



# FARNHAM TOWN COUNCIL

# A

Minutes  
Council

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## Time and date

7.00pm on Thursday 20th September 2018

## Place

The Council Chamber, South Street, Farnham

### Councillors

- \* David Attfield (Mayor of Farnham)
- \* Paula Dunsmore (Deputy Mayor)
- \* David Beaman
- \* Carole Cockburn
- A John Scotty Fraser
- \* Pat Frost
- \* George Hesse
- \* Jill Hargreaves
- A Stephen Hill
- A Mike Hodge
- A Sam Hollins-Owen
- \* Mike Hyman
- \* Andy Macleod
- A Kika Mirylees
- A Julia Potts
- \* Susan Redfern
- A Jeremy Ricketts
- \* John Ward
  
- \* Present
- A Apologies for absence

### Officers Present:

Iain Lynch (Town Clerk)  
Iain McCready (Business and Facilities Manager)

There were four members of the public in attendance.

### **Prayers.**

Prayers were said by Revd Conrad Hicks of the Spire Church, an amalgamation of the Methodists and the United Reformed Church in Farnham. Revd Hicks explained how the merger was working and that the congregations would alternate between the churches now and be based in the Methodist Church whilst the refurbishment of the United Reformed Church took place.

### **Presentation by Inspector Gary Smith**

Prior to the meeting, Inspector Gary Smith of Waverley's Safer Neighbourhood team gave an overview of policing in the area. He recognised that the public felt disengaged following the closure of the Farnham Police Station and the reduction of 'bobbies on the beat' but, he stressed, there was a real desire to engage more with young people and on the streets. The police have a focus to fight crime and bring offenders to justice and to make Waverley as safe as it can be. There had been a reduction of 6% in crimes carried out in Waverley in the past year.

Inspector Smith referred to the spate of ATM machine thefts and advised that police were not seen at the scene immediately as they were deployed to try and capture the offenders as they left the area. He highlighted the good work with partners in the Safer Waverley Partnership and said that there had been some positive action on unauthorised encampments in the summer.

In response to a question from Cllr Frost, Inspector Smith said that he hoped his team could be based in the Borough again rather than having to start and finish in Guildford. In response to a question from Cllr Hesse he advised that when the police helicopter was overhead at night it was on an active operation, details of which could be seen on the Surrey Police website. The National Police Air Service is managed by South Yorkshire Police and can cover Surrey from different bases.

C071/18

### **Apologies for Absence**

Apologies were received from Cllrs Hill, Hodge, Hollins-Owen, Mirylees, Potts and Ricketts

C072/18

### **Declarations of interests**

Apart from the standard declarations of personal interest by councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council, there were no disclosures of interest.

C073/18

### **Minutes**

The Minutes of the Farnham Town Council Meeting held on Thursday 16<sup>th</sup> August 2018 were agreed to be signed by the Mayor as a correct record.

C074/18

### **Questions and Statements by the Public**

i) Mr Lee Moran of the Farnham Soapbox Committee asked if the Town Council would support the event being planned for a Sunday in August 2019. The plan was for 75 soapboxes to race down Castle Street over a timed distance of 540 metres.

Cllr Hargreaves asked that the details be passed to the Town Clerk and invited Mr Moran to address the next meeting of the Tourism and Events Working Group in November.

- ii) Mr Patrick Webber raised concerns over street lighting in Crosby Way leading through Mead Way into West Street. There was, he said, no lighting and this had long been an issue particularly as there were dark bollards which were a hazard.

In response, the Mayor advised that the Town Council would raise the matter with Surrey County Council.

C075/18

### **Town Mayor's Announcements**

The Mayor reported on a number of engagements attended since the last meeting including:

- Attending a service to mark the amalgamation of the Methodist and United Reformed Church congregations;
- Assisting with the judging of the Hedgehogs 2019 Calendar;
- A special event hosted by the Mayor of Waverley to commemorate the service of the Canadian Armed Forces in the area, and a reception hosted by RAF Odiham;
- Supporting a number of Town Council events including the last Music in the Meadow of the season, the Gin Festival and the Food and Drink Festival, all of which had been a great success.

The Mayor commended the Heritage Open Days organisers who had again arranged a fantastic programme, and reminded Councillors of the Forthcoming venison Dinner.

C076/18

### **Questions by Members**

There were no questions by members in accordance with Standing Order 9.

## **Part I – Items for Decision**

C077/18

### **Tourism and Events Working Group**

Cllr Hargreaves introduced the notes of the Tourism and Events Working Group held on 4<sup>th</sup> September, at Appendix B to the agenda. Cllr Hargreaves advised that there had been three events over the summer where there had been rain that disrupted the event. Two of these had been moved to the Vineyard but the numbers attending had been low. As a result, the Working Group had agreed that in future events would be cancelled if the weather was poor rather than relocated.

Cllr Hargreaves reported on the successful programme of events over the Summer and of the Food and Drink Festival congratulating all staff, councillors and volunteers for their wonderful support. Cllr Hargreaves congratulated Helena Jarman for her new role and welcomed Sophie Walker as the new Events Manager.

Council noted the successful Cycle Races held in 2018 and that Council support was proposed again for 2019. Arrangements for Christmas lights, Christmas events and the 2-019 publications were noted and Farnham Town Council support for the Customer Excellence programme, the Waverley BIG Awards and Business Improvement District exploration were all endorsed.

C078/18

### **Community Enhancement Working Group**

Cllr Hill presented the notes from the Working Group meeting held on 5<sup>th</sup> September 2018, at Appendix C to the agenda.

Cllr Hill started by sharing his delight at the fantastic results for Farnham in the South and South East in Bloom awards. In fact they were probably the best achieved with Gold Awards in the Town Centre and Large Town category, Best in Surrey and a special Biodiversity Award for work being undertaken. He congratulated The Bishops Meadow and Victoria Garden Trustees for their Gold Awards and the success of communities in the Its Your Neighbourhood category. Cllr Hill was looking forward to the Farnham In Bloom Awards evening on 11<sup>th</sup> October when all the achievements would be celebrated.

Cllr Hill referred to the progress on a number of matters set out in the notes of the Working group, and commended to Council the Annual Report of the Bourne Conservation Group.

**It was RESOLVED *nem Con* that Council welcome the excellent report of the Bourne Conservation Group.**

C079/18 **Cemeteries and Appeals Working Group**

Cllr Cockburn reported on the notes from the Working Group meeting on held on 6<sup>th</sup> September 2018, at Appendix D to the agenda.

Cllr Cockburn advised that the cemeteries were looking good following recent investment, particularly in West Street, and was proud of the achievements of the cemeteries in winning silver gilt awards in south and South East in Bloom, with Badshot Lea being the Category winner. Participation gained useful feedback for future improvements.

The Mayor thanked everyone involved for what was a wonderful result.

C080/18 **Strategy and Finance Working Group**

Cllr Ward introduced the notes of the Strategy and Finance Working Group meeting held on 11<sup>th</sup> September 2018, at Appendix E to the Agenda. He reported on the progress on the Regulation 14 Consultation for the Neighbourhood Plan and the hope that a special Council could be held to consider any recommendations following the detailed analysis of responses.

**It was RESOLVED *nem con* that a Special Council Meeting be held on Monday 22<sup>nd</sup> October to consider any recommendations from the consultation and adopt a Regulation 15 Neighbourhood Plan**

C081/18 Council noted the update on the work of the Wellbeing Task Group; the plans for the Section 106 Task Group; progress on contracts and property matters and that a small grant had been agreed for the Farnham Sports Council towards the cost of the 2018 Sports Awards.

C082/18 **Planning & Licensing Consultative Group**

Cllr Hyman introduced the minutes of the Planning & Licensing Consultative Group meetings held on 3<sup>rd</sup> September 2018 and 17<sup>th</sup> September 2018, at appendices F and G.

