



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

Thursday 7th March 2019 at 7.00pm

Place

The Council Chamber, South Street, Farnham, GU9 7RN

TO: ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held on **THURSDAY 7th MARCH 2019, at 7.00PM**, in the **COUNCIL CHAMBER, SOUTH STREET, FARNHAM, SURREY GU9 7RN**. The Agenda for the meeting is attached.

This meeting will be followed by a meeting of the Council acting as Trustee of the Farnham South Street Trust at 7.30pm or at the conclusion of the Council meeting whichever is the later.

Yours sincerely

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to Ginny Gordon, by 5 pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded for the use of the Council only.

Questions by the Public

Prior to the commencement of the meeting, the Town Mayor will invite Members of the Public present to ask questions on any Local Government matter, not included on the agenda, to which an answer will be given or if necessary a written reply will follow or the questioner will be informed of the appropriate contact details. A maximum of 15 minutes will be allowed for the whole session.

Members of the Public are welcome and have a right to attend this Meeting.

Please note that there is a maximum capacity of 30 in the public gallery



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 7th March 2019

Name of Councillor

	Nature of interest (please tick/state as appropriate)		
Agenda Item No	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	Type of interest (disclosable pecuniary or Other) and reason

* Delete as appropriate



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

7.00pm on Thursday 7th March 2019

Place

The Council Chamber, South Street, Farnham

Prayers

Prior to the meeting prayers will be said in the Council Chamber by Pastor Michael Hall of the Farnham Pentecostal Church. Councillors and members of the public are welcome to attend.

1 Apologies

To receive apologies for absence.

2 Disclosure of Interests

To receive from members, in respect of any items included on the agenda for this meeting, any disclosable pecuniary interests in line with the Town Council's Code of Conduct or of any gifts and hospitality in line with Government legislation.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Cockburn, Fraser, Frost, Hargreaves, Hill, Hodge, Macleod, Mirylees, Potts, and Ward.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to being a councillor of Surrey County Council: Cllr Macleod*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to ginny.gordon@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes

To sign as a correct record the minutes of the Farnham Town Council meeting held on Thursday 24th January 2019

Appendix A

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

5 Town Mayor's Announcements
To receive the Town Mayor's announcements.

6 Questions by Members
To consider any questions from councillors in accordance with Standing Order 9

Part I – Items for Decision

7 Working Group Notes
To receive the notes and any recommendations of the following Working Groups:
i) Strategy and Finance held on 26th February 2019 **Appendix B**
ii) Cemeteries and Appeals held on 7th March 2019 **Appendix C**

8 Planning and Licensing Applications
To receive the minutes of the Planning & Licensing Consultative Group meetings held on:
4th February, 19th February and 4th March 2019. **Appendices D E F**

Part 2 – Items to Note

9 Actions taken under the scheme of delegation

10 Reports from other Councils
To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council

11 Reports from Outside Bodies
To receive from Members any verbal reports on Outside Bodies.

12 Date of next meeting
To note the date of the next meeting of Full Council on Thursday 18th April 2019.

13 Exclusion of the Press and Public
TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion.

Part 3 – Confidential Items

14 Any confidential matters (if required) arising from discussions of the Working Group notes.

Council Membership:

Councillors: David Attfield (Mayor), Paula Dunsmore (Deputy Mayor), David Beaman, Carole Cockburn, Simon Foale, John Scott Fraser, Mrs Pat Frost, Jill Hargreaves, George Hesse, Mike Hodge, Stephen Hill, Mike Hyman, Andy Macleod, Kika Mirylees, Julia Potts, Susan Redfern, Jeremy Ricketts, John Ward,

Note: The person to contact about this agenda and documents is Iain Lynch, Town Clerk, Farnham Town Council, South Street, Farnham, Surrey, GU9 7RN. Tel: 01252 712667.

Distribution: Full agenda and supporting papers to all Councillors (by post)



FARNHAM TOWN COUNCIL

A

Minutes Council

Time and date

7.00pm on Thursday 21st January 2019

Place

The Council Chamber, South Street, Farnham

Councillors

- * David Attfield (Mayor of Farnham)
- * Paula Dunsmore (Deputy Mayor)
- * David Beaman
- * Carole Cockburn
- * John Scotty Fraser
- * Simon Foale from Agenda item 8
- * Pat Frost
- A George Hesse
- * Jill Hargreaves
- * Stephen Hill
- * Mike Hodge
- * Mike Hyman
- * Andy Macleod
- A Kika Mirylees
- A Julia Potts
- A Susan Redfern
- A Jeremy Ricketts
- A John Ward

- * Present
- A Apologies for absence

Officers Present:

Iain Lynch (Town Clerk)
Iain McCready (Business and Facilities Manager)

There were three members of the public in attendance.

Prayers.

Prior to the meeting prayers were said by the Revd David Uffindell, Rector of St Andrew's Church.

- C125/18 **Apologies for Absence**
Apologies were received from Cllrs Hesse, Mirylees, Potts, Redfern, Ricketts and Ward
- C126/18 **Declarations of interests**
Apart from the standard declarations of personal interest by councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council, there were no disclosures of interest.
- C127/18 **Minutes**
The Minutes of the Farnham Town Council Meeting held on 20th December 2018 were agreed to be signed by the Mayor as a correct record.
- C128/18 **Questions and Statements by the Public**
There were no questions or statements from members of the public.
- C129/18 **Town Mayor's Announcements**

The Mayor announced the death of Col Robin Crawford OBE who had died on 16th January and who had made a significant contribution to the Farnham community. The Mayor reminded Council of the charity concert he was holding on 9th February at Weydon school.
- C130/18 **Questions by Members**
There were no questions by members in accordance with Standing Order 9.

Part I – Items for Decision

- C131/18 **Tourism and Events Working Group**
Cllr Hargreaves introduced the notes of the Tourism and Events Working Group held on 8th January 2010, at Appendix B to the agenda. The meeting had focussed on reviewing the programme of events at Christmas and looking to the 2019 programme.
- C132/18 **Community Enhancement Working Group**
Cllr Hill introduced the notes of the Community Enhancement Working Group held on 9th January 2019 at Appendix C to the agenda. Cllr Hill advised that the issue of the bins by Boots opticians continued to be discussed as officers at Waverley had changed. There was progress however albeit slow. Council again expressed its concern about the mess and eyesore, with some members wishing to name and shame the offending businesses noting that this was not such a significant problem elsewhere in the conservation area.

Council noted the report on allotments that had been considered and plans for Farnham in Bloom that were progressing.
- C133/18 **Strategy and Finance Working Group**
Cllr Cockburn introduced the notes of the Strategy and Finance Working Group meeting held on 15th January 2019, at Appendix D to the Agenda advising that considerable time had been spent looking at detailed finance papers in preparation for the recommendation on the precept. The report for consideration by Council included the 2019 Investment Strategy (attached at Annex I to the minutes), the

Internal Auditor's report and the 2019/20 grants proposals (Annex 2 to the minutes). In terms of investments, the Working group noted that the investment in the Local Authority Property Fund had after 15 months covered its dealing costs and was returning a monthly dividend of over 3% per annum. Members agreed to recommend to Council that a further investment be made in the current financial year (in the region of £100,000) noting that this was a longer term investment and that the capital value of the fund could drop.

It was RESOLVED *nem con* that

- i) The Investment Strategy for 2019/20 be adopted.**
- ii) The Town Clerk, in consultation with the Strategy & Finance Working Group, make a further investment in the Local Authority Property fund in the 2018/19 financial year.**

C134/18 Council noted the Internal auditor's report and recommendations and the officers comments on the points raised and

It was RESOLVED *nem con* that the Internal Auditor's interim report and the officers' comments be adopted.

C135/18 Cllr Cockburn reported that the Working Group had undertaken a review of the external IT support contract and of the Council's IT software and hardware needs in the context of the old equipment being due for renewal and some software becoming obsolete.

It was RESOLVED *nem con* that:

- 1) The move to a cloud-based office 365 email solution be implemented;**
- 2) The replacement server and software set out in the report be purchased with the costs met from the 2018-19 budget;**
- 3) The Town Clerk be authorised to appoint Net Technical Solutions to provide the IT support contract subject to final terms being agreed.**

C136/18 **Standing Orders**

Council received the revised Standing Orders which incorporated changes published by the National Association of Local Councils following legislative changes

It was RESOLVED *nem con* that the revised Standing Orders be adopted.

C137/18 **Grants 2019/20**

Council received the Working Group's proposals for 2019/20 grants. As usual, these were set out in two segments one for larger grants (for which there was a longer term agreement) and community grants of less than £2,000. Cllr Foale noted the valuable work undertaken by Home Start and asked whether any additional funding was available. In response, Council noted that there was a difficult balance to be struck between needs and the resources available and an adjustment at this stage could have a wider impact on other grants.

It was RESOLVED *nem con* to approve the 2019/20 grants as set out at Annex 2 to the Strategy & Finance Working Group Minutes with

- i) Service agreement contributions to Waverley Hoppa Service, Farnham Maltings, Citizens Advice Waverley, 40 Degreez, and The Gostrey Centre.**

- ii) **The award of community grants to the organisations listed;**
- iii) **An additional contribution of £500 for the Farnham Taiko drummers from the 2018/19 grants budget.**

C138/18 Risk Management

Cllr Cockburn advised that the Annual Risk Management report which had been circulated to all councillors and followed consideration by each Working Groups was recommended to Council.

It was RESOLVED *nem con* that the Risk Management report be adopted.

C139/18 Cllr Cockburn advised Council that the Working Group had discussed the proposed timetable for signing off of the 2018/19 accounts. It was proposed that the timetable for 2018/19 be brought forward with a view to closing the accounts and adopting them at the April Council meeting. As such, it was agreed to change the next meeting of both Strategy & Finance and Council to the 9th and 18th April respectively.

C140/18 Cemeteries and Appeals Working Group

Cllr Cockburn presented the report of the Cemeteries and Appeals Working group held on 17th January and attached at Appendix E to the agenda. She reported that it had been a good meeting with updates on the cemetery maintenance and the implementation of the regulations and a small administrative change approved to require the submission of a council tax bill in order to qualify for a residents' discount.

C141/18 Planning & Licensing Consultative Group

Cllr Hyman introduced the minutes of the Planning & Licensing Consultative Group meetings held on 7th and 21st January 2019, and gave a breakdown of the applications considered. Only one of 24 considered on 7th January was significant amounting to overdevelopment in Hale, whilst there were two objections to 31 application on 21st for being outside the Neighbourhood boundary and not in accordance with the Neighbourhood Plan.

Council noted the Working Group had also reviewed some proposed road names.

C142/18 Neighbourhood Plan

Cllr Cockburn presented the minutes of the Strategy and Finance Working group held on 22nd January, at Appendix H to the agenda. All councillors had been invited to this special meeting to consider the detail of the Revised Neighbourhood Plan and the responses to the Regulation 14 Consultation along with the new evidence base. All documents were available of the Farnham Town Council website and had been circulated to councillors for detailed consideration ahead of the meeting.

Cllr Cockburn reminded Council that the Revised Neighbourhood Plan had minimal changes but had to change because of the addition of an extra 450 houses to the end of the Neighbourhood Plan period. Cllr Cockburn referred to the summary of the changes in the revised Plan. These included the harmonisation of the plan period with the Local Plan period; minor revisions to the Built Up Area Boundary to reflect areas approved on appeal including the recent Crondall Lane appeal decision; minor textual adjustments to reflect the passage of time and the inclusion of additional evidence commissioned by Farnham Town Council. None of the changes were considered material nor to change the nature of the Plan.

The Neighbourhood Plan had been updated to reflect the Local Plan, the new Habitats Guidance issued by MHCLG on 28th December and the latest version of the National Planning Policy Framework. Once adopted the revised Neighbourhood Plan would be submitted to Waverley Borough Council and be subject to the Regulation 16 consultation prior to being Independently Examined. Cllr Cockburn advised that following the analysis of the Regulation 14 consultation two sites had been removed from the final plan.

In discussion, Council expressed concern over the crazy situation that a Neighbourhood Plan lost weight during the review stage resulting in the appeal of the Crondall Lane scheme being approved by a government Inspector. Cllr Cockburn advised that lobbying of Government was being undertaken to try and change this for the future. Although Farnham did not approve of this scheme it now had to be incorporated into the Built up Area Boundary in order to protect other areas that might come forward.

Councillors strongly supported the work done on the Neighbourhood Plan which had been community led and were shocked that an individual Inspector could overturn the policies in a plan against which there was no appeal.

Cllr Beaman proposed, seconded by Cllr Macleod, a vote of thanks and with respect for the work undertaken on the review of the Neighbourhood Plan under the Leadership of Cllr Cockburn. This was agreed unanimously

It was RESOLVED unanimously to:

- 1) Adopt the Regulation 15 Neighbourhood Plan and the accompanying evidence base for submission to Waverley Borough Council;**
- 2) Confirm the Council's view that the amendments in the Neighbourhood Plan review are minor and non-material and do not change the nature of the 2017 Neighbourhood Plan**

C143/18

Precept 2019/20

Cllr Cockburn introduced the Precept 2019/20 Report at Appendix I to the Agenda. The Strategy & Finance Working Group had also looked at where to make savings and whether to make use of reserves as there was still a shortfall between agreed income and expenditure of £31,939.

In considering the level of precept to propose, the Working Group reviewed whether it should use any of the reserves, increase further the income targets for services, or set unallocated in-year savings targets. In the circumstances where the Council was in discussion with both Waverley Borough Council and Surrey County Council about taking on responsibility for more activities it was not considered prudent to use more reserves at this stage. Investment in activities would be required in the coming years and earmarked reserves would be required to take on additional services or provide additional funding to meet residents' expectations.

The Working Group had noted the rate of inflation at November 2018, with CPI at 2.3% and RPI at 3.2%, the uncertainty over Brexit and the pressures on principal authorities. Officers were thanked for their assistance in paring down costs to minimise potential increases and Council considered the impact on residents with increases proposed in a range of public and private sector organisations prior to making proposing that Farnham's share of the Council tax increase by 3.6pence per

week (£1.87 per annum or 2.99%) from £62.62 to £64.49 per annum. This equates to a cost £1.24 per week per band D household for the services provided by Farnham Town Council.

In discussion, it was noted that Council had been spending wisely and that increases in Farnham's precept had been below the average for Town and Parish Councils. The Town Clerk and members of Strategy & Finance were commended for the way they had been managing the Council's resources. Council agreed that Farnham always looked to get the best deal for residents

It was RESOLVED unanimously that the precept for 2019/20 should be £1,102,922 equating to a Band D cost of £64.49 per annum (£1.24 per week).

Part 2 – Items Noted

- C144/18 **Actions under the Scheme of Delegation**
The Town Clerk reported on a discussion on a potential Masterplanning project for Farnham which was being led by Waverley Borough Council involving all tiers of local government and other interested groups. Further information would be discussed at the next meeting of Strategy & Finance.
- C145/18 **Reports from other Councils**
- i) Cllr Macleod provided an update on the consultations being undertaken by Surrey County Council. The level of interest and responses from Farnham had been noted at Surrey and the proposals for the Civic Amenity had been deferred for further investigation. There would also be an additional consultation on the Library provision in Farnham.
 - ii) Cllr Beaman reported on the new Community Infrastructure Levy Board being created at Waverley to oversee CIL payments.
 - iii) Cllr Beaman reported on the consultation being undertaken by MHCLG on Business rates relief. He advised that the majority of business rates were retained by Government and spent in other parts of the country.
- C146/18 **Reports from Outside Bodies**
- i) Cllr Hargreaves reported on the meeting of the Farnham Visitors Forum at which a presentation had been made by the Farnham Maltings which is celebrating its 50th anniversary this year and would have a community day on 11th May in celebration.
 - ii) Cllr Beaman reported on discussions he had had on the bus services changes coming into effect in February. He had spotted the loss of service in Rowledge on a Saturday which could be saved with a small adjustment to the service. As a result an 8.30 service would be reinstated.
- C147/18 **Date of next meeting**
Members noted that the next scheduled Council Meeting would take place on Thursday 7th March 2019
- C148/17 **Exclusion of the Press and Public**

The Mayor proposed and it was **RESOLVED** *nem con* to exclude members of the public and press from the meeting/ in view of the confidential items under discussion.

Part 3 Confidential Items

C149/18 Services to Farnham Awards

Council considered whether there was any reason not to award Services to Awards medals to those listed at Exempt Appendix I.

It was RESOLVED *nem con* that the awards proposed by the Awards Panel under the Services to Farnham Awards scheme in 2019 be awarded.

The Mayor closed the meeting at 8.38.

Date

Chairman



FARNHAM TOWN COUNCIL

B

Notes

Strategy and Finance Working Group

Time and date

2pm Tuesday 26th February 2019

Place

Town Clerk's Office, South Street, Farnham

Attendees:

Members: Councillors Carole Cockburn, David Beaman, John Ward,

Officers: Iain Lynch (Town Clerk), Iain McCready (Contracts and Facilities Manager),
Andrea Mann (Assistant Clerk).

1. Apologies

Cllr Pat Frost, Jill Hargreaves, Stephen Hill, and Jeremy Ricketts.

2. Declarations of Interest

There were no declarations of interest.

3. Notes of Meeting held on 22nd January 2019

POINTS	ACTION
The notes of the previous meeting were agreed.	

4. Annual Town Meeting

POINTS	ACTION
<p>The Town Clerk informed Members that the Maltings was the preferred venue for the Annual Town Meeting due to availability, cost and the style of meeting rooms.</p> <p>The agenda would follow the same format as of previous years with:</p> <ul style="list-style-type: none">- A report of the year from the Mayor and Leader.- Lead Members updates on the 2018/19 year.- Refreshment break.- Q&A session. <p>Officers had started to prepare an Annual Report and the presentations for Lead Members.</p>	<p>Officers to liaise with Lead Members of Working Groups</p>

5. Finance Report

POINTS	ACTION
<p>I) Income and expenditure update The Town Clerk went through the summary Income & Expenditure Budget report to 26th February. The end of year forecasts on a range of matters were discussed and noted:</p> <p>a) The Working Group noted that a further investment into the CCLA Property Fund had already been approved by Council (indicative amount of £100k). Members considered that a higher investment may be beneficial and it was agreed to an investment of up to £150k</p> <p>b) The Town Clerk advised that were several items of revenue and capital investment being presented to the Working Group for consideration and amplified a proposal previously discussed for the acquisition of the Modern.gov meeting management system. This would be an invest-to-save option improving the efficiency of the Council's administration, streamline the meetings process and improve consistency of the meeting documentation. The Town Clerk briefed Members on a meeting held that morning with Modern.gov and said that the cost had dropped and the options improved since the Council had considered the proposal five years ago. Members supported the concept with an initial capital outlay of £9,000 and ongoing costs of £7,250 per annum. It was agreed that the Town Clerk should produce a summary report (attached as Annex 1) for Council 7th March.</p> <p>II) Direct debits 2019-20. The list of Direct Debits for 2019/20 (at Appendix C to the agenda) was reviewed and the following points were noted:</p> <ul style="list-style-type: none"> - The Council was still owed funds from Castle Water which were taken by unauthorised direct debit. - Castle Water direct debits were now cancelled. <p>III) Internal Auditor. Members agreed to extend the Internal Auditor's contract for a further year and agreed the proposed increase from £1,775 to £2,000.</p>	<p>Recommendation:</p> <p>Council is recommended to:</p> <p>1) Agree to purchase modern.gov software for committee administration and workflow with costs met from the 2018/19 budget.</p> <p>2) Approve the Internal Auditor's 2019/20 fees of £2,000.</p> <p>3) Note that the list of updated direct debits as considered by Strategy and Finance</p>

6. Neighbourhood Plan Review

POINTS	ACTION
<p>i) Cllr Carole Cockburn explained that the Neighbourhood Plan Review was undergoing its Regulation 16 review, a test of basic conditions. The Regulation 16 period would end on 21st March and it was hoped that a 2nd referendum could be avoided.</p> <p>ii) The Town Clerk informed members that correspondence from Waverley Borough Council had been received in relation to the Infrastructure Delivery Plan. This provided the opportunity to add further items to create the Regulation 123 list for Farnham. This work would be forwarded to the S106 Task Group which was now progressing CIL matters.</p>	<p>Add IDP correspondence to the S106 Task Group agenda 6th March.</p>

7. Contracts Update

POINTS	ACTION
<p>The Business & Facilities Manager presented the Contracts Update report. The following matters were discussed and approved:</p> <ol style="list-style-type: none"> 1) CCTV system: <ol style="list-style-type: none"> a) Farnham Town Council building - Members agreed the cost of purchasing two replacement infrared cameras £1,484. b) Gostrey Meadow – Members agreed to install 3 cameras into Gostrey Meadow to improve public safety and protect council assets at a cost of £5,122. c) Members noted officers were reviewing procedures for recording, reviewing and storing CCTV data. d) For continuity it was agreed to recommend waiving standing Orders contracts to go with the current supplier XMil for the CCTV upgrades 2) New Vehicle Gas fill-up point – Members agreed to recommend the installation of a new CNG gas supply point at the Council offices for the new truck at a cost of approximately £5,000 from the specialist supplier Global CNG Solutions Ltd 3) West Street Cemetery Gates – the cost of restoring the gates was noted at approximately £1,000 plus pick up and delivery. 4) Aircon in the Council Chamber – quotes had been provided by four suppliers who had proposed comparative price against the specification. It was proposed that Oak Services Ltd be awarded the contract subject to reassurance that the decibel noise level was acceptable and the protection of the fabric of the building at a cost of £8,100. 	<p>Recommendation:</p> <p>Council is recommended to:</p> <ol style="list-style-type: none"> 1) Waive Standing Orders (contracts) for the purpose of considering recommendation 7.1 a and b & 7.2. 2) Approve the cost of purchase two replacement cameras at the Council Offices 3) Approve the cost of installing 3 cameras into Gostrey Meadow; 4) Approve the cost of installing a new CNG gas supply at the Council Offices. 5) Approve the installation of replacement air condition in the Council Chamber by Oak Services Ltd.

