



FARNHAM TOWN COUNCIL

A

Minutes
Council

Time and date

7.00pm on Thursday 1st November 2018

Place

The Council Chamber, South Street, Farnham

Councillors

- * David Attfield (Mayor of Farnham)
- * Paula Dunsmore (Deputy Mayor)
- * David Beaman
- * Carole Cockburn
- A John Scotty Fraser
- A Pat Frost
- * George Hesse
- * Jill Hargreaves
- A Stephen Hill
- * Mike Hodge
- * Mike Hyman
- A Andy Macleod
- A Kika Mirylees
- A Julia Potts
- * Susan Redfern
- A Jeremy Ricketts
- * John Ward

- * Present
- A Apologies for absence

Officers Present:

Iain Lynch (Town Clerk)
Iain McCready (Business and Facilities Manager)

There were five members of the public in attendance.

Prayers.

Prayers were said by Revd John Morris - Vicar of The Bourne and Tilford.

Presentation by the Hale Community Centre and Sandy Hill Inclusive Partnership

Prior to the meeting, a presentation was made by Norma Corkish and Melissa Ellenden about the work being undertaken at Hale Community Centre (formerly known as The Bungalow) and Sandy Hill. The area was the most disadvantaged super output area in Waverley and the fifth most disadvantaged in Surrey. The renamed Hale Community Centre had been in operation since 2009 as the hub of the community helping build up resilience and enable the community to flourish. Activities included a community garden, Girls Club, the Farnham Timebank, and other services such as those provided by Opportunities.

The Trustees comprised half residents and half with other skills and there was one member of staff working alongside volunteers. The Sandy Hill inclusive Partnership organised family activities and holiday clubs enabling some families that did not leave the estate for the whole of the summer to have things to do. The aim is to create a cleaner safer place in Sandy Hill where everyone has a voice. The Partnership works closely with the Clinical Commissioning Group and has started a Women in Sandy Hill project to assist with well-being. In the longer term, the group hopes to obtain funding to appoint a community worker.

Mrs Corkish noted the important role played by children's Centre in building up the resilience of families in the area and the importance of their base which contributes to the costs of the Hale Community Centre. She also thanked Farnham Town Council for its support and funding without which much of the activities could not happen.

C087/18 Apologies for Absence

Apologies were received from Cllrs Fraser, Frost, Hill, Macleod, Mirylees, Potts and Ricketts

C088/18 Declarations of interests

Apart from the standard declarations of personal interest by councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council, there were no disclosures of interest.

C089/18 Minutes

The Minutes of the Farnham Town Council Meeting held on Thursday 20th September 2018 were agreed to be signed by the Mayor as a correct record.

C090/18 Questions and Statements by the Public

There were no questions from the public.

C091/18 Town Mayor's Announcements

- i) The Mayor announced that he had received the resignation of Cllr Sam Hollins-Owen.
- ii) The Mayor reported on a number of engagements attended since the last meeting including:
 - a) The Farnham In Bloom Awards at Squire's Garden Centre noting that it had been a privilege to hand out the awards.
 - b) The successful Mike Hawthorn parade of historic cars commemorating the 60th anniversary of Mike Hawthorn becoming the first British Formula 1 World Champion.
 - c) The launch of the Surrey poppy appeal
 - d) The Waverley BIG Awards celebrating local business at which Farnham businesses won three of the four categories.

C092/18 **Questions by Members**
There were no questions by members in accordance with Standing Order 9.

Part I – Items for Decision

C093/18 Cllr Beaman had stepped down from the Community Enhancement Working Group. Cllr Hesse had offered to replace him and was duly appointed.

C094/18 **Strategy and Finance Working Group**

Cllr Cockburn introduced the notes of the Strategy and Finance Working Group meeting held on 22nd October 2018, at Appendix B to the Agenda.

- i) The Working Group had reviewed the six month financial papers for the period 1 April to 30 September 2018 noting expenditure was some 46% of budget and overall income being ahead target with 101% received after the second tranche of the precept had been paid. The Trial balance, investments and debtors list had all been considered and the detailed papers had all been circulated to all members of Council. There were no matters of concern. A 90 day notice deposit account had been opened with Nationwide Building Society
- ii) Council noted that the application for the Arts Council grant for the Maltings railings project had not been successful and the decision of the Council to underwrite the balance of funding for the project would be implemented.
- iii) Cllr Cockburn advised that the Working Group had agreed to support additional Christmas lights in Cambridge Place and Wrecclesham and had agreed a virement of £10,000 from the Community Initiatives budget to reflect the current consolidated costs for the Christmas lights. She was proud of what the Town Council does with the Christmas lights in contributing to the vibrancy of the town.
- iv) Cllr Cockburn advised that the Infrastructure Planning Group had been busy finalising its responses to comments that had come from the Regulation 14 consultation and further work was ongoing.
- v) The Working Group recommend to Council that the wooden bollards in Castle street be replaced to conservation standard.]

It was RESOLVED *nem con* that the bollards in Castle Street be upgraded to reflect those required in the Conservation area with the difference in cost met by the Community Enhancement budget.

C095/18 Cllr Cockburn reported that the Waverley Local Plan Part 2 process had been put back and was not expected to be adopted until 2020 giving more opportunity for input from town and parish councils.

Cllr Beaman expressed amazement and despair about news of the possible closure and inappropriate relocation of the Post Office and hoped the Council would respond in the strongest possible terms.

Cllr Ward agreed, expressing concern over the levels of customer service experienced in WH Smiths. He was also concerned about the Surrey County Council consultations and the potential closure of the tip being closed which would lead to increased flytipping and a decrease in recycling. It was no surprise that the substandard facility was seeing a reduction in use now it was closed three days a week and the site needed investment not closure. Cllr Cockburn agreed and asked for councillor comments on the consultations.

The Mayor expressed concern over the proposed work to the car parks in the run up to the Christmas trading period and it was agreed the Town Clerk should write to Waverley Borough Council to express concern and to clarify the position.

C096/18 Cllr Cockburn thanked the officers of the Town Council for all that they did. It was clear that they all put in more than they need to supporting events and achieving so much with limited resources allowing the Town Council to punch well above its weight. These sentiments were seconded by the Mayor, with the support of all councillors present, adding that the profile of the Town Council was recognised as a result of what the staff do for the town.

Planning & Licensing Consultative Group

C097/18 Cllr Hyman introduced the minutes of the Planning & Licensing Consultative Group meetings held on 1st October 2018, 15th October 2018 and 29th October 2018. He advised that a response was still awaited to concerns expressed over the redesign of the entrance by the Sports Centre which still appeared unsuitable particularly for fire access.

Members asked whether the level of detail was required in the presentation by the Lead Member. The Town Clerk suggested that officers could include additional detail in the notes when more debate had taken place to allow councillors to digest the issues ahead of the meeting.

In relation to the application to vary the hours for the closure of the bypass to finalise the bridge for the development, the Working group had debated whether longer hours for a shorter period of time would be best for residents and there had been concern about the closure in the busy Christmas trading period.

C098/18 **External Auditors Report**
Cllr Cockburn presented the report at Appendix F setting out details of the External Auditor's unqualified audit for 2017-18. Council was concerned to note that the External Auditor PKF Littlejohn had made an error and had incorrectly added an 'except for' matter on the Audit Certificate. As a result of a legislative restriction, a corrected certificate could not be issued but the Auditor had submitted an apology and correction by way of a letter dated 21st September which had to be read in conjunction with the Report and Certificate.
It was RESOLVED *nem con* that Council receive and adopt the unqualified Audit and letter of apology from PKF Littlejohn in relation to the 2017/18 accounts.

Part 2 – Items Noted

C099/18 **Actions under the Scheme of Delegation**
The Town Clerk reported that he had commissioned further technical advice in relation to the Neighbourhood Plan on behalf of the Infrastructure Planning Group.

C100/18 **Reports from other Councils**
Councillor Beaman reported that he had asked a question of Surrey County Council about the Library Gardens. He had been informed that the Japanese Knotweed has been removed from the tennis courts and that a contract had been let for the outstanding repairs to the wall:

The contract for the maintenance of the gardens was due for renewal in the new year. Council agreed that Farnham Town Council should again submit a formal bid for this work.

C101/18 **Reports from Outside Bodies**
Cllr Beaman reported on the AGM of the Hale Recreation Ground Committee.

C102/18 **Date of next meeting**
Members noted that the next scheduled Council Meeting would take place on
Thursday 20th December 2018

The Mayor closed the meeting at 8.15.

Date

Chairman



FARNHAM TOWN COUNCIL

B

Notes

Strategy and Finance Working Group

Time and date

10.00 am Monday 22nd October 2018

Place

Town Clerk's Office, South Street, Farnham

Attendees:

Members: Cllrs Carole Cockburn, Pat Frost and John Ward

Officers present:

Iain Lynch (Town Clerk)

Iain McCready (Business and Facilities Manager) - part

1. Apologies

Apologies were received from Cllrs, David Beaman, Jill Hargreaves, and Stephen Hill.

2. Declarations of Interest

No Declarations of Interest were made.

3. Notes of Meeting held on 11th September 2018

POINTS	ACTION
The notes of the previous meeting were agreed.	

4. Finance Report

POINTS	ACTION
1. The Working Group considered the six month financial papers for the period 1 April to 30 September 2018.	

<ol style="list-style-type: none"> 2. Members received the Income and Expenditure Summary (Annex 1 to these minutes) and detailed accounts, noting expenditure was some 46% of budget and overall income being ahead target with 101% received after the second tranche of the precept had been paid. Part of the reason was additional income from events and cemeteries income being higher than projected for this time of year. 3. In reviewing the detailed budget lines, it was noted that there had been some miscoding which made it appear that some budgets were overspent and others underspent. It was agreed that an explanation of significant variances would be useful at the 6 and 9 month reviews as well as the 12 month period. 4. Members received the Trial balance to 30th September (Annex 2 to these minutes) and noted that the detailed paperwork for invoices and payments was available for inspection. 5. Members reviewed the Statement of Investments at 30th September at Appendix D and noted that the new Nationwide 95 day Notice account was opened and would have an initial investment of £200,000. Additional investment account options were discussed. 6. The Working Group considered the Debtors list at 30th September at Appendix E noting there were no debts causing concern. 7. The Working Group considered potential virements that may need to be made. The Christmas Lights budget had been reviewed as a result of consolidated additions from previous years and new purchases proposed for 2019 in Cambridge Place and Wrecclesham. It was agreed £10,000 would be moved from the community initiatives budget (4807 175). It was also agreed additional virements would be dealt with in the new year as part of the budget setting process. 8. The Town Clerk reported that the application for the Arts Council grant for the Maltings Railings project had been unsuccessful. As a result, it was agreed that the allocated sum underwritten by Council (C047/18). The Town Clerk advised that the blacksmith had been unwilling to start the project despite the commitment of the Council with a result that the project was further delayed. As a result officers were now drafting a new contract for the works. 9. The Working Group noted that the 2019/20 Community Grants Round was open and that letters had been sent to local community groups and others who might be interested in applying or encouraging others to apply 	<p>Town Clerk to detail significant variances.</p> <p>Town Clerk to progress Christmas Lights virement</p> <p>Business and Facilities Manager to progress</p>
--	---

<p>10. The Working Group reviewed the 2019/20 budget process noting that Surrey County Council would be considering its budget in November, much earlier than normal, which would enable impacts on Farnham Town Council to be considered. The pressures on principal authorities budgets meant further funding cuts were anticipated. Members noted that in advance of setting the 2019/20 budget Working Groups would be reviewing their programmes and priorities and any potential devolution or transfer of services Members noted that the Town Clerk was awaiting a meeting with the Head of Service at Waverley Borough Council relating to Gostrey Meadow which should have a mutual benefit and phased cost saving for the Borough Council.</p> <p>11. The 2017/18 External Auditor's Report from PKF Littlejohn was received. The Working Group were concerned to note that the External Auditor had made an error and had incorrectly added an 'except for' matter on the Audit Certificate. As a result of a legislative restriction, a corrected certificate could not be issued but the Auditor had submitted an apology and correction by way of a letter dated 21st September which had to be read in conjunction with the Report and Certificate.</p>	<p>The unqualified Auditor's Report to be submitted to Council</p>
--	--

5. Task Group reports

POINTS	ACTION
<p>Infrastructure Planning Group Cllr Cockburn advised that following the Regulation 14 consultation meetings had been held with developers and statutory bodies to clarify issues that had emerged during the consultation. Some technical matters had arisen and as a result the scheduled special Council meeting had been postponed. Further work was ongoing and a revised date for the adoption of the agreed sites would be arranged in due course.</p> <p>Well-being Task Group The Working Group noted that the Well-being event held at Farnham Hospital on Saturday 22nd September had gone well.</p> <p>Section 106 Task Group The Working Group received the notes of the first meeting of the Task Group held on 25th September. The initial applications that had been chosen for analysis of the Section 106 funding allocations and how they had been or were being</p>	<p>A regular agenda item on Section 106 allocations to be included on the Planning and Licensing</p>

<p>spent were set out. It was noted that the Surrey Planning Infrastructure Contributions and Section 106 allocations had been subject of a report to the September Waverley Local Committee and would provide useful information. The Task Group recommended that a Section 106 agenda item be added to the Planning & Licensing Consultative Group. The list of actions being progressed by the Task Group were noted.</p>	<p>Consultative Group agenda</p>
--	----------------------------------

6. Contracts and Assets Update

POINTS	ACTION
<p>Members received a report (at Appendix H) on a range of contracts and property matters including:</p> <ul style="list-style-type: none"> i) those being researched: <ul style="list-style-type: none"> a. Cleaning Contract. b. Council Chamber air conditioning c. IT Support ii) those being progressed <ul style="list-style-type: none"> a. Installation of the new Weybourne War Memorial b. New telephone contract with BT saving over £700 per annum c. An adapter to resolve the CNG fitment issue on the new vehicle iii) those awaiting further progress <ul style="list-style-type: none"> a. Gostrey Meadow toilets and Borelli Shelter b. Weybourne Allotments <p>The Business and Facilities Manager advised that some wooden bollards that did not conform to the Conservation area guidelines needed replacement in Castle Street. It was agreed that four bollards should be replaced with correct bollards and that Farnham Town Council should pay for the difference between the replacement cost (to be funded by Surrey County Council) and the upgrade cost.</p> <p>The Business and Facilities Manager advised that the Woolmead Flame was being stored in the Depot until a suitable location for it could be found.</p> <p>The Working Group noted that additional Christmas lights were being installed in Cambridge Place to support businesses affected by the developments in East Street and that discussions were taking place with Berkeley homes to try and bring some festive cheer to the hoardings.</p>	<p>Business and Facilities Manager to action other matters</p> <p>Recommendation to Council: The bollards in Castle Street be upgraded to reflect those required in the Conservation area with the difference in cost met by the Community Enhancement budget.</p>

8. Consultations

POINTS	ACTION
<p>i) Local Plan Part 2. Cllr Cockburn advised that the recreation grounds had been added back into Local Plan Part 2. She also advised that the 230 page document was being considered by the Waverley Overview and Scrutiny Group. It was agreed to refer the revised draft back to the Infrastructure Planning Group for further consideration.</p> <p>ii) Waverley Borough Council Planning Peer Review (attached at Appendix I). It was noted that the Peer Review recommendations had now been circulated and there were several recommendations which would be subject to further discussion. One issue was how to engage more effectively with Town and Parish Councils. The Working Group considered that there could perhaps be a referral to the Waverley Planning Committee when there was an application of concern raised by the Town and Parish Council Planning considerations. Generally, there were very few applications that would be referred as a result but it could help and would also assist with countering concerns over increased delegation to planning officers.</p>	<p>Infrastructure Planning Group to review Latest version of Local Plan Part 2 and consider if any additional comments should be passed to Waverley Borough Council.</p> <p>Members to review recommendations for further representation to the Borough Council.</p>

9. Town Clerk Update

POINTS	ACTION
<p>The Town Clerk updated members on recent staff changes. Discussion also took place on Wrecclesham Community Centre and the need to consider how best to facilitate the management of the centre going forward following the imminent retirement of trustees. It was noted that a meeting between the Town Council and the Trustees would be taking place shortly.</p>	<p>Town Clerk to report back following meeting.</p>

10. Date and time of next meeting

POINTS	ACTION
<p>Members agreed that the next meeting would take place on 11th December 2018 at 9.30am.</p>	<p>Town Clerk to circulate agenda</p>

The meeting ended at 12.10pm

Notes written by Iain Lynch



FARNHAM TOWN COUNCIL



Notes

Planning & Licensing Consultative Group

Time and date

9.30am on Monday 1 October 2018

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillors M Hyman - Chair

Councillor D Beaman

Councillor C Cockburn

Councillor J Fraser

Councillor J Ward

Officers in attendance: Jenny de Quervain

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1. Apologies

Councillor A Macleod and Councillor J Ricketts

2. Disclosure of Interests

None were received.

3. Applications Considered

Farnham Bourne

WA/2018/1475 Farnham Bourne Jane McMullan

Erection of extensions and alterations to bungalow to provide two storey dwelling following demolition of existing conservatory.

LITTLE FINCHES, 19 VALE CLOSE, FARNHAM GU10 3HR

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.

WA/2018/1477 Farnham Bourne Jane McMullan

Certificate of Lawfulness under Section 192 for the erection of single storey rear and side extensions.

1 WINSTON WALK, LOWER BOURNE GU10 3LX

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.

WA/2018/1485 Farnham Bourne Jane McMullan

Erection of a detached garage and store following demolition of existing sheds.

3 AVELEY LANE, FARNHAM GU9 8PN

Farnham Town Council has no objections to the erection of a garage a store subject to garage and store remaining ancillary to the dwelling.

WA/2018/1504 Farnham Bourne Jane McMullan

Erection of dwelling and garage following demolition of existing dwelling and outbuildings.

WAYSIDE, WOODLAND DRIVE, WRECCLESHAM GU10 4SG

Farnham Town Council objects to the proposed dwelling not being in line with the Farnham Design Statement, Farnham Neighbourhood Plan Policy FNP1, out of keeping with the character of the area and the light pollution caused by the design. The applicant has already removed mature trees; the loss of trees changes the Sylvan nature of the site.

WA/2018/1543 Farnham Bourne Philippa Staddon

Erection of extensions and alterations following demolition of existing extension.

GARDEN COTTAGE, 3 GREENHILL ROAD FARNHAM GU9 8JN

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.

WA/2018/1569 Farnham Bourne Mr Chris Turner

Erection of extensions and alterations following demolition of existing extension.

76 FRENHAM ROAD LOWER BOURNE GU10 3QF

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.

CA/2018/0119 Farnham Bourne Mr A Clout

REMOVAL OF A TREE IN THE GREAT AUSTINS CONSERVATION AREA.

3A GREENHILL ROAD, FARNHAM GU9 8JN

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees especially in the conversation area covered by Policy FNP5. If removal is necessary, replace with an appropriate species as suggested.

Farnham Castle

WA/2018/1557 Farnham Castle Jane McMullan

Application for advertisement consent for the display of a non-illuminated advertisement.
3 THE MILLENNIUM CENTRE, CROSBY WAY FARNHAM GU9 7XX

Farnham Town Council has no objections to non-illuminated signage.

TM/2018/0131 Farnham Castle Steve Tester

APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER
30/05

POTTERS GATE CHURCH OF ENGLAND SCHOOL, POTTERS GATE, FARNHAM GU9
7BB

**Farnham Town Council, subject to the Arboricultural Officer's comments,
welcomes the maintenance of trees to extend their life and associated amenity.**

Farnham Firgrove Hill

WA/2018/1536 Farnham Firgrove Jane McMullan

Erection of extensions and alterations together with alterations to roofspace including
dormer window.