There were no significant applications to report but there was one application for eight dwellings that had caused great concern as it was within 400metres of the SPA

and should have been refused in accordance with the requirements of Regulations. . Natural England appeared to be saying that it was permissible as the entrance to the site was just outside the 400m despite the fact that the houses were within the 400m zone. Members were concerned that this decision might cause a precedent for the future. Further clarification was awaited from Natural England and Waverley Borough Council.

## **Part 2 – Items Noted**

### **C083/18      Actions under the Scheme of Delegation**

The Town Clerk reported two actions.

- i)      Appointing Edenred (UK Group) Ltd to manage the Childcare Voucher Scheme for the Council;
- ii)     Appointing Aecom UK Ltd to undertake the Habitats Regulations Assessment for the Neighbourhood Plan

### **C084/18      Reports from other Councils**

Councillor Macleod reported that Surrey County Council had issued a leaflet regarding the A31 closure to facilitate the building of the bridge for the Brightwells Scheme. It contained a number of errors which he was taking up with the Council.

Cllr Frost and the Mayor also asked Cllr Macleod to refer concerns over the number of roadworks and diversions that were causing difficulties.

### **C085/18      Reports from Outside Bodies**

Cllr Cockburn reported on the latest meeting of the Farnham Sports Council which had had an exciting presentation by Farnham Boxing Club and their plans for the future. The Club was working with paralympian Rachel Morris, and it was hoped to make the club more inclusive with able-bodied and young people in wheelchairs working together.

### **C086/18      Date of next meeting**

Members noted that the next scheduled Council Meeting would take place on Thursday 1<sup>st</sup> November 2018

The Mayor closed the meeting at 8.38.

Date

Chairman

Notes written by Iain Lynch



# FARNHAM TOWN COUNCIL

# B

## Notes

### Tourism & Events Working Group

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#### Time and date

10am on Tuesday 4 September 2018

#### Place

Town Clerk Office, Council Offices, South Street, Farnham

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**Attendees:** Councillors D Beaman, C Cockburn, J Hargreaves, A Macleod, S Hill, M Hodge and K Mirylees

**Officers Present:** Iain Lynch (Town Clerk), Sophie Walker (Events Manager)

#### 1. Apologies

No apologies of absence were received.

#### 2. Notes of the last meeting

The notes of the meeting of 23 June 2018 were agreed as an accurate record.

#### 3. Disclosure of Interests

There were no disclosures of interest.

#### 4. Recent Events

POINTS	ACTION
<p><b>Music in the Meadow:</b> Members received a review of the recent MITM summer events. In the main it was agreed that the 2018 summer programme had been a success. Members discussed ways to improve the sound quality especially during the public announcements. It was agreed to revisit the existing PA system and consider fixed speakers to the bandstand for 2019.</p> <p>It was also noted that during the course of the summer programme, one event was cancelled and two were relocated to The Vineyard due to poor weather conditions. Members discussed the significant reduction in attendance during inclement weather, even with a relocation to The Vineyard. Members agreed a 24-hour notice of event cancellation was required due to poor weather and The Vineyard would be used</p>	<p>Events Manager to begin arrangements for the 2019 programme.</p>

<p>as a venue for Music in the Vineyard only. The Events Manager to discuss cost implications with the relevant entertainment and charities.</p> <p><b>Carnival:</b> Members received a review of the 2018 Carnival, which Farnham Town Council invest in each year. Members briefly discussed an incident which had received complaints afterwards. The Town Clerk provided an update that a meeting had taken place with the Lions Club as an appropriate response to mitigate any such incidents in the future. Members noted that parade marshals would be in place for 2019 to review floats before they participated.</p> <p><b>Cycle Races:</b> Members briefly discussed the recent Cycle Races and Farnham Town Council's ongoing support of these. It was agreed that ongoing support and investment should be made towards the Children's Cycle Race.</p>	<p>Town Clerk to include in 2019 budget</p>
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## 5. Forthcoming Events

POINTS	ACTION
<p><b>Gin Festival:</b> Members received an update from the Events Manager on plans for the upcoming festival on 14/15 September. It was noted that both days were sold out with over 800 tickets sold. Members noted there had been an increase in gin distillers involved this year with both Great Hall and Cellar Bar being used by distillers, as well as entertainment, a photo booth and some seating. It was noted that this would help to filter the crowd throughout the venue more evenly and avoid big queues. The rooms upstairs; Barley and Tindle would also be used for the Chase Masterclasses and the Distillers Talks.</p> <p>Members volunteered their support during the event and the Events Manager will circulate proposed staffing list to all Councillors to confirm their attendance. Decorations for the evening were briefly discussed, including bunting, which, for this year the Maltings have requested floral bunting to be used in the place of FTC branded bunting due to the wedding fair Sunday morning. Cllr Cockburn also mentioned white helium balloons as a consideration for décor. The Events Manager will research further and consider as part of the event decoration.</p> <p><b>Food &amp; Drink Festival:</b> Plans for the upcoming festival on 30 September were discussed, and members received a copy of the new festival brochure. The Events Manager reported that Farnham Town Council had been inundated with stall applications and plans were progressing well. Cllr Hargreaves queried whether more stall holders positioned in The Borough were possible this year.</p>	<p>Events Manager to circulate proposed staffing list to all Councillors.</p> <p>Events Manager to research and purchase decoration options.</p>

Town Clerk provided an updated for this year's layout, noting the Principle Sponsor, Wiltshire & Sons would be displaying two vehicles at the event. Members noted a site plan would be confirmed in the coming weeks.

Learning points from the 2017 Christmas Market were briefly discussed and members noted a meeting between Farnham Town Council, the Lions Club and Hedgehogs had been arranged to discuss logistics and staffing. The need for clear emergency contacts were noted and communication with stalls via text alerts was also considered.

Members volunteered their support during the event and the Events Manager will circulate proposed staffing list to all Councillors to confirm their attendance.

**Christmas Lights Switch on:**

Members received a brief update on the Christmas Lights Switch on this year on 17 November and noted an extended celebration was to be planned to take place in partnership with The Vineyard, coordinated by Churches Together. The Town Clerk provided an update that The Vineyard also hoped to have a screen to show the lights switch on across the town at 4:30pm, followed by a transition into The Vineyard event until the early evening. The Events Manager would schedule a meeting with Churches Together and The Vineyard to discuss further and begin planning.

**Christmas Carol Service:**

The Town Clerk provided a brief update for the Christmas Carol Service. Members noted a similar format to 2017 with the exception of the reception being held after the service.

**Christmas Market:**

Plans for the Christmas Market were briefly discussed and Members noted the special discount stall holders had received this year due to the poor weather incident and cancellation of the market. Cllr Hargreaves raised a point regarding stall holders offering being largely food related in recent years. Other Christmas Markets, for example Winchester and surrounding areas, were raised and it was agreed to explore ways to expand the offering without limiting the quality. The Town Clerk provided a brief update following a recent meeting with the new owner of the Bush Hotel. Members noted his plans to invest in the Hotel and fully support Farnham Town Council's events programme.

**Heritage Open Days:**

Cllr Hargreaves provided a brief update on the launch which was a success. Members noted plans for the upcoming Heritage Open Day on the 15 September 10am – 3:30pm and volunteered their support at the event. It was also noted that at 10:30am the Town Crier would be giving a talk regarding his role. The Town Clerk also updated Members on the Exhibition

Events Manager to circulate proposed staffing list to all Councillors.

Event Manager to schedule a planning meeting with Churches Together and The Vineyard.

Events Manager to progress

Event Manager to organise exhibition for the event.