8. Town Clerk update

POINTS	ACTION
<p>1) The Town Clerk updated Members that Waverley Borough Council were keen to produce a Masterplan for Farnham as part of place shaping in the borough and Farnham was chosen as the initial area. The Town Clerk had attended a workshop to scope a vision for Farnham which led to Waverley Borough Council proposing to undertake the Farnham Masterplan. The proposed outputs were:</p> <ul style="list-style-type: none"> • A report • Prioritised list of transport schemes. • An updated health check. • Identifying key stakeholders. • A transport study. • A Vision for 2045. <p>Members discussed the concept of the Masterplan, anticipated outcomes, cost and how Farnham Town Council could be involved. Members agreed that the Council should be actively involved with membership of the project board and any workstreams and with a</p>	<p>The Town Clerk to request further details from Waverley Borough Council.</p> <p>Recommendation to Council:</p> <ol style="list-style-type: none"> 1) Farnham Town Council play an active part in the proposed Masterplanning project with a) membership of the Project Board and b) a financial

financial contribution dependant on the proposed outcomes. Members requested further details on the aims & objectives; how Farnham Town Council would be involved; and clarification on which organisations/companies had been approached to produce the plan.	contribution of £10,000 towards the cost of the first Phase.
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9. Date and time of next meeting

POINTS	ACTION
Members agreed that the next meeting would take place on Tuesday 9th April 2019 at 9.30am	Town Clerk to circulate agenda

The meeting ended at 3.15pm.

Notes written by Andrea Mann

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FARNHAM TOWN COUNCIL

D

Notes

Planning & Licensing Consultative Group

Time and date

11.30am on Monday 4 February 2019

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor Mike Hyman – Chair

Councillor David Beaman

Councillor J Scotty Fraser

Councillor Andy Macleod

Officers in attendance: Jenny de Quervain

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1. Apologies

Councillors Carole Cockburn and John Ward.

2. Disclosure of Interests

Councillors D Beaman and A Macleod declared a disclosable interest to application as the applicant is known to them.

3. Applications for larger developments considered

Farnham Moor Park

WA/2019/0063 Farnham Moor Park Mr Chris Turner

Erection of 9 dwellings including amended access, garages, landscaping, amenity space and play area together with the erection of a Commercial building Use Class A1 with associated office, service yard, parking and associated works, following demolition

ANIMAL SNACK AND TACK, GUILDFORD ROAD, RUNFOLD GUI10 1PN

Farnham Town Council objects to the erection of 9 dwellings at Animal Snack and Tack, Guildford Road, Runfold. The location is outside the Farnham Neighbourhood Plan Built Up Area Boundary, not an approved development site within the Farnham Neighbourhood Plan, against Policy FNPI and would have a negative impact on the adjacent Biodiversity Opportunity Area (BOA) Policy FNPI3. The application makes

no reference to the Farnham Neighbourhood Plan or the Farnham Design Statement and its policies used to determine the suitability of applications in Farnham.

Farnham Upper Hale

WA/2019/0030 Farnham Hale and Heath End Rachel Kellas

Change of use from agricultural land to a Suitable Alternative Natural Greenspace (SANG) together with provision of new car park.

FARNHAM PARK HOTEL AND RESTAURANT, LOWER HALE FARNHAM GU9 9RP

Farnham Town Council objects to any built form on this site. Were the whole site to be considered for SANG, with a more suitably situated car park, the Farnham Neighbourhood Plan and the whole community would benefit.

4. Applications considered

Farnham Bourne

WA/2018/2254 Farnham Bourne Jane McMullan

Erection of extensions and alterations to provide 1 additional dwelling together with extension to existing dwelling.

58, BURNT HILL ROAD, FARNHAM GU10 3LY

Farnham Town Council objects to the erection of 1 additional dwelling. This is gross overdevelopment with an unnecessarily complicated system for the increased number of cars generated by the development. The resulting terrace is not typical of the area and out of keeping with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI.

WA/2019/0041 Farnham Bourne Philippa Staddon

Erection of single storey rear extension, alterations to existing integral garage and erection of dormer windows to provide additional habitable accommodation, installation of external swimming pool and erection of detached double garage outbuilding.

FERNDALE, PINE RIDGE DRIVE, LOWER BOURNE GU10 3JW

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6.

WA/2018/2248 Farnham Bourne Gerald Chibumu

Erection of extensions and alterations.

HIGHFIELD, FRENHAM ROAD FARNHAM GU10 3PZ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2019/0014 Farnham Bourne Gerald Chibumu

Erection of extension and alterations.

HILLMEDE, 8 SWINGATE ROAD, FARNHAM GU9 8JJ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2019/0048 Farnham Bourne Gerald Chibumu

Erection of single storey extension including dormer window (Revision of WA/2018/0829).

10 AVELEY LANE FARNHAM GU9 8PW

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and all materials be in keeping with existing.

Farnham Castle

WA/2019/0039 Farnham Castle Philippa Staddon

Display of illuminated signs.

5 CASTLE STREET, FARNHAM GU9 7HR (new name The Castle Inn)

Farnham Town Council objects to internally illuminated signs (the LED strips are fixed to the lettering), especially in the Town Centre Conservation Area covered by Farnham Neighbourhood Plan Policy FNP2, FNP3, FNP4 and supplementary planning guides FCAMP and Shopfront Design Guide.

WA/2019/0071 Farnham Castle Louise Fuller

Erection of a part single and part two storey extension and alterations and erection of replacement boundary wall together with the relevant demolition of an unlisted structure in a Conservation Area.
31, ABBEY STREET, FARNHAM GU9 7RJ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP2 and FNP16, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

Deferred due to Disclosable Interests from Cllr Beaman and Macleod

WA/2019/0073 Farnham Castle Mr Chris Turner

Erection of 2 dwellings.

LAND AT LOWNDES END, LONG GARDEN WALK WEST, FARNHAM GU9 7HX

WA/2019/0035 Farnham Castle Louise Fuller

Change of use of ground floor from retail (Use Class A1) to mixed use retail, pharmacy and clinic (Use Class A1 and D1) and installation of two air-conditioning units.

6 DOWNING STREET FARNHAM GU9 7PB

Farnham Town Council has no objections subject to the signage being in line with the Farnham Design Statement, Farnham Neighbourhood Plan Policy FNP2, FNP3, FNP4 and supplementary planning guides FCAMP and Shopfront Design Guide for the Town Centre Conservation Area.

WA/2019/0064 Farnham Castle Gerald Chibumu

Erection of extensions and alterations.

15 LARKFIELD ROAD FARNHAM GU9 7DB

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16.

CA/2019/0004 Farnham Castle Mr A Clout

FARNHAM CONSERVATION AREA

WORKS TO TREES

30 RED LION LANE, FARNHAM GU9 7QN

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity, especially in a Conservation Area covered by Farnham Neighbourhood Plan Policy FNP2.

CA/2019/0005 Farnham Castle Mr A Clout

FARNHAM CONSERVATION AREA

WORKS TO TREE

GUILDFORD HOUSE, CASTLE HILL, FARNHAM GU9 7JG

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity, especially in a Conservation Area covered by Farnham Neighbourhood Plan Policy FNP2. The time of year should be questioned for works to Yew.

Farnham Firgrove

WA/2018/2228 Farnham Firgrove Jane McMullan

Certificate of Lawfulness under Section 192 for alterations to roofspace including dormer extension to provide habitable accommodation.

14A TILFORD ROAD, FARNHAM GU9 8DL

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2018/2231 Farnham Firgrove Mr Chris Turner

Erection of extensions and alterations.

29 WAVERLEY LANE, FARNHAM GU9 8BB

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2018/2247 Farnham Firgrove Gerald Chibumu

Certificate of Lawfulness under Section 192 for alterations to roof space including rear dormer and roof lights to provide habitable accommodation.

85 WEYDON HILL ROAD, FARNHAM GU9 8NY

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0053 Farnham Firgrove Gerald Chibumu

Erection of single storey extension.

85 WEYDON HILL ROAD, FARNHAM GU9 8NY

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0031 Farnham Firgrove Gerald Chibumu

Erection of a two storey rear extension and associated alterations.

30 TILFORD ROAD FARNHAM GU9 8DL

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

TM/2019/0010 Farnham Firgrove Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER WA229
21 FAIRHOLME GARDENS FARNHAM GU9 8JB

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Hale and Heath End

WA/2018/2236 Farnham Hale and Heath End Gerald Chibumu

Erection of a single storey rear extension.

17 NORTH AVENUE, FARNHAM GU9 0RE

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0037 Farnham Hale and Heath End Gerald Chibumu

Erection of extension to provide a single storey rear extension including alterations to elevations.
MAGNOLIAS, ROWHILLS, FARNHAM GU9 9AU

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0033 Farnham Hale and Heath End Gerald Chibumu

Erection of single storey outbuilding to provide an annexe

44 WHITE COTTAGE CLOSE, FARNHAM GU9 0NL

Farnham Town Council has no objections subject to the single storey outbuilding remaining ancillary to the dwelling and no negative impact on the neighbours' amenity.

WA/2019/0045 Farnham Hale and Heath End Gerald Chibumu

Erection of extensions and alterations.

CHANCTON, HEATH LANE, FARNHAM GU9 0PR

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

Farnham Moor Park

WA/2018/2255 Farnham Moor Park Mr Chris Turner

Erection of 2 dwellings, alterations to access, construction of gates and piers and associated works.
LAND TO THE REAR OF ROBINS WOOD, MOOR PARK WAY, FARNHAM GU9 8EL

Farnham Town Council objects to the overdevelopment of land to the rear of Robins Wood, accessed from the narrow Old Compton Lane, the proposed density is not in keeping with the area and not in line with the Farnham Design Statement or Farnham Neighbourhood Plan Policy FNP1.

WA/2019/0066 Farnham Moor Park Gerald Chibumu

Erection of detached garage outbuilding with office space above including dormer windows; erection of entrance gate, brick piers and boundary wall; and alterations to elevations and associated works including landscaping.

MONKS BURY 4, CAMP HILL, FARNHAM GU10 1RG

Farnham Town Council has no objections to the detached garage subject to it

remaining ancillary to the dwelling. Farnham Town Council objects to boundary walls blocking wildlife corridors in a semi-rural location. Retaining green boundaries is preferred.

Farnham Shortheath and Boundstone

WA/2018/2235 Farnham Shortheath and Boundstone Gerald Chibumu

Certificate of Lawfulness under Section 192 for rear single storey extension.

35 GREENHILL WAY, FARNHAM GU9 8TA

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbours' amenity.

WA/2018/2241 Farnham Shortheath and Boundstone Gerald Chibumu

Erection of single storey extension to link garage to dwelling and associated work.

GROSVENOR HOUSE, 4 GARDENERS HILL ROAD, WRECCLESHAM GU10 4RL

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2018/2244 Farnham Shortheath and Boundstone Gerald Chibumu

Erection of extensions and alterations.

12 BOWER ROAD, BOUNDSTONE, GU10 4ST

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2018/2246 Farnham Shortheath and Boundstone Gerald Chibumu

Certificate of Lawfulness under Section 192 for alterations to roofspace including dormer window, rooflights and additional side elevation window to provide habitable accommodation.

42 LITTLE GREEN LANE, FARNHAM GU9 8TB

Farnham Town Council would prefer to see a character dormer. Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2018/2250 Farnham Shortheath and Boundstone Gerald Chibumu

Erection of extension and alterations following demolition of existing extension.

42 LITTLE GREEN LANE, FARNHAM GU9 8TB

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0032 Farnham Shortheath and Boundstone Mr Chris Turner

Erection of extensions and alterations following demolition of existing garage (revision of WA/2018/1623).

5 APPLELANDS CLOSE, WRECCLESHAM GU10 4TL

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing, no negative impact on the neighbours' amenity and sufficient parking being available within the boundary of the property.

WA/2019/0040 Farnham Shortheath and Boundstone Gerald Chibumu

Erection of Conservatory.

42 GREEN LANE FARNHAM GU9 8PY

Farnham Town Council has no objections subject to the conservatory being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbours' amenity.

Farnham Upper Hale

WA/2018/2229 Farnham Upper Hale Louise Fuller

Erection of a fence wall and gates.

POTTINGER HOUSE, ODIHAM ROAD, FARNHAM GU10 5AD

Farnham Town Council objects to brick walls and closed boarded fences blocking wildlife corridors in a semi-rural location. Retaining green boundaries is preferred. If a fence is required, please ensure it is not dug into the ground to allow passage for smaller animals.

Farnham Weybourne and Badshot Lea

WA/2018/2240 Farnham Weybourne and Badshot Lea Louise Fuller

Erection of extensions and alterations following demolition of existing extension.

27 WOODLANDS AVENUE, FARNHAM GU9 9EY

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0034 Farnham Weybourne and Badshot Lea Philippa Staddon

Erection of extensions and alterations.

106 COPSE AVENUE, FARNHAM GU9 9DZ

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0056 Farnham Weybourne and Badshot Lea Gerald Chibumu

Certificate of Lawfulness under Section 192 for erection of extension and alterations to roof to provide habitable accommodation.

29 WOODLANDS AVENUE, FARNHAM GU9 9EY

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0059 Farnham Weybourne and Badshot Lea Mr Chris Turner

Erection of a Multi Use Games Area (MUGA) with flood lighting.

FARNHAM HEATH END SCHOOL, HALE REEDS, FARNHAM GU9 9BN

Farnham Town Council has no objections to the erection of a MUGA subject to the flood lighting being limited to the proposed time of 19.00 and a traffic management plan for external use of the facilities must be in place and no negative impact on the neighbours' amenity.

Farnham Wrecclesham and Rowledge

DW/2019/0001 Farnham Wrecclesham and Rowledge Jane McMullan

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 8m, for which the height would be 3.8m, and for which the height of the eaves would be m3.6m.

OAKHILL HOUSE, MOONS HILL, FRENHAM GU10 3AW

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and no negative impact on the neighbours' amenity.

TM/2019/0005 Farnham Wrecclesham and Rowledge Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 09/01
1,2,3 AND 13 GREYSTEAD PARK FARNHAM GU10 4NB

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

5. Section 106 Considerations

Proposed large development WA/2019/0063 would be subject to Section 106 contributions.

6. Surrey County Council mineral, waste, or Other Applications/Consultations

Deferred to 19 February to allow further time to review

Fleet Neighbourhood Plan Submission Consultation

Six week consultation between **10 am 28th January and 4pm 11 March 2019**

Meeting closed 11.20am

Notes by Jenny de Quervain

Date of next meeting 19 February 2019



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Group

Time and date

11.30am on Tuesday 19 February 2019

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor Mike Hyman – Chair

Councillor David Beaman

Councillor J Scotty Fraser

Councillor John Ward

Officers in attendance: Jenny de Quervain

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

2. Apologies

Councillor Carole Cockburn, Councillor Andy Macleod

2. Disclosure of Interests

None were received.

3. Applications for larger developments

PC/2019/0004 Farnham Moor Park Rachel Kellas

Consultation from a neighbouring authority for reserved matters application pursuant to outline application 16/P/00222, allowed on appeal on 26/01/2018, to consider appearance, landscaping, layout and scale in respect of the erection of 254 dwellings

LAND AT MANOR FARM, THE STREET, TONGHAM GU10 1DG

Farnham Town Council is greatly concerned with the lack of provision for infrastructure and highways improvements in this already congested area bordering Farnham. The cumulative effect of multiple developments on the boundaries of neighbouring Borough's is not considered holistically and is detrimental to the area.

4. Applications considered

Farnham Bourne

WA/2019/0109 Farnham Bourne Philippa Staddon

Erection of a single dwelling along with additions to existing dwelling and car parking and associated works.

25 MIDDLE BOURNE LANE, LOWER BOURNE GU10 3NH

Farnham Town Council strongly objects to the erection of a dwelling in this location not being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI, being overdevelopment of a restrictive site with limited access and parking provision, having a negative impact on the neighbour's amenity and not being in keeping with the density of the area.

WA/2019/0121 Farnham Bourne Olivia Gorham

Erection of extensions and alterations to existing bungalow to provide chalet bungalow.

ROSE COTTAGE, 15 UNDERHILL LANE, FARNHAM GU10 3NF

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2019/0124 Farnham Bourne Louise Fuller

Construction of a dormer window following removal of existing 3 dormer windows; alterations to elevations and installation of roof lights.

KINGS WOOD, 16 GONG HILL DRIVE, LOWER BOURNE GU10 3HQ

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

CA/2019/0020 Farnham Bourne Mr A Clout

GREAT AUSTINS CONSERVATION AREA

WORKS TO TREES

1 LITTLE AUSTINS ROAD FARNHAM GU9 8JR

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity, especially in a Conservation Area covered by Farnham Neighbourhood Plan Policy FNP5.

Farnham Castle

WA/2018/1983 Farnham Castle Rachel Kellas

Erection of dwelling with associated garaging, plant room, greenhouse and store, swimming pool and associated lake and landscaping with access from Chamber Lane. Temporary buildings for use in association with construction of new dwelling including timber drying sheds/brick kilns and ground mounted solar panels to generate renewable energy.

LAND CENTRE COORDINATES 481085 145462 ON WEST SIDE, CHAMBER LANE, FARNHAM

Farnham Town Council strongly objects to the erection of a dwelling with associated garaging, plant room, greenhouse and store, swimming pool and associated lake and landscaping with access from Chamber Lane and temporary buildings for use in association with construction of new dwelling including timber drying sheds/brick kilns and ground mounted solar panels to generate renewable energy. The proposal is excessive as an individual dwelling and the intended use should be confirmed. The land is outside the Built Up Area Boundary and the proposal is not in line with Farnham Neighbourhood Plan Policy FNPI and FNPI0. Junction improved at the A31 do not alter the narrowness of Chamber Lane and lack of pedestrian footpath.

CA/2019/0013 Farnham Castle Mr A Clout

FARNHAM CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES.

THE OLD VICARAGE, VICARAGE LANE, FARNHAM GU9 7PR

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees especially in a Conservation Area covered by Farnham Neighbourhood Plan Policy FNP2. If removal is necessary, is Alder an appropriate replacement?

Farnham Firgrove

WA/2019/0112 Farnham Firgrove Olivia Gorham

Erection of a dwelling.

LAND AT 61 ARTHUR ROAD, FARNHAM GU9 8PD

Farnham Town Council objects to the erection of a dwelling in this location being gross overdevelopment, not in line with the Farnham Design Statement or Farnham Neighbourhood Plan Policy FNP1, having a negative impact on the neighbour's amenity and result in the loss of parking provision for the adjacent property.

WA/2019/0114 Farnham Firgrove Philippa Staddon

Application under Section 73 to vary Conditions 1, 2, 3 and 8 of WA/2018/0039 (approved drawings, materials, landscaping and contaminated land risk assessment) to allow changes to roof and elevations; and the erection of a detached garage outbuilding

LAND REAR OF WHITEBINE HOUSE, WEYDON FARM LANE, FARNHAM GU9 8QJ

Farnham Town Council has no objections subject to the changes being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16 and no negative impact on the neighbours' amenity.

DW/2019/0002 Farnham Firgrove Louise Fuller

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.00m, for which the height would be 3.54m, and for which the height of the eaves would be 2.60m.

25 BRIDGEFIELD, FARNHAM GU9 8AN

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

Farnham Hale and Heath End

WA/2019/0089 Farnham Hale and Heath End Louise Fuller

Erection of extensions and alterations (revision of WA/2018/1090).

6 WEST CLOSE, FARNHAM GU9 0RF

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNP16, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0126 Farnham Hale and Heath End Philippa Staddon

Erection of extensions and alterations; alterations to roof to provide habitable accommodation including installation of dormer window.

BURLAWN, HEATH LANE, FARNHAM GU9 0PR

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0120 Farnham Hale and Heath End Louise Fuller

Erection of extension and alterations.

67 WILLOW WAY, FARNHAM GU9 0NT

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

Farnham Moor Park

WA/2019/0145 Farnham Moor Park Gerald Chibumu

Erection of extensions and alterations to provide ancillary accommodation (revision of WA/2018/1874).

30 HALE ROAD, FARNHAM GU9 9QH

Farnham Town Council notes the improvement to the previous application however maintains its objections to the size and scale of the extensions and alterations to provide an ancillary dwelling not being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, having a negative impact on the neighbour's amenity and insufficient parking provision.

WA/2019/0111 Farnham Moor Park Philippa Staddon

Application under Section 73A to vary Condition 3 of FAR248/73 to remove agricultural occupancy condition from Kilnside Farm Cottage, Moor Park Lane, Farnham.

KILNSIDE FARM COTTAGE, MOOR PARK LANE, FARNHAM GU10 INS

Farnham Town Council has no objections.

WA/2019/0128 Farnham Moor Park Gerald Chibumu

Erection of extensions together with alterations to roof and installation of a dormer window.

16 ABBOTS RIDE, FARNHAM GU9 8HY

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

TM/2019/0014 Farnham Moor Park Mr A Clout

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 10/15

8 MOOR PARK LANE FARNHAM GU10 IQS

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees. If removal is necessary, an appropriate replacement should be planted.

TM/2019/0017 Farnham Moor Park Mr A Clout

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 34/06

5 HOLLAND CLOSE, FARNHAM GU9 8DT

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Shortheath and Boundstone

WA/2019/0082 Farnham Shortheath and Boundstone Louise Fuller

Erection of two storey extension following demolition of existing single storey extension.
77 SHORTHEATH ROAD, FARNHAM GU9 8SF

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbour's amenity.

WA/2019/0093 Farnham Shortheath and Boundstone Louise Fuller

Erection of extension.
GRAPES, 4 VINE LANE WRECCLESHAM GUI0 4TD

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0123 Farnham Shortheath and Boundstone Gerald Chibumu

Erection of extensions and alterations to elevations following demolition of existing conservatory and porch.

RYE COTTAGE, 33 JUBILEE LANE, FARNHAM GUI0 4TA

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

TM/2019/0020 Farnham Shortheath and Boundstone Mr A Clout

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 06/99
33 LONGHOPE DRIVE FARNHAM GUI0 4SN

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Upper Hale

WA/2019/0085 Farnham Upper Hale Flo Taylor

Erection of a single storey sales building, canopy, gated timber fenced compound area with bins, air and water unit, retaining brick wall, petrol pumps and islands and installation of 2 no. 60,000 litre underground fuel tanks following demolition of exist

OLD PARK SERVICE STATION, ODIHAM ROAD, FARNHAM GUI0 5AB

Farnham Town Council has no objections subject to service station improving vehicle access for the larger premises and greater traffic movement. Measures should be put in place to tackle anti-social behaviour, littering and noise.

WA/2019/0127 Farnham Upper Hale Gerald Chibumu

Erection of extensions and alterations.
25 SPRING LANE, FARNHAM GU9 0JD

Farnham Town Council objects to the size and scale of the extensions and alterations not being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, having a negative impact on the neighbours' amenity and causing light pollution from the properties elevated position.

Farnham Wrecclesham and Rowledge

WA/2019/0116 Farnham Wrecclesham and Rowledge Rachel Kellas

Erection of 2 day rooms, stables and use of land for stationing of additional 4 mobile home pitches together with the formation of additional hard standing.

LAND CENTRED COORDINATES 482312 145552, RIVER LANE, FARNHAM

Farnham Town Council strongly objects to the inappropriate location and size and scale of the proposed development. The location is not in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI, FNPI0, FNPI3 and is outside the Built Up Area Boundary.

CA/2019/0010 Farnham Wrecclesham and Rowledge Mr A Clout

Field Maple (T1) - reduce to ground level and grind out the stump.

9, POTTERY COURT, FARNHAM GU10 4QW

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees especially in an area covered by Policy FNP6. If removal is necessary, an appropriate replacement should be planted.

5. Section 106 Considerations

Developments determined after 1 March 2019 will be subject to Community Infrastructure Levy (CIL). There were no Section considerations at this meeting.

6. Surrey County Council mineral, waste, or Other Applications/Consultations

Fleet Neighbourhood Plan Submission Consultation

Comments to Hart District Council on the proposed Fleet Neighbourhood (Development) Plan to consider additional infrastructure and highways provision with additional development in the bordering area of north Farnham.

Dogmersfield Neighbourhood (Development) Plan

It was felt the proposed Dogmersfield Neighbourhood (Development) Plan will have no impact on Farnham.

Information of the Waverley Arms appeal were received after the agenda was issued. The items was discussed and agreed to submit previous objection to PINS.

Change of use from public house (use class A4) to children's day nursery (use class D1); along with two storey rear extension, parking with access from Waverley Lane and associated works.

WAVERLEY ARMS PUBLIC HOUSE, WAVERLEY LANE, FARNHAM GU9 8BQ

Farnham Town Council strongly objects to the change of use. The site is totally unsuitable for a children's day nursery being on a congested and busy road junction, with poor access, close to the level crossing with constant queuing traffic and a lack of parking facilities. The poor air quality, with high levels of pollution recorded in this area, would be detrimental to the health of children and staff.

Meeting closed 10.53

Notes by Jenny de Quervain

Date of next meeting 4 March 2019 followed by a WBC Street Naming information session.



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Group

Time and date

11.30am on Monday 4 March 2019

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor Mike Hyman – Chair
Councillor David Beaman
Councillor Carole Cockburn
Councillor J Scotty Fraser
Councillor Andy Macleod
Councillor John Ward

Officers in attendance: Jenny de Quervain

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

3. Apologies

None were received.

2. Disclosure of Interests

None were received.

3. Applications Considered

Farnham Bourne

WA/2019/0192 Farnham Bourne Rachel Kellas

Approval of reserved matters, siting, scale, appearance and landscaping following the outline approval of WA/2015/2223 for the erection of 3 new dwellings, outbuildings and associated works (revision of WA/2018/1751).

LAND TO THE REAR OF PENDRAGON HALL 13, GARDENERS HILL ROAD, WRECCLESHAM
Outline application allowed at appeal 16 November 2016. Farnham Town Council has no objections subject to the 3 new dwellings being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI and the seven oak trees subject to TPOs and the green boundaries being maintained.

WA/2019/0199 Farnham Bourne Louise Fuller

Erection of two storey dwelling with basement level and associated works following demolition of existing chalet bungalow.

AMBERLEY 15, CLUMPS ROAD, LOWER BOURNE GU10 3HF

Farnham Town Council has no objections subject to the replacement two storey dwelling being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI and the green boundary being maintained.

WA/2019/0246 Farnham Bourne Rachel Kellas

Alterations to existing barn to provide 2 dwellings together with landscaping and associated works to provide parking and amenity space.

BARN AT WAVERLEY COURT FARM, MONKS WALK, FARNHAM GU9 8HT

Farnham Town Council has no objections subject to the alteration to provide 2 dwellings be in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI.

WA/2019/0163 Farnham Bourne Daniel Holmes

Certificate of Lawfulness under Section 192 for erection of a detached garage and store.

1 LEIGH HOUSE, LEIGH LANE FARNHAM GU9 8HP

Farnham Town Council has no objections subject to the detached garage and store remaining ancillary to the dwelling and NOT being used as an independent dwelling and Conditioned so, if approval granted.

WA/2019/0238 Farnham Bourne Philippa Staddon

Erection of extensions and alterations.

