

FARNHAM TOWN COUNCIL



A

Minutes Council

Time and date

7.00pm on Thursday 21st September 2017

Place

The Council Chamber, South Street, Farnham

Councillors

- * Mike Hodge
- A David Attfield
- * David Beaman
- * Carole Cockburn
- * Paula Dunsmore
- * John Scotty Fraser
- * Pat Frost
- * Jill Hargreaves
- * Stephen Hill
- A Sam Hollins-Owen
- * Mike Hyman
- * Andy Macleod
- A Kika Mirylees
- * Julia Potts
- A Susan Redfern
- * Jeremy Ricketts
- * John Ward
- * John Williamson

- * Present
- A Apologies for absence

Officers Present:

Iain Lynch (Town Clerk), Stephanie Spence (Corporate Governance Officer)

There were 2 members of the public in attendance.

Prior to the meeting, prayers were said by Pastor Michael Hall from Farnham Pentecostal Church.

C059/17 Apologies for Absence

Apologies were received from Cllr Attfield, Cllr Hollins-Owen, Cllr Mirylees and Cllr Redfern.

C060/17 Minutes

The Minutes of the Farnham Town Council Meeting held on 27th July were agreed and signed by the Mayor as a correct record.

C061/17 Declarations of interests

Apart from the standard declarations of personal interest by councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council, the following disclosures of interest relating to items on the agenda were made:

Cllr Potts – as Leader of Waverley Borough Council, declared an interest in Item 6.iii and advised that she would leave the room at this point as she also had another meeting to attend.

C062/17 Questions and Statements by the Public

There were no questions from the public.

C063/17 Town Mayor's Announcements

- i) The Mayor drew attention to wide range of engagements he had attended including
 - The Lions Summer Spectacular Event celebrating 50 years of the Farnham Lions and 100 years of Lions international;
 - The Farnham Charity Bike ride and bike race,
 - The Surrey Para Games which made sport very inclusive;
 - a local resident's 100th birthday party;
 - Heritage Open Days events in Farnham; and
 - the opening of the Vintage Revival held at the Rural Life Centre where the Mayor arrived on his own vintage BSA motorbike.
- ii) The Mayor had launched the first Farnham Town Council Gin Festival, which was extremely popular with local residents and drew a lot of positive media attention. He thanked all FTC staff for their hard work.
- iii) The Mayor noted the recent South & South East In Bloom awards which included Double Gold again for Town Centre and Large Town categories and a special award for Kevin Taitt for his outstanding contribution to In Bloom over many years, and his involvement as a judge for over 10 years.
- iv) The Mayor had also helped to host a group of visitors from China, whose purpose for visiting Farnham in part was due to its distinctive character as a craft town.
- v) Finally the Mayor reminded Members of the importance of responding promptly and accurately to invitations from external bodies and organisations.

Part I – Items for Decision

Community Enhancement Working Group

- C064/17 Cllr Hill reported on the Community Enhancement Working group held on 6th September attached at Appendix B to the agenda.
- C065/17 Council were advised that there had been two further meetings with WBC to try to resolve the unsightly commercial bin problem. Council agreed that it was still in favour of complete removal of the bins, via enforcement if necessary and hoped a positive result could be achieved without going to court. The Working Group recommended supporting Waverley in any enforcement action. Council agreed but wished to see a cap on the amount Farnham Town Council might have to contribute if any court action were taken. The Town Clerk advised that further information would be sought from Waverley officers.
- C066/17 **It was RESOLVED nem con that:**
- i) ***Farnham Town Council continue would pursue the complete removal of the commercial bins from public areas, via enforcement if necessary and support Waverley Borough Council in pursuing any enforcement action.***
 - ii) ***Farnham Town Council agrees to contribute financially to the defence of this action if required in court, subject to a further reports on the costs that may be incurred.***
- C067/17 Council noted the arrangements for the upcoming Farnham in Bloom Awards at Squire's Garden centre on Thursday 12 October. Cllr Hill noted the forthcoming arrangements for Autumn Big Pick week and invited Members to join in the town centre litter pick on Saturday 7 October at 10am.
- C068/17 Council received an update on all Farnham allotment sites. Councillor Frost queried outstanding monies for the allotments stated at £725.72. The Town Clerk advised that a number of factors contributed to this figure including incorrect payments made by allotment holders, unpaid insurance and part-year vacant plots. He noted that insurance was not currently a stipulation of the allotment tenancy conditions, which would be reconsidered in the future.
- C069/17 Councillor Hill reported in more detail on the SSEIB results which included:
- Double Gold for Town Centre and Large Town
 - Silver Gilt for Badshot Lea Cemetery
 - County Award for Surrey
 - Victoria Garden - Silver Gilt
 - Heath End Gardeners – advancing (in the It's Your Neighbourhood Category)
 - Gostrey Meadow – Silver Gilt
- Cllr Hill thanked Officers and the FIB Community Group in particular for all their continued hard work in two lots of judging. Council noted that for 2018, a Bloomin' Art project would help draw attention to the re-emergence of the otter in the river Wey and should be a good community project.
- C070/17 Council noted that Bloomin' Litter and Bloomin' Kids were to be included in the Working Group's risk assessments following the 2017 review.
- C071/17 **Tourism and Events Working Group held on 7th September**
Cllr Hill reported on the Tourism & Events Working Group held on 7th September attached at Appendix C to the agenda.

The Group had received an update from Visit Surrey representative, Anna Tomkins who thanked Farnham Town Council for renewing the partnership with Visit Surrey for 2017/2018. The Group had also received an overview of a report provided by the Flash Festival committee. Members had agreed to support the event in future.

Council noted a review of the recent summer events programme. Council agreed the jumbo garden games were a positive addition to the weekly Music in the Meadow concerts, which continued to be enjoyed hugely by local residents and visitors.

C072/17 Council commented on the huge success of the recent Gin Festival, extending thanks to all staff involved and the support of the Wheatsheaf pub team. Council noted that Members had agreed to extend the Gin Festival to provide additional sessions due to high demand and noted that a provisional booking for 2018 had been made.

C073/17 Cllr Hill updated Council on the plans to date for the Christmas events, and noted that the Borough would be closed for the Christmas Market. Council noted the recommendations from Working Group to replace faded lighting and to put additional lights up in the Rowledge village centre, at Badshot Lea School and new lamp post motifs in Hale and Heath End.

It was RESOLVED nem con that:

Additional Christmas lighting be provided at Rowledge, Badshot Lea school and at Hale and with new lamppost motifs, with the cost met from an additional allocation of £6,000 from the Community Initiatives Fund.

Cllr Potts left the meeting at this point.

Strategy and Finance Working Group held on 12th September

C074/17 Cllr Cockburn introduced the notes of the Strategy and Finance Working Group meeting held on 12th September 2017, at Appendix D to the Agenda.

C075/17 Cllr Cockburn read expressed serious concern over the recent additional housing allocation to Farnham by Waverley Borough Council as a modification to the Local Plan. She advised that this had the effect of undermining the Neighbourhood Plan and summarised her concerns as follows:

- Everyone understood the need for additional housing but there was insufficient SANG available for 450 additional homes.
- The Neighbourhood Plan was created to make sure that development in Farnham was plan-led. The Neighbourhood Plan team worked closely with Waverley throughout the process.
- It was known by both authorities that there would be a review of the Neighbourhood Plan in years five to ten, to identify the shortfall, caused by the differing end date (Waverley had extended the Local Plan period by one year after the Neighbourhood Plan site consultation had taken place)
- It was possible to have a sound Local Plan, while retaining respect for a made Neighbourhood Plan. Other boroughs had done this by making all figures minimum numbers and not allocating sites in areas where there was a made Neighbourhood Plan.
- There was no prior consultation whatsoever by Waverley with town and parish councils on the distribution of the increased housing numbers demanded by the Local Plan Inspector.

- As a result of Waverley's declaration, developers has already written to the Secretary of State, to inform him of the borough's decision and to ask that the three outstanding appeals (that did not conform with the Neighbourhood Plan) were allowed. In addition to these appeals on Land at Waverley Lane, Land to the rear of Bindon House, Monkton Lane and Land at Lower Weybourne Lane, two other sites at appeal (at Folly Hill and Farnham Park Hotel) were also extremely vulnerable.
- These sites were not included in the Farnham Neighbourhood Plan, as they did not fulfil the published criteria set by the Neighbourhood Planning team. These criteria and the methodology used had been challenged by developers during the examination in public of the Neighbourhood Plan and in the High Court. On both occasions the criteria were judged to be fair and robust.
- Waverley could distribute the increased allocation in any way it chooses. A much fairer way to distribute the numbers and retain the spatial strategy was possible. The Dunsfold Park team had confirmed to the Inspector that it could deliver upwards of 3000 homes before 2032 but Waverley did not increase its allocation by a single dwelling.
- Farnham was being asked to take more housing than the borough's largest brown-field site, despite the fact that the roads around the town were the most congested in the borough giving air quality issues within the town centre and beyond. In Waverley's own transport evidence relating to Farnham it was stated that existing areas of congestion and delay would remain and be exacerbated by the development proposed. It also stated that the town would not be benefitting from proposed local or strategic mitigation schemes.
- Waverley was also about to impose three to five years disruption in and around Farnham, as it finally delivered the East Street (Brightwells) scheme. The scale of this scheme is unprecedented in Farnham. In addition, The Woolmead, a large strategic site immediately adjacent to the East Street site, is also set to be developed in the near future meaning that a large proportion of the town centre would be under construction for several years, causing extra congestion on local roads.
- The Neighbourhood Plan was set to deliver over 2200 homes in the first ten years so it would be more reasonable to expect the town to deliver any shortfall between the years 2027 and 2032.

C076/17

Cllr Ward added that the Inspector clearly pointed out that Dunsfold could take more housing; the owners and the developers are keen and able to produce more housing and the Borough-wide consultation by Waverley supported an increased allocation there and was surprised that no more housing had been allocated to Dunsfold. Cllr Ward was amazed at the suggestion that the Farnham Neighbourhood Plan, a valid people-led document that took years of work, went through a rigorous examination by an Inspector, and survived a challenge in the courts by a group of determined developers, should be dismissed before it was six weeks old. The allocation had re-opened the door for avaricious developers to smash their way through what had been hoped was a document that would protect the Town for many years.

Cllr Ward urged the Council to give the Leader its full support on this matter.

Cllr Macleod said that members of the public were very confused about why Waverley was being asked to help meet Woking's unmet housing need. In addition he felt that the expectation that a group of disparate developers would deliver 9-10,000 homes was realistic. There was a much greater chance of success with the proposed Dunsfold development.

Cllr Williamson agreed with the Leader's assessment that a sound Local Plan could be delivered in conjunction with the made Neighbourhood Plan. Farnham Town Council should act as a catalyst to help the community respond to the Local Plan consultation.

Cllr Beaman referred to the fact that the Neighbourhood Plan had been a positive plan, actively calling for development sites which were tested thoroughly. He was concerned that Waverley was effectively tearing up the Neighbourhood Plan by the way it had imposed these new homes on Farnham.

The Leader advised that the Council's Planning Consultant would be reviewing the Modifications proposed to assist the Council in preparing a technical response in time for the deadline of the 20th October. The Strategy & Finance Working group had felt a special Council meeting be held, but it was agreed the response could be delegated to the Town Clerk in conjunction with the Infrastructure Planning Group.

It was RESOLVED nem con that:

The response to the Waverley Local Plan Consultation be delegated to the Town Clerk in consultation with the Infrastructure Planning Group.

C077/17 Councillors agreed that the wider community should be encouraged to submit responses and should also respond to the Consultation as individuals, to fully represent the feelings of local residents.

C078/17 Council was advised that, following a meeting of the Assets Task Group, an existing proposal to replace a vehicle had developed. Council noted that a vehicle that was better suited to current requirements had been sourced running on LPG gas which would be less harmful to air quality and the environment which was more in line with Council policy. This had come at an increased cost.

It was RESOLVED nem con that:

- i) Subject to options emerging from the Framework agreement investigation, the replacement fleet vehicle be an Iveco Daily E6 to be purchased from Tipmaster at a cost of £36,826.***
- ii) The vehicle be vinyl wrapped to help promote the Council's services.***

C079/17 Council agreed a grant request from Farnham Swimming Club and a change of use for a grant awarded to Rowledge Cricket Club.

It was RESOLVED nem con that:

- i) A grant of £200 for Farnham Swimming Club towards the costs of Richard Allen be approved.***
- ii) The change of use of the grant awarded to Rowledge Cricket Club be approved.***

C080/17 **External Audit 2016/17**

Council reviewed the External Audit conducted by BDO welcoming the fact that it was unqualified. The Auditor reported that on the basis of their review of the Annual Return the information in the annual return was in accordance with proper practices and no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

Council noted that one issue was raised as an advisory matter as a result of the Council publicising the availability of the accounts for inspection when the Council Agenda was published rather than the day after it had been approved. This meant that

Farnham Town Council incorrectly allowed an extra week for electors to inspect the accounts and background documents and must review this for the 2017/18 year.