<p>Display during the event which the Events Manager would arrange.</p> <p><b>Mike Hawthorn Celebration Parade:</b> The Town Clerk provided a brief overview of the Mike Hawthorn ‘Grand Prix de Farnham’ Parade on 14 October, marking 60 years since his F1 Championship and to celebrate his achievement. Members noted a range of sports and historic cars would parade through the town in a figure eight finishing at a display at the Maltings. There would also be a Church service at St Andrews. Members also noted the event was expected to draw a crowd of over 6,000 people. The Town Clerk reported a meeting was scheduled to confirm the arrangements.</p>	<p>Town Clerk to update Members on car selection.</p> <p>Members to notify the Events Manager if they would like to attend</p>
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## 6. Business Matters

POINTS	ACTION
<p><b>Customer Excellence Programme:</b> The Events Manager provided an update for the programme, formally known as Mystery Shopper Project. Members noted key timings being the launch at the Bush Hotel on Tuesday 11 September 4 – 6pm, shortly followed by the mystery shopper visits throughout October and culminating in an Awards Ceremony at the Council Chambers on Tuesday 6 November 6 – 7:30pm.</p> <p><b>Waverley BIG Awards:</b> The Town Clerk provided a brief update on this project led by Waverley Borough Council and the chambers of Commerce. Members noted that Farnham Town Council was sponsoring the President’s Award, presented by the Chamber of Commerce to honour the best business in Farnham. All Members were to encourage local businesses to apply. The Awards Ceremony is scheduled for the evening of 19 October at the Lythe Hill Hotel.</p> <p><b>Business Improvement Districts:</b> The Town Clerk provided an update on the proposed Business Improvement District initiative, as part of the Borough economic strategy. Members noted Waverley were currently in a process of engagement with businesses through Moisaic and the consultation would last 6 – 9 months, with the full programme likely to kick off in 2020. The Town Clerk agreed to update all Members in due course.</p> <p><b>Other business matters:</b> Members discussed other town related matters, including the temporary A31 construction access bridge over the River Way and the redevelopment of The Woolmead. A concern for loss of footfall in the town and limited signage was discussed. The Town Clerk briefly updated Members on the recent feature to promote local businesses in the most recent Vantage Point, which was well received by all Members. Members discussed</p>	<p>All Members to encourage local business applicants</p> <p>Defer to next meeting. Town Clerk to update Members in due course.</p>

ways to limit the disturbance in the town and the likely knock on affect for local businesses.	
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### 7. Christmas Lights 2018

POINTS	ACTION
The Town Clerk provided an update on the 2018 Christmas Lights programme. Members noted that in the past the Christmas lights programme is added to each year. The Town Clerk reported that the current supplier, Light Angels are due to provide a consolidated quote for this year. Members also noted that due to the Woolmead redevelopment it may prove more challenging to include East Street in the lights this year and a new location would be investigated. Members discussed creating a more festive set up within Cambridge Place with options to discuss with businesses including a Christmas tree, lighting, live music and including a feature in the Christmas Brochure to encourage footfall in that area .	Defer to next meeting to be discussed in more detail.

### 8. 2019 Programme and Publications

POINTS	ACTION
Members discussed the draft 2019 programme of events and related publications. The Events Manager provided all members with a draft 2019 Hedgehogs Calendar which promotes the Farnham Town Council events programme. The Events Manager to check all dates and confirm with Hedgehogs. Members agreed to allow Hedgehogs to sell the 2019 calendar at the upcoming Food Festival.	Events Manager to check dates and confirm with Hedgehogs.
<p><b>Music in the Meadow and Vineyard:</b> Members discussed extending both programmes from January through to September. It was agreed that Music in the Vineyard should extend into April, leading into Music in the Meadow from May to September. Members also noted the option of allocating tickets to the Music in the Vineyard due to the capacity restriction of 150 people. The Events Manager to explore in more detail and discuss feasibility with The Vineyard.</p>	Events Manager to update The Vineyard with 2019 dates and discuss the proposed plan for the events.
<p><b>2019 Publications:</b> The Town Clerk updated Members that the 2019 Residents' Guide was in progress. Due to 2019 Elections it was noted that the Councillors list was likely to be a separate a pull-out section next year. A new Visitors Guide would be produced following the completion of The Woolmead and Brightwells redevelopment. Members noted to provide Farnham Town Council with any feedback or additions to next year's publications by 1 October.</p>	Members to provide feedback on 2019 publications by 1 October

**9. Actions from last meeting:**

<b>POINTS</b>	<b>ACTION</b>
<p>Members briefly discussed the presentation by Sebastian Bone on the proposal for a short film of Farnham. It was agreed to revisit this in due course.</p> <p>The Town Clerk updated Members on discussions with Waverley regarding their economic strategy and thanked Members for their feedback and comments to date. Other points were raised including the creation of a UCA incubator programme to encourage existing student to stay local after graduation.</p>	<p>Members to revisit in due course.</p>

**Date of Next Meeting**

The next meeting was agreed as Tuesday 6<sup>th</sup> November 2018 at 10am.

Notes taken by Sophie Walker (Events Manager).



# FARNHAM TOWN COUNCIL



## Notes

### Community Enhancement Working Group

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**Time and date**

9:30am Wednesday 5 September 2018

**Place**

Byworth Room, South Street, Farnham

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**Attendees:**

Members: Councillors David Beaman, Carole Cockburn, Stephen Hill, Mike Hyman and Susan Redfern.

Officers: Iain Lynch (Town Clerk), Iain McCready (Business and Facilities Manager), Lara Miller (Community Enhancement Officer), Joe Parsons (Environmental Services Officer at WBC) and Mandy Jack (Environmental Enforcement Officer at WBC).

**1. Apologies**

Apologies were received from Councillor Jeremy Ricketts.

**2. Declarations of Interest:**

There were no declarations of interest.

**3. Notes of Meeting held on Wednesday 13 June 2018**

POINTS	ACTION
The notes of the previous meeting were agreed.	

**4. Farnham in Bloom**

POINTS	ACTION
<p>I <b>Farnham in Bloom Community Group</b></p> <p>i) Members noted the Community Group's recent activity, including preparations for the upcoming Bloomin' Kids Gardening Workshops in October as well as Big Pick Week. Members also noted that the Community Group was looking to hold a strategy meeting in November to assess what is and isn't working and to plan for 2019. The Community Group is also looking to recruit more hands on help for Farnham in Bloom in terms of planting.</p> <p>ii) Members noted that South &amp; South East in Bloom judging appeared to go well. The route was timed effectively and the</p>	

<p>judges enjoyed meeting various community groups along the way. The performance executed by The Dance Movement in Gostrey Meadow was also fantastic. However, the judges did not give much away so the results are eagerly awaited on Friday 14 September.</p> <p>iii) Members noted that the Leader of 1<sup>st</sup> Farnham Brownies had been in touch about the brownie and guide centenary celebrations in 2020. As part of their celebrations they would like to have a prominent flower bed for the Units to plant up in central Farnham. The carpet bed in Gostrey Meadow was proposed to members who were in favour of the idea. The 1<sup>st</sup> Farnham Brownies and Guides will fundraise to help raise the £1000 sponsorship.</p>	<p>Officers to progress with 1st Farnham Brownies and Guides.</p>
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## 5. Awards Evening

POINTS	ACTION
<p>i) Members received an update on initial arrangements for the Farnham in Bloom Awards, noting that they would be held at Squire's Garden Centre on Thursday 11 October, with the Schools Awards at 4pm and the Evening Awards at 6pm. Members noted that they would receive formal invitations and were encouraged to attend both ceremonies.</p> <p>ii) Members were asked to put forward any candidates that they felt deserved to win the Mayor's Special Award this year. Several members put forward potential candidates.</p>	<p>Officers to discuss candidates with the Mayor of Farnham</p>

## 6. Autumn Big Pick Week

POINTS	ACTION
<p>i) Members received an update on initial arrangements for Autumn Big Pick Week 2018, noting that it would be from Saturday 13 October to Saturday 20 October. Members also noted that the town centre litter pick would take place on Saturday 20 October at 10am, meeting at the Council offices with refreshments for all volunteers after the event.</p>	

## 7. Sponsorship and Finance

POINTS	ACTION
<p>i) Members received an update on Farnham in Bloom sponsorship, noting that the target of £20,000 had been exceeded. Members noted that the total sponsorship raised to date was £21,488, with further sponsorship expected from winter basket and bulb tub sales later in the year.</p> <p>ii) Members also noted the contributions made by each in kind sponsor and commended the level of sponsorship raised.</p>	