11 WAVERLEY LANE, FARNHAM GU9 8BB

**Farnham Town Council has no objections subject to the extensions and
alterations being in line with the Farnham Design Statement and Farnham
Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.**

WA/2018/1553 Farnham Firgrove Jane McMullan

Certificate of Lawfulness under Section 192 for extension and alterations to roof to provide
habitable accommodation.

41 WEYDON HILL ROAD, FARNHAM GU9 8NX

**Farnham Town Council has no objections subject to the extension and
alterations being in line with the Farnham Design Statement and Farnham
Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.**

Farnham Hale and Heath End

WA/2018/1552 Farnham Hale and Heath End Jane McMullan

Erection of extensions and alterations to bungalow to provide a two storey dwelling.
LITTLE BROOK, BROOKSIDE, FARNHAM GU9 0NY

**Farnham Town Council has no objections subject to the extensions and
alterations being in line with the Farnham Design Statement and Farnham
Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.**

TM/2018/0137 Farnham Hale and Heath End Mr A Clout

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER
21/10

1 THE GLADE, FARNHAM GU9 0QT

**Farnham Town Council, subject to the Arboricultural Officer's comments,
welcomes the maintenance of trees to extend their life and associated amenity.**

Farnham Moor Park

WA/2018/1568 Farnham Moor Park Philippa Staddon

Erection of extensions and alterations to existing garage to provide ancillary habitable accommodation including home office.

KEEPERS WOOD, 9 COMPTON WAY, FARNHAM GU10 1QY

Farnham Town Council has no objections to the extensions and alterations to the existing garage, subject to the garage remaining ancillary to the dwelling.

WA/2018/1472 Farnham Moor Park Philippa Staddon

Erection of a gazebo.

THE SIX BELLS, 55 HALE ROAD, FARNHAM GU9 9QZ

Farnham Town Council has no objections to the gazebo in the gardens.

NMA/2018/0122 Farnham Moor Park Jane McMullan

Amendment to WA/2018/0487 to provide alterations to porch and roof overhang.

20 OSBORN ROAD, FARNHAM GU9 9QT

Farnham Town Council has no objections.

Farnham Shortheath and Boundstone

WA/2018/1478 Farnham Shortheath and Boundstone Mr Chris Turner

Erection of a dwelling following demolition of existing dwelling (revision of WA/2017/2383).

DELAMERE, 4 BOURNE DENE, WRECCLESHAM GU10 4RF

Farnham Town Council has no objections to the erection of a replacement dwelling subject to it being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI.

NMA/2018/0121 Farnham Shortheath and Boundstone Philippa Staddon

Amendment to WA/2018/0096 to provide alterations to the driveway layout

OAK RIDGE, 2 VINE LANE, WRECCLESHAM GU10 4TD

Farnham Town Council has no objections subject to the public footpath being kept clear.

Farnham Upper Hale

WA/2018/1541 Farnham Upper Hale Philippa Staddon

Certificate of Lawfulness under Section 191 for an existing conservatory which was then converted into a single storey extension.

SAVONA, 24 FOLLY HILL, FARNHAM GU9 0BD

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.

WA/2018/1563 Farnham Upper Hale Jane McMullan

Certificate of Lawfulness under Section 192 for erection of single storey extensions together with extensions and alterations to roof to provide habitable accommodation.

15 LAWDAY PLACE LANE, FARNHAM GU9 0BT

Farnham Town Council has no objections subject to the extensions and

alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

Farnham Wrecclesham and Rowledge

Combined application

WA/2018/1481 Farnham Wrecclesham and Rowledge Jane McMullan

Use of unit for storage and distribution (Use Class B8 with trade counter and ancillary showroom), together with alterations to elevations.

UNIT 4, GROVEBELL INDUSTRIAL ESTATE, WRECCLESHAM ROAD, WRECCLESHAM
GU10 4PL

Farnham Town Council has no objections to continued use of Unit 4 for storage and distribution.

WA/2018/1482 Farnham Wrecclesham and Rowledge Jane McMullan

Display of internally illuminated fascia sign.