Council noted that this was the last year that BDO would be the External Auditor and agreed that a letter of thanks should be sent to BDO for the work undertaken for Farnham in recent years noting that its Southampton team had always been considerate and responsive when the Council had sought advice on matters relating to the audit

It was RESOLVED unanimously that:

- 1) **The Unqualified Audit Opinion of the External Auditor be welcomed**
- 2) **The minor issue raised by the Auditor be noted.**
- 3) **The Town Clerk write to BDO thanking the Audit team for the work undertaken on the Council's External Audit in recent years.**

Planning & Licensing Consultative Group

C081/17 Cllr Williamson introduced the minutes of the Planning & Licensing Consultative Group held on 31st July, 14th August and 4th and 18th September. He requested that a slight correction to the minutes from the meeting held on 18th September be made. Council agreed to amend the minutes to raise a concern, not an objection.

It was RESOLVED that:

A revised comment be submitted for application WA/2017/1592 to read 'Farnham Town Council expresses concern over the extension and alterations and the unsympathetic materials proposed.'

C082/17 Cllr Williamson expressed his concern that the Farnham Neighbourhood Plan (FNP) was not being given proper consideration by Waverley Borough Council when it considered applications. He advised that he would call in any application that he thought was in conflict with the FNP.

C083/17 Cllr Fraser drew attention to application SO/2017/0009 in Upper Hale where a request for Screening Opinion for upgrade to the existing outlet main from the Hale Reservoir site had been submitted. Council agreed to raise concern over this and reinforce the comment to Waverley. To say *A revised comment be submitted for application SO/2017/0009 to read 'Farnham Town Council is concerned to learn that tree cover is being lost and would request re-routing of the pipe to avoid this'.*

The Town Clerk noted that in addition, officers would put in a request to the water company asking that they find an alternative route for the pipe work. Cllr Frost proposed, seconded by Cllr Maclead and **RESOLVED *nem con that:***

Farnham Town Council is concerned to learn that the tree cover is to be removed by South East Water to install a pipeline and that officers speak with the company to see if a resolution to minimise the impact can be found.

Part 2 – Items Noted

C084/17 **Actions under the Scheme of Delegation**
None reported.

C085/17 **Reports from other Councils**

Cllr Macleod reported that he had been notified that there was to be a large reduction in funding from Surrey County Council for local care home managers. Council felt strongly that this would have a negative impact on local residents who were already vulnerable. Cllr Cockburn thought this was a disgrace and the impact this would have on other services such as hospitals. Cllr Ward advised that this matter had also been discussed at Waverley Borough Council and that what was happening in Surrey was part of a national problem.

Council agreed to suspend standing orders in order to pass a resolution in this part of the meeting:

It was RESOLVED nem con that:

- i. The Leader of Waverley Borough Council should be requested to write to all local Surrey MP's to highlight the issue of the impact on vulnerable residents in local care homes as a result of the reduction of national grant***
- ii. Farnham Town Council Members should write to the local MP to highlight the issue.***

C086/17 Reports from Outside Bodies

- i) Cllr Cockburn reported on the Sports Council Awards evening which underlined the tremendous talent in the town.
- ii) Cllr Ricketts reported that he had attended a meeting of the local CCG AGM which had highlighted the recent launch of the Farnham Integrated Care Services and discussed the increasing aging population.

C087 /17 Date of next meeting

Members noted that the next Council Meeting would take place on Thursday November 2nd 2017.

The Town Mayor closed the meeting at 8.55pm.

Date

Chairman



FARNHAM TOWN COUNCIL

B

Notes

Community Enhancement Working Group

Time and date

9.30am Wednesday 6 September 2017

Place

Byworth Room, South Street, Farnham

Attendees:

Members: Councillors Carole Cockburn, Stephen Hill, Mike Hyman and Susan Redfern.

Officers: Iain Lynch (Town Clerk), Kevin Tait (Outside Services Team Leader), Iain McCready (Business and Contracts Officer), Lara Prior (Community Enhancement Officer).

In attendance: Matthew Nicholls (Deputy Environmental and Parking Services Manager at Waverley Borough Council), Sam Tyler (Contract Monitoring Officer at Waverley Borough Council) and John Ely (Member of Farnham in Bloom Community Group).

1. Apologies

Apologies were received from Councillors Jeremy Ricketts and John Williamson.

2. Declarations of Interest:

None received.

3. Notes of Meeting held on Wednesday 7 June 2017.

POINTS	ACTION
The notes of the previous meeting were agreed by all present.	

4. Farnham in Bloom Community Group Report

POINTS	ACTION
Members received an update on Farnham in Bloom activities from John Ely (JE). Members noted that the Carnival Float had been a great success, winning Gold in its category. Members noted that the East Street bed was now well and truly transformed and that JE had been in touch with WBC to ensure the hedges there were cut and kept tidy.	

Members noted that Autumn Bloomin' Kids would be held over half term, on Thursday 26 October.

Members noted that the Bloomin' Litter initiative was still going from strength to strength and that **JE** was looking in to the Government's new [Litter Innovation Fund](#) which is a pot of £450,000 available in £10k tranches that can be used to finance the development of new methods and approaches of reducing litter and littering that have not been tried and tested before, which have potential to be implemented more widely if proven effective.

JE also complimented the Council on the wildflower display on Dogflud way by Lidl, noting that it looked wonderful and would be a permanent display for future years.

JE left the meeting at 9:40am

JE and Community Enhancement officer to explore options

5. Bins by Boots Opticians

POINTS	ACTION
<p>Members received an update on the unsightly bin situation from Matthew Nicholls (MN) and Sam Tyler (ST) from WBC having had time to consider the following solutions sets out by WBC:</p> <ol style="list-style-type: none"> 1. Move the bins to a wider section of the alley way 2. Reduce the capacity of the bins 3. Introduce bin stores to improve the overall appearance. 4. Create a bin store by the public toilets in Central car park. <p>MN informed members that he was still chasing the Planning Department at WBC for advice on option 4.</p> <p>IL advised that things seemed to be going round in circles since WBC had previously agreed to push for the removal of the bins altogether and progress a Commercial Waste Policy for the Borough as the area was considered a sensitive conservation area and asked if a Commercial Waste Policy could still be implemented.</p> <p>MN felt such a policy was unnecessary as only a few problem areas had been identified in Farnham, favouring a Community Protection Notice. FTC was informed that removal of the bins could leave the Council vulnerable and open to appeals/court proceedings. Members agreed they would be prepared to contribute to defending this at court should it go that far.</p> <p>Cllr Hill was not prepared to choose a fall back option should the complete removal of the bins not prove successful at this point.</p> <p>It was agreed that a joint letter with the Chamber should be sent out if possible as they had previously been supportive of the approach, and that a further discussion with the Bush Hotel should take place on possible options for the future.</p> <p>On a side note, members were keen to thank WBC, Glendale and Veolia for their support of Farnham in Bloom 2017. ST noted that the partnership had made a huge difference to staff morale and would like to arrange a meeting in November with the hope of regular sessions</p>	<p>Recommendation to Council that Farnham Town Council would defend and financially support any action taken to court.</p> <p>IL to update the Chamber of Commerce and seek its support.</p>

to ensure good communication and planning for large events such as 'In Bloom' going forward.

MN & ST left the meeting at 10:10am.

6. Farnham in Bloom Awards

POINTS	ACTION
<p>Members noted the arrangements for the upcoming Farnham in Bloom Awards at Squire's Garden centre on Thursday 12 October and that all were welcome to attend both the schools' and evening presentations although a formal invitation would be sent out shortly.</p> <p>Members also noted that the format of the presentations would follow that of last year's.</p> <p>Members were also asked to put forward any suggestions for the Mayor's Special Award this year.</p>	

7. Autumn Big Pick Week

POINTS	ACTION
<p>Members noted the forthcoming arrangements for Autumn Big Pick week.</p> <p>Members were invited to join in the town centre litter pick on Saturday 7 October at 10am.</p>	<p>Community Enhancement Officer to send email invitation to all councillors with further details.</p>

8. Farnham in Bloom Sponsorship

POINTS	ACTION
<p>Members noted that sponsorship was at an all-time high this year. However, a technical adjustment of the accounts had resulted in more money being allocated to reserves due to receipts in advance being held back in 2016/2017 year, increasing the 2016/17 final figure and reducing the 2017/18 income, meaning that sponsorship for 2017 was understated by £3,616.00.</p>	

9. Farnham Animal/Otter Trail

POINTS	ACTION
<p>Members noted a proposal to bring an animal trail to Farnham. Otters had been suggested having recently been spotted in the River Wey, but other suggestions such as deer or frogs were also considered.</p> <p>The trail would replicate ones seen in other towns such as the 'Haslemere Hogs' with the aim of raising funds for the Mayor's Charity as well as environmental matters. The otters could be painted by local schools' and businesses and sponsored or auctioned off at the end. A local artist had been consulted and would be prepared to co-ordinate a Bloomin' Art project and would look into Lottery funding</p>	

to get the project off the ground. Members felt the concept would add value to Farnham in Bloom, and would be fun to pursue.

10. Allotments

POINTS	ACTION
<p>Members received an update on all Farnham allotment sites. Members noted that there are currently 9 vacancies across all sites which are actively being filled from the waiting list with a 96.38% take up of allotment plots.</p> <p>Outstanding monies for allotments is £725.72. This is made up of 5 people who have opted out of paying the allotment insurance amount of £2.00, new tenants who have recently been allocated a new plot owe £225 and the rest of the monies is from outstanding rents and also those paying the incorrect amount.</p> <p>9 vacant plots also amount to a £535 reduction in income.</p> <p>Members noted that current waiting list numbers stood at 35, 16 of those being out of area and 6 only wanting Morley Road.</p> <p>Members agreed to review allotment rents in the next CEWG meeting in November.</p>	

11. Graffiti and Environmental Matters Update

POINTS	ACTION
<p>i. Members noted that there was not much graffiti around the town at present.</p> <p>ii. Members received a report from Noel Moss, a Farnham resident and riparian owner who lives along a stretch of the Bourne stream. He felt it was clear that no maintenance is taking place, despite the fact the Environment Agency used to send people along the streams once or twice a year to carry out routine clearance of vegetation. It was his understanding that this has stopped with the consequent increase in flood risk because of likely blockages.</p>	<p>Community Enhancement Officer to contact the Environment Agency to enquire what their policy of maintenance is for the Wey and the tributary streams.</p>

12. Street Furniture Update

POINTS	ACTION
<p>i. Members noted the vinyl wrapping on the Folly Hill bus stop was underway and was due to be installed within the next week, featuring a 'Get out and about in Farnham's green spaces' theme.</p> <p>ii. Members also noted that after discussion with WBC and The Badshot Lea Bloomers, that FTC would be funding a bench to go in at Badshot Lea Pond. The bench would be put in place in early December to coincide with a volunteer day at the pond as requested by the volunteers.</p>	<p>Community Enhancement Officer to progress.</p>

<p>Members agreed that a plaque should go on the bench to explain the connection to Farnham in Bloom.</p> <p>iii. Cllr Redfern asked if bins could be installed by the two bus stops at Farnham Train Station. It was advised that this land is owned by the train operator/Network Rail it may be a possibility to get some installed.</p>	<p>Community Enhancement Officer to progress.</p>
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13. Famous Names Wall

POINTS	ACTION
<p>i. Members noted that all plaques on the Famous Names of Farnham Wall had recently been replaced and updated so that they all looked uniform. Members also noted that Madge Green's plaque had been unveiled with a small reception the week prior, and Jean Parratt's plaque was due to be unveiled the following day.</p> <p>ii. Members considered the nomination of Sir Jeffrey Phillip Tate CBE for the wall and were in favour of a plaque going up for him. Members agreed a suitable date for the unveiling to take place would be Spring 2018.</p>	<p>Community Enhancement Officer to progress</p>

14. The Bourne Conservation Group

POINTS	ACTION
<p>Members noted the annual Bourne Conservation Group Report. Cllr Hill commended the group on all of their hard work and thanked them for their contribution to 'In Bloom'. This was endorsed by the Working Group.</p>	<p>Community Enhancement Officer send a copy of the report to Mark Collings of WBC.</p>

15. Risk Assessments

POINTS	ACTION
<p>Members reviewed the risk assessments that the Working Group are responsible for. Members noted that there were no amendments from last year.</p> <p>However it was noted that Bloomin' Litter and Bloomin' Kids was not included and so would need to be added,</p>	<p>Business and Contracts Officer to update the risk assessments accordingly.</p>

16. Date of Next Meeting

POINTS	ACTION
<p>It was agreed that the date of the next meeting would be Wednesday 15 November 2017.</p>	

Meeting ended at 11:40am

Notes taken by Lara Prior



FARNHAM TOWN COUNCIL



Tourism & Events Working Group

Time and date

10am on Tuesday 5 September 2017

Place

Byworth Room, Council Offices, South Street, Farnham

Attendees: Councillors D Beaman, S Hill, J Williamson

Officers Present: Helena Jarman (Events Officer), Iain Lynch (Town Clerk).

1. Apologies

Apologies for absence were received from Councillors J Hargreaves and A Macleod

2. Notes of the last meeting

The notes of the meeting of 7 June 2017 were agreed as an accurate record.

3. Disclosure of Interests

There were no disclosures of interest.

4. Visit Surrey- Anna Tomkins

POINTS	ACTION
<p>Members received an update from Visit Surrey representative, Anna Tomkins. Anna thanked Farnham Town Council for renewing the partnership with Visit Surrey for 2017/2018. Anna provided a detailed explanation on the work Visit Surrey provides for tourism in Surrey and how the website acted as a vehicle to promote Farnham as a visitor destination and an events directory, whilst also directing people directly to the Farnham Town Council website.</p> <p>Anna also informed members that Visit Surrey had recently relaunched their e-newsletter and also mentioned that the summer 2017 edition was focused upon Farnham. Anna reported that Farnham are doing well with the exposure provided by the Visit Surrey website and believes the Council was utilising its partnership well. Visit Surrey has also offered the Town Council two months' free promotion using a banner space on their 'What's Happening' page.</p>	

5. Flash Festival

POINTS	ACTION
<p>Members received a detailed report provided by the Flash Festival committee. Members commended the organising committee on their achievements. Members agreed that the report and 'lessons learned' notes were helpful and would also continue to be constructive when organising the event in future years.</p> <p>Members agreed to support the event in the future.</p>	

6. Music in the Meadow

POINTS	ACTION
<p>Members received a review of the recent summer events programme. It was agreed the jumbo garden games were a positive addition to the weekly Music in the Meadow concerts. Members noted that over the years the event has increased in complexity, consequently greater event support has been required and thus an increase in staff cost.</p> <p>Members received an update regarding first aid from the Events Officer after advice was sought on the requirement for first aid support. Members agreed that there the use of first aid support was limited risk of injury at such events was low. However, as part of the risk assessment, the Events Officer would seek confirmation from Ellis Whittam in the 2017 review on whether the level of support was required.</p>	<p>Events Officer to seek written confirmation from Ellis Whittam regarding first aid support at Music in the Meadow.</p>

Councillor Beaman arrived at 10.55am.

7 Future Events

7a. Feast of Food

POINTS	ACTION
<p>Members noted the plans to date for the upcoming Food and Drink Festival (formerly Feast of Food), including the Gin Festival. Members agreed to extend the number of sessions for the Gin Festival in 2018 and noted a provisional booking had been made.</p> <p>Members received an update regarding 'Taste Farnham', the fortnight celebration of food and drink. The Events Officer explained about the struggle to get local businesses to sign up to the event. Members agreed to review the concept once feedback for 2017 had been received.</p>	<p>Events Officer to seek feedback from businesses involved in 'Taste Farnham' and report back to members.</p>

7b. Christmas

POINTS	ACTION
<p>Members noted the plans to date for the Christmas events (Christmas Lights Switch on and Christmas Market). The Events Officer reported that Farnham Town Council had been successful in their application to close The Borough for the Christmas Market.</p> <p>Members discussed options for involving retailers during the festive period and agreed to not undertake an activity unless retailers actively worked with the Council on arrangements. Members agreed that the Council would support any late night shopping dates and would promote in any relevant publications and promotional material produced.</p> <p>Members received three recommendations from the Business and Contracts Officer regarding the Christmas lights in Farnham. Members agreed to replace the faded lighting on the Farnham Library Tree and the Hart Tree. Members also agreed to put additional lights up in the Rowledge village centre (two sides of the Co-Op, Hare and Hounds, three houses, tree lights and a tree top star) from within the 2017/18 budget.</p> <p>Members also agreed to recommend that lights to be put at Badshot Lea School (white festoon lighting with two small Christmas trees) and to also increase lighting on Alma Lane and Hale by supplying lamp post motifs (stars) subject to Skanska agreeing to install the additional electrical supply. These items would be additional to the budget (£3,000 for Badshot Lea and up to £3,000 for the lamppost motifs) and be funded from the Community Initiatives budget.</p>	<p>Recommendation to Council: that additional Christmas lighting be provided at Badshot Lea and Hale and with new lamppost motifs with the cost met from an allocation of £6,000 from the Community Initiatives Fund.</p>

Cllr Williamson left at this point.

7c. Music in the Vineyard

POINTS	ACTION
<p>Members noted the plans to extend the Music in the Vineyard to three months (January, February and March). Members agreed to the Events Officer opening applications to charities and bands as per the usual application process for Music in the Meadow.</p>	<p>Events Officer to open applications to charities and bands for the three concerts (January, February and March).</p>

8. Date of Next Meeting

The next meeting was agreed as Tuesday 7 November at 10am.

Notes taken by Helena Jarman (Events Officer).



FARNHAM TOWN COUNCIL

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Notes

Strategy and Finance Working Group

Time and date

9.30am Tuesday 12th September 2017

Place

Town Clerk's Office, South Street, Farnham

Attendees:

Members: Councillors Carole Cockburn, David Attfield, Jill Hargreaves, Stephen Hill, Pat Frost, Jeremy Ricketts, John Ward, John Williamson

Other councillors in attendance: David Beaman

Officers present:

Iain Lynch (Town Clerk), Stephanie Spence (Corporate Governance Officer), Iain McCready (part)

1. Apologies

All councillors were present.

2. Declarations of Interest

There were no declarations of interest.

3. Notes of Meeting held on 18th July 2017

POINTS	ACTION
The notes of the previous meeting were agreed.	

4. Neighbourhood Plan Update

POINTS	ACTION
i) Councillor Cockburn expressed disappointment about the way the Local Plan consultation had been constructed and the way new housing numbers had been allocated by Waverley Borough Council without any consultation. The Neighbourhood Plan had been adopted ('Made') by Waverley on 28 th July and it was the premier planning document for the Farnham area. However Waverley appeared to be rushing into allocations in order to argue a sound Local Plan and specify where 1350 additional homes would be allocated.	

- ii) Farnham Town Council would accept there should be an additional allocation but given the front loading of the Neighbourhood Plan there was no need to rush allocations. There should be a plan-led approach with no new allocations or speculative applications in the first five years of the plan. There should then be a call for sites and a detailed evaluation in years 5-10. This would then enable there to be appropriate allocations as part of the Neighbourhood Plan Review. The constraints for Farnham (congestion, no new SANG available and traffic issues) appeared to be accepted by the Local Plan Inspector and it is accepted that there are some 30,000 homes being built around Farnham using the transport infrastructure but without any investment for the required infrastructure improvements.
- iii) The Working Group noted there would be significant disruption for the Farnham over the next five years in any event with the development of Brightwells and the Woolmead.
- iv) The Working Group was concerned that there has been four years of hard work on developing the Neighbourhood Plan with a careful and robust analysis of every site put forward at the time. There were currently no sites that met the criteria and as such a new call for sites was required. The Working group noted there were already sites at appeal, which were not suitable, and were being re-promoted because of the uncertainty created by Waverley's approach and this was very unhelpful. There was concern that the uncertainty caused could result in the appeals which
- v) The Working Group felt there needed to be clarity over the Town Council's position and a unified approach for Farnham. It was agreed that a briefing for Residents' Associations and the Chamber of Commerce should be held to respond to concerns being raised.
- vi) There was concern that there appeared to be little understanding of Neighbourhood Planning in the Local Planning Authority and that the approach locally was less supportive of Neighbourhood Planning than other Local Planning Authorities. The Local Plan should be underpinned by the Neighbourhood Plan and it was agreed that both aspirations could be achieved without undermining the other.
- vii) The Working Group agreed that the allocations appeared arbitrary and that an alternate allocate could be achieved which would be more proportionate and could be delivered without undermining the Neighbourhood Plan. There was always going to be a review of the neighbourhood Plan to find additional sites during the lifetime of the plan.
- viii) The Working Group considered the consultation and felt it was a complicated consultation and it was agreed to recommend to Council that a detailed response be drafted by the Town Clerk in consultation with the Infrastructure Planning Group and that an Extraordinary Council Meeting be held on 19th October to endorse the response.
- ix) Cllr Cockburn provided an update on the latest Farnham Conservation Area Management Plan meeting which had been

Recommendations to Council that:

- 1) **The response to the Waverley Local Plan Consultation be delegated to the Town Clerk in consultation with the Infrastructure Planning Group;**
- 2) **An extraordinary Council meeting be held on 19th October to endorse the response.**

<p>well-attended. It was noted that several projects including the Buildings of Local Merit, the Yards of Farnham and the Green Spaces project were progressing and that the Railings project was awaiting quotes prior to a funding application being submitted to the Heritage Lottery Fund. The Working group noted that a Listed Structure in Castle Street (one of the heritage lampposts) had been damaged beyond repair in a traffic accident.</p>	
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5. Finance

POINTS	ACTION
<p>i) The Town Clerk advised that the External Auditor's report had not yet been formally received, although it was expected imminently. He advised that it would be an unqualified audit with one issue raised as an advisory matter as a result of the Council publicising the availability of the accounts for inspection when the Council Agenda was published rather than the day after it had been approved.</p> <p>ii) The Working Group noted that this was the last year that BDO would be the External Auditor after the contract had been won by PKF Littlejohn LLP and recommend to Council that a letter of thanks be sent to BDO for the work undertaken for Farnham in recent years.</p> <p>iii) The Working Group noted that the latest BACS and other payments were available for review.</p>	<p>Town Clerk to add to Council agenda if received in time</p>

6. General Data Protection Regulations

POINTS	ACTION
<p>i) The Working Group received a briefing on new legislation (The General Data Protection Regulations) that would come into force in May 2018, noting that there would be some implications for Farnham Town Council in how its data was stored and permissions needed for data retention and processing. The NALC legal briefing note had been circulated to all Council members. It was agreed that a further report on the implications would be brought to the January Strategy & Finance Working Group once officers had reviewed any required changes to business processes.</p> <p>ii) It was agreed that any implications for councillors using personal computers for constituency business should be investigated.</p>	<p>Contracts and Facilities Officer to review changes required for a further report in January 2018.</p>

7. Contracts and Property matters Update

POINTS	ACTION
<p>The Working Group received a verbal update on current contracts and a report on the proposed vehicle replacement.</p> <p>It was noted that several options had been explored including leasing, contract hire and purchase. The leasing option would cost around £25,000 for a diesel vehicle, at the level agreed by</p>	<p>Recommendation to Council that:</p> <p>1) Subject to options emerging from the Framework agreement investigation, the</p>

<p>Council. However, following a meeting of the Assets Task Group, it was agreed to investigate alternate options that would be less harmful to air quality and the environment in line with Council policy. Although there are limited options on the market, an alternate vehicle (an Iveco Daily E6 with a body tailored to the Council's needs with a tail lift) had been found which ran on gas with a small diesel back up facility. The Working Group noted that following request for prices from several sources in accordance with Financial Regulations, the vehicle was available from Tipmaster at a cost of £36,826 and officers were investigating whether any further savings could be delivered by negotiated Framework Agreements. It was agreed to recommend the purchase of this vehicle to Council along with suitable vinyl wrapping to promote the Council's services, in view of the success of the wrapping of the electric vehicle. It was envisaged that the cost for this would be in the region of £3,000.</p>	<p>replacement fleet vehicle be an Iveco Daily E6 to be purchased from Tipmaster at a cost of £36,826</p> <p>2) the vehicle be vinyl wrapped to help promote the Council's services.</p>
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8. Grants Review

POINTS	ACTION
<p>The Working Group considered a grant request from Farnham Swimming Club to assist with the costs for Richard Allen who had just become World Duathlon Champion; and a request for the change of use for a Community Grant given in 2016-17 to Rowledge Cricket Club.</p> <p>It was agreed to recommend that a grant of £200 be awarded to Farnham Swimming Club and that the request to change the use for the £1000 grant for a storage facility for Rowledge Cricket Club to the purchase of new kit for the junior girls teams. Members felt that given the request for a change of use the club should be advised that a further application for additional storage was unlikely to be supported.</p>	<p>Recommendation to Council that:</p> <p>1) A grant of £200 for Farnham Swimming Club towards the costs of Richard Allen be approved;</p> <p>2) The change of use of the grant awarded to Rowledge Cricket Club be approved.</p>

9. Town Clerk Update

POINTS	ACTION
<p>The Town Clerk advised that the Town Council had been asked if it could potentially house the scale model of the Town Centre that had been prepared by the Recrafting Farnham project. Members agreed that this was not possible given the size of the model.</p>	

10. Date and time of next meeting

POINTS	ACTION
<p>Members agreed that the next meeting would take place on Tuesday 24th October 2017 at 9.30am</p>	<p>Town Clerk to circulate agenda</p>

The meeting ended at 11.18am.