## 8. Bins by Boots Opticians

POINTS	ACTION
<p>i) Members welcomed Joe Parsons and Mandy Jack from Waverley Borough Council, noting that Matt Nicholls, who</p>	

<p>had previously been the liaison officer on the bins in the alley, had left WBC.</p> <p>Members noted that WBC had agreed to use land in Central car park for either a bin storage unit or screen.</p> <p>Members noted that Farnham Town Council had already agreed to contribute towards the cost of the storage unit. Members thanked WBC for their support on the issue.</p>	<p>Officers to meet separately with WBC for a handover on the unsightly bins situation and to progress storage/ screening options in Central car park.</p>
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## 9. Allotments

POINTS	ACTION
<p>Members received an update on Farnham allotments, noting that Farnham Town Council remained unable to manage the Weybourne Allotments and take on the lease, as Waverley Borough Council were still waiting cancellation of an existing lease.</p> <p>Members noted the current situation on vacancies, unpaid rent and waiting list numbers.</p> <p>Members also noted that there had been a spate of fly tipping at Six Bells Allotment. Members discussed the possibility of installing a bollard or improved fencing at the entrance to Six Bells to prevent unauthorised access and smarten it up.</p>	<p>Officers to prepare costings for a bollard/chain fencing at Six Bells.</p>

## 10. Graffiti Update

POINTS	ACTION
<p>ii) Members noted that graffiti is removed one Thursday every month by the Council's contractor. If the graffiti is offensive or on hoarding the Council's Outside Services Team now has the ability to deal with it more quickly.</p>	

## 11. Street Furniture Update

POINTS	ACTION
<p>i) Members noted that there were plans to rewrap the two South Street bus stops as the vinyl wraps were beginning to fade. Members also noted that one panel of the West Street bus stop would need to be replaced as it had been subject to graffiti and its removal had damaged the vinyl beneath.</p> <p>ii) Members noted that Cllr Frost had been contacted by a resident about the need for a bench near Rowledge Doctor's surgery.</p>	<p>Officers to clarify best location for the bench and seek landowner's permission.</p>

## 12. The Bourne Conservation Group Report

POINTS	ACTION
<p>Members discussed the annual Bourne Conservation Group Report. The lead member commended the group on all of their hard work and thanked them for their thorough report and overall contribution to 'In Bloom'.</p>	<p><b>Recommendation to Council to welcome the excellent report of the</b></p>

	<b>Bourne Conservation Group.</b>
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### **13. Risk Assessments**

<b>POINTS</b>	<b>ACTION</b>
Members reviewed the risk assessments for which the working group was responsible. Members noted that there were no amendments from last year and that the assessments remained valid. It was agreed that the risk of unstable trees should be included in the assessment this year following the dry summer.	Officers to arrange an additional inspection of trees in the allotments and cemeteries and update the risk assessment accordingly.

### **14. Date of Next Meeting**

<b>POINTS</b>	<b>ACTION</b>
It was agreed that the date of the next meeting would be Wednesday 14 November 2018 at 9.30am.	

Meeting ended at 11am

Notes taken by Lara Miller



# FARNHAM TOWN COUNCIL

# D

## Notes

### Cemeteries and Appeals Working Group

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**Time and date**

9.30am on Thursday 6th September

**Place**

Byworth Room, Council Offices, South Street, Farnham

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**Attendees:** Councillors Carole Cockburn, Jill Hargreaves, Mike Hodge, Susan Redfern and John Ward

**Officers present:** Iain McCready (Business and Facilities Manager), Adrienne Owen (Cemetery Services Administrator)

**1. Apologies for Absence**

No apologies were received

**2. Declarations of Interest**

No declarations of interest were received.

**3. Notes of Last Meeting**

POINTS	ACTION
The notes of the meeting held on Thursday 21 <sup>st</sup> June 2018 were agreed.	

**4. Cemetery Regulations**

POINTS	ACTION
The Working Group was updated on the progress of the implementation of the new cemeteries regulations in relation to overplanting and non-approved fencing around the graves.	The Officers to continue with the enforcement of the rules and regulations.



## 5. Memorial Repairs

<b>POINTS</b>	<b>ACTION</b>
The Working Group was informed on the current status of the memorial repair programme within West Street Cemetery. Mr A Prince who has been engaged to carry out the repairs has been unable to work due to an accident. It is hoped the memorial repairs will be hoped to start again in October.	The Business and Facilities Manager to progress with the programme in line with budgets.

## 6. Garden of Reflection

<b>POINTS</b>	<b>ACTION</b>
The Working Group was informed on the current status of the renovation works at the Garden of Reflection. The Working Group were informed that the Pergolas were in place and work was nearly finished on the pathways. The Group were informed that the planting would take place in October.	The Business and Facilities Manager to progress with the programme in line with budgets.

## 7. Risk Assessments

<b>POINTS</b>	<b>ACTION</b>
The Working Group considered the risk assessments relating to Cemeteries and Appeals and confirmed they were current.	The Business and Facilities Manager to manage the highlighted risks within the report for council.

## 8. Maintenance of the Cemeteries

<b>POINTS</b>	<b>ACTION</b>
<p>The Working Group was briefed on the current maintenance scheme, pathway repairs and railings.</p> <p>i) The Working Group noted that the Probation Services team continue to paint railings at Green Lane Cemetery and we are helping with the potting on of the Spring Bedding at the Nursery.</p> <p>ii) The Working Group were informed that pathway works for 2018/2019 are at the quotation stage with Heathyfields and James Aldred pricing for the works.</p>	<p>The Business and Facilities Manager to monitor.</p> <p>The Business and Facilities Manager to gather information and report at the next Working Group meeting.</p>

## 9. Items for future Meetings

<b>POINTS</b>	<b>ACTION</b>
The Working Group requested an updated report on potential income generation schemes throughout the Cemeteries e.g. the current bench pricing, grave maintenance and headstone washing.	The Business and Facilities Manager to produce a report for the next scheduled meeting.

**Date of next meeting**

The date of the next meeting was agreed as Thursday 13<sup>th</sup> November at 9:30am meeting at the Garden of Reflection, West Street Cemetery.

The meeting closed at 12:00

Notes by Iain McCready



# FARNHAM TOWN COUNCIL

## E

### Notes

#### Strategy and Finance Working Group

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#### Time and date

9.30am Tuesday 11th September 2018

#### Place

Town Clerk's Office, South Street, Farnham

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#### Attendees:

Members: Councillors, David Beaman, Pat Frost. John Ward

#### Officers present:

Iain Lynch (Town Clerk)

Iain McCready (Business and Facilities Manager)

#### 1. Election of Chairman

In the absence of the Lead Member, Cllr Ward chaired the meeting

#### 2. Apologies

Apologies were received from Cllrs Carole Cockburn, Jill Hargreaves, Stephen Hill and Jeremy Ricketts

#### 3. Declarations of Interest

No Declarations of Interest were made.

#### 4. Notes of Meeting held on 17<sup>th</sup> July 2018

POINTS	ACTION
The notes of the previous meeting were agreed.	

#### 5. Finance Report

POINTS	ACTION
1) Members noted that the External Audit had not yet been received. 2) Members noted the latest BACS and cheque payments available for inspection.	

