



**CONFIRMATION OF THE DATES FOR
THE PERIOD OF EXERCISE OF PUBLIC RIGHTS 2018-19**

In accordance with the Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)
NAO's Code of Audit Practice 2015

The public has a right to inspect Farnham Town Council's Annual Governance and Accountability Return and supporting records and electors have a right to ask the external auditor formal questions or raise objections to the accounts.

Name of smaller authority: **Farnham Town Council, Surrey**

On behalf of Farnham Town Council, I confirm that the dates set for the period of exercise of public rights are as follows:

Commencing on: **Tuesday 11th June 2019**

and ending on **Tuesday 23rd July 2019**

This represents 30 working days inclusive and must include the first 10 working days of July 2019

Each year Farnham Town Council's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.

Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2019, these documents will be available on reasonable notice between the hours of 10am and 4pm on application to the Town Clerk at Farnham Town Council, South Street, Farnham GU9 7RN. Telephone: 01252 712667. Email: customer.services@farnham.gov.uk.

Signed: *Iain Lynch*

Role: **Town Clerk and Responsible Financial Officer**

This form is submitted to the appointed external auditor PKF Littlejohn LLP, 1 Westferry Circus, Canary Wharf, London, E14 4HD sba@pkf-littlejohn.com along with the Annual Governance and Accountability Return and other requested documentation.