

# FARNHAM TOWN COUNCIL



# A

## Minutes Council

---

### **Time and date**

7.00pm on Thursday 2<sup>nd</sup> November 2017

### **Place**

The Council Chamber, South Street, Farnham

---

### **Councillors**

- \* Mike Hodge
  - \* David Attfield
  - \* David Beaman
  - \* Carole Cockburn
  - \* Paula Dunsmore
  - \* John Scotty Fraser
  - \* Pat Frost
  - \* Jill Hargreaves
  - \* Stephen Hill
  - \* Sam Hollins-Owen
  - \* Mike Hyman
  - A Andy Macleod
  - \* Kika Mirylees
  - A Julia Potts
  - \* Susan Redfern
  - \* Jeremy Ricketts
  - \* John Ward
  - A John Williamson
- 
- \* Present
  - A Apologies for absence

**Officers Present:**

Iain Lynch (Town Clerk), Stephanie Spence (Corporate Governance Officer)

There were 6 members of the public in attendance.

Prior to the meeting, prayers were said by Rev Hannah Moore, Parish of Badshot Lea and Hale.

**C088/17 Apologies for Absence**

Apologies were received from Cllr Potts, Cllr Williamson and Cllr MacLeod.

**C089/17 Minutes**

The Minutes of the Farnham Town Council Meeting held on 21<sup>st</sup> September were agreed and signed by the Mayor as a correct record.

**C090/17 Declarations of interests**

Apart from the standard declarations of personal interest by councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council, there were no other disclosures of interest made.

**C091/17 Questions and Statements by the Public**

There was a question from George Hesse who asked what could be done to improve the ongoing issues at the Library Gardens. The Town Clerk advised that several attempts had been made by FTC to take on the running of the gardens from SCC, but as yet no solution had been reached. Members at Strategy & Finance had agreed that a long term solution was preferred and officers were reviewing cost options.

**C092/17 Town Mayor's Announcements**

- i) The Mayor drew attention to wide range of engagements he had attended including:
  - The Lions 50<sup>th</sup> anniversary concert at St Andrew's Church
  - Installation of 2 senior church ministers
  - FTC Walking Festival Leader's Reception
  - Brightwells Gostrey Centre community event
  - The Woodlarks Centre wine & cheese evening
- ii) The Mayor had launched the biggest ever Farnham Town Council Food Festival, which was extremely popular with local residents and drew a lot of positive media attention. He thanked all Farnham Town Council staff for their hard work.
- iii) The Mayor noted the recent Britain In Bloom awards in Wales where Farnham Town Council won Gold in the Large Town / South East category.
- iv) The Mayor had also attended the NALC Star Council awards with the Town Clerk, where Farnham was Runner Up in the Council of the year category.

**C093/17 Questions by Members**

There was a question from Cllr Mike Hyman, who raised concerns regarding the proposed Brightwells/East Street Development. The Leader advised that his concerns would be referred to in the next Strategy & Finance meeting for consideration by the Infrastructure Planning Group.

## Part I – Items for Decision

### **Cemeteries and Appeals Working Group**

- C094/17 Cllr Cockburn reported on the Cemeteries and Appeals Working group held on 5<sup>th</sup> October attached at Appendix B to the agenda.
- C095/17 Working Group Councillors had been taken on a tour of all Farnham Town Council Cemeteries. Each Councillor was now responsible for looking at a particular cemetery in terms of memorial repairs, maintenance and safety issues in conjunction with officers. Council were advised that the Cemeteries operations ran smoothly due to a lot of hard work having taken place behind the scenes.
- C096/17 There was to be a Coffee Morning on 23<sup>rd</sup> November with Funeral Directors.
- C097/17 **Strategy and Finance Working Group held on 24<sup>th</sup> October**  
Cllr Cockburn introduced the notes of the Strategy and Finance Working Group meeting held on 24<sup>th</sup> October 2017, at Appendix C to the Agenda.
- C098/17 Council noted the results of the recent communications survey undertaken to find out what members of the public thought of the Council's communications. Julie Jackson was thanked for her ongoing contributions.
- C099/17 Council noted the budget process had been reviewed and the uncertainty over principal authorities' strategic approaches with further funding cuts anticipated. Members noted that in advance of setting the 2018/19 budget, Working Groups would be reviewing their programmes and priorities and any potential devolution or transfer of services. Members reaffirmed the wish to take on the Library Gardens from Surrey County Council provided it was for a meaningful length of time to deliver value for the community, and also Gostrey Meadow, the base for most Town Council events which should have a mutual benefit and cost saving for the Borough Council.
- C100/17 Council noted the response submitted to Waverley Borough Council on the Local Plan Modifications consultation, a copy of which had been sent to all councillors.
- C101/17 Council noted that four private sector companies and two local authorities had been invited to bid for the public convenience and office cleaning contract which should deliver ongoing annual savings for the Council in the order of £10,000 based on the current arrangements. Having reviewed the proposals submitted, it was agreed to recommend to Council that further detailed discussions take place with Waverley Borough with a view to awarding the contract to the Borough Council. The contract would commence as soon as was practicable.

### **It was RESOLVED that:**

***The Town Clerk conclude discussions with Waverley Borough Council for the award of the Public Convenience Cleaning and the Offices Cleaning Contract.***

### **Community Enhancement Working Group**

- C102/17 Cllr Hill reported on the recent amazing success for Farnham in Britain in Bloom with a Gold Award at the town's third entry. Cllr Hill said that the judges report underlined what a brilliant achievement it was bringing together volunteers, the Farnham Town Council team, an army of sponsors, schools and community groups. Cllr Hill gave special mention to Kevin Taitt and John Burdett, both of who retired in 2017, who did so much to contribute to the success.

### **Planning & Licensing Consultative Group**

C103/17 Cllr Fraser introduced the minutes of the Planning & Licensing Consultative Group held on 2<sup>nd</sup>, 16<sup>th</sup> and 30<sup>th</sup> October 2017.

C104/17 Cllr Fraser commented on the volume of applications and the filtering process that was now used to focus on applications which needed more attention. There had been one or two applications for wholesale felling of trees and the recommendation to Waverley was that these applications should be denied and also that replacements should be planted for any trees felled.

### **Part 2 – Items Noted**

C105/17 **Actions under the Scheme of Delegation**  
None reported.

C106/17 **Reports from other Councils**

Cllr Cockburn reported that regular meetings were to be held between Waverley officers and Farnham Town Council on all major issues to create an ongoing dialogue. Current discussions were taking place on Local Plan Part 2, on green spaces and on trees.

C107/17 **Reports from Outside Bodies**

- i) Cllr Beaman reported on a meeting where the proposed direct Farnham to Guildford train service was discussed, noting that a consultation was underway.
- ii) Cllr Beaman also noted that Stagecoach had agreed to provide free transport for the armed services on Remembrance Sunday which was welcomed by Council.

### **Part 3 – Confidential Items**

C108/17 **It was RESOLVED to exclude the press and public from the remainder of the meeting due to the confidential items under discussion;**

#### **Staffing Matters**

C109/17 Members noted the outcome of the Town Clerk's appraisal covering the period 2015-17. In view of the performance achieved It was agreed to award the Town Clerk an increment, effective from 1<sup>st</sup> April 2017.

C110/17 **Date of next meeting**

Members noted that the next Council Meeting would take place on Thursday December 21<sup>st</sup> 2017.

The Town Mayor closed the meeting at 7.55pm.