## 6. Task Group reports

POINTS	ACTION
<p><b>Infrastructure Planning Group</b></p> <p>i) Members noted the progress on the Regulation 14 consultation and that the HRA report was being commissioned. The Infrastructure Planning Group hope to analyse the responses at its next meeting and make recommendations on any changes to a special meeting of Council which was proposed to be held on Monday 22<sup>nd</sup> October.</p> <p><b>Well-being Task Group</b></p> <p>i) The Working group noted that a presentation had been made about a new website aimed at connecting people over 50. The Task Group felt this was an interesting and worthwhile project that was being piloted with services around the Farnham area and could have some synergy with the social prescription project. A number of areas for further investigation had been suggested to Everconnect's champion Jonny McCausland.</p> <p>ii) Members noted that the next Well-being event was being held at Farnham Hospital on Saturday 22<sup>nd</sup> September and would be attended by Members of the Task Group.</p> <p><b>Section 106 Task Group</b></p> <p>iii) The Working Group noted that a meeting was being held with Waverley Officers and Portfolio holder to discuss the processes for dealing with Section 106 funding. This would be used to inform the Task Group. It was agreed that Farnham's Planning Officer Jenny de Quervain should also attend if possible.</p>	<p><b>Recommendation to Council that a Special Council Meeting be held on Monday 22<sup>nd</sup> October to consider any recommendations from the consultation and adopt a Regulation 15 Neighbourhood Plan.</b></p>

## 6. Contracts and Property matters

POINTS	ACTION
<p>Members received an update on a range of contracts and property matters including:</p> <ul style="list-style-type: none"> <li>• Council's cleansing requirements.</li> <li>• Weybourne Allotments</li> <li>• Weybourne War Memorial</li> <li>• Telecoms</li> <li>• IT Support</li> <li>• Gostrey Meadow toilets and Borelli Shelter</li> <li>• The new vehicle</li> </ul> <p>Progress on each area was noted and further reports would be submitted on relevant matters. The Business and Facilities Manager is to update local Members from Waverley on the Weybourne War Memorial progress.</p> <p>It was agreed the Town Clerk should write again to the Waverley Chief Executive over the lack of progress on the transfer of the Weybourne allotments.</p>	<p>Town Clerk to write to Waverley Chief Executive.</p> <p>Business and Facilities Manager to action other matters</p>

It was noted that the new vehicle ran on natural gas rather than LPG and this was being taken up with the supplier as it required additional fittings.	
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**8. Grants**

<b>POINTS</b>	<b>ACTION</b>
Members noted the timetable for Grant Applications (October to December) for 2019-20 grants.  It was agreed that a small grant of £250 be paid to the Farnham Sports Council to assist with the costs of the Farnham Sports Awards. Members also suggested that discussions take place with the Sports Council over the potential for a future Community Games.	Town Clerk to progress

**9. Town Clerk Update**

<b>POINTS</b>	<b>ACTION</b>
The Town Clerk updated members on recent staff changes.	

**10 Date and time of next meeting**

<b>POINTS</b>	<b>ACTION</b>
Members agreed that the next meeting would take place on 23 <sup>rd</sup> October 2018 at 9.30am.	Town Clerk to circulate agenda

The meeting ended at 9.40am.

Notes written by Iain Lynch



# FARNHAM TOWN COUNCIL

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## Notes

### Planning & Licensing Consultative Group

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#### **Time and date**

9.30am on Monday 3 September 2018

#### **Place**

Council Chamber, South Street, Farnham

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#### **Planning & Licensing Consultative Group Members Present**

Councillors M Hyman - Chair

Councillor D Beaman

Councillor J Fraser

Councillor A Macleod

Councillor J Ward

**Officers in attendance:** Jenny de Quervain

**NOTE:** The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

#### **1. Apologies**

Councillor C Cockburn and Councillor J Ricketts

#### **2. Declarations of Interest**

None were received.

#### **3. Applications Considered**

##### **Farnham Bourne**

##### **WA/2018/1279 Farnham Bourne Kayleigh Taylor**

Erection of extensions and alterations to existing garage to provide ancillary accommodation.

BLACK LAKE COTTAGE, TILFORD ROAD, LOWER BOURNE GU10 3RN

**Farnham Town Council objects to the application to provide ancillary accommodation.**

**A separate application should be submitted for a new dwelling as the proposal is too large to be considered as ancillary. A new dwelling is subject to an Appropriate Assessment.**

**WA/2018/1316 Farnham Bourne Mr Chris Turner**

Erection of first floor rear extension and alterations to roof form.

THE ORCHARD, DENE LANE, FARNHAM GU10 3PW

**Farnham Town Council objects to the size and scale of the application and the negative impact of the neighbour's amenity not being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6.**

**WA/2018/1267 Farnham Bourne Jane McMullan**

Erection of extensions and alterations to existing bungalow to provide a chalet bungalow.

3 VALE CLOSE, LOWER BOURNE GU10 3HR

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2018/1274 Farnham Bourne Ross Leal**

Erection of extensions and alterations.

114 BURNT HILL ROAD, LOWER BOURNE, FARNHAM GU10 3LJ

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2018/1309 Farnham Bourne Jane McMullan**

Erection of a detached double garage.

55 BURNT HILL ROAD, LOWER BOURNE GU10 3NA

**Farnham Town Council has no objections subject to the green boundary being retained to maintain the character of the area.**

**WA/2018/1310 Farnham Bourne Jane McMullan**

Erection of a single storey side extension together with extensions and alterations to roof to form habitable accommodation including installation of dormer windows.

WOODBURY, 19 VICARAGE LANE, THE BOURNE GU9 8HN

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**CA/2018/0105 Farnham Bourne Mr A Clout**

GREAT AUSTINS CONSERVATION AREA

WORKS TO TREE

JASMINE LODGE, LITTLE AUSTINS ROAD, FARNHAM GU9 8JR

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**Farnham Castle**

**WA/2018/0830 Farnham Castle Philippa Staddon**

Erection of 5 buildings to provide student accommodation and associated works.

UNIVERSITY FOR THE CREATIVE ARTS, FALKNER ROAD, FARNHAM

**Farnham Town Council has no objections and supports the provision of additional student accommodation.**

**WA/2018/1292 Farnham Castle Ross Leal**

Erection of a pitched roof to replace the existing flat roof.  
26 & 27 LOWER CHURCH LANE FARNHAM GU9 7PS

**Farnham Town Council has no objections subject to the approval of the Heritage Officer and the replacement roof being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.**

**WA/2018/1293 Farnham Castle Ross Leal**

Listed Building consent for the erection of a pitched roof to replace existing flat roof.  
26 & 27 LOWER CHURCH LANE FARNHAM GU9 7PS

**Farnham Town Council has no objections subject to the approval of the Heritage Officer and the replacement roof being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.**

**WA/2018/1283 Farnham Castle Jane McMullan**

Listed Building Consent for internal and external alterations and repairs.  
13A BRIDGE SQUARE FARNHAM GU9 7QR

**Farnham Town Council has no objections subject to the approval of the Heritage Officer and the alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.**

**CA/2018/0106 Farnham Castle Mr A Clout**

FARNHAM CONSERVATION AREA  
WORKS TO AND REMOVAL OF TREES  
IVY HOUSE, IVY LANE, FARNHAM GU9 7PQ

**Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees, especially in the Conservation Area covered by Farnham Neighbourhood Plan Policy FNP2. Removal of ivy to safeguard trees should be suggested in the first instance. If removal is necessary, the replacement trees should be appropriate for the Conservation Area and the conditions of the car park and maintained to extend their life and associated amenity.**

**Farnham Firgrove Hill**

**WA/2018/1340 Farnham Firgrove Ross Leal**

Erection of extensions and alterations.  
7 LANCASTER AVENUE, FARNHAM GU9 8JY

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.**

**Already allowed 23/08/18**

**NMA/2018/0105 Farnham Firgrove Harry Adams**

Amendment to WA/2014/2153 to provide removal of the gutter to the north elevation and replacement with parapet.

11 OLD FARNHAM LANE, FARNHAM GU9 8JU

**No comment required**



**Already allowed 23/08/18**

**NMA/2018/0103 Farnham Firgrove Philippa Staddon**

Amendment to WA/2017/2395 for alterations to an elevation.

ROWAN TREE COTTAGE, 1 RIDGEWAY HILL ROAD, FARNHAM GU9 8LS

**No comment required**

**Farnham Hale and Heath End**

**WA/2018/1313 Farnham Hale and Heath End Jane McMullan**

Erection of extension following demolition of existing conservatory.