UNIT 4, GROVEBELL INDUSTRIAL ESTATE, WRECCLESHAM ROAD, WRECCLESHAM
GU10 4PL

Farnham Town Council objects to internally illuminated signage.

WA/2018/1566 Farnham Wrecclesham and Rowledge Jane McMullan

Certificate of Lawfulness under Section 192 for alterations to roofspace to provide habitable accommodation.

17 WRECCLESHAM ROAD, WRECCLESHAM GU9 8TY

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

TM/2018/0132 Farnham Wrecclesham and Rowledge Steve Tester

APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER
WA169

1 HADLEYS, LICKFOLDS ROAD, FARNHAM GU10 4AF

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

4. Section 106 Considerations

No application considered.

5. Surrey County Council mineral, waste, or Other Applications/Consultations

Deferred from 17 September to allow time for review

Comment on Proposed Main Modifications to the Draft Rushmoor Local Plan

DEADLINE 5pm on Friday 19 October 2018

Farnham Town Council welcomes Main Modifications to an excellent plan. We encourage cross-border working to improve infrastructure. Highways improvements to mitigate traffic from larger developments accessing local roads, A325, A331 and A31 will be of benefit to both Rushmoor and Farnham. Close monitoring of Farnborough Airport capacity, noise and pollution is welcomed.

Meeting closed 10.35am

Notes by Jenny de Quervain

Date of next meeting 15 October 2018



FARNHAM TOWN COUNCIL

D

Notes

Planning & Licensing Consultative Group

Time and date

9.30am on Monday 15 October 2018

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillors M Hyman - Chair

Councillor D Beaman

Councillor C Cockburn

Councillor J Fraser

Councillor J Ward

Officers in attendance: Jenny de Quervain

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

2. Apologies

Councillor A Macleod and Councillor J Ricketts

2. Disclosure of Interests

All Councillors in attendance declared an interest WA/2018/1598 and WA/2018 due to the applicant being a Town Councillor.

3. Applications for Larger Developments Considered

Farnham Bourne

WA/2018/1597 Farnham Bourne Mr Chris Turner

Erection of gates and associated works.

AVELEY COURT, 7 FRENHAM ROAD, FARNHAM GU9 8HD

Farnham Town Council has no objections.

4. Applications Considered

Farnham Bourne

TM/2018/0144 Farnham Bourne Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER
28/03

1 ANNANDALE DRIVE, FARNHAM GU10 3JD

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Castle

WA/2018/1598 Farnham Castle Rachel Kellas

Change of use of land from commercial equestrian to ancillary residential use together with the erection of a detached double garage with ancillary space above following demolition of existing store.

KNOWLE FARM, 19 OLD PARK LANE, FARNHAM GU9 0AN

As the applicant is a Town Councillor, the application is forwarded without any specific comments from the Town Council, for determination by the Borough Council.

WA/2018/1630 Farnham Castle Kayleigh Taylor

Certificate of Lawfulness under Section 191 for confirmation that the extensions and alterations pursuant to permission WA/2013/1885 have been lawfully implemented.

KNOWLE FARM, 19 OLD PARK LANE, FARNHAM GU9 0AN

No comment - applicant is a Town Councillor

NMA/2018/0125 Farnham Castle Rachel Kellas

Amendment to WA/2017/2032 to provide front elevation change of west half hip and central hipped roofs to gables and addition of profiled barge boards; alterations to elevations.

MEADOWVIEW, 31 THREE STILES ROAD, FARNHAM

Farnham Town Council has no objections subject to the dwelling being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI.

WA/2016/0268 Farnham Castle Louise Yandell

Land Centred Coordinates 484270 146934, East Street, Surrey

Removal of Conditions

The Planning & Licensing Consultative Group requested a formal response be sent to Waverley Borough Council to query the lack of consideration in the discharging of Condition 5 (levels).

Farnham Firgrove Hill

WA/2018/1631 Farnham Firgrove Jane McMullan

Application under Section 73A to vary Condition 3 of 78/234 (permitted development rights removed) to allow alterations to wording to Condition 3.

14A TILFORD ROAD, FARNHAM GU9 8DL

Farnham Town Council has no objections.