SQUIRRELS LEAP, DENE CLOSE, LOWER BOURNE GU10 3PP

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2019/0245 Farnham Bourne Louise Fuller

Erection of a detached garage (revision of WA/2018/2068).

MOONVALE, 11 GARDENERS HILL ROAD, WRECCLESHAM GU10 4RL

Farnham Town Council has no objections subject to the green boundary being preserved.

TM/2019/0025 Farnham Bourne Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 15/15

PROSPECT HOUSE, GOLD HILL, FARNHAM GU10 3JH

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. If removal is necessary, an appropriate replacement should be planted.

Farnham Castle

WA/2019/0229 Farnham Castle Philippa Staddon

Erection of extensions and alterations; provision of additional vehicular access and associated works.

4 WEST END GROVE, FARNHAM GU9 7EG

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and no negative impact on the neighbours' amenity especially with the additional vehicular access on this unadopted poorly maintained road.

CA/2019/0023 Farnham Castle Mr A Clout

FARNHAM CONSERVATION AREA

WORKS TO TREE

48 CASTLE STREET FARNHAM GU9 7JQ

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity especially in the Town Centre Conservation Area covered by Farnham Neighbourhood Plan Policy FNP2.

Farnham Firgrove

WA/2019/0210 Farnham Firgrove Philippa Staddon

Erection of an attached dwelling and alterations to existing ground floor flat following demolition of extension and outbuildings (revision of WA/2017/2224).

41 & 43 THE FAIRFIELD, FARNHAM GU9 8AG

Farnham Town Council objects to the erection of an attached dwelling being overdevelopment in this already densely built up area, not in keeping with the street scene and not in line with the Farnham Design Statement or Farnham Neighbourhood Plan Policy FNPI.

Farnham Firgrove

WA/2019/0205 Farnham Firgrove Philippa Staddon

Erection of extensions including garage, alterations to roof including dormer and associated works to provide basement entrance.

14 TILFORD ROAD, FARNHAM GU9 8DL

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

TM/2019/0022 Farnham Firgrove Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER WA229 FAIRHOLME GARDENS, FARNHAM GU9 8JB

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

Farnham Hale and Heath End

WA/2019/0185 Farnham Hale and Heath End Daniel Holmes

Erection of roof extension including roof lights and alterations following demolition of existing dormer window (revision of WA/2018/1936).

THE RED HOUSE, 84 UPPER WEYBOURNE LANE, FARNHAM GU9 9DE

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0234 Farnham Hale and Heath End Mr Chris Turner

Erection of a two storey extension and alterations, alterations to ground levels to provide new access and parking together with new boundary wall and gates.

49 HEATH LANE, FARNHAM GU9 0PR

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan

Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0157 Farnham Hale and Heath End Gerald Chibumu

Erection of extensions and alterations.

3 THE WARREN, FARNHAM GU9 9AS

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

Farnham Moor Park

WA/2019/0151 Farnham Moor Park Philippa Staddon

Certificate of Lawfulness under Section 192 for alterations to roof space including dormer window to provide habitable accommodation.

30 HALE ROAD, FARNHAM GU9 9QH

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0190 Farnham Moor Park Daniel Holmes

Certificate of Lawfulness under Section 192 for alterations to roof including dormer extension to provide habitable accommodation.

23 WYKEHAM ROAD, FARNHAM GU9 7JR

Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

WA/2019/0217 Farnham Moor Park Philippa Staddon

Application under Section 73 to vary Condition 1 of WA/2018/1568 (approved plans) to allow reduction of size of proposed extension.

KEEPERS WOOD, 9 COMPTON WAY, FARNHAM GU10 1QY

Farnham Town Council has no objections to the reduction of the size of the proposed extension.

Farnham Shortheath and Boundstone

WA/2019/0212 Farnham Shortheath and Boundstone Louise Fuller

Erection of a single storey extension, porch and associated works.

57 SHORTHEATH ROAD, FARNHAM GU9 8SH

Farnham Town Council has no objections subject to the extension and porch being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and no negative impact on the neighbours' amenity.

Farnham Upper Hale

WA/2019/0195 Farnham Upper Hale Daniel Holmes

Certificate of Lawfulness under Section 191 for alterations to windows and doors to existing dwelling.

50 SANDY HILL ROAD, FARNHAM GU9 0DX
Farnham Town Council has no objections.

Farnham Weybourne and Badshot Lea

WA/2019/0158 Farnham Weybourne and Badshot Lea Philippa Staddon

Erection of extensions and alterations following demolition of detached garage
22 COURTENAY ROAD FARNHAM GU9 9DN

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6, all materials be in keeping with existing and sufficient parking being available within the boundary of the property.

WA/2019/0164 Farnham Weybourne and Badshot Lea Gerald Chibumu

Certificate of Lawfulness under Section 192 for erection of a single storey side extension.
8 THE LAURELS, FARNHAM GU9 9EG

Farnham Town Council has no objections.

WA/2019/0221 Farnham Weybourne and Badshot Lea Louise Fuller

Erection of extensions and alterations following demolition of existing extension.
53 BADSHOT PARK, BADSHOT LEA GU9 9JU

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2019/0241 Farnham Weybourne and Badshot Lea Louise Fuller

Erection of extension and alterations following demolition of existing extension; erection of a detached garage following demolition of existing garage.
8 WOODLANDS AVENUE, FARNHAM GU9 9EY

Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

Farnham Wrecclesham and Rowledge

WA/2019/0184 Farnham Wrecclesham and Rowledge Philippa Staddon

Erection of barn to provide machinery, implement and feed store.
LAND AT HILLSIDE, SUMMERFIELD LANE, FRENHAM GU10 3AN

Farnham Town Council has no objections subject to the machinery barn and feed store remaining ancillary to the dwelling and NOT being used as independent accommodation and Conditioned so, if approval granted. The barn should also be Conditioned for the specific use as stated in the application and removed if no longer in use.

WA/2019/0191 Farnham Wrecclesham and Rowledge Daniel Holmes

Certificate of Lawfulness under Section 192 for erection of extensions and alterations to the roof.
OAKHILL HOUSE, MOONS HILL, FRENHAM GU10 3AW

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

WA/2019/0196 Farnham Wrecclesham and Rowledge Mr Chris Turner

Erection of extensions and alterations.

WOODLANDS, 48A ECHO BARN LANE, WRECCLESHAM GU10 4NF

Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Farnham Neighbourhood Plan Policy FNPI6 and all materials be in keeping with existing.

TM/2019/0026 Farnham Wrecclesham and Rowledge Mr A Clout

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 18/08
SQUIRREL WOOD, THE AVENUE FARNHAM GU10 4BD

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

4. Section 106 Considerations

Applications determined after 1 March 2019 will be subject to CIL and the Consultative Group propose that this item is only listed by exception in future.

5. Waverley Borough Council Street Naming

Development at the former Knowle Livery at Old Park Lane in Farnham. Suggestions to ME in the first instance as formal application has yet to be submitted.

6. Other Consultations

South Downs Local Plan Main Modifications Consultation – no comments made.

East Hampshire new draft Local Plan – comments to be gathered and approval to be sought at Council to finalise comments through IPG on Friday 8 March at 10.00am.

Meeting closed 10.25

Notes by Jenny de Quervain

Date of next meeting 18 March 2019