12 POPLAR WALK, FARNHAM GU9 0QL

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2018/1351 Farnham Hale and Heath End Jane McMullan**

Erection of extension to existing dormer.

19 UPPER HALE ROAD, FARNHAM GU9 0NN

**Farnham Town Council has no objections subject to the extension of the existing dormer being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**Farnham Moor Park**

**WA/2018/1284 Farnham Moor Park Kayleigh Taylor**

Erection of extensions and alterations following demolition of existing extension and detached garage.

17 OSBORN ROAD, FARNHAM GU9 9QT

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and sufficient parking being available within the boundary of the property.**

**WA/2018/1311 Farnham Moor Park Ross Leal**

Erection of extensions and alterations.

65 BROOMLEAF ROAD, FARNHAM GU9 8DQ

**Farnham Town Council objects to the size and scale of the application and the negative impact of the neighbour's amenity not being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI6.**

**WA/2018/1320 Farnham Moor Park Ross Leal**

Erection of extension and alterations along with the erection of boundary wall.

WEY COTTAGE, MOOR PARK LANE, FARNHAM GU10 1NS

**Farnham Town Council objects to the extension and alterations and the erection of the boundary wall being beyond the property boundary and potentially some unauthorised development having taken place.**

**WA/2018/1333 Farnham Moor Park Kayleigh Taylor**

Application under Section 73A to vary Conditions 1, 3 & 4 of WA/2017/0755 (conditions relate to plan numbers, obscure glazing to rooflights & construction of dormer/windows) to allow additional rooflights and alterations to glazing and size.

7 ABBOTS RIDE, FARNHAM GU9 8HY

**Farnham Town Council objects to the removal of conditions in place to protect the neighbour's amenity. This is a retrospective application as the plain glazing and dormers have been installed.**

**WA/2018/1339 Farnham Moor Park Jane McMullan**

Change of use from vehicle repairs and MOT with ancillary valeting (Use Class B2) to a mixed use Car valeting (Use Class B1) and vehicle Repairs and MOT (Use Class B2) together with erection of an extension to the existing commercial premises and alterations

AHC, GUILDFORD ROAD TRADING ESTATE, FARNHAM GU9 9PZ

**Farnham Town Council has no objections.**

**Farnham Shortheath and Boundstone**

**WA/2018/1289 Farnham Shortheath and Boundstone Philippa Staddon**

Erection of extensions and alterations to garage/carport.

RUTHERFORD HOUSE, 12 JUBILEE LANE, BOUNDSTONE GU10 4SZ

**Farnham Town Council has no objections to the extensions and alterations to the garage/car port.**

**Farnham Upper Hale**

**WA/2018/1260 Farnham Upper Hale Ross Leal**

Alterations to existing garage to provide habitable accommodation.

5 LAWDAY PLACE LANE, FARNHAM GU9 0BT

**Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and sufficient parking being available within the boundary of the property.**

**Farnham Wrecclesham and Rowledge**

**WA/2018/1282 Farnham Wrecclesham and Rowledge Jane McMullan**

Certificate of Lawfulness under Section 191 for occupation of a dwelling without compliance with agricultural occupancy condition.

25 WRECCLESHAM HILL, WRECCLESHAM GU10 4JU

**Farnham Town Council has no objections.**

**WA/2018/1315 Farnham Wrecclesham and Rowledge Mr Chris Turner**

Change use of existing commercial building to form a residential dwelling with extensions, alterations and associated works together with a detached garage; erection of an office building to serve existing landscaping business.

THE OLD BARN, GARDENERS HILL ROAD, FARNHAM GU10 3HZ

**Farnham Town Council objects to the change of use to form a residential dwelling as the location is outside the built up area boundary of the Farnham Neighbourhood Plan. A new dwelling is subject to an Appropriate Assessment.**

**DW/2018/0036 Farnham Wrecclesham and Rowledge Jane McMullan**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 6m, for which the height would be 3m, and for which the height of the eaves would be 2m.

10 RIVERDALE WRECCLESHAM GU10 4PH

**Farnham Town Council has no objections subject to the protection of the neighbour's amenity and the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6.**

**WA/2018/1269 Farnham Wrecclesham and Rowledge Jane McMullan**

Erection of extensions and alterations.

LITTLE ORCHARD, 34 WRECCLESHAM HILL, WRECCLESHAM GU10 4JW

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2018/1280 Farnham Wrecclesham and Rowledge Kayleigh Taylor**

Erection of an extension along with alterations to fenestration, new porch and landscaping.

THE CHERRY TREE INN, CHERRY TREE ROAD, ROWLEDGE GU10 4AB

**Farnham Town Council has no objections subject to the extension and alterations to fenestrations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2018/1344 Farnham Wrecclesham and Rowledge Mr Chris Turner**

Erection of a single storey extension together with demolition of existing garage.

7 COPSE WAY, WRECCLESHAM GU10 4QL

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and sufficient parking being available within the boundary of the property.**

#### **4. Appeals**

**APP/R3650/W/18/3207459**

**WA/2017/2137 3 & 4 Bourne Dene**

Proposal: Erection of 3 dwellings following the demolition of an existing dwelling and garage

Appeal Start date: 23/08/18 Applicant: Mr & Mrs Hearn & Mr & Mrs Davies

Representation to the Planning Inspectorate by 27 September 2018

**Farnham Town Council maintains its objections to the overdevelopment of the gardens of 3 and 4 Bourne Dene in an area prone to flooding (flood zone 3) and not being in line with Farnham Neighbourhood Plan Policy FNPI.**

## **5. Other Consultations**

### **For information only**

**Surrey County Council 2018/0040**

**Farnham Heath End School, Hale Reeds, Farnham GU9 9BN**

Construction of part two storey building to accommodate sports hall, eight classrooms and associated facilities.

**GRANTED 23 August 2018**

Meeting closed 10.55am

Notes by Jenny de Quervain

Date of next meeting 17 September 2018



# FARNHAM TOWN COUNCIL



## Notes

### Planning & Licensing Consultative Group

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#### **Time and date**

9.30am on Monday 17 September 2018

#### **Place**

Council Chamber, South Street, Farnham

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#### **Planning & Licensing Consultative Group Members Present**

Councillors M Hyman - Chair

Councillor D Beaman

Councillor C Cockburn

Councillor J Fraser

Councillor A Macleod

**Officers in attendance:** Jenny de Quervain

**NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.**

#### **1. Apologies**

Councillor J Ward and Councillor J Ricketts

#### **2. Declarations of Interest**

Councillor M Hyman WA/2018/1429 due to proximity, Councillor J Fraser WA/2018/1387 due to proximity.

#### **3. Applications Considered for Larger Developments**

##### **NMA/2018/0114 Farnham Castle Ruth Dovey**

Amendment to WA/2018/0544 to alter the wording of condition 5 to allow the demolition of Brightwells Cottage and the tennis pavillion and the provision and collection of welfare facilities prior to the erection of the temporary vehicular bridge.

SITE B, EAST STREET REGENERATION, EAST STREET, FARNHAM

**Farnham Town Council has no objections.**

**WA/2018/1391 Farnham Wrecclesham and Rowledge Rachel Kellas**

Application under Section 73A to vary Conditions 31, 33, 34 and 35 of WA/2015/2163 (relating to pre-commencement Conditions for Tree Protection Plan and Arboricultural Method Statement, Construction Methods and surface materials, Service routes and Site L

GARDEN STYLE NURSERY, WRECCLESHAM HILL, WRECCLESHAM GU10 4JX

**Farnham Town Council has no objections, subject to the Arboricultural Officer's approval.**

**WA/2018/1380 Farnham Moor Park Jane McMullan**

Application under Section 73A to vary Condition 1 of WA/2016/0668 (plan numbers) to allow for changes to the proposed elevations.

74 – 84 EAST STREET FARNHAM GU9 7TP

**Farnham Town Council has no objections.**

#### **4. Applications Considered**

##### **Farnham Bourne**

**WA/2018/1375 Farnham Bourne Alex Taylor**

Erection of extension and alterations following the relevant demolition of part of an unlisted building in a conservation area.