Farnham Hale and Heath End

WA/2018/1588 Farnham Hale and Heath End Philippa Staddon

Erection of an outbuilding following demolition of existing shed and store.

8 SOUTH AVENUE, FARNHAM GU9 0QY

Farnham Town Council has no objections subject to the outbuilding being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

TM/2018/0141 Farnham Hale and Heath End Mr A Clout

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER FAR 83

8A VICARAGE LANE, FARNHAM GU9 0PF

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

NMA/2018/0130 Farnham Hale and Heath End Olivia Gorham

Amendment to WA/2017/1693 to provide alteration of material.

THE KNOLL, 1 HIGHLANDS ROAD, FARNHAM GU9 0LX

Farnham Town Council objects to the amendment not being in keeping with original materials.

Farnham Moor Park

WA/2018/1320 Farnham Moor Park Ross Leal

Erection of extension and alterations along with the erection of boundary wall (as amended by revised drawings)

WEY COTTAGE, MOOR PARK LANE, FARNHAM

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2018/1612 Farnham Moor Park Mr Chris Turner

Erection of a canopy.

CHALLENGERS PLAY CENTRE, ST JAMES AVENUE, FARNHAM GU9 9QF

Farnham Town Council has no objections to the erection of a canopy.

WA/2018/1637 Farnham Moor Park Kayleigh Taylor

Certificate of Lawfulness under Section 192 for erection of dormer extensions and alterations to roof to provide habitable accommodation.

4 SUMNER ROAD, FARNHAM GU9 7JU

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

Farnham Shortheath and Boundstone

WA/2018/1623 Farnham Shortheath and Boundstone Mr Chris Turner

Erection of extensions and alterations following demolition of existing garage.

5 APPLELANDS CLOSE, WRECCLESHAM GU10 4TL

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16, all materials be in keeping with existing and sufficient parking being available within the boundary of the property.

WA/2018/1638 Farnham Shortheath and Boundstone Mr Chris Turner

Erection of extensions and alterations including increase in ridge height.

YARDARM, BIRDHAVEN, FARNHAM GU10 4PB

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.
Farnham Weybourne and Badshot Lea

WA/2018/1629 Farnham Weybourne and Badshot Lea Mr Chris Turner

Erection of single storey extension to rear following demolition of existing single storey conservatory.

112 WEYBOURNE ROAD, FARNHAM GU9 9HE

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16.

Farnham Wrecclesham and Rowledge

WA/2018/1621 Farnham Wrecclesham and Rowledge Mr Chris Turner

Erection of extensions and alterations including garage following demolition of existing extensions and garage.

8 BROADWELL ROAD, WRECCLESHAM GU10 4QH

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.

WA/2018/1632 Farnham Wrecclesham and Rowledge Ross Leal

Application under Section 73 to vary Conditions 1 & 4 of WA/2018/0945 (plan numbers and restriction to window) to allow a top opening fanlight to bathroom window.

TWO OAKS, 6 SCHOOL HILL, WRECCLESHAM GU10 4QA

Farnham Town Council has no objections.

TM/2018/0142 Farnham Wrecclesham and Rowledge Mr A Clout

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA339

10A THE AVENUE, FARNHAM GU10 4AL

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

TM/2018/0145 Farnham Wrecclesham and Rowledge Mr A Clout
APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE
PRESERVATION ORDER 12/99
LAND AT CLARE MEAD FARNHAM GU10 4BJ
**Farnham Town Council, subject to the Arboricultural Officer's comments,
objects to the removal of trees. If removal is necessary, replace with an
appropriate species.**

5. Section 106 Consideration

To enquire with WBC what Section 106 agreements in place for development at Aveley Court.

6. Licensing Applications

**Rosemoor Kitchen (Naomi Jane Restaurants Ltd), 24-25 Downing Street, Farnham
New premises licence**

Make comment or representation on this application, the last date for representations is 6th November 2018, to licensing@waverley.gov.uk.

Farnham Town Council has no objections.

Meeting closed 10.30am

Notes by Jenny de Quervain

Date of next meeting 29 October 2018