Notes written by Iain Lynch



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Group

Time and date

9.30am on Monday 31 July 2017

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor J Williamson (Chair)

Councillor D Beaman

Councillor C Cockburn

Councillor M Hyman

Councillor A MacLeod

Officers in attendance: Jenny de Quervain

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1. Apologies

Apologies were received from Councillor J Fraser.

2. Declarations of Interest

No disclosures were received.

3. Applications considered by the Planning and Licensing Consultative Group on 31 July 2017

Farnham Bourne

TM/2017/0108 Farnham Bourne

Mr A Clout

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 13/03

FARNHAM DENE MEDICAL PRACTICE, LODGE HILL ROAD, FARNHAM GU10 3RB

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

TM/2017/0110 Farnham Bourne

Mr A Clout

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 02/00
4 BOURNE FIRS, FARNHAM GU10 3QD

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

TM/2017/0112 Farnham Bourne

Mr A Clout

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 02/15
KINGSWOOD HOUSE, LODGE HILL ROAD, FARNHAM GU10 3RD

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

WA/2017/1225 Farnham Bourne

Mr Chris Turner

Certificate of Lawfulness under Section 192 for hard surface driveway and new vehicular access.
SPRINGFIELD, 30 FRENHAM VALE, FARNHAM GU10 3HT

Farnham Town Council objects to this being an application under section 192. This should be a full planning application due to the impact on the character of the semi-rural location and the existing ditch, verge and green boundary.

WA/2017/1235 Farnham Bourne

Kayleigh Taylor

Display of non illuminated signs.

THE RIDGEWAY COMMUNITY SCHOOL, 14 FRENHAM ROAD, FARNHAM GU9 8HB

Farnham Town Council has no objections.

WA/2017/1244 Farnham Bourne

Mr Chris Turner

Erection of extensions following demolition of an existing extension.

THE KINGS PEACE, 44 BURNT HILL ROAD, FARNHAM GU10 3LZ

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1253 Farnham Bourne

Mr Chris Turner

Erection of detached garage.

BRUINS, 30 LONGDOWN ROAD, FARNHAM GU10 3JL

Farnham Town Council has no objections to the erection of a detached garage.

WA/2017/1274 Farnham Bourne

Philippa Staddon

Erection of part single storey, part two storey side extension following demolition of a detached garage and store.

19 STREAM VALLEY ROAD, LOWER BOURNE GU10 3LT

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1269 Farnham Bourne

Mr Chris Turner

Erection of single storey extension.

63 AVELEY LANE, FARNHAM GU9 8PS

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Castle

WA/2017/1220 Farnham Castle

Mr Chris Turner

Erection of single storey rear extension following demolition of existing extension.
24 CRONDALL LANE, FARNHAM GU9 7BQ

Farnham Town Council objects to the size and scale of the extension not being in line with the Farnham Design Statement and Neighbourhood Plan.

Carryover to 14 August 2017, FTC yet to be submitted to WBC

WA/2017/1221 Farnham Castle

Olivia Gorham

Erection of a single storey extension and re-building of side wall including insertion of additional windows.

THE OLD VICARAGE, VICARAGE LANE, FARNHAM GU9 7PR

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1222 Farnham Castle

Olivia Gorham

Listed building consent for the erection of a single storey extension and re-building of side wall including insertion of additional windows.

THE OLD VICARAGE, VICARAGE LANE, FARNHAM GU9 7PR

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1255 Farnham Castle

Philippa Staddon

Display of illuminated sign.

18 WEST STREET, FARNHAM GU9 7DR

Farnham Town Council objects to illuminated signs especially in the Conservation Area. Signage needs to adhere to policies set out in the Shopfront Design Guide, adopted 19 July 2016.

WA/2017/1265 Farnham Castle

Philippa Staddon

Alterations to elevations including rear access door along with internal alterations to form 2 individual shop units.

2 – 3 WEST STREET, FARNHAM GU9 7DN

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1266 Farnham Castle

Philippa Staddon

Listed Building consent for internal alterations and alterations to elevations.

2 – 3 WEST STREET, FARNHAM GU9 7DN

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1276 Farnham Castle

Kayleigh Taylor

Erection of single storey rear extensions, internal and external alterations following demolition of garden stores and construction of replacement garden and bin stores.

ANDREW WINDSOR ALMSHOUSES, 53-56 CASTLE STREET FARNHAM GU9 7LN

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1277 Farnham Castle**Kayleigh Taylor**

Listed Building consent for the erection of extensions along with internal and external alterations following the demolition of garden stores.

ANDREW WINDSOR ALMSHOUSES, 53-56 CASTLE STREET FARNHAM GU9 7LN

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1279 Farnham Castle**Olivia Gorham**

Erection of a single storey rear extension.

14 MARSTON ROAD, FARNHAM GU9 7BN

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1281 Farnham Castle**Rachel Kellas**

Application under Section 73 to vary Condition 4 of WA/2017/0323 (restricts times of services) to allow the provision of earlier services with restrictions (revision of WA/2017/0323).

THE OLD EXCHANGE, WEST STREET, FARNHAM GU9 7AS

Farnham Town Council has no objections.

PRA/2017/0007 Farnham Castle**Kayleigh Taylor**

General Permitted Development Order 2015, Schedule 2 Part 3 Class Q - Prior Notification

Application for conversion of two barns to two dwellings and associated operational development.

BARNS AT WILLEY FARM, CHAMBER LANE, FARNHAM GU10 5ES

Farnham Town Council has no objections.

Farnham Firgrove**WA/2017/1207 Farnham Firgrove****Flo Taylor**

Change of Use from office (Use Class B1a) to residential (Use Class C3) to provide 2 dwellings together with addition of windows and associated works.

26 ST GEORGES ROAD, FARNHAM GU9 8NB

Farnham Town Council has no objections subject to sufficient parking being provided and landscaping be introduced to the frontage to improve street scene and all materials used to be in keeping with existing.

WA/2017/1205 Farnham Firgrove Philippa Staddon

Erection of extensions and alterations following demolition of conservatory and lean to together with construction of piers, gates and boundary wall.

34 WAVERLEY LANE, FARNHAM GU9 8BJ

Farnham Town Council welcomes the improvements to the boundary wall however the frontage should be accessible to wildlife and be more open, in character with the street scene. Farnham Town Council has no objections to the extensions and alterations subject to being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Hale and Heath End

WA/2017/1197 Farnham Hale and Heath End

Mr Chris Turner

Erection of first floor side extension.

RAWLINSON END, 13 SANTINA CLOSE, FARNHAM GU9 0LD

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1236 Farnham Hale and Heath End

Mr Chris Turner

Erection of single storey extension and alterations to garage to provide additional habitable accommodation.

1A ALMA WAY, FARNHAM GU9 0QN

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1283 Farnham Hale and Heath End

Philippa Staddon

Alterations to garage to provide additional habitable accommodation.

3 OAK TREE VIEW, FARNHAM GU9 9AG

Farnham Town Council has no objections to the alterations subject to sufficient parking being available within the boundary and being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Moor Park

WA/2017/1252 Farnham Moor Park

Philippa Staddon

Erection of extensions and alterations including roof extension.

25 HIGH PARK ROAD, FARNHAM GU9 7JJ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1278 Farnham Moor Park

Philippa Staddon

Erection of extensions.

SETTERS, 33 CROOKSBURY ROAD, FARNHAM GU10 1QD

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1213 Farnham Moor Park

Flo Taylor

Erection of a dwelling and detached garage.

11A MONKSHANGER, FARNHAM GU9 8BU

Farnham Town Council has no objections subject to the new dwelling being in line with the Farnham Design Statement and Neighbourhood Plan.

WA/2017/1280 Farnham Moor Park

Kayleigh Taylor

Erection of extensions and alterations to existing flat.

72A EAST STREET, FARNHAM GU9 7TP

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1262 Farnham Moor Park

Rachel Kellas

Consultation on a County Matter for change of use from agriculture (restored mineral working) to recreational use as a school playing field for a temporary period of 10 years.

RUNFOLD SOUTH QUARRY, GUILDFORD ROAD, RUNFOLD GU10 1PB

Farnham Town Council has no objections and would welcome a longer term for the use as a school playing field.

Farnham Shortheath and Boundstone

WA/2017/1198 Farnham Shortheath and Boundstone Philippa Staddon

Erection of single storey rear extension following demolition of existing conservatory.

PEAR TREE COTTAGE, GARDENERS HILL ROAD, WRECCLESHAM GU10 4RL

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1292 Farnham Shortheath and Boundstone Kayleigh Taylor

Certificate of Lawfulness under Section 192 for a single storey side extension.

3 LONGHOPE DRIVE, WRECCLESHAM GU10 4SN

Farnham Town Council has no objections.

WA/2017/1290 Farnham Shortheath and Boundstone Kayleigh Taylor

Erection of single storey rear extension.

15 GORSE LANE, WRECCLESHAM GU10 4SD

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1254 Farnham Shortheath and Boundstone Mr Chris Turner

Erection of extensions and alterations following demolition of existing lean-to.

112 GREENFIELD ROAD, FARNHAM GU9 8TQ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

TM/2017/0119 Farnham Shortheath and Boundstone

Works to horse chestnut tree designated as T4 in TPO No 09/11

44 Shortheath Road, FARNHAM GU9 8SC

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Upper Hale

WA/2017/1214 Farnham Upper Hale

Philippa Staddon

Erection of porch and alterations to front fenestration; conversion of loft to provide habitable accommodation and insertion of roof lights to rear elevations.

4 BISHOP SUMNER DRIVE, FARNHAM GU9 0HQ

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Weybourne and Badshot Lea

WA/2017/1201 Farnham Weybourne and Badshot Lea Mr Chris Turner

Certificate of Lawfulness under Section 192 for the erection of a dormer extension and insertion of 3 roof lights.

55 LOWER WEYBOURNE LANE, FARNHAM GU9 9HL

Farnham Town Council has no objections.

TM/2017/0117 Farnham Weybourne and Badshot Lea Mr A Clout

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 26/01

36 OAKLAND AVENUE FARNHAM GU9 9DX

Farnham Town Council, subject to the Arboricultural Officer comments, objects to the removal of trees, especially those with preservation orders, and welcomes maintenance to extend their life and associated amenity.

TM/2017/0115 Farnham Weybourne and Badshot Lea Steve Tester

WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA313

ALL HALLOWS ROMAN CATHOLIC SECONDARY SCHOOL, WEYBOURNE ROAD,
FARNHAM GU9 9HF

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Wrecclesham and Rowledge

WA/2017/1217 Farnham Wrecclesham and Rowledge Philippa Staddon

Erection of single storey rear extension and alterations.

BELLAPAIS, THE LONG ROAD, ROWLEDGE GU10 4DP

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

CA/2017/0092 Farnham Wrecclesham and Rowledge Mr A Clout

WRECCLESHAM FARNHAM CONSERVATION AREA

1 WRECCLESHAM HILL FARNHAM GU10 4JN

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

CA/2017/0091 Farnham Wrecclesham and Rowledge Mr A Clout

WRECCLESHAM FARNHAM CONSERVATION AREA

55A THE STREET FARNHAM GU10 4QS

Farnham Town Council notes the previous application CA/2017/0091 for reduction of hedge and the Ash tree left intact. Subject to the Arboricultural Officers comments, is a reduction of the Ash necessary?

WA/2017/1232 Farnham Wrecclesham and Rowledge Flo Taylor

Erection of a chalet bungalow and garage.

LAND AT LITTLE ROWLEDGE HOUSE, 24 ROSEMARY LANE, ROWLEDGE GU10 4DD

Farnham Town Council has no objections to the new dwelling subject to it being in line with the Farnham Design Statement and Neighbourhood Plan.

WA/2017/1243 Farnham Wrecclesham and Rowledge Mr Chris Turner

Erection of a two storey extension.

1 KINGS LANE, WRECCLESHAM GU10 4QB

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1288 Farnham Wrecclesham and Rowledge Kayleigh Taylor

Erection of extensions and alterations following demolition of existing conservatory.

14 ROSEMARY LANE, ROWLEDGE GU10 4DB

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

TM/2017/0118 Farnham Wrecclesham and Rowledge Mr A Clout

APPLICATION TO REMOVE TREE SUBJECT TO TREE PRESERVATION ORDER 12/99

2 CLARE MEAD, FARNHAM GU10 4BJ

Farnham Town Council, subject to the Arboricultural Officer comments, appreciates the need for the removal of trees due to decay and welcomes the replanting of a native species from the recommending list.

4. Planning appeals to Waverley Borough Council

APP/R3650/W/16/3163124

35 Frensham Vale, Lower Bourne, Farnham, GU10 3HS

Appeal Dismissed

5. Speak on any relevant application at Waverley's Planning Committee

WA/2017/06682 Kiln Lane, Lower Bourne, Farnham

Erection of 2 dwellings following the demolition of existing dwelling

FTC had no objections on 8 May 2017 therefore not appropriate to speak.

WA/2017/0167 73 Shortheath Road, Farnham

Erection of a dwelling with new access, parking and amenity space (as amended by plans received
FTC objected on 27 February 2017, no strong opposition given, no speaker being put forward.

Date of next meeting Monday 14 August 2017

The meeting closed at 10.35am

Notes by Jenny de Quervain



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Group

Time and date

9.30am on Monday 14 August 2017

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor J Fraser

Councillor M Hyman, Chair for this meeting (nominated by Cllr Fraser, seconded by Cllr MacLeod)

Councillor A MacLeod

Councillor J Ricketts

Officers in attendance: Jenny de Quervain

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1. Apologies

Apologies were received from Councillors C Cockburn and D Beaman

2. Declarations of Interest

Non pecuniary interest was declared by the officer in her vicinity to appeal APP/R3650/W/17/3177051 Land to the West of Bishops Square

3. Proposed Large Developments

Applications with a net increase 5 or more dwellings.

PC/2017/0017 Farnham Moor Park

Rachel Kellas

Consultation from a neighbouring authority for outline application for up to 100 dwellings, including the provision of up to 35% affordable housing, with associated vehicular and pedestrian access via Ash Green Road, car parking, secure cycle storage, landscaping and ecology management with all matters reserved. LAND AT ASH MANOR, ASH GREEN ROAD ASH GU12 6HH

Farnham Town Council objects to the development for up to 100 dwellings at Land at Ash Manor, Ash Green Road, Ash and will submit detailed objections to Guildford Borough Council.

4. Applications considered by the Planning and Licensing Consultative Group on 14 August 2017

Farnham Bourne

This appeared on this week's WBC list as the description had been changed
FTC previously commented on and no further changes have been submitted

WA/2017/1109 Farnham Bourne

Philippa Staddon

Alterations to elevations and alterations to garage to form habitable accommodation (amended description).

LINDISFARNE, 4 LONGDOWN CLOSE, LOWER BOURNE GU10 3JN

Comments from meeting held on 17 July 2017 remain as: Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1299 Farnham Bourne

Mr Chris Turner

Erection of single-storey rear extension and alterations to garage to provide habitable accommodation following demolition of existing conservatory.

18 GREAT AUSTINS, FARNHAM GU9 8JQ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1364 Farnham Bourne

Jane McMullan

Erection of extensions and alterations.

6 SCHOOL LANE, FARNHAM GU10 3PE

Farnham Town Council is concerned with the scale of the extension to add a second storey and is overlooking of neighbouring property and school.

WA/2017/1369 Farnham Bourne

Kayleigh Taylor

Erection of single storey rear extension and alterations following demolition of existing conservatory.

KINGSBRIDGE, TILFORD ROAD, FARNHAM GU9 8HX

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Carryover - more information being sought

WA/2017/1378 Farnham Bourne

Rachel Kellas

Erection of single storey dwelling with basement together with access from Dene Lane.

LAND ADJOINING 59 DENE LANE, LOWER BOURNE

WA/2017/1399 Farnham Bourne

Rachel Kellas

Application under Section 73A to vary Condition 10 and 11 of WA/2013/0505 (to approve filming logistics plan and travel plan) to allow a photo shoot.

LAND AT BOURNE WOOD, TILFORD ROAD, FARNHAM

Farnham Town Council has no objections.

TM/2017/0125 Farnham Bourne

Steve Tester

APPLICATION TO REMOVE A TREE SUBJECT OF TREE PRESERVATION ORDER 26/03

3 ELDON DRIVE, FARNHAM GU10 3JE

Farnham Town Council, subject to the Arboricultural Officers comments, objects to the removal of trees. If removal is necessary, replant with an approved naïve species.

Farnham Castle

Already allowed

NMA/2017/0117 Farnham Castle

Amendment to WA/2017/0049 to provide alterations to elevations.
12 TOR ROAD, FARNHAM GU9 7BX

Nicola Stancombe

CA/2017/0108 Farnham Castle

FARNHAM CASTLE CONSERVATION AREA
Removal of 1x cherry tree in rear amenity area.
THE STABLES, CASTLE HILL, FARNHAM GU9 7JG

Mr A Clout

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2017/1300 Farnham Castle

Construction of a dormer window.
9 THREE STILES ROAD, FARNHAM GU9 7DE

Olivia Gorham

Farnham Town Council has no objections subject to the dormer window being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1333 Farnham Castle

Listed Building consent for internal alterations.
WEAVERS YARD, 6-7 WEST STREET, FARNHAM GU9 7DN

Rachel Kellas

Farnham Town Council has no objections to the internal alterations subject to the approval of the Heritage and Design Officer.

WA/2017/1336 Farnham Castle

Listed Building consent for internal alterations
15 CASTLE STREET, FARNHAM GU9 7JA

Philippa Staddon

Farnham Town Council has no objections to the internal alterations subject to the approval of the Heritage and Design Officer.

WA/2017/1349 Farnham Castle

Application under Section 73 to vary/remove Condition 1 of WA/2016/2163 (approved plan numbers) to amend footprint of the extension.
FARNHAM HOUSE HOTEL, ALTON ROAD, FARNHAM GU10 5ER

Philippa Staddon

Farnham Town Council has no objections.

WA/2017/1386 Farnham Castle

Erection of a conservatory.
1 BRICKFIELD COTTAGES, MIDDLE OLD PARK, FARNHAM GU9 0AW

Mr Chris Turner

Farnham Town Council has no objections to the erection of a conservatory.

WA/2017/1397 Farnham Castle

Application under Section 73 to vary Condition 2 of WA/2017/0868 (operating hours) to allow change to hours of operation.
6-7 WEST STREET, FARNHAM, GU9 7DN

Rachel Kellas

Farnham Town Council has no objections.

The meeting was adjourned at 10.30am

The meeting reconvened at 11.20am

**Comments have been submitted to Waverley Borough Council on 17 August
Carried over from 31 July 2017 - Listed Buildings Consent and Planning Application**

WA/2017/1222 Farnham Castle

Olivia Gorham

Listed building consent for the erection of a single storey extension and re-building of side wall including insertion of additional windows.

THE OLD VICARAGE, VICARAGE LANE, FARNHAM GU9 7PR

Farnham Town Council has no objections subject to thorough review by the Heritage and Design Officer of this valuable historic asset of Farnham's Conservation Area and its vicinity and connection to St Andrew's Church. The extension and re-building of side wall being of the highest standard and all materials used to be in keeping with existing.

**Comments have been submitted to Waverely Borough Council on 17 August
Carried over from 31 July 2017 - Listed Buildings Consent and Planning Application**

WA/2017/1221 Farnham Castle

Olivia Gorham

Erection of a single storey extension and re-building of side wall including insertion of additional windows.

THE OLD VICARAGE, VICARAGE LANE, FARNHAM GU9 7PR

Farnham Town Council has no objections subject to thorough review by the Heritage and Design Officer of this valuable historic asset of Farnham's Conservation Area and its vicinity and connection to St Andrew's Church. The extension and re-building of side wall being of the highest standard and all materials used to be in keeping with existing.

Listed Buildings Consent and Planning Application

WA/2017/1309 Farnham Castle

Flo Taylor

Erection of extensions and alterations following the demolition of an existing extension.

48 CASTLE STREET, FARNHAM GU9 7JQ

Farnham Town Council has no objections subject to thorough review by the Heritage and Design Officers.

WA/2017/1310 Farnham Castle Flo Taylor

Listed Building consent for the erection of extensions and internal alterations.

48 CASTLE STREET, FARNHAM GU9 7JQ

Farnham Town Council has no objections subject to thorough review by the Heritage and Design Officers

ClIr Ricketts departed the meeting

WA/2017/1321 Farnham Castle

Mr Chris Turner

Erection of extensions and alterations to roof to form habitable accommodation.

43A CRONDALL LANE, FARNHAM GU9 7BG

Farnham Town Council objects to the size and scale of proposed new roof.

WA/2017/1398 Farnham Castle

Mr Chris Turner

Alterations to existing barn to form a new dwelling.

BARN AT 11 OLD PARK LANE FARNHAM GU9 0AJ

Farnham Town Council objects to the development of a 3 bedroom property at this location, the reuse of the existing is overdevelopment. Farnham's Old Park is an area with high landscape sensitivity and historic value and outside of the Built Up Area Boundary. Access off an unmaintained Bridleway is poor. The Ecological Assessment is very limited having taken only a few hours, a year ago, in a richly biodiverse area.

Farnham Firgrove

NMA/2017/0122 Farnham Firgrove

Nicola Stancombe

Amendment to WA/2016/2262 for relocation of roof window from East to North elevation.

22 HILLARY ROAD, FARNHAM GU9 8QX

Farnham Town Council has no objections.

WA/2017/1308 Farnham Firgrove

Philippa Staddon

Erection of single storey rear extension with balcony above; alterations to elevations to enable conversion of garage into habitable accommodation and demolition of existing conservatory.

STREAM COTTAGE, 73 BRIDGEFIELD, FARNHAM GU9 8AW

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1311 Farnham Firgrove

Mr Chris Turner

Erection of extensions and alterations including alterations to roof to provide habitable accommodation.

16 WAVERLEY LANE, FARNHAM GU9 8BQ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1331 Farnham Firgrove

Ruth Dovey

Erection of extensions and alterations, following demolition of existing garage.

33 BRAMBLETON AVENUE, FARNHAM GU9 8RA

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1375 Farnham Firgrove

Jane McMullan

Erection of a single storey rear extension.

5 ST GEORGES ROAD, FARNHAM GU9 8NA

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Hale and Heath End

WA/2017/1335 Farnham Hale and Heath End

Philippa Staddon

Erection of extensions and alterations.

4 WHITMORE GREEN, FARNHAM GU9 9AF

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Carryover – clarification being sought as unclear and questioning location of retaining wall

WA/2017/1384 Farnham Hale and Heath End

Philippa Staddon

Erection of extensions and alterations following demolition of existing structures together with alterations to access.

2 ALMA WAY, HEATH END GU9 0QN

Farnham Moor Park

NMA/2017/0123 Farnham Moor Park

Nicola Stancombe

Amendment to WA/2016/1043 to provide alterations to elevations.
25 BROOMLEAF ROAD, FARNHAM GU9 8DG

Farnham Town Council has no objections subject to the alterations to elevations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1334 Farnham Moor Park

Jane McMullan

Certificate of Lawfulness under Section 192 for erection of a detached recreational outbuilding to serve existing dwelling.

ROBINS WOOD, MOOR PARK WAY, FARNHAM GU9 8EL

Farnham Town Council questions the scale the building in this application under a section 192.

WA/2017/1355 Farnham Moor Park

Jane McMullan

Certificate of Lawfulness under Section 192 for alterations to existing garage to provide habitable accommodation.

13 DOLLIS DRIVE, FARNHAM GU9 9QD

Farnham Town Council has no objections subject to sufficient parking provision within the boundary of the property.

WA/2017/1380 Farnham Moor Park

Philippa Staddon

Consent to display 3 signs.

LAND AT BOURNE MILL, GUILDFORD ROAD, FARNHAM

Farnham Town Council objects to the size and positioning of signage on the boundary of the site. Entrance signage should be sufficient.

WA/2017/1383 Farnham Moor Park

Rachel Kellas

Erection of dwelling and garage.

LAND TO WEST OF OVERWOOD HOUSE, OLD COMPTON LANE, FARNHAM GU9 8EH

Mr & Mrs Lamb, 83 Broomleaf Close, Farnham Surrey GU9 8DQ

Farnham Town Council maintains its objections to development at this site.

This application is an area of high landscape value and high landscape sensitivity. A 5 bedroom dwelling with triple garage on the adjacent site has been granted WA/2017/0090 and second dwelling of a similar scale is over-development. The site is referenced in the Waverley Landscape Report (AMEC August 2014) which concludes that development in the area should be limited, due to its high quality character, sensitivity and proximity to the AONB with direct visual connection.