7A, GREENHILL ROAD, FARNHAM GU9 8JN

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP5 and FNPI6 and all materials be in keeping with existing.**

**WA/2018/1385 Farnham Bourne Jane McMullan**

Erection of extensions and alterations.

LAMBSWOOD, 108 LODGE HILL ROAD, FARNHAM GU10 3RD

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2018/1394 Farnham Bourne Mr Chris Turner**

Certificate of Lawfulness under Section 191 to prove that material building operations have been carried out at the site to lawfully commence development for a four bedroom house.

PINE WOOD, PINE RIDGE DRIVE FARNHAM

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI.**

**WA/2018/1396 Farnham Bourne Mr Chris Turner**

Erection of extensions and alterations.

NEW HORIZON, 1 PINE GROVE, LOWER BOURNE GU10 3RG

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbour's amenity.**

**WA/2018/1434 Farnham Bourne Mr Chris Turner**

Application under Section 73 to vary Condition 1 of WA/2017/0873 (plan numbers) to allow for a change to the design and reduction in height of the extension.  
109 BURNT HILL ROAD, FARNHAM GU10 3LH

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16.**

**WA/2018/1459 Farnham Bourne Philippa Staddon**

Erection of extensions and a porch following demolition of existing conservatory and existing single storey extension; and alterations.  
PINEHURST, TILFORD ROAD, FARNHAM GU9 8HX

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.**

**NMA/2018/0118 Farnham Bourne Mr Chris Turner**

Amendment to WA/2017/0873 to provide alteration to condition 4 to omit the clay board from the works.

109 BURNT HILL ROAD, LOWER BOURNE GU10 3LH

**Farnham Town Council has no objections subject to the Arboricultural Officer's approval.**

**CA/2018/0111 Farnham Bourne Mr A Clout**

GREAT AUSTINS CONSERVATION AREA  
WORKS TO TREES

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**TM/2018/0124 Farnham Bourne Mr A Clout**

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE  
PRESERVATION ORDER WA74

LAUREL BANK, BOURNE GROVE FARNHAM GU10 3QT

**Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees. If removal is necessary, replace with an appropriate species. Farnham Town Council welcomes the maintenance of trees to extend their life and associated amenity.**

**TM/2018/0126 Farnham Bourne Steve Tester**

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER WA116  
6A OLD CHURCH LANE, FARNHAM GU9 8HQ

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

## **Farnham Castle**

### **WA/2018/1382 Farnham Castle Olivia Gorham**

Erection of extensions and associated works.

3 HILL VIEW ROAD, FARNHAM GU9 7BJ

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no reduction in the parking available within the boundary of the property.**

### **WA/2018/1405 Farnham Castle Ross Leal**

Erection of a two storey extension following the demolition of an existing extension.

WILLEY PLACE LODGE, CHAMBER LANE, FARNHAM GU10 5ES

**Farnham Town Council has no objections subject to the approval of the Heritage Officer and the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

### **WA/2018/1406 Farnham Castle Ross Leal**

Listed building consent for the erection of a two storey extension and internal alterations following the demolition of an extension.

WILLEY PLACE LODGE, CHAMBER LANE, FARNHAM GU10 5ES

**Farnham Town Council has no objections subject to the approval of the Heritage Officer and the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

## **Farnham Firgrove Hill**

### **WA/2018/1384 Farnham Firgrove Jane McMullan**

Certificate of Lawfulness under Section 192 for erection of a single storey rear extension.

46 ST GEORGES ROAD, FARNHAM GU9 8NB

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

### **WA/2018/1395 Farnham Firgrove Kayleigh Taylor**

Erection of extensions and alterations.

19 BRAMBLETON AVENUE, FARNHAM GU9 8RA

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbour's amenity.**



**WA/2018/1426 Farnham Firgrove Philippa Staddon**

Erection of extension and alterations.

28 BRAMBLETON AVENUE, FARNHAM GU9 8RA

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**Farnham Hale and Heath End**

**WA/2018/1358 Farnham Hale and Heath End Mr Chris Turner**

Erection of extensions and alterations following demolition of existing extension and detached garage.

9 HIGHLANDS ROAD, FARNHAM GU9 0LX

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and sufficient parking being available within the boundary of the property.**

**WA/2018/1387 Farnham Hale and Heath End Jane McMullan**

Erection of extensions and alterations.

BEAM HOUSE, BEAM HOLLOW, FARNHAM GU9 0NA

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2018/1429 Farnham Hale and Heath End Jane McMullan**

Certificate of Lawfulness under Section 192 for erection of single storey rear and side extensions.  
19 WILLOW WAY, FARNHAM GU9 0NU

**Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2018/1457 Farnham Hale and Heath End Philippa Staddon**

Erection of extensions and alterations following demolition of existing extensions; formation of dropped kerb.

9 KNIGHTS ROAD, FARNHAM GU9 9BX

**Farnham Town Council has no objections subject to the extensions and formation of the kerb being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**Farnham Moor Park**

**WA/2018/1369 Farnham Moor Park Ross Leal**

Application under Section 73 to vary Condition 1 of WA/2017/0090 (plan numbers) to allow for alterations to the approved design and layout.

LAND TO WEST OF OVERWOOD HOUSE, OLD COMPTON LANE, FARNHAM

**Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI.**

**WA/2018/1437 Farnham Moor Park Mr Chris Turner**

Erection of a conservatory.

28 HIGH PARK ROAD, FARNHAM GU9 7JL

**Farnham Town Council has no objections to the erection of a conservatory.**

**WA/2018/1428 Farnham Moor Park Mr Chris Turner**

Erection of extensions and alterations to dwelling together with first floor extension to garage to provide ancillary accommodation.

WOODLANDS CORNER, 38 COMPTON WAY, FARNHAM GU10 1QU

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and the garage remaining ancillary to the dwelling.**

**WA/2018/1433 Farnham Moor Park Kayleigh Taylor**

Erection of extensions and alterations.

6 STOKE HILLS, FARNHAM GU9 7TE

**Farnham Town Council objects to the size and scale of the application and the negative impact of the neighbour's amenity not being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6.**

**Farnham Shortheath and Boundstone**

**WA/2018/1371 Farnham Shortheath and Boundstone Ross Leal**

Erection of extensions and alterations.

41 BALDREYS, FARNHAM GU9 8RH

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2018/1386 Farnham Shortheath and Boundstone Ruth Dovey**

Erection of two dwellings with associated car port following demolition of existing garage; erection of an attached garage to serve existing dwelling together with associated works.

LAND TO REAR OF 11 LITTLE GREEN LANE, FARNHAM GU9 8TE

**Farnham Town Council strongly objects to this application being out of character with the neighbourhood and over-development of the site, characterised by garden grabbing and inappropriate back-land development with insufficient amenity space.**

Already allowed 06/09/2018

**NMA/2018/0112 Farnham Shortheath and Boundstone Mr Chris Turner**

Amendment to WA/2017/1695 to provide alterations to roof lights in single storey extension.

23 BEACON CLOSE, WRECCLESHAM GU10 4PA

**No comments required.**

**WA/2018/1460 Farnham Shortheath and Boundstone Philippa Staddon**

Erection of extensions and alterations to bungalow to provide a two storey dwelling.  
ROWANS, SHORTHEATH ROAD, FARNHAM GU9 8SH

**Farnham Town Council regrets the loss of another single storey property. Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbour's amenity.**

**Farnham Upper Hale**

**WA/2018/1451 Farnham Upper Hale Ross Leal**

Erection of extension and alterations following demolition of existing garage.  
4 HOPE LANE, FARNHAM GU9 0HY

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and sufficient parking being available within the boundary of the property.**

**NMA/2018/0115 Farnham Upper Hale Olivia Gorham**

Amendment to WA/2017/0744 to provide alterations to exterior surface treatment.  
3 PARISH CLOSE, FARNHAM GU9 0SA

**Farnham Town Council has no objections.**

**Farnham Weybourne and Badshot Lea**

**WA/2018/1355 Farnham Weybourne and Badshot Lea Jane McMullan**

Erection of single storey extension.  
47 WOODSIDE ROAD, FARNHAM GU9 9DT

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**Farnham Wrecclesham and Rowledge**

**WA/2018/1368 Farnham Wrecclesham and Rowledge Rachel Kellas**

Erection of detached dwelling with associated access, parking and amenity space (revision of WA/2017/1420).