Date

Chairman



# FARNHAM TOWN COUNCIL

# B

## Notes

### Cemeteries & Appeals Working Group

**Time and date**

9.30am on Thursday 5<sup>th</sup> October 2017

**Place**

Byworth Room, Council Offices, South Street, Farnham

**Attendees:** Councillors David Attfield, Carole Cockburn, Jill Hargreaves, Susan Redfern and John Ward

**Officers present:** Iain McCready (Business and Contracts Officer)

**1. Apologies for Absence**

Apologies were received from Cllr Williamson

**2. Declarations of Interest**

No declarations of interest were received.

**3. Notes of Last Meeting**

POINTS	ACTION
The notes of the meetings held on 20 <sup>th</sup> June 2017 were agreed	

**4. Cemetery Visit**

POINTS	ACTION
FTC Officers took the Councillors on a tour of the Cemeteries.	
<b>1. West Street Cemetery</b> The working group have asked that the Garden of Reflection undergo a heavy prune on all the woody plants and to also reduce the height of tall shrubs. If this is not possible then removal of the large shrubs will be required and new stock purchased in line with the original design of white flowering shrubs. Councillors also requested that the Bench in the Garden of Reflection be repaired.	1. The Business and Contracts Officer to action
<b>2. Badshot Lea Cemetery</b> Councillors asked that officers check that all benches situated in the grave yard are compliant with the current rules and regulations. Councillors requested that the wildflower area be	2. The Business and Contracts Officer to action

<p>reviewed and possibility of a formal bed be considered. Councillors requested that the trinkets on the trees be managed more effectively and number of non-compliant trinkets be reduced.</p> <p><b>3. Green Lane Cemetery</b> Councillors requested that all overgrown shrubs planted on Graves be removed. Councillors requested that Officers contact the Plymouth Brethren regarding the exposed air conditioning units at the newly refurbished chapel and ask them to be covered.</p> <p><b>4. Hale Cemetery</b> Councillors requested that the Chapel roofs to be fixed again with sheeting to protect them and to also make sure that they are secure. Councillors requested that all Brambles be removed from the undergrowth.</p> <p>5. The Working Group discussed the idea of Councillors inspecting the cemeteries on a quarterly basis. The Councillors decided that Councillor Attfield would visit Badshot Lea Cemetery, Councillor Redfern would visit Green Lane Cemetery, Councillor Ward would visit Hale Cemetery and Councillors Cockburn and Hargreaves would visit West Street Cemetery preferably in liaison with relevant officers if practicable.</p>	<p>3. The Business and Contracts Officer to action</p> <p>4. The Business and Contracts Officer to action</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------

### 5. Cemetery Regulations

POINTS	ACTION
The Working Group was updated on the progress of the implementation of the new cemeteries Regulations in relation to overplanting and non-approved fencing around the graves.	The Officers to continue with the enforcement of the rules and regulations.

### 6. Memorial Repairs

POINTS	ACTION
The Working Group was informed on the current status of the memorial repair program within West Street Cemetery. Phase 1 has been completed with the fixing of 39 memorials. Phase 2 has been completed with a further 41 memorials fixed at a cost of £3,000. Phase 3 to be quoted and undertaken by the end of December 2017. Phase 4 will then look at the memorials within the new sections at West Street Cemetery. The Working Group was informed of the completion of the Trimmer memorial. The Town Clerk spoke about the virement proposals as set out appendices relating to Memorial repairs and Maintenance.	The Business and Contracts Officer to progress with the memorial programme in line with current budgets.

## 7. Maintenance of the Cemeteries

POINTS	ACTION
<p>The working group was briefed on the current maintenance scheme, Tree Survey and pathways work.</p> <p>The Working Group would like to engage the local residents near to West Street Cemetery and create a new Friends of West Street Cemetery group.</p>	<p>The Business and Contracts Officer to implement.</p>

## 8. Grave Digging

POINTS	ACTION
<ol style="list-style-type: none"><li>1. The working group was briefed on the current arrangement for digging of Graves. Officers reported that there is no sight of Health and Safety documents or risk assessments. Councillors agreed that Officers should speak with Funeral Directors at the upcoming coffee morning regarding the current regulations.</li><li>2. The Working Group would like to engage the local residents near to West Street Cemetery and create a Friends of West Street Cemetery group.</li></ol>	<p>The Business and Contracts Officer to implement</p> <p>The Business and Contracts Officer to implement.</p>

## 9. Funeral Directors Coffee Morning

POINTS	ACTION
<p>The Working Group discussed the proposed Coffee Morning and an appropriate date of the 23<sup>rd</sup> November is being arranged.</p>	<p>The Business and Contracts Officer to implement.</p>

## 10. Items for Future Meetings

POINTS	ACTION
<ol style="list-style-type: none"><li>1. Columbaria- The Working Group have asked for more detailed proposals to be submitted for review at the next meeting.</li><li>2. The Working Group agreed that West Street Cemetery would be entering next years In Bloom completion.</li><li>3. The Working Group discussed the boundary line at West Street and Prices are to be sought for metal railings.</li></ol>	<p>The Business and Contracts Officer to action.</p> <p>The Business and Contracts Officer to action</p> <p>The Business and Contracts Officer to action</p>

### Date of next meeting

The date of the next meeting is the 13<sup>th</sup> November 2017 at 9:30

The meeting closed at 12:00 Notes by Iain McCready



# FARNHAM TOWN COUNCIL



## Notes

### Strategy and Finance Working Group

---

#### Time and date

9.30am Tuesday 24<sup>th</sup> October 2017

#### Place

Town Clerk's Office, South Street, Farnham

---

#### Attendees:

Members: Councillors Carole Cockburn, David Attfield, Jill Hargreaves, John Ward,  
John Williamson

Other councillors in attendance: David Beaman

#### Officers present:

Iain Lynch (Town Clerk), Julie Jackson (part)

#### 1. Apologies

Cllrs Pat Frost, Stephen Hill, and Jeremy Ricketts,.

#### 2. Declarations of Interest

There were no declarations of interest.

#### 3. Notes of Meeting held on 12<sup>th</sup> September 2017

POINTS	ACTION
The notes of the previous meeting were agreed.	

#### 4. Communications Review

POINTS	ACTION
i) Julie Jackson introduced the results of the recent communications survey to find out what members of the public thought of the Council's communications. The survey was part of a wider review of branding and external communications	Officers to implement recommendations and prepare next stage report on branding guidelines
ii) The survey resulted in a number of good suggestions with some proposed recommendations: 1. Better promote the website address eg on vehicles. 2. Proactively invite people to sign up for the enewsletter	



<ul style="list-style-type: none"> <li>3. To raise awareness about the information on the website such as shopping and living in Farnham.</li> <li>4. Look into creating a regularly posting on Instagram.</li> <li>5. Ensure the Farnham Town Council logo is used consistently across all channels of communication and that public facing events and initiatives are clearly branded with the Farnham Town Council logo.</li> <li>6. Ensure every opportunity is taken to publicise the addresses of Farnham Town Council's social media accounts.</li> <li>7. Schedule posts on social media so they are repeated several times over several days.</li> <li>8. Post events on community Facebook pages.</li> <li>9. Evaluate the location of the town centre noticeboards to see whether they are in optimum positions.</li> <li>10. Add an RSS feed to the website (RSS stands for "Really Simple Syndication". It is a way to easily distribute a list of headlines, update notices, and sometimes content to a wide number of people)</li> </ul> <ul style="list-style-type: none"> <li>iii) The Working Group agreed that the recommendations arising from the report should be implemented noting that a number were already in hand.</li> <li>iv) The Working Group thanked Julie Jackson for her report noting that the council's communication had improved significantly with her input.</li> </ul>	
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