Farnham Shortheath and Boundstone

Already allowed

NMA/2017/0114 Farnham Shortheath and Boundstone

Nicola Stancombe

Amendment to WA/2016/1767 for alterations to fenestration.
CHERRY COTTAGE, 14 VINE LANE, WRECCLESHAM GU10 4TD

Already refused

NMA/2017/0115 Farnham Shortheath and Boundstone

Nicola Stancombe

Amendment to WA/2015/1303 for alterations to elevations.
13 JUBILEE LANE, FARNAM GU10 4SZ

TM/2017/0119 Farnham Shortheath and Boundstone **Steve Tester**
APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 09/11
4 GREEN LANE FARNHAM GU9 8PU

Farnham Town Council, subject to the Arboricultural Officers comments, welcomes the maintenance of trees to extend their life and associated amenity.

WA/2017/1302 Farnham Shortheath and Boundstone **Mr Chris Turner**
Erection of extension and alterations to dwelling to form chalet bungalow following demolition of existing conservatory.

ORCHARD LODGE, 12 BURNT HILL ROAD, FARNHAM GU10 4RX

Farnham Town Council has no objections subject to the extension and alterations to form a chalet bungalow being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1316 Farnham Shortheath and Boundstone **Rachel Kellas**
Erection of 2 detached dwellings with associated parking and landscaping following demolition of existing dwelling and outbuilding.

BOWERHILL, 31A SHORTHEATH ROAD, FARNHAM GU9 8SN

Farnham Town Council maintains its objections to 2 dwellings at this location. The proposal represent overdevelopment on this site and is not in line with the Farnham Design Statement which dictates that development in this area should respect the pattern of existing development, in terms of scale and materials. The Neighbourhood Plan states new development should respond to the distinctive character of the area within which it is located and reflect the identity of the local context of Farnham.

WA/2017/1352 Farnham Shortheath and Boundstone **Olivia Gorham**
Conversion of garage into habitable accommodation and alterations to elevations.

104 SHORTHEATH ROAD, FARNHAM GU9 8SE

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1360 Farnham Shortheath and Boundstone **Kayleigh Taylor**
Erection of first floor extension and alterations to provide a 2 storey dwelling; erection of single storey rear extension to existing garage with pitched roof over and alterations (revision of WA/2016/2157).

25 UPPER BOURNE LANE, WRECCLESHAM GU10 4RG

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1370 Farnham Shortheath and Boundstone **Philippa Staddon**
Erection of extensions and alterations.

3 LITTLE THURBANS CLOSE, FARNHAM GU9 8SG

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1387 Farnham Shortheath and Boundstone **Jane McMullan**
Erection of two storey rear and side extensions; erection of single storey rear extension and alterations.

84 SHORTHEATH ROAD, FARNHAM GU9 8SQ

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Upper Hale

WA/2017/1297 Farnham Upper Hale

Philippa Staddon

Erection of extensions.

10 WINDERMERE WAY, FARNHAM GU9 0DE

The street scene has been eroded with the infilling of spaces over garages in the cul-de-sac giving precedence to yet another therefore objection is no longer possible.

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1307 Farnham Upper Hale

Kayleigh Taylor

Application under Section 73 to vary Condition 1 of WA/2017/0359 (plan numbers) to allow for an increase in basement size and alterations to fenestration.

LADYACRE HOUSE, OLD PARK LANE, FARNHAM GU10 5AA

Farnham Town Council has no objections.

WA/2017/1319 Farnham Upper Hale

Kayleigh Taylor

Erection of a dwelling (revision of WA/2017/0190).

LAND AT DELLSIDE, WINGS ROAD, FARNHAM GU9 0HN

Farnham Town Council maintains its objections to this application on the grounds of intensification and over-development of the site.

Carryover – further clarification being sought on 2 applications at same property

WA/2017/1322 Farnham Upper Hale

Mr Chris Turner

Erection of extensions and alterations including new porch following demolition of garage.

13 LAWDAY PLACE LANE, FARNHAM GU9 0BT

Carryover – further clarification being sought on 2 applications at same property

WA/2017/1328 Farnham Upper Hale

Jane McMullan

Certificate of Lawfulness under Section 192 for the alterations to roof and construction of dormer windows.

13 LAWDAY PLACE LANE, FARNHAM GU9 0BT

TM/2017/0132 Farnham Upper Hale

Mr A Clout

Application for works to a tree subject of Tree Preservation Order 23/08.

14 HEATHYFIELDS ROAD FARNHAM GU9 0BW

Farnham Town Council, subject to the Arboricultural Officers comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Weybourne and Badshot Lea

WA/2017/1325 Farnham Weybourne and Badshot Lea

Philippa Staddon

Certificate of Lawfulness under Section 192 for the erection of a two storey rear extension and insertion of windows to existing side elevations.

27 BULLERS ROAD, FARNHAM GU9 9EW

Farnham Town Council has no objections.

WA/2017/1376 Farnham Weybourne and Badshot Lea

Philippa Staddon

Certificate of Lawfulness under Section 192 for the erection of an outbuilding.

6 LOWER WEYBOURNE LANE, FARNHAM GU9 9HQ

Farnham Town Council has no objections subject to the outbuilding remaining ancillary to the property.

WA/2017/1379 Farnham Weybourne and Badshot Lea

Philippa Staddon

Erection of garage with covered area to rear following demolition of existing garage.

WELLWORTH, 7 LOW LANE, BADSHOT LEA GU9 9NA

Farnham Town Council has no objections.

Farnham Wrecclesham and Rowledge

TM/2017/0129 Farnham Wrecclesham and Rowledge

Steve Tester

Application for the removal of a tree subject of Tree Preservation Order WA72.

THE OLD VICARAGE THE STREET FARNHAM

Farnham Town Council, subject to the Arboricultural Officers comments, objects to the removal of trees. If removal is necessary, replant with an approved naïve species.

5. Planning Appeals

APP/R3650/W/17/3177051 Land to the west of Bishops Square, Castle Hill, FARNHAM GU9 0AD (WA/2016/2047)

Erection of a detached dwelling with access off Old Park Lane (revision of WA/2016/1075).

Farnham Town Council maintains its object to a new dwelling on land to the west of Bishops Square, Castle Hill, with access off Old Park Lane, being situated outside of the Built Up Area Boundary. The negative impact of the urbanising development in a location close to the heritage site of Farnham Castle and Old Park is harmful to the character of an area with high landscape sensitivity and historic value.

Date of next meeting Monday 4 September 2017

Followed by a presentation at 10.30am by Keir Price, a representative from Spitfire Homes in relation to land west of Switchback Lane, Rowledge.

The meeting closed at 1.35pm

Notes by Jenny de Quervain



FARNHAM TOWN COUNCIL



Notes

Planning & Licensing Consultative Group

Time and date

9.30am on Monday 4 September 2017

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor J Williamson
Councillor C Cockburn
Councillor J Fraser
Councillor M Hyman
Councillor A MacLeod
Councillor J Ricketts

Officers in attendance: Jenny de Quervain

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1 Apologies

Apologies were received from Councillor D Beaman

2 Declarations of Interest

Non pecuniary interest was declared by Councillor Cockburn to WA/2017/1435 and WA/2017/1539

3 Applications considered by the Planning and Licensing Consultative Group on 4 September 2017

Farnham Bourne

WA/2017/1421 Farnham Bourne

Erection of first floor and single storey extensions and alterations following the removal of bay window.

11 ANNANDALE DRIVE, LOWER BOURNE GU10 3JD

Philippa Staddon

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1435 Farnham Bourne

Philippa Staddon

Erection of dwelling and garage following demolition of existing dwelling and garage.
33 LONGDOWN ROAD, FARNHAM GU10 3JL

**Farnham Town Council regrets the loss of another single storey dwelling.
Farnham Town Council has no objections subject to the new dwelling being in line with the Farnham Design Statement and Neighbourhood Plan.**

WA/2017/1493 Farnham Bourne

Mr Chris Turner

Certificate of Lawfulness under Section 192 for the construction of 2 dormer windows.
THE SHAMBLES, WHITE ROSE LANE, FARNHAM GU10 3NG

Farnham Town Council OBJECTS to the overlooking of the dormers and the impact on the neighbours' amenity. View in conjunction with WA/2017/1494.

WA/2017/1494 Farnham Bourne

Mr Chris Turner

Erection of extensions and alterations to roof of existing bungalow to provide habitable accommodation.

THE SHAMBLES, WHITE ROSE LANE, FARNHAM GU10 3NG

Farnham Town Council OBJECTS to the extensions and alterations to roof to provide habitable accommodation and its impact on the neighbours' amenity. View in conjunction with WA/2017/1493.

WA/2017/1514 Farnham Bourne

Rachel Kellas

Erection of 2 storage units.

THE BOURNE CLUB, 12 FRENHAM ROAD, FARNHAM GU9 8HB

Farnham Town Council has no objections.

WA/2017/1518 Farnham Bourne

Kayleigh Taylor

Consultation under Regulation 3 for construction of new side extension without compliance with condition 2 of planning permission reference WA/2016/1672 dated 20 October 2016 to increase the height of the building by 1.110m.

THE RIDGEWAY COMMUNITY SCHOOL, 14 FRENHAM ROAD, FARNHAM GU9 8HB

Farnham Town Council has no objections.

WA/2017/1526 Farnham Bourne

Jane McMullan

Second storey and single storey side extension, front porch and replacement outbuilding following the demolition of the existing outbuilding.

6 VICARAGE LANE, THE BOURNE GU9 8HN

Farnham Town Council has no objections to the extensions however the property is locally listed as a Building of Local Merit and materials used should be in keeping with existing and be in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP9 (page 32).

WA/2017/1539 Farnham Bourne

Flo Taylor

Erection of a dwelling with associated parking, amenity space and use of existing vehicular access.
LAND AT LEIGH COTTAGE, TILFORD ROAD, FARNHAM GU9 8HR

Farnham Town Council OBJECTS to the erection of a dwelling on land at Leigh Cottage, the proposal is overbearing relative to the neighbouring property.

WA/2017/1548 Farnham Bourne

Mr Chris Turner

Alterations to existing bungalow to form chalet bungalow.

4 ERNEST CLOSE, FARNHAM GU10 3NL

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1549 Farnham Bourne

Ryan Snow

Erection of a dwelling.

LAND KNOWN AS 17 FRENHAM ROAD, LOWER BOURNE GU9 8HF

Farnham Town Council OBJECTS to the erection a dwelling which is inappropriate to the character of the surrounding area and contravenes Farnham Neighbourhood Plan Policy FNP8 (page 31).

CA/2017/0120 Farnham Bourne

Mr A Clout

GREAT AUSTINS CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES

15 TENDRING HOUSE, GREENHILL ROAD FARNHAM GU9 8JP

Farnham Town Council, subject to the Arboricultural Officers comments, OBJECTS to the removal of trees.

Farnham Castle

Already allowed

NMA/2017/0130 Farnham Castle

Nicola Stancombe

Amendment to WA/2017/0810 for alterations to fenestration and elevations.

36 RED LION LANE, FARNHAM GU9 7QN

DM/2017/0002 Farnham Castle

Mr Chris Turner

Demolition notification: G.P.D.O. Schedule 2 of Part 11. Demolition of an existing outbuilding, greenhouse and store.

KEEPERS COTTAGE, MIDDLE OLD PARK, FARNHAM GU10 5EA

Farnham Town Council has no objections.

WA/2017/1419 Farnham Castle

Mr Chris Turner

Change of use from B1 (light industrial) to B2 (industrial) for car servicing and MOT testing station.

UNIT G, THE FACTORY, CRONDALL LANE, FARNHAM GU10 5DW

Farnham Town Council has no objections.

WA/2017/1467 Farnham Castle

Jane McMullan

Erection of extensions and alterations following demolition of existing outbuildings.

18 WEST END GROVE, FARNHAM GU9 7EG

Farnham Town Council STRONGLY OBJECTS to the erection of extensions and alterations and the negative impact on the neighbours' amenity to side and rear and the change to the character and street scene.

View in conjunction

WA/2017/1483 Farnham Castle

Kayleigh Taylor

Alterations to first floor flat including additional windows in existing roundels and new covered entrance stair.

LION BREWERY, 57 WEST STREET, FARNHAM GU9 7AB

Farnham Town Council has no objections subject to the approval of the Heritage and Design Officer.

WA/2017/1484 Farnham Castle**Kayleigh Taylor**

Listed Building Consent for alterations to first floor flat including additional windows in existing roundels and new covered entrance stair.

LION BREWERY, 57 WEST STREET, FARNHAM GU9 7AB

Farnham Town Council has no objections subject to the approval of the Heritage and Design Officer.

WA/2017/1521 Farnham Castle**Kayleigh Taylor**

Erection of extensions and alterations.

22 BEAVERS ROAD, FARNHAM GU9 7BD

Farnham Town Council OBJECTS to the erection of extensions and alterations and the impact on the neighbour's amenity.

Farnham Firgrove**WA/2017/1487 Farnham Firgrove****Jane McMullan**

Erection of single-storey rear extension, installation of front bay window and alterations (amended description).

3 TILFORD ROAD, FARNHAM GU9 8DJ

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan, all materials used to be in keeping with existing and sufficient parking available within the boundary of the property. The description does not mention the existing integrated garage being converted to habitable accommodation.

WA/2017/1530 Farnham Firgrove**Jane McMullan**

Two Storey Side And Single Storey Front And Rear Extensions.

28 WAVERLEY LANE, FARNHAM GU9 8BJ

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1531 Farnham Firgrove**Flo Taylor**

Change of Use from mixed use Nunnery (Sui Generis) and Place of Worship (D2) to Care Home for Assisted Living (C2).

78 FIRGROVE HILL, FARNHAM GU9 8LW

Farnham Town Council has no objections to the change of use and would encourage investment in improving the facilities.

CA/2017/0119 Farnham Firgrove**Steve Chudley**

APPLICATION FOR REMOVAL OF TREES

86A Tilford Road, Farnham, Surrey

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

CR/2017/0014 Farnham Firgrove**Flo Taylor**

Prior Notification Application G.P.D.O. Schedule2, Part 3, Class O - Change of use from Use Class B1a (office) to Use Class C3 (residential) use to provide 2 dwellings.

26 ST GEORGES ROAD, FARNHAM GU9 8NB

Farnham Town Council has no objections subject to sufficient parking being provided and landscaping be introduced to the frontage to improve street scene and all materials used to be in keeping with existing.

Farnham Hale and Heath End

Already refused

NMA/2017/0125 Farnham Hale and Heath End

Nicola Stancombe

Amendment to WA/2017/0122 for alterations to landscaping.

3 NETTLECOMBE CLOSE, FARNHAM GU9 0AQ

WA/2017/1431 Farnham Hale and Heath End Mr Chris Turner

Erection of two storey and single storey rear extensions and conversion of part of garage into habitable accommodation.

31 ALMA WAY, FARNHAM GU9 0QN

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan, all materials used to be in keeping with existing and sufficient parking available within the boundary of the property.

Farnham Moor Park

Planning application and Listed Buildings Consent

WA/2017/1476 Farnham Moor Park

Philippa Staddon

Erection of a three storey extension following demolition of existing extension together with alterations to elevations.

BATH HOUSE, EAST STREET, FARNHAM GU9 7TJ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1477 Farnham Moor Park Philippa Staddon

Listed Building Consent for the erection of a three storey extension following demolition of existing extension together with alterations to elevations.

BATH HOUSE, EAST STREET, FARNHAM GU9 7TJ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1485 Farnham Moor Park

Flo Taylor

Erection of building to provide a car show room and 7 dwellings following the demolition of the existing building.

13 GUILDFORD ROAD, FARNHAM

This application is an identified site referenced in the Farnham Neighbourhood Plan (page 50 Policy FNP14d and page 88b for site map).

Farnham Town Council has no objections subject to the development being in line with the Farnham Design Statement and Neighbourhood Plan FNP 14d) Land between Hale Road and Guildford Road.

WA/2017/1491 Farnham Moor Park

Kayleigh Taylor

Erection of extensions and alterations.

HIGH VIEW, 18 MONKS WELL, FARNHAM GU10 1RH

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1522 Farnham Moor Park**Philippa Staddon**

Erection of extensions and alterations.

89 BROOMLEAF ROAD, FARNHAM GU9 8DH

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1529 Farnham Moor Park**Jane McMullan**

Erection of a single storey extension following removal of existing conservatory.

13 DOLLIS DRIVE, FARNHAM GU9 9QD

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing. Planning application WA/2017/1355 at this property to convert the garage into habitable accommodation should be considered along with the potential multi-occupancy use.

WA/2017/1532 Farnham Moor Park Rachel Kellas

Erection of 1 dwelling and 6 flats with parking and associated works following demolition of existing offices.

PEEL HOUSE, UPPER SOUTH VIEW, FARNHAM GU9 7JN

This application is within the Built Up Area Boundary referenced in the Farnham Neighbourhood Plan (pages 18 and 19).

Farnham Town Council has no objections subject to the development being in line with the Farnham Design Statement and Neighbourhood Plan and sufficient parking is provided within the boundary.

DW/2017/0034 Farnham Moor Park**Philippa Staddon**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.5m, for which the height would be 2.85m, and for which the height of the eaves would be 2.85m.

47 STOKE HILLS, FARNHAM GU9 7TD

Farnham Town Council has no objections.

Farnham Shortheath and Boundstone**Already refused****NMA/2017/0127 Farnham Shortheath and Boundstone****Nicola Stancombe**

Amendment to WA/2016/0427 for alterations to fenestration and elevation.

10 GREEN LANE, FARNHAM GU9 8PU

WA/2017/1489 Farnham Shortheath and Boundstone**Mr Chris Turner**

Erection of extensions and alterations including alterations to roof to provide habitable accommodation following demolition of existing detached garage.

7 FIRFIELD ROAD, FARNHAM GU9 8SJ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

TM/2017/0135 Farnham Shortheath and Boundstone**Mr A Clout**

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER WA300

THE COPSE, BARDSLEY DRIVE, FARNHAM GU9 8UH

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Upper Hale

Already allowed

NMA/2017/0132 Farnham Upper Hale

Nicola Stancombe

Amendment to WA/2017/1033 for alterations to elevation.
9 WINDSOR CRESCENT, FARNHAM GU9 0DH

WA/2017/1492 Farnham Upper Hale

Flo Taylor

Certificate of Lawfulness under Section 192 for change of use of part of garage to a health practitioner clinic and part as habitable accommodation.
7 PARISH CLOSE, FARNHAM GU9 0SA
Farnham Town Council has no objections.

WA/2017/1512 Farnham Upper Hale

Kayleigh Taylor

Erection of extensions.
26 WINGS ROAD, FARNHAM GU9 0HW
Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1538 Farnham Upper Hale

Jane McMullan

Erection of roof extensions to provide habitable accommodation together with roof alterations to single storey extension.
74 ALMA LANE, FARNHAM GU9 0LP
Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Weybourne and Badshot Lea

WA/2017/1465 Farnham Weybourne and Badshot Lea

Jane McMullan

Erection of two storey side and single storey rear extensions.
22 PENFOLD CROFT, FARNHAM GU9 9JD
Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1488 Farnham Weybourne and Badshot Lea

Jane McMullan

Certificate of Lawfulness under Section 192 for the erection of an extension.
DONS COTTAGE, GREEN LANE, BADSHOT LEA GU9 9JJ
Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1495 Farnham Weybourne and Badshot Lea

Jane McMullan

Alterations to roof space including dormer windows to provide habitable accommodation.
51 WOODSIDE ROAD, FARNHAM GU9 9DT
Farnham Town Council OBJECTS to the addition of dormer windows to the front of the bungalow.

WA/2017/1533 Farnham Weybourne and Badshot Lea

Jane McMullan

Erection of single storey extension.
55 WOODSIDE ROAD, FARNHAM GU9 9DT

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1550 Farnham Weybourne and Badshot Lea Jane McMullan

Erection of extension.

1 NUTBOURNE, FARNHAM GU9 9EH

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Wrecclesham and Rowledge

WA/2017/1420 Farnham Wrecclesham and Rowledge Rachel Kellas

Erection of detached dwelling with associated access, parking and amenity space.

LAND AT THE PINES, 11 THE AVENUE, ROWLEDGE GU10 4BD

Farnham Town Council has no objections subject to the dwelling being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1546 Farnham Wrecclesham and Rowledge Philippa Staddon

Erection of extensions and alterations including front dormer windows following demolition of existing conservatory and car port; erection of a detached car port (revision of WA/2017/0145).

1 CHAPEL ROAD, ROWLEDGE GU10 4AP

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1551 Farnham Wrecclesham and Rowledge Philippa Staddon

Application under Section 73A to vary Condition 22 of WA/2015/1116 (plan numbers) to allow for minor alterations.

66 WRECCLESHAM HILL, WRECCLESHAM GU10 4JS

Farnham Town Council has no objections.

WA/2017/1552 Farnham Wrecclesham and Rowledge Kayleigh Taylor

Erection of 8 dwellings together with associated works and access road.

LAND BETWEEN MAYFIELD SWITCHBACK LANE AND NORTH OF PEARTREE LANE, ROWLEDGE GU10 4BB

This application forms part of an identified site referenced in the Farnham Neighbourhood Plan (page 52 Policy FNPI4g and page 88d for site map).

Farnham Town Council OBJECTS to this application, it contravenes the Farnham Neighbourhood Plan Policy FNPI4g) West of Switchback Lane, Rowledge. The density, scale and character is inappropriate for the northern part of the site.

WA/2017/1553 Farnham Wrecclesham and Rowledge Flo Taylor

Consultation on a County Matter; Landscape and Ecological Management Plan required under Schedule 1 of the Legal Agreement dated 5 June 2015, including details schemes of temporary screen bunding; aftercare; measures for securing and protecting invertebra

ALTON ROAD SANDPIT, ALTON ROAD, FARNHAM GU10 5EL

Farnham Town Council has no objections.

WA/2017/1559 Farnham Wrecclesham and Rowledge

Jane McMullan

Erection of two-storey rear extension and alterations following demolition of existing garage and lean-to.

3 COLESON HILL ROAD, WRECCLESHAM GU10 4QQ

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

CA/2017/0115 Farnham Wrecclesham and Rowledge

Mr A Clout

WRECCLESHAM CONSERVATION AREA

WORKS TO TREE

9 THISTLEDOWN CLOSE, FARNHAM GU10 4AG

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

The meeting closed at 10.50am

Notes by Jenny de Quervain

FARNHAM TOWN COUNCIL



Notes

Planning & Licensing Consultative Group

Time and date

9.30am on Monday 18 September 2017

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor J Williamson
Councillor D Beaman
Councillor C Cockburn
Councillor J Fraser
Councillor M Hyman
Councillor A MacLeod

Officers in attendance: Jenny de Quervain

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1. **Apologies**

None were received.

2. **Declarations of Interest**

None were received.

3. **Applications considered by the Planning and Licensing Consultative Group on 18 September 2017**

Farnham Bourne

WA/2017/1573 Farnham Bourne

Jane McMullan

Certificate of Lawfulness under Section 192 for erection of porch.

34 FRENHAM ROAD, FARNHAM GU10 3NY

Farnham Town Council has no objections subject to the porch being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1581 Farnham Bourne

Jane McMullan

Erection of single storey infill extension.

CHRISTMAS COTTAGE, 57 BURNT HILL ROAD, FARNHAM GU10 3NA

Farnham Town Council has no objections subject to the infill extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1607 Farnham Bourne

Mr Chris Turner

Application under Section 73 to vary Condition 1 of WA/2016/1278 (approved plans) to allow alterations to roof and windows.

LODGE HEATH, 31 LODGE HILL ROAD, FARNHAM GU10 3QW

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1641 Farnham Bourne

Mr Chris Turner

Application under Section 73A to vary Condition 1 of WA/2017/0537 (plan numbers) to allow alterations to elevations and the addition of solar panels.

6 GREENHILL ROAD, FARNHAM GU9 8JN

Farnham Town Council objects to the addition of solar panels in the Conservation Area where materials used should be appropriate in this designated area.

WA/2017/1671 Farnham Bourne

Jane McMullan

Erection of a double garage and store with ancillary accommodation above.

20A OLD FRENHAM ROAD, FARNHAM GU10 3HD

Farnham Town Council has no objections subject to the garage and store being in line with the Farnham Design Statement and Neighbourhood Plan, all materials used to be in keeping with existing and the accommodation remains ancillary to the main dwelling.

WA/2017/1672 Farnham Bourne

Philippa Staddon

Certificate of Lawfulness under Section 192 for erection of extensions.

1 HILLSIDE ROAD, FRENHAM GU10 3AJ

A previous application for extensions and alternations has Full Permission (WA/2016/2449) and two Certificates of Lawfulness (WA/2017/0970 and WA/2017/0912) have been granted on this property. The application does not show the approved additions and take into account the accumulative permissions.

CA/2017/0129 Farnham Bourne

Mr A Clout

GREAT AUSTINS CONSERVATION AREA

REMOVAL OF TREES

ULVERSTONE, 7 MAVINS ROAD, FARNHAM GU9 8JT

Farnham Town Council objects to the removal of trees.