LAND AT THE PINES, 11 THE AVENUE, ROWLEDGE GU10 4BD

**Farnham Town Council has no objections subject to the new dwelling being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI.**

**WA/2018/1403 Farnham Wrecclesham and Rowledge Mr Chris Turner**

Erection of extensions and alterations.

LAND BETWEEN 26 AND 28 ON WEST SIDE OF GARDENERS HILL ROAD, FARNHAM

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.**

**WA/2018/1423 Farnham Wrecclesham and Rowledge Jane McMullan**

Erection of extension and alterations together with erection of a detached garage following demolition of existing garage.

8 LICKFOLDS ROAD, ROWLEDGE GUI0 4AF

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbour's amenity.**

**WA/2018/1443 Farnham Wrecclesham and Rowledge Jane McMullan**

Certificate of Lawfulness under Section 192 for the installation of Solar Panels.

OLD FORGE COTTAGE, 96 THE STREET, WRECCLESHAM GUI0 4QR

**Farnham Town Council strongly objects to the inappropriate installation on a non-designated heritage asset in the Conservation Area covered by Farnham Neighbourhood Plan Policy FNP6.**

**WA/2018/1444 Farnham Wrecclesham and Rowledge Jane McMullan**

Erection of extension to garage to provide utility room and alterations to dropped kerb.

TUDOR LODGE, BROADWELL ROAD, WRECCLESHAM GUI0 4QH

**Farnham Town Council objects to the extension and alterations to the dropped kerb. The proposed extension is intrusive to the streetscene and the dropped kerb having a negative impact of the neighbours' amenity taking away on-street parking.**

## 5. Appeals

### For information

**APP/R3650/X/17/3190409 Robins Wood, Moor Park Way**

WA/2017/1802 Certificate of Lawfulness under Section 192 for the erection of a detached recreational outbuilding to serve existing dwelling (revision of WA/2017/1334).

**The appeal was DISMISSED – the Inspector's conclusion 'in my view the size of the proposed outbuilding and the accommodation within it represent an unrestrained whim on the part of the appellant.'**

## 6. Other Consultations

### Defer to 1 October, Councillors to review Main Modifications for comment

#### **Comment on Proposed Main Modifications to the Draft Rushmoor Local Plan**

The Council submitted the draft Rushmoor Local Plan for examination by the Planning Inspectorate in February this year. The public hearings stage of the examination took place in May and the Council is now consulting on proposed Main Modifications to the submitted Plan, together with the accompanying Sustainability Appraisal Report Addendum (SA), which have been prepared by the Council at the Inspector's request. The proposed Main Modifications are being put forward without prejudice to the Inspector's final conclusions on the Plan.

<https://www.rushmoor.gov.uk/localplanexamination> sets out further information about the examination of the Rushmoor Local Plan. **DEADLINE 5pm on Friday 19 October 2018**

**Withdrawn**

**Consultation/Notification for SCC Ref 2015/0173**

**Land at Weydon County Secondary School, Weydon Lane, Farnham, Surrey GU9 8UG**

Installation of 6no, 10m high floodlight columns to provide lighting of new dual use tennis courts/netball courts permitted under ref: WA/2014/1478 dated 24 October 2014 without compliance with Condition 3 to allow the extension of the hours of use of the lighting to 22:00 hours Mondays to Thursdays, 20:30 hours on Fridays and 18:00 hours on weekends and Bank and Public Holidays. The application documents and plans are available to view or download:

<http://planning.surreycc.gov.uk/planappdisp.aspx?AppNo=SCC%20Ref%202015/0173>

**Withdrawn**

**Consultation/Notification for SCC Ref 2015/0171**

**Land at Weydon County Secondary School, Weydon Lane, Farnham, Surrey GU9 8UG**

Installation of floodlighting on two artificial surface sports pitches, together with a 2.5m high acoustic fence along part of the western boundary of the site permitted under ref: WA/2014/0471 dated, without compliance with Condition 3 to allow the alteration of the hours of use of the floodlighting to 21:30 midweek and between 16:00 and 18:00 on weekends and Bank and Public Holidays during the months between and inclusive of September and April and between 16:00 and 20:30 on Mondays only during the months between and inclusive of May to August. The application documents and plans are available to view or

download: <http://planning.surreycc.gov.uk/planappdisp.aspx?AppNo=SCC%20Ref%202015/0171>

**Withdrawn**

**Consultation/Notification for SCC Ref 2015/0172**

**Land at Weydon County Secondary School, Weydon Lane, Farnham, Surrey GU9 8UG**

1) demolition of single storey structure and construction of single and two storey extensions; elevational changes to existing buildings; reorganisation of playing field and construction of 2 synthetic turf pitches, 6 tennis courts and associated ground works, retaining walls and perimeter fencing; construction of new access from Greenfield Road with associated parking and landscaping; (full permission). 2) removal of other structures and erection of 5266 m<sup>2</sup> floor space of new education buildings and laying out of 25 parking spaces with layout, scale, appearance and landscaping reserved (outline), permitted under reference WA/2013/0829 dated 25/09/2013 without compliance with Conditions 1 and 6 to permit an alteration to the hours of use of the outdoor sports facilities to the following: Cricket green/grass pitches – between the hours of 09:00 and 22:00 on weekdays and 09:00 and 20:30 on weekends and bank and public/national holidays. Football/rugby pitches (3g) - between 09:00 and 21:30 on weekdays and 09:00 and 18:00 on weekends and bank/public and national holidays during the months between and inclusive of September and April; and between 09:00 and 20:30 on Mondays, between 09:00 and 18:30 on Tuesdays to Fridays and between 09:00 and 18:00 on weekends, bank, public and national holidays during the months between, and inclusive of, May to August. Tennis/netball courts – between the hours of 09:00 and 22:00 on weekdays and 09:00 and 18:00 on weekends and bank and public/national holidays. Together with additional restrictions on parking of vehicles in connection with these uses and the erection of a 2.5m acoustic fence. The application documents and plans are available to view or download:

<http://planning.surreycc.gov.uk/planappdisp.aspx?AppNo=SCC%20Ref%202015/0172>

**Consultation/Notification for SCC Ref 2014/0143**

**Land at Runfold South Quarry, Guildford Road, Runfold, Farnham, Surrey GUI0 IPB**

First periodic review (review of old minerals permission under Schedule 14 of the Environment Act 1995) of WA98/1018 dated 4 August 1999 for the approval of new conditions at Runfold South Quarry.

**Farnham Town Council supports the views of the Runfold quarry Community Liaison Group.**

**Consultation/Notification for SCC Ref 2018/0083**

**Land at Runfold South Quarry (Old Hogs Back), Guildford Road, Runfold, Farnham, Surrey GUI0 IPB**

Non-material amendment to planning permission ref: WA93/0023 dated 7 June 1993 allowing changes to the landscape design, retention of an access track and retention of a surface laid landfill gas main. **Farnham Town Council supports the views of the Runfold quarry Community Liaison Group.**

**Consultation/Notification for SCC Ref 2018/0084**

**Land at Runfold South Quarry (Area B), Guildford Road, Runfold, Farnham, Surrey GUI0 IPB**

Non-material amendment to planning permission ref: WA08/2038 dated 19 January 2009 allowing changes to landscape design, retention of access track and retention of surface laid landfill gas main. **Farnham Town Council supports the views of the Runfold quarry Community Liaison Group.**

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Meeting closed 11.10am

Notes by Jenny de Quervain

Date of next meeting 1 October 2018