## 5. Quarterly Finance

POINTS	ACTION
<ul style="list-style-type: none"> <li>1. The Working Group considered the six month financial papers for the period 1 April to 30 September 2017.</li> <li>2. Members received the Income and Expenditure Summary and detailed accounts, noting that they were broadly as expected for the six month period, with expenditure being some 45% of budget and overall income being on target with 97.6% received after the second tranche of the precept had been paid.</li> <li>3. Members received the Trial balance to 30<sup>th</sup> September and noted that the detailed paperwork for invoices and payments was available for inspection.</li> <li>4. Members reviewed the Statement of Investments at 30<sup>th</sup> September at Appendix D observing that there was potentially a bubble in the property sector and additional investments in the Local Authorities Property Fund should be held off for the time being.</li> <li>5. The Working Group considered the Debtors list at 30<sup>th</sup> September at Appendix E noting there were no significant debtors.</li> <li>6. The Working Group considered potential virements that may need to be considered but agreed these would be dealt with in the new year as part of the budget setting process.</li> <li>7. The Working Group noted that the 2018/19 Community Grants Round was open and that letters had been sent to</li> </ul>	

<p>local community groups and others who might be interested in applying or encouraging others to apply</p> <p>8. The Working Group reviewed the budget process and the uncertainty over principal authorities strategic approaches with further funding cuts anticipated. Members noted that in advance of setting the 2018/19 budget Working Groups would be reviewing their programmes and priorities and any potential devolution or transfer of services. Members reaffirmed the wish to take on the Library Gardens from Surrey County Council provided it was for a meaningful length of time to deliver value for the community, and also Gostrey Meadow which should have a mutual benefit and cost saving for the Borough Council.</p>	
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

## 6. Infrastructure Planning Group Update

POINTS	ACTION
<p>i) The Working Group noted the response submitted to Waverley Borough Council on the Local Plan Modifications consultation, a copy of which had been sent to all councillors.</p> <p>ii) The Working Group commented on the need for all members to identify enhancement projects for each ward so that when planning applications were approved appropriate infrastructure contributions were provided by developers.</p> <p>iii) The Working Group noted the general degradation of the Conservation area with Statutory Undertakers and Surrey County Council doing temporary repairs with tarmac and not subsequently returning to provide the appropriate surfacing. It was suggested that a capital fund for refurbishing substandard areas should be considered.</p> <p>iv) The problem of the dangerous condition of the Castle Street cobbles where the taxi rank was situated was discussed by the Working group. It was agreed that ownership should be established and if not adopted, the Town Council should adopt and seek contributions for its reinstatement.</p>	<p>All Councillors to submit enhancements for individual wards to Jenny De Quervain</p> <p>Town Clerk to propose fund during budget preparation.</p> <p>Officers to clarify ownership of the area in question.</p>

## 7. Contracts and Assets Update

POINTS	ACTION
<p>i) The Working Group noted that four private sector companies and two local authorities had been invited to bid for the public convenience and office cleaning contract (details in Appendix G to the agenda of the Working Group) which should deliver ongoing annual savings for the Council in the order of £10,000 based on the current arrangements. Having reviewed the proposals submitted, it was agreed to recommend to Council that further detailed discussions take place with Waverley Borough with a view to awarding the contract to the Borough Council. The contract would commence as soon as was practicable.</p> <p>ii) Members were advised of representations made following the re-establishing of the Council's boundary at Morley</p>	<p><b>Recommendation to Council that: The Town Clerk conclude discussions with Waverley Borough Council for the award of the Public Convenience Cleaning and the Offices Cleaning Contract.</b></p> <p>Business and contracts Officer to progress.</p>

<p>Road Allotments and that further advice was being sought.</p> <p>iii) The Working Group noted that a temporary replacement tarpaulin would be fitted to the Hale Chapel Roof; that further discussions had taken place with Waverley officers on the Weybourne allotments; and that noted that a final quotation had been received for the replacement vehicle (£37,388).</p> <p>iv) The Working Group welcomed news that the replacement panel had been fitted to the Gostrey Meadow War memorial following significant deterioration; that new flags were being purchased for the Badshot Lea Memorial; and that a tidying up of the Weybourne war memorial area was taking place ahead of more detailed works for 2018.</p> <p>v) A discussion took place on the length of time plastic poppies should be kept in the vicinity of the war memorials. The Town Clerk advised there was no set period and this was a local matter to be discussed with the British Legion.</p>	<p>Business and contracts Officer to progress.</p> <p>Business and contracts Officer to progress.</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------

## 8. Playing Pitch Needs assessments

POINTS	ACTION
<p>The Working Group received a proposed response to the Playing Pitch Facilities Needs Assessment being undertaken by consultants on behalf of Waverley Borough Council. The report (attached at Appendix I to the agenda) had been drafted with assistance of the Farnham Sports Council and reflected the Farnham Neighbourhood Plan.</p> <p>Members noted that the list of public recreation grounds at section 11 was not comprehensive and suggested the consultants should review the list to ensure it was definitive.</p>	<p>Civic Administrator to submit the proposal to the consultants with the suggested amendments.</p>

## 9. Town Clerk Update

POINTS	ACTION
<p>The Town Clerk advised that there was a consultation on the Surrey Pensions scheme administration to be completed in November. Any specific matters would be raised through the HR panel.</p>	<p>Town Clerk to review.</p>

## 10. Date and time of next meeting

POINTS	ACTION
<p>Members agreed that the next meeting would take place on <b>Tuesday 12<sup>th</sup> December 2017</b> at 9.30am</p>	<p>Town Clerk to circulate agenda</p>

The meeting ended at 11.35am. Notes written by Iain Lynch



# FARNHAM TOWN COUNCIL

# D

## Notes

Planning & Licensing Consultative Group

---

### Time and date

9.30am on Monday 2 October 2017

### Place

Council Chamber, South Street, Farnham

---

### Planning & Licensing Consultative Group Members Present

Councillor J Williamson, Chair  
Councillor D Beaman  
Councillor J Fraser  
Councillor M Hyman  
Councillor A MacLeod  
Councillor J Ricketts

**Officers in attendance:** Jenny de Quervain

**NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.**

#### 1. Apologies

Apologies were received from Councillor C Cockburn

#### 2. Declarations of Interest

Pecuniary interest was declared by Cllr Ricketts, Appendix D Appeals Decision

#### 3. Proposed Large Developments

Applications with a net increase 5 or more dwellings.

#### **WA/2017/1692 Farnham Moor Park**

**Ruth Dovey**

Erection of 9 dwellings together with associated vehicular access, landscaping and car parking.  
LAND AT CHALLENGERS YOUTH CENTRE, ST JAMES AVENUE, FARNHAM GU9 9QF  
**Farnham Town Council has no objections to the erection of 9 dwellings within the Farnham Built Up Area Boundary, subject to the development being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with the character of the adjacent street scene.**

#### **WA/2017/1746 Farnham Hale and Heath End**

**Rachel Kellas**

Outline application for erection of 89 dwellings, to include 26 affordable dwellings and erection of new building for use class D1 purposes together with alterations to access, associated works and provision of SANGs land (Suitable Alternative Natural Green Space). Access, Landscaping, Layout and Scale to be determined. (Revision of WA/2016/1323)

**LAND AT FARNHAM PARK HOTEL AND RESTAURANT, LOWER HALE, FARNHAM GU9 9RP**  
**Farnham Town Council OBJECTS to the erection of 89 dwellings at Land at Farnham Park Hotel and Restaurant. The proposed site is outside the Farnham Built Up Area Boundary as referenced in the Neighbourhood Plan (page 18 and 19). This site has been rejected and Farnham Town Council maintains its objections to the development.**

**WA/2017/1778 Farnham Wrecclesham and Rowledge Rachel Kellas**

The erection of 72 dwellings with the associated vehicular and pedestrian access, car and secure cycle parking, landscaping and servicing, to replace extant planning permission for 65 units.

