



# FARNHAM TOWN COUNCIL

## Agenda Full Council

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### Time and date

7.00pm on Thursday 21 December 2017

### Place

The Council Chamber, South Street, Farnham, GU9 7RN

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TO: ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held on **THURSDAY 21 December 2017, at 7.00PM**, in the **COUNCIL CHAMBER, SOUTH STREET, FARNHAM, SURREY GU9 7RN**. The Agenda for the meeting is attached.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Iain Lynch'.

**Iain Lynch**  
Town Clerk

#### **Members' Apologies**

**Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to Ginny Gordon, by 5 pm on the day before the meeting.**

#### **Recording of Council Meetings**

This meeting is digitally recorded for the use of the Council only. Members of the public may be recorded or photographed during the meeting and should advise the Clerk *prior to the meeting* if there are any concerns about this.

**Members of the public are welcome and have a right to attend this meeting.** Please note that there is a maximum capacity of 30 in the public gallery.



# FARNHAM TOWN COUNCIL

## Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

*Please use the form below to state in which Agenda Items you have an interest.*

*If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)*

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

**FULL COUNCIL:**                                      Date 21<sup>st</sup> December 2017

Name of Councillor .....

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor / Surrey County Councillor*	Other reason	

\* Delete as appropriate



# FARNHAM TOWN COUNCIL

## Agenda Full Council

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### Time and date

7.00pm on Thursday 21<sup>st</sup> December 2017

### Place

The Council Chamber, South Street, Farnham

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Prior to the start of the meeting prayers will be said by Rev David Uffindell of St. Andrew's Church, Farnham.

#### 1 Apologies

To receive apologies for absence.

#### 2 Disclosure of Interests

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

#### NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Cockburn, Fraser, Frost, Hargreaves, Hill, Hodge, Macleod, Mirylees, Potts, Ward and Williamson.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to being a councillor of Surrey County Council: Cllr Macleod*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to [ginny.gordon@farnham.gov.uk](mailto:ginny.gordon@farnham.gov.uk) by 5pm on the day before the meeting.*

*Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.*

#### 3 Citizens Advice Bureaux presentation

To receive a presentation from Phil Davies, Chief Executive of Waverley CAB.

#### 4 Minutes

To agree the Minutes of the meeting held on 2<sup>nd</sup> November 2017

#### Appendix A

#### 5 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of

3 minutes per person or 20 minutes overall.

**6 Town Mayor's Announcements**  
To receive the Town Mayor's announcements.

**7 Questions by Members**  
To consider any questions from councillors in accordance with Standing Order 9

## **Part I – Items for Decision**

- 8 Working Group Notes**  
To receive the notes and any recommendations of the following Working Groups:
- |  |                   |
|--|-------------------|
| i) Community Enhancement held on 15 <sup>th</sup> November 2017  | <b>Appendix B</b> |
| ii) Cemeteries & Appeals held on 16 <sup>th</sup> November 2017  | <b>Appendix C</b> |
| iii) Strategy and Finance held on 12 <sup>th</sup> December 2017 | <b>Appendix D</b> |
- 9 Planning & Licensing Applications** **Appendices E, F & G**
- i) To receive the minutes of the Planning & Licensing Consultative Group held on 13<sup>th</sup> and 27<sup>th</sup> November, and 18<sup>th</sup> December 2017.
  - ii) To consider any significant Planning Applications.

## **Part 2 – Items to Note**

- 10 Actions taken under Scheme of Delegation**
- 11 Reports from other Councils**  
To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.
- 12 Reports from Outside Bodies**  
To receive from Members any verbal reports on Outside Bodies.
- 13 Date of next Meetings**  
To note the date of the next meeting as Thursday 25<sup>th</sup> January 2017

## **Part 3 – Confidential Items**

- 14 Exclusion of the Press and Public (if required)**  
TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda in view of any confidential items under discussion.

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### **Council Membership:**

Councillors: Mike Hodge (Mayor), David Attfield (Deputy Mayor), David Beaman, Carole Cockburn, Paula Dunsmore, John Scott Fraser, Mrs Pat Frost, Jill Hargreaves, Stephen Hill, Sam Hollins-Owen, Mike Hyman, Andy Macleod, Kika Mirylees, Julia Potts, Susan Redfern, Jeremy Ricketts, John Ward, John Williamson.

Note: The person to contact about this agenda and documents is Iain Lynch, Town Clerk, Farnham Town Council, South Street, Farnham, Surrey, GU9 7RN. Tel: 01252 712667.  
Distribution: Full agenda and supporting papers to all Councillors (by post)



# FARNHAM TOWN COUNCIL

# A

Minutes  
Council

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## Time and date

7.00pm on Thursday 2<sup>nd</sup> November 2017

## Place

The Council Chamber, South Street, Farnham

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### Councillors

- \* Mike Hodge
  - \* David Attfield
  - \* David Beaman
  - \* Carole Cockburn
  - \* Paula Dunsmore
  - \* John Scotty Fraser
  - \* Pat Frost
  - \* Jill Hargreaves
  - \* Stephen Hill
  - \* Sam Hollins-Owen
  - \* Mike Hyman
  - A Andy Macleod
  - \* Kika Mirylees
  - A Julia Potts
  - \* Susan Redfern
  - \* Jeremy Ricketts
  - \* John Ward
  - A John Williamson
- 
- \* Present
  - A Apologies for absence

### Officers Present:

Iain Lynch (Town Clerk), Stephanie Spence (Corporate Governance Officer)

There were 6 members of the public in attendance.

Prior to the meeting, prayers were said by Rev Hannah Moore, Parish of Badshot Lea and Hale.

- C088/17 **Apologies for Absence**  
Apologies were received from Cllr Potts, Cllr Williamson and Cllr MacLeod.
- C089/17 **Minutes**  
The Minutes of the Farnham Town Council Meeting held on 21<sup>st</sup> September were agreed and signed by the Mayor as a correct record.
- C090/17 **Declarations of interests**  
Apart from the standard declarations of personal interest by councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council, there were no other disclosures of interest made.
- C091/17 **Questions and Statements by the Public**  
There was a question from George Hesse who asked what could be done to improve the ongoing issues at the Library Gardens. The Town Clerk advised that several attempts had been made by FTC to take on the running of the gardens from SCC, but as yet no solution had been reached. Members at Strategy & Finance had agreed that a long term solution was preferred and officers were reviewing cost options.
- C092/17 **Town Mayor's Announcements**
- i) The Mayor drew attention to wide range of engagