham.gov.uk

Please complete electronically or in block capitals

Name of Organisation:

Event: **Community**

Is the Mayoress invited to accompany the Mayor? **Yes/no**

Are you happy for this invitation to be listed on the Farnham Town Council website? **Yes / No**

Or mentioned on the Mayor's twitter account **Yes / No**

Date:

Arrival time:

Start Time of event:

Finish Time:

Address of venue:

Post Code:

Reserved car parking on site? If no reserved parking, please indicate nearest available car park.  
**Yes /**

**Would you like the Mayor to perform any special duties? (e.g. cutting ribbon, presenting awards, making a speech)**

Dress Code (day)

Would you like the Mayor to wear the chain of office? **Yes / No**

(normally the Mayor would wear the chain of office unless the event were informal and you specifically request 'no chains of office'.)

**Will Refreshments be provided?**

Title, name and position of person meeting the Mayor:

Contact telephone number on day of the event:

Correspondence Postal Address: (for future correspondence)

Post Code:

Tel:

Mobile:

E-mail:

Details of other Mayors / VIPs attending and duties they will be performing if appropriate.

**Please Note:** In speeches the Mayor is referred to as 'Mr Mayor' or 'Madam Mayor'.  
If formal photographs are taken at the event, a copy would be appreciated for the Mayor's portfolio.