GARDEN STYLE NURSERY, WRECCLESHAM HILL, WRECCLESHAM GU10 4JX

Bewley Homes c/o Agent Neame Sutton Limited

**Farnham Town Council has no objections to the additional 7 dwellings and the revision of detached properties to semi-detached properties. Provision of sustainable transportation and traffic management to and from the site should be reviewed with the increase.**

#### **4. Applications for comment**

##### **Farnham Bourne**

**WA/2017/1699 Farnham Bourne**

**Jane McMullan**

Erection of roof extensions, dormer windows and roof lights together with front porch and alterations to elevations.

CAIRNHILL, 23 VALE CLOSE, FARNHAM GU10 3HR

**Farnham Town Council regrets the loss of yet another single storey property.**

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1705 Farnham Bourne**

**Mr Chris Turner**

Erection of a dwelling following demolition of existing dwelling.

25 GONG HILL DRIVE, FARNHAM GU10 3HQ

**Farnham Town Council has no objections subject to the new dwelling being in line with the Farnham Design Statement and Neighbourhood Plan.**

**WA/2017/1706 Farnham Bourne**

**Mr Chris Turner**

Erection of two storey rear extension and alterations.

2 FRENHAM ROAD, FARNHAM GU9 8HB

**Farnham Town Council OBJECTS to the extension and alterations and its negative impact on the neighbours amenity by way of overlooking.**

**NMA/2017/0138 Farnham Bourne**

**Nicola Stancombe**

Amendment to WA/2017/0910 to provide alterations to size of extension and one rooflight.

119 BURNT HILL ROAD, LOWER BOURNE GU10 3LH

**Farnham Town Council has no objections.**

**CA/2017/0140 Farnham Bourne**

**Mr A Clout**

GREAT AUSTINS CONSERVATION AREA

WORKS TO TREE

**Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.**

### **Farnham Castle**

**WA/2017/1716 Farnham Castle**

**Mr Chris Turner**

Erection of extension to include basement garage.

LOWNDES END, LONG GARDEN WALK WEST, FARNHAM GU9 7HX

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1755 Farnham Castle**

**Victoria Choularton**

Erection of extensions and alterations and detached carport following demolition of existing conservatory and outbuildings.

3 BYWORTH ROAD, FARNHAM GU9 7BT

**Note. The quality of the drawings is poor for reviewing electronically.**

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**NMA/2017/0140 Farnham Castle**

**Nicola Stancombe**

Amendment to WA/2016/1232 for alterations to elevation.

BURLES HOUSE, CRONDALL LANE, DIPPENHALL GU10 5DN

**Carryover, no documents available to review.**

**CA/2017/0139 Farnham Castle**

**Mr A Clout**

FARNHAM CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES IN REAR AMENITY AREA OF PROPERTY.

GUILDFORD HOUSE, CASTLE HILL, FARNHAM GU9 7JG

**Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity and accepts the removal of dead trees.**

**TM/2017/0165 Farnham Castle**

**Steve Tester**

APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER 20/06

THE TOWN HOUSE CRONDALL LANE FARNHAM GU9 7BQ

**Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.**

### **Farnham Firgrove**

**View in conjunction: WA/2017/1718, WA/2017/1719, WA/2017/1765, DW/2017/0039**

**Farnham Town Council has noticed the use of Certificates of Lawfulness to extend beyond original applications and the substantial accumulative effect on a single property if implemented concurrently. This is not the intention of permitted development and legal advice to be sought.**

**WA/2017/1718 Farnham Firgrove**

**Philippa Staddon**

Certificate of Lawfulness under Section 192 for the erection of a porch.

STREAM COTTAGE, 73 BRIDGEFIELD, FARNHAM GU9 8AW

Note. Full permission for extensions under WA/2017/1308

**Farnham Town Council has no objections when considered in isolation of WA/2017/1719, WA/2017/1765 and DW/2017/0039, subject to the porch being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1719 Farnham Firgrove**

**Philippa Staddon**

Certificate of Lawfulness under Section 192 for the erection of a single storey side extension following demolition of existing conservatory.

STREAM COTTAGE, 73 BRIDGEFIELD, FARNHAM GU9 8AW

Note. Full permission for extensions under WA/2017/1308

**Farnham Town Council has no objections when considered in isolation of WA/2017/1718, WA/2017/1765 and DW/2017/0039, subject to the single storey extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1765 Farnham Firgrove**

**Philippa Staddon**

Certificate of Lawfulness under Section 192 for the erection of a garage.

73 BRIDGEFIELD, FARNHAM GU9 8AW

Note. Full permission for extensions under WA/2017/1308

**Farnham Town Council has no objections when considered in isolation of WA/2017/1718, WA/2017/1719 and DW/2017/0039.**

**DW/2017/0039 Farnham Firgrove**

**Philippa Staddon**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 8m, for which the height would be 3.75m, and for which the height of the eaves would be 2.97m.

73 BRIDGEFIELD, FARNHAM GU9 8AW

Note. Full permission for extensions under WA/2017/1308

**Farnham Town Council has no objections when considered in isolation of WA/2017/1718, WA/2017/1719 and WA/2017/1765, subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1721 Farnham Firgrove**

**Philippa Staddon**

Erection of extensions and alterations including alterations to existing garage to provide habitable accommodation.

TUDOR BRIARS, ST JOHNS ROAD, FARNHAM GU9 8NT

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan, all materials used to be in keeping with existing and sufficient parking is available within the boundary of the property.**

**WA/2017/1737 Farnham Firgrove**

**Philippa Staddon**

Erection of extensions and alterations.

6 EDWARD ROAD, FARNHAM GU9 8NP

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**DW/2017/0038 Farnham Firgrove Jane McMullan**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 5.6m, for which the height would be 3.6m, and for which the height of the eaves would be 3.0m.

LAUREL COTTAGE, 42 RIDGWAY ROAD, FARNHAM GU9 8NW

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

#### **Farnham Hale and Heath End**

**WA/2017/1760 Farnham Hale and Heath End**

**Jane McMullan**

Erection of 2 storey rear and single storey side extensions and alterations.

12 BROOKLANDS ROAD, FARNHAM GU9 9BP

**Farnham Town Council expresses concern of the negative impact on the neighbours amenity.**

**WA/2017/1771 Farnham Hale and Heath End**

**Mr Chris Turner**

Erection of 2 storey and single storey rear extensions following demolition of existing conservatory; erection of single storey side extension to garage; erection of front porch and alterations to fenestration.

24 ALMA LANE, FARNHAM GU9 0LA

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1693 Farnham Hale and Heath End**

**Olivia Gorham**

Erection of a single storey extension.

THE KNOLL, 1 HIGHLANDS ROAD, FARNHAM GU9 0LX

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1767 Farnham Hale and Heath End**

**Mr Chris Turner**

Erection of single-storey rear extension following demolition of existing conservatory.

33 UPPER HALE ROAD, FARNHAM GU9 0NX

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

#### **Farnham Moor Park**

**WA/2017/1694 Farnham Moor Park**

**Kayleigh Taylor**

Display of 2 illuminated signs.