CA/2017/0131 Farnham Bourne

Mr A Clout

GREAT AUSTINS CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES

THE GLEN LITTLE AUSTINS ROAD FARNHAM GU9 8JR

Farnham Town Council objects to the removal of trees and welcomes the maintenance to extend their life and associated amenity.

TM/2017/0139 Farnham Bourne

Mr A Clout

APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 15/15
WOODLANDS GOLD HILL FARNHAM GU10 3JH

Farnham Town Council objects to the removal of trees. Alternative measures can be taken for receiving a television reception.

TM/2017/0153 Farnham Bourne

Mr A Clout

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA218
1 LITTLE AUSTINS ROAD FARNHAM GU9 8JR

Farnham Town Council, subject to the Arboricultural Officer comments, objects to the removal of trees and welcomes the maintenance to extend their life and associated amenity.

Farnham Castle

CA/2017/0122 Farnham Castle

Mr A Clout

FARNHAM CONSERVATION AREA

REMOVAL OF TREES LOWNDES END LONG GARDEN WALK WEST FARNHAM GU9 7HX
MR STEPHEN COCHRANE

Farnham Town Council has no objections, subject to the Arboricultural Officer comments, but would encourage planting of replacement trees.

WA/2017/1587 Farnham Castle Jane McMullan

Erection of single-storey rear extension and alterations to parking area including provision of a dropped kerb.

11 BYWORTH ROAD, FARNHAM GU9 7BT

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1589 Farnham Castle

Jane McMullan

Application under Section 73A to vary Condition 2 of WA/2015/1735 (temporary permission for siting of a storage container) to allow continued temporary siting of the container beyond 23/10/2017.

FARNHAM CRICKET CLUB, FOLLY HILL, FARNHAM GU9 0AU

Farnham Town Council has no objections to this being a limited extension subject to a formal submission of a business plan.

WA/2017/1597 Farnham Castle Rachel Kellas

Change of use of ground floor from mixed use shop/cafe (A1/A3) to form a dwelling and associated works.

THE BARN, OLD KILN COURTYARD, THE BOROUGH, FARNHAM GU9 7NA

Farnham Town Council has no objections.

WA/2017/1629 Farnham Castle

Kayleigh Taylor

Application for a Certificate of Lawfulness under Section 192 for the change of use of the building from Use Class A1 (retail) to mixed use as Use Class A1 and Use Class C3 (dwelling) for a flat above (revision of WA/2017/0990).

6 – 7 DOWNING STREET, FARNHAM GU9 7PE

Farnham Town Council has no objections.

.WA/2017/1630 Farnham Castle

Kayleigh Taylor

Installation of door in existing shop front.
6 – 7 DOWNING STREET, FARNHAM GU9 7PE
Farnham Town Council has no objections.

WA/2017/1669 Farnham Castle

Mr Chris Turner

Change of use from Use Class B1 office roof space to provide a dwelling, together with construction of dormer window and alterations to elevations
12 LION AND LAMB YARD, FARNHAM GU9 7LL
Farnham Town Council has no objections to the change of use and alterations.

Farnham Firgrove

WA/2017/1591 Farnham Firgrove

Jane McMullan

Erection of single storey rear extension and alterations.
13 SHORTHETH ROAD, FARNHAM GU9 8SR
Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Hale and Heath End

WA/2017/1592 Farnham Hale and Heath End

Mr Chris Turner

Erection of front extension and alterations
THE FOUR SEASONS, ROWHILLS, FARNHAM GU9 9AU
Farnham Town Council OBJECTS to the extension and alterations and the unsympathetic materials proposed. A Certificate of Lawfulness under Section 192 has also been granted at the property (WA/2017/0507).

WA/2017/1625 Farnham Hale and Heath End

Mr Chris Turner

Erection of single storey extension and alterations; alterations to attached garage to provide habitable accommodation; raising roof height; alterations to roof space to provide habitable accommodation (revision of WA/2016/1646).
39 ALMA LANE, FARNHAM GU9 0LW
Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Moor Park

WA/2017/1612 Farnham Moor Park

Kayleigh Taylor

Erection of extensions and alterations.
ROWANS RISE, 2 TEMPLES CLOSE, FARNHAM GU10 1RB
Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1617 Farnham Moor Park (see 1618 in Appendix B) Jane McMullan

Erection of single storey side extension.
6 THE CLOSE, FARNHAM GU9 8DR
Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1618 Farnham Moor Park

Jane McMullan

Construction of dormer window and installation of 2 roof lights to provide additional habitable accommodation.

6 THE CLOSE, FARNHAM GU9 8DR

Farnham Town Council has no objections subject to the additional habitable accommodation being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1628 Farnham Moor Park

Philippa Staddon

Erection of extensions and alterations to height of roof to provide habitable accommodation.

2 UPLANDS ROAD, FARNHAM GU9 8BP

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1631 Farnham Moor Park

Philippa Staddon

Erection of extensions and alterations together with replacement car port.

6 MONKSHANGER, FARNHAM GU9 8BU

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1679 Farnham Moor Park

Jane McMullan

Erection of extensions and alterations to elevations along with the erection of a garage following the demolition of the existing garage and extensions.

CORNER HOPPIT, GUILDFORD ROAD, RUNFOLD GU10 1PG

Farnham Town Council has no objections subject to the extensions, alterations and garage being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

NMA/2017/0133 Farnham Moor Park

Nicola Stancombe

Amendment to WA/2017/0701 for alterations to elevations.

17 OSBORN ROAD, FARNHAM GU9 9QT

Farnham Town Council has no objections.

TM/2017/0143 Farnham Moor Park

Mr A Clout

APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER 25/05

12 MENIN WAY, FARNHAM GU9 8DY

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

TM/2017/0141 Farnham Moor Park

Mr A Clout

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 06/06

74 LYNCH ROAD FARNHAM GU9 8BT

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Shortheath and Boundstone

WA/2017/1613 Farnham Shortheath and Boundstone

Philippa Staddon

Erection of a dwelling and associated parking.

32 THORN ROAD, WRECCLESHAM GU10 4TU

Farnham Town Council has no objections subject to the new dwelling being in line with

the Farnham Design Statement and Neighbourhood Plan. An application for a new dwelling was previously allowed at appeal at this site (WA/2016/0690).

WA/2017/1619 Farnham Shortheath and Boundstone Mr Chris Turner

Erection of extensions and alterations, including raising the eaves and ridge of the property, following demolition of existing garage and conservatory.

13 JUBILEE LANE, BOUNDSTONE GU10 4SZ

Farnham Town Council regrets the loss of yet another single storey property. Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1637 Farnham Shortheath and Boundstone Jane McMullan

Certificate of Lawfulness under Section 192 for erection of shed.

11 LAVENDER LANE, ROWLEDGE GU10 4AX

Farnham Town Council has no objections.

WA/2017/1688 Farnham Shortheath and Boundstone Jane McMullan

Certificate of Lawfulness under Section 192 for erection of a single storey rear extension.

3 PILGRIMS CLOSE, FARNHAM GU9 8QP

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Farnham Upper Hale

TM/2017/0138 Farnham Upper Hale Steve Tester

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 22/00

26 FOLLY LANE NORTH, FARNHAM GU9 0HX

Farnham Town Council OBJECTS to the removal of this tree. The removal will be harmful to the neighbouring property.

WA/2017/1633 Farnham Upper Hale Jane McMullan

Certificate of Lawfulness under Section 192 for the erection of an outbuilding.

FOXHAVEN, OLD PARK LANE, FARNHAM GU10 5AA

Farnham Town Council has no objections subject to the outbuilding remain ancillary to the main dwelling.

Farnham Weybourne and Badshot Lea

TM/2017/0152 Farnham Weybourne and Badshot Lea Steve Tester

APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER 14/11

96 BADSHOT PARK, FARNHAM GU9 9NE

Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

Already refused

NMA/2017/0134 Farnham Weybourne and Badshot Lea Nicola Stancombe

Amendment to WA/2016/0847 for alterations to layout.

LAND AT ST GEORGES ROAD, BADSHOT LEA

Already refused

NMA/2017/0135 Farnham Weybourne and Badshot Lea Nicola Stancombe
Amendment to WA/2016/1072 for alterations to layout.
LAND TO THE WEST OF ST GEORGES ROAD, FARNHAM

Farnham Wrecclesham and Rowledge

WA/2017/1590 Farnham Wrecclesham and Rowledge Mr Chris Turner
Erection of extensions and alterations and demolition of existing garage.
24 COLESON HILL ROAD, WRECCLESHAM GU10 4QQ
Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

WA/2017/1627 Farnham Wrecclesham and Rowledge Jane McMullan
Erection of single storey extension.
12 KEABLE ROAD, WRECCLESHAM GU10 4PW
Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

Application withdrawn

WA/2017/1638 Farnham Wrecclesham and Rowledge Jane McMullan
Erection of two storey rear extension and car port, together with alterations, following demolition of existing garage.
2 COLESON HILL ROAD, WRECCLESHAM GU10 4QQ

WA/2017/1681 Farnham Wrecclesham and Rowledge Ruth Dovey
Erection of a building to provide 6 flats together with associated works.
LAND TO THE REAR OF VINERS MEAD, WRECCLESHAM ROAD, WRECCLESHAM GU10 4PT
Farnham Town Council has no objections subject to being in line with the Farnham Design Statement and Neighbourhood Plan.

WA/2017/1691 Farnham Wrecclesham and Rowledge Jane McMullan
Erection of extension and alterations following demolition of existing conservatory.
21 MAYFIELD, ROWLEDGE GU10 4DZ
Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.

TM/2017/0144 Farnham Wrecclesham and Rowledge Mr A Clout
APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 52/99
66 WRECCLESHAM HILL, FARNHAM GU10 4JS
Farnham Town Council has no objections, subject to the Arboricultural Officer comments.

TM/2017/0151 Farnham Wrecclesham and Rowledge Steve Tester
APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER 11/10
1 FAIRACRES, FARNHAM GU10 4AQ
Farnham Town Council, subject to the Arboricultural Officer comments, welcomes the maintenance of trees to extend their life and associated amenity.

4. Appeals

Responses to be submitted to pcc@communities.gsi.gov.uk by Tuesday 26 September 2017 maintaining previous objections. The sites are not approved in the Farnham Neighbourhood Plan. Copies of the detailed comments will be circulated.

Appeal case APP/R3650/W/15/3139911 proposed development of up to 157 dwellings on land at Waverley Lane, Farnham

APP/R3650/W/16/3152620 Proposed development of up to 56 dwellings on land at Bindon House, Monkton Lane, Farnham

APP/R3650/W/3132971 Proposed development of up to 140 dwellings on land at Lower Weybourne Lane, Farnham

5. Surrey County Council mineral, waste, or other applications/consultations

SO/2017/0009 Farnham Upper Hale

Ruth Dovey

Request for Screening Opinion for upgrade to the existing outlet main from the Hale Reservoir site.
HALE RESERVOIR SITE, ODIHAM ROAD & JUNCTION OF
SPRING LANE & UPPER HALE ROAD FARNHAM

Farnham Town Council has no objections to the upgrade. Any works should be scheduled to cause minimum disruption and in conjunction with any other major works taking place in the vicinity.

The meeting closed at 10.40am

Notes by Jenny de Quervain

Next meeting Monday 2 October 2017

FARNHAM TOWN COUNCIL



Report
Council

Date: 21 September 2017

External Audit 2016-17

Attached at Annex 1 is the Annual Return 2016-17 signed by the Auditor (BDO). It is an unqualified Audit, although there is minor item raised in the issues arising which does not require any particular follow up action.

The Auditor reports that on the basis of their review of the Annual Return the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The item covered in the Issues Arising report at Annex 2 relates to the fact that the Council opened the opportunity for the public to inspect the 206/17 accounts at the same time as the agenda for Council was published. According to the Accounts and Audit Regulations, the electors' rights do not commence until the day after approval of the accounts.

This means that Farnham Town Council incorrectly allowed an extra week for electors to inspect the accounts and background documents. Council must review this for the 2017/18 year.

Officer Comment: It is accepted that this was incorrect in accordance with the Regulations but it was felt that it would make sense to allow electors to inspect the accounts as soon as they were published with the Council agenda.

On a separate point, this is the last year BDO will be the External Auditor as a new contract has been awarded for 2017/18 onwards. It would be appropriate for Council to thank BDO and its Southampton audit team who have always been considerate and responsive when the Council has sought advice on matters relating to the audit.

Recommendations to Council

- 1) The Unqualified Audit Opinion of the External Auditor be welcomed**
- 2) The minor issue raised by the Auditor be noted.**
- 3) The Town Clerk write to BDO thanking the Audit team for the work undertaken on the Council's External Audit in recent years.**