UNIT C FARNHAM RETAIL PARK, GUILDFORD ROAD, FARNHAM GU9 9QJ

**Farnham Town Council has no objections subject to the illuminated signs being lit during operating hours only.**

**DW/2017/0041 Farnham Moor Park**

**Jane McMullan**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 5.0m, for which the height would be 3.345m, and for which the height of the eaves would be 2.575m.

17 PARK ROAD, FARNHAM GU9 9QN

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**TM/2017/0169 Farnham Moor Park**

**Mr A Clout**

APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 23/11

6 GREENACRES, FARNHAM GU10 1QH



**Farnham Town Council objects to the removal of trees except if dead/diseased. Other trees should be retained, especially as replanting is not being considered.**

#### **Farnham Shortheath and Boundstone**

**WA/2017/1695 Farnham Shortheath and Boundstone** **Mr Chris Turner**

Erection of extensions and alterations following the demolition of the existing conservatory.  
23 BEACON CLOSE, WRECCLESHAM GU10 4PA

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**TM/2017/0164 Farnham Shortheath and Boundstone** **Steve Tester**

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 45/99  
6 GLYNSWOOD, FARNHAM GU10 4TN

**Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity but is concerned over the reduction of heights of the Oak and Beech.**

#### **Farnham Upper Hale**

**WA/2017/1736 Farnham Upper Hale** **Jane McMullan**

Certificate of Lawfulness under Section 192 for alterations to roofspace to provide habitable accommodation.

HILLCREST, FOLLY HILL, FARNHAM GU9 0BP

**Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**NMA/2017/0141 Farnham Upper Hale** **Nicola Stancombe**

Amendment to WA/2017/1297 for alterations to fenestration.

10 WINDERMERE WAY, FARNHAM GU9 0DE

**Farnham Town Council has no objections.**

#### **Farnham Weybourne and Badshot Lea**

**WA/2017/1704 Farnham Weybourne and Badshot Lea** **Jane McMullan**

Erection of first floor rear extension and alterations.

2 THE GREEN, BADSHOT LEA GU9 9LB

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1717 Farnham Weybourne and Badshot Lea** **Jane McMullan**

Erection of first floor side and single storey rear extensions; conversion of garage into habitable accommodation and alterations.

136 WEYBOURNE ROAD, FARNHAM GU9 9HD

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1780 Farnham Weybourne and Badshot Lea** **Rachel Kellas**

Erection of an outbuilding/home office.

11 TOWNS END GARDENS, FARNHAM GU9 9FP

**Farnham Town Council has no objections.**

**WA/2017/1785 Farnham Weybourne and Badshot Lea Jane McMullan**

Erection of extensions and alterations along with increase in ridge height to provide additional habitable floor space.

5 ORCHARD ROAD, BADSHOT LEA GU9 9LH

**Farnham Town Council objects to the extensive extensions and alterations and the negative impact on the street scene.**

**TM/2017/0158 Farnham Weybourne and Badshot Lea Steve Tester**

APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER 14/11  
55 BADSHOT PARK FARNHAM GU9 9NE

**Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**Farnham Wrecclesham and Rowledge**

**WA/2017/1735 Farnham Wrecclesham and Rowledge Mr Chris Turner**

Erection of single storey rear extension.

12 THE CHINE, WRECCLESHAM GU10 4NN

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**CA/2017/0134 Farnham Wrecclesham and Rowledge Mr A Clout**

WRECCLESHAM CONSERVATION AREA WORKS TO TREES LANGBOROUGH HOUSEBEALES LANE FARNHAM GU10 4PY

**Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**TM/2017/0163 Farnham Wrecclesham and Rowledge Steve Tester**

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION Steve Tester  
ORDER 03/11

4 HOLLIS WOOD DRIVE, FARNHAM GU10 4JT

**Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**5. Appeals**

For information only. Decision on APP/R3650/W/17/317633919 Knowle Farm, Old Park Lane, Farnham, Surrey, GU9 0AN. Granted at Appeal.

**6. Surrey County Council mineral, waste, or other applications/consultations**

**WA/2017/1741 Farnham Moor Park Kayleigh Taylor**

Consultation on a County Matter; Details of an Agricultural Aftercare Scheme pursuant to Condition 21(a) of planning permission ref: WA/2015/2284 dated 13 October 2016.

JOLLY FARMER SAND PIT, GUILDFORD ROAD, RUNFOLD GU10 1PG

**Further information being sought.**

**Date of next meeting** 16 October 2017

Meeting closed 11.05

Notes by Jenny de Quervain



# E

## Notes

### Planning & Licensing Consultative Group

---

#### **Time and date**

9.30am on Monday 16 October 2017

#### **Place**

Council Chamber, South Street, Farnham

---

#### **Planning & Licensing Consultative Group Members Present**

Councillor J Williamson, Chair  
Councillor D Beaman  
Councillor J Fraser  
Councillor M Hyman  
Councillor A MacLeod

**Officers in attendance:** Jenny de Quervain

**NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.**

#### **1. Apologies**

Apologies were received from Councillor C Cockburn.

#### **2. Declarations of Interest**

None were received.

#### **3. Proposed Large Developments**

Applications with a net increase 5 or more dwellings.

#### **WA/2017/1793 Farnham Weybourne and Badshot Lea**

**Rachel Kellas**

Application under Section 73 to vary Condition 1 of WA/2016/0847 (approved plans and altered by NMA/2017/0101) to allow alterations to layout for installation of a substation north of Plot 67 within the open space.

LAND AT ST GEORGES ROAD, BADSHOT LEA

**Farnham Town Council has no objections to the installation of a substation positioned as close to the development as practicable.**

**WA/2017/1848 Farnham Upper Hale Flo Taylor**

Erection of building to provide 8 flats with associated parking and landscaping following the demolition of the existing office building.

122 UPPER HALE ROAD, FARNHAM GU9 0JH

**Farnham Town Council OBJECTS to the overdevelopment of this restrictive site. The proposal is out of character and the materials not in keeping with the area.**

**4. Applications for comment**

**Farnham Bourne**

**WA/2017/1797 Farnham Bourne**

**Philippa Staddon**

Certificate of Lawfulness under Section 191 for existing use of land around the outbuilding store as residential garden land.

BROOKLANDS, DENE LANE WEST, FARNHAM GU10 3PS

**Farnham Town Council has no objections subject to the land remaining the curtilage of Brooklands, Dene Lane West.**

**WA/2017/1810 Farnham Bourne**

**Mr Chris Turner**

Change of use and erection of extensions and alterations to existing workshop/store to provide a dwelling.

THE COACH HOUSE, GREAT AUSTINS HOUSE, 90 TILFORD ROAD, FARNHAM GU9 8DS

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan's policies for the Great Austins Conservation Area and all materials used to be in keeping with existing.**

**WA/2017/1814 Farnham Bourne**

**Jane McMullan**

Erection of extensions and alterations following demolition of existing elements.

10 MIDDLE AVENUE, FARNHAM GU9 8JL

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan's policies for the Great Austins Conservation Area and all materials used to be in keeping with existing.**

**WA/2017/1821 Farnham Bourne**

**Philippa Staddon**

Erection of garage.

GREENWAYS, 40 BURNT HILL ROAD, LOWER BOURNE GU10 3LZ

**Farnham Town Council has no objections.**

**WA/2017/1825 Farnham Bourne**

**Mr Chris Turner**

Certificate of Lawfulness under Section 192 for hard surface driveway and new vehicular access.

SPRINGFIELD, 30 FRENHAM VALE, FARNHAM GU10 3HT

**Farnham Town Council objects and is concerned that this appears to be a manipulation of planning rules and hopes that Waverley Borough Council will interrupt the lawfulness in the correct manner.**

**CA/2017/0153 Farnham Bourne**

**Mr A Clout**

GREAT AUSTINS CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES

15 STANBOROUGH HOUSE, GREAT AUSTINS FARNHAM GU9 8JQ

**Farnham Town Council objects to the removal of these trees.**

**TM/2017/0171 Farnham Bourne** **Steve Tester**  
APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 09/09  
8 KILN LANE FARNHAM GU10 3LR  
**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**TM/2017/0173 Farnham Bourne** **Mr A Clout**  
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDERS 28/07  
AND 29/07  
46 AVELEY LANE FARNHAM GU9 8PS  
**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**TM/2017/0178 Farnham Bourne** **Steve Tester**  
APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 07/00  
3 BRAMBLES, CRAVEN CLOSE, FARNHAM GU10 3LW  
**Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees unless considered a danger.**

### **Farnham Castle**

#### **View in conjunction**

**WA/2017/1829 Farnham Castle** **Jane McMullan**  
Installation of roof top mechanical platform, associated plant, machinery and acoustic fencing.  
10 – 13 WEST STREET, FARNHAM GU9 7DN  
**Farnham Town Council has no objections.**

**WA/2017/1830 Farnham Castle** **Jane McMullan**  
Listed Building consent for installation of roof top mechanical platform, associated plant, machinery and acoustic fencing.  
10 – 13 WEST STREET, FARNHAM GU9 7DN  
**Farnham Town Council has no objections.**

#### **Already allowed**

**NMA/2017/0140 Farnham Castle** **Nicola Stancombe**  
Amendment to WA/2016/1232 for alterations to elevation.  
BURLES HOUSE, CRONDALL LANE, DIPPENHALL GU10 5DN

### **Farnham Firgrove**

**WA/2017/1820 Farnham Firgrove** **Jane McMullan**  
Erection of first floor rear extension and alterations to roof.  
13 ALFRED ROAD, FARNHAM GU9 8ND  
**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1864 Farnham Firgrove** **Philippa Staddon**  
Erection of a two storey extension and alterations.  
1 HILLARY CLOSE, FARNHAM GU9 8QZ  
**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

### **Farnham Hale and Heath End**

**WA/2017/1831 Farnham Hale and Heath End**

**Mr Chris Turner**

Erection of single storey front extension.  
9 WHITMORE GREEN, FARNHAM GU9 9AF

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1845 Farnham Hale and Heath End**

**Jane McMullan**

Erection of rear extension.  
16 BROOKLANDS ROAD, FARNHAM GU9 9BP

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**TM/2017/0175 Farnham Hale and Heath End**

**Mr A Clout**

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 21/10  
2 THE GLADE FARNHAM GU9 0QT

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

### **Farnham Moor Park**

**WA/2017/1790 Farnham Moor Park**

**Ruth Dovey**

Application under Section 73A to vary Condition 1 of WA/2017/1075 (approved plans) to allow alterations to landscaping and driveway.

LITTLE WYNYATES, 7 COMPTON WAY, FARNHAM GU10 1QY

**Farnham Town Council has no objections to the alterations to landscaping and driveway, subject to the Arboricultural Officer's comments on the proposed removal of trees.**

**WA/2017/1802 Farnham Moor Park**

**Jane McMullan**

Certificate of Lawfulness under Section 192 for the erection of a detached recreational outbuilding to serve existing dwelling (revision of WA/2017/1334).

ROBINS WOOD, MOOR PARK WAY, FARNHAM GU9 8EL

**Farnham Town Council has no objections subject to the detached recreational outbuilding remaining ancillary to the dwelling of Robins Wood.**

**WA/2017/1852 Farnham Moor Park**

**Mr Chris Turner**

Erection of single storey side and rear extension; construction of rear dormer window to provide a loft conversion into habitable accommodation and alterations.

4 WYKEHAM ROAD, FARNHAM, GU9 7JR

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**PRA/2017/0010 Farnham Moor Park**

**Kayleigh Taylor**

General Permitted Development Order 2015, Schedule 2 Part 3 Class P - Prior Notification  
Application for proposed change of use from B8 storage/warehouse use to residential dwelling.

BARN SOUTH OF WEST FARM BARN, TONGHAM ROAD, RUNFOLD GU10 1PJ

**Farnham Town Council OBJECTS and questions if permitted development takes into account the suitability for habitation of a temporary structure to a permanent dwelling.**

**NMA/2017/0147 Farnham Moor Park**

**Nicola Stancombe**

Amendment to WA/2012/2003 for removal of pre-commencement components of Conditions 25 & 27

BOURNE MILL, 39-43 GUILDFORD ROAD, FARNHAM GU9 9PY

**Farnham Town Council OBJECTS to the removal of Conditions 25 and 27. The constraints should remain and, if performed in an appropriate manner, can be done without delaying works.**

**Farnham Shortheath and Boundstone**

**WA/2017/1837 Farnham Shortheath and Boundstone**

**Jane McMullan**

Change of use and alterations to existing outbuilding to provide ancillary residential accommodation. STREAM COTTAGE, 4 LAUREL GROVE, WRECCLESHAM GU10 4UA

**Farnham Town Council has no objections subject to the outbuilding remaining ancillary to the dwelling of Stream Cottage.**

**WA/2017/1838 Farnham Shortheath and Boundstone**

**Jane McMullan**

Erection of a conservatory.

118 GREENFIELD ROAD, FARNHAM, GU9 8TQ

**Farnham Town Council has no objections.**

**WA/2017/1850 Farnham Shortheath and Boundstone**

**Ruth Dovey**

Erection of extensions and formation of a parking space.

73 SHORTHEATH ROAD, FARNHAM GU9 8SF

**Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**Farnham Upper Hale**

**TM/2017/0172 Farnham Upper Hale**

**Steve Tester**

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 22/00

42 FOLLY LANE NORTH FARNHAM GU9 0HX

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**Farnham Weybourne and Badshot Lea**

**WA/2017/1840 Farnham Weybourne and Badshot Lea**

**Jane McMullan**

Erection of a detached double garage.

6 RADFORD CLOSE, FARNHAM GU9 9AB

**Farnham Town Council has no objections.**

**WA/2017/1841 Farnham Weybourne and Badshot Lea**

**Mr Chris Turner**

Alterations to garage to provide additional habitable accommodation.

3 GLORNEY MEAD, BADSHOT LEA GU9 9NL

**Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

## **Farnham Wrecclesham and Rowledge**

### **WA/2017/1786 Farnham Wrecclesham and Rowledge                      Mr Chris Turner**

Erection of extensions and alterations to provide a two storey dwelling following partial demolition of existing dwelling and demolition of existing garage.

SQUIRRELS, 118A BOUNDSTONE ROAD, ROWLEDGE GU10 4AU

**Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan.**

### **WA/2017/1791 Farnham Wrecclesham and Rowledge                      Mr Chris Turner**

Erection of single storey rear extension and alterations.

34 SHORTHHEATH CREST, FARNHAM GU9 8SB

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

### **WA/2017/1824 Farnham Wrecclesham and Rowledge                      Jane McMullan**

Erection of a detached garage and attached outbuilding following demolition of existing garage and outbuildings.

ORCHARD COTTAGE, 7 CHERRY TREE ROAD, ROWLEDGE GU10 4AB

**Farnham Town Council has no objections.**

### **TM/2017/0181 Farnham Wrecclesham and Rowledge                      Mr A Clout**

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 05/10

5 CHERRY TREE ROAD, FARNHAM GU10 4AB

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

## **5. Licensing Applications**

### **The Fox, 21 Frensham Road, Lower Bourne GUI0 3PH**

#### **An objection will be lodged**

Representations to this application must be made in writing, by the end of 1 November 2017, to the Waverley Borough Council Licensing Authority at The Burys, Godalming, GU7 1HR where the register of licensing applications can be inspected during office hours and/or at [www.waverley.gov.uk](http://www.waverley.gov.uk).

## **6. Other applications**

### **WA/2017/1741 Farnham Moor Park                                              Kayleigh Taylor**

Consultation on a County Matter; Details of an Agricultural Aftercare Scheme pursuant to Condition 21(a) of planning permission ref: WA/2015/2284 dated 13 October 2016.

JOLLY FARMER SAND PIT, GUILDFORD ROAD, RUNFOLD GU10 1PG

**Farnham Town Council has no objections subject to permitted levels being achieved.**

### **17/P/01879 (WBC ref. PC/2017/0020)                      Kayleigh Taylor**

Consultation from a neighbouring authority for proposed erection of a roadside services facility with associated vehicular access, car parking, and landscape/habitat enhancements.

LAND AT RUNFOLD FARM, GRANGE ROAD, TONGHAM GU10 1QJ

**Farnham Town Council OBJECTS to the proposed erection of a roadside services facility and the detrimental effect on local businesses, the landscape and SANGS, and the amenity value of potential housing development close to the site. Representation has been made to Guildford Borough Council.**



**Planning Application Consultation/Notification for SCC Ref 2017/0116  
Runfold South Quarry, Guildford Road, Runfold, Farnham, Surrey GU10 1PB**

Change of use from agriculture (restored mineral working) to recreational use as a school playing field for a temporary period of 10 years

**Farnham Town Council supports the change of use and would prefer a longer term.**

**South Downs National Park Authority**

Pre-Submission South Downs Local Plan consultation

**Farnham Town Council will not be taking part in the consultation at this time.**

## **7. Appeals**

**Collated further information (views) were forwarded via email to Councillors on 5 October 2017. These have been submitted to the Secretary of State.**

Appeal case APP/R3650/W/15/313991 | proposed development of up to 157 dwellings on land at Waverley Lane, Farnham

APP/R3650/W/16/3152620 Proposed development of up to 56 dwellings on land at Bindon House, Monkton Lane, Farnham

APP/R3650/W/3132971 Proposed development of up to 140 dwellings on land at Lower Weybourne Lane, Farnham

The meeting closed at 11.00am

Notes by Jenny de Quervain

Next meeting Monday 30 October 2017



# F

## Notes

### Planning & Licensing Consultative Group

---

#### Time and date

9.30am on Monday 30 October 2017

#### Place

Council Chamber, South Street, Farnham

---

#### Planning & Licensing Consultative Group Members Present

Councillor M Hyman - Chair for this meeting, nominated by Cllr MacLeod and seconded by Cllr Ricketts

Councillor D Beaman

Councillor J Fraser

Councillor A MacLeod

Councillor J Ricketts

**Officers in attendance:** Jenny de Quervain

**NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.**

#### 7. Apologies

Apologies were received from Councillors J Williamson and C Cockburn.

#### 8. Declarations of Interest

None were received.

#### 9. Proposed Large Developments

Applications with a net increase 5 or more dwellings.

#### WA/2017/1913 Farnham Wrecclisham and Rowledge

Ruth Dovey

Erection of 7 dwellings along with associated parking and landscaping.

LAND AT PEAR TREE LANE, ROWLEDGE

**Farnham Town Council OBJECTS to the overdevelopment of this site being contrary to the Farnham Neighbourhood Plan and the Farnham Design Statement. This application forms part of an approved Farnham Neighbourhood Plan site: Policy FNP**

14 g) West of Switchback Lane, Rowledge with an approximate density of 5dph – 10 dwellings for the whole site. An application for the northern part of the site was submitted in August 2017 reference WA/2017/1552 for 8 dwellings – a total of 15 over the whole site. The Farnham Design Statement for Rowledge states: The essential rural character of the village should be preserved by respecting the low density of development prevalent in the village. Inappropriate infill should be avoided, to retain the distinctive mature gardens. Any new development should maintain the character of the village and respect the local architecture in terms of scale, form and materials. Large developments of similar houses should be avoided, to replicate the variety and mix of existing housing.

## 10. Applications for comment

### Farnham Bourne

#### WA/2017/1883 Farnham Bourne

Philippa Staddon

Application under Section 73 to vary Condition 1 of WA/2017/0289 (plan numbers) to allow for relocation of proposed dwelling.

LAND WEST OF 20 LONGDOWN ROAD, LOWER BOURNE GU10 3JU

**Farnham Town Council has no objections to the relocation of the approved proposed dwelling.**

#### WA/2017/1869 Farnham Bourne

Ruth Dovey

Erection of 3 dwellings and associated garages together with works including new access from Lodge Hill Road.

LAND TO SOUTH OF 96 LODGE HILL ROAD, FARNHAM GU10 3RJ

**Farnham Town Council STRONGLY OBJECTS to the erection of 3 dwellings at Land to South of 96 Lodge Hill Road and the overdevelopment of the site, the destruction of the green character of the Bourne and being contrary to Policy BE3. The Farnham Design Statement for The Bourne states: New development should reflect the special character of the Bourne. Designs should respect and be sympathetic to the immediate architectural surroundings in terms of pattern, scale, materials and form. Sub-division of plots, in the area covered by policy BE3 (Local Plan 2002), is unacceptable, where it would cause harm to the semi-rural character of the area. The topography of the area should be carefully studied, before permission for new development is granted. Hills and consequent issues of drainage and over-looking must be viewed from all angles, to avoid inappropriate development on sensitive sites. Trees and hedges are an essential feature of the Bourne and residents should work with planners, to maintain their number and variety. The Farnham Neighbourhood Plan Policy FNP8 seeks to maintain the informal rural character and the well-wooded appearance of the area.**

#### WA/2017/1939 Farnham Bourne

Mr Chris Turner

Erection of extension and alterations.

18 BOURNE GROVE LOWER BOURNE GU10 3QU

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**CA/2017/0158 Farnham Bourne**  
GREAT AUSTINS CONSERVATION AREA  
WORKS TO TREE  
8 GREENHILL ROAD FARNHAM GU9 8JW

**Mr A Clout**

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**TM/2017/0186 Farnham Bourne**

**Steve Tester**

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 08/00  
76 BURNT HILL ROAD, FARNHAM GU10 3LN

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

### **Farnham Castle**

**WA/2017/1915 Farnham Castle**

**Flo Taylor**

Change of use and alterations to part of existing dwelling (Use Class C3) to house in multiple occupation (HMO) (Use Class C4) for occupation by not more than six persons; retention of part of existing dwelling together with extensions and alterations to  
6 MARSTON ROAD, FARNHAM GU9 7BN

**Farnham Town Council has no objections subject to sufficient parking provision within the boundary of the property and the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan.**

**DW/2017/0050 Farnham Castle**

**Jane McMullan**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.19m, for which the height would be 3.5m, and for which the height of the eaves would be 2.32m.

11 CRONDALL LANE, FARNHAM GU9 7BG

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan.**

**CA/2017/0155 Farnham Castle**

**Mr A Clout**

FARNHAM CONSERVATION AREA  
WORKS TO TREES  
62 CASTLE STREET FARNHAM GU9 7LN

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**CA/2017/0157 Farnham Castle**

**Mr A Clout**

FARNHAM CONSERVATION AREA  
WORKS TO TREES  
38 RED LION LANE FARNHAM GU9 7QN

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**TM/2017/0194 Farnham Castle**

**Steve Tester**

APPLICATION FOR REMOVAL OF A TREE SUBJECT OF TREE PRESERVATION ORDER WA66  
5A WEST END GROVE FARNHAM GU9 7EG

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the replanting of trees.**

**Farnham Firgrove**

**WA/2017/1912 Farnham Firgrove**

**Philippa Staddon**

Erection of two storey rear and single storey side extensions and alterations.

18 UPPER WAY, FARNHAM GU9 8RG

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan.**

**WA/2017/1908 Farnham Firgrove**

**Philippa Staddon**

Erection of single-storey rear extension.

42 WEYDON HILL ROAD, FARNHAM GU9 8NY

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1946 Farnham Firgrove**

**Jane McMullan**

Erection of a single storey extension.

8 RIDGWAY ROAD, FARNHAM GU9 8NW

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**DW/2017/0045 Farnham Firgrove**

**Philippa Staddon**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.1m, for which the height would be 3.3m, and for which the height of the eaves would be 3.1m.

14 EDWARD ROAD, FARNHAM GU9 8NP

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**Farnham Hale and Heath End**

Defer to next meeting, Cllrs Hyman and Fraser will visit the site to review proposed schedule

**TM/2017/0192 Farnham Hale and Heath End**

**Steve Tester**

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE  
PRESERVATION ORDER 10/17

HALE PLACE FARNHAM GU9 9BJ

## **Farnham Moor Park**

### **WA/2017/1865 Farnham Moor Park**

**Jane McMullan**

Alterations to elevations of ancillary stable building.  
HOLLY HOUSE, SANDS ROAD, SANDS GU10 1PX

**Farnham Town Council has no objections subject to building remaining ancillary to the dwelling of Holly House.**

### **WA/2017/1872 Farnham Moor Park**

**Jane McMullan**

Erection of second storey rear extension.  
13 MENIN WAY, FARNHAM GU9 8DY

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

### **WA/2017/1873 Farnham Moor Park**

**Kayleigh Taylor**

Alterations to existing storage building.

BARN SOUTH OF WEST FARM BARN, TONGHAM ROAD, RUNFOLD GU10 1PJ

**Farnham Town Council OBJECTS to alterations to the storage building and strongly objects to the conversion of this temporary structure to a permanent dwelling.**

### **WA/2017/1925 Farnham Moor Park**

**Kayleigh Taylor**

Application under Regulation 3 for resurfacing of public car park together with associated works including relocation of posts and gates and minor relocation of lighting.

RIVERSIDE 2 CAR PARK, MIKE HAWTHORN DRIVE, FARNHAM

**Farnham Town Council asks that consideration is given of run-off surface water with regards to volume and contaminants entering the river Wey.**

## **Farnham Shortheath and Boundstone**

### **WA/2017/1874 Farnham Shortheath and Boundstone**

**Kayleigh Taylor**

Erection of a dwelling and detached garage following demolition of existing double garage.

20A LITTLE GREEN LANE, FARNHAM GU9 8TB

**Farnham Town Council OBJECTS to the overdevelopment of a restrictive site.**

### **WA/2017/1890 Farnham Shortheath and Boundstone**

**Jane McMullan**

Erection of garage and annexe building following demolition of existing garage.

10 GREEN LANE, FARNHAM GU9 8PU

**Farnham Town Council OBJECTS to the erection of a garage and annexe building following demolition of existing garage, its size and scale and being out of character for the existing property and area. The plans do not show the access way to 10 Green Lane.**

### **TM/2017/0193 Farnham Shortheath and Boundstone**

**Steve Tester**

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 17/99

1 MAYS COTTAGE, BROAD HA'PENNY, FARNHAM GU10 4TF

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

### **Farnham Upper Hale**

#### **WA/2017/1870 Farnham Upper Hale**

**Kayleigh Taylor**

Erection of single storey extension following demolition of existing extension; erection of an outbuilding to provide log store and garden room following demolition of existing outbuilding.  
LAWDAY HOUSE FARM, ODIHAM ROAD, FARNHAM GU10 5AB

**Farnham Town Council OBJECTS to the extension being out of character for this significant and important listed building, subject to the Heritage Officers comments. The log store and garden room with proposed dormer windows will be attached to a recently built out building and utilise the traditional flint and brick boundary wall, a feature of the street scene.**

#### **WA/2017/1871 Farnham Upper Hale**

**Kayleigh Taylor**

Listed Building Consent for erection of single storey extension following demolition of existing extension; erection of an outbuilding following demolition of existing outbuilding.

LAWDAY HOUSE FARM, ODIHAM ROAD, FARNHAM GU10 5AB

outbuilding to provide log store and garden room following demolition of existing outbuilding.

**Farnham Town Council OBJECTS to the extension being out of character for this significant and important listed building, subject to the Heritage Officers comments. The log store and garden room with proposed dormer windows will be attached to a recently built out building and utilise the traditional flint and brick boundary wall, a feature of the street scene.**

#### **WA/2017/1901 Farnham Upper Hale**

**Mr Chris Turner**

Erection of a single storey extension.

8 NEWMANS COURT, FARNHAM GU9 0SJ

**Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

#### **TM/2017/0190 Farnham Upper Hale**

**Mr A Clout**

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 22/00

26 FOLLY LANE NORTH, FARNHAM GU9 0HX

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

### **Farnham Weybourne and Badshot Lea**

#### **WA/2017/1903 Farnham Weybourne and Badshot Lea**

**Alex Taylor**

Construction of steel frame walkway and canopy to replace existing timber walkway and canopy.

BADSHOT LEA GARDEN CENTRE, BADSHOT LEA ROAD, BADSHOT LEA GU9 9JX

**Farnham Town Council has no objections.**

**WA/2017/1904 Farnham Weybourne and Badshot Lea**

**Philippa Staddon**

Erection of extensions.

57 WENTWORTH CLOSE, FARNHAM GU9 9HJ

**Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

#### **Farnham Wrecclesham and Rowledge**

**WA/2017/1951 Farnham Wrecclesham and Rowledge**

**Mr Chris Turner**

Erection of dormer window and alterations (revision of WA/2017/0717).

7 CHARTWELL, WRECCLESHAM GU9 8SU

**Farnham Town Council has no objections to the significantly more modest rooflights and single dormer.**

**CA/2017/0162 Farnham Wrecclesham and Rowledge**

**Mr A Clout**

WRECCLESHAM CONSERVATION AREA

REMOVAL OF TREE

96 RIVERDALE, WRECCLESHAM GU10 4PF

**Farnham Town Council OBJECTS to the removal of this tree, maintenance of trees to extend their life and associated amenity should be encouraged.**

**11. Appeals - for information only.**

**Reference: APP/R3650/W/17/3173615 (WA/2016/0339)**

**Location: Land at North End of Tongham Road, Runfold**

Hybrid application: Part Outline application for the erection of up to 254 dwellings with access from The Street Tongham and emergency access from Grange Road, provision of open space, including children's play areas, sustainable urban drainage system and associated works.

**Public Inquiry on 21 November 2017 at 10am, Guildford Borough Council Offices**

Meeting closed 11.35

Notes by Jenny de Quervain

Date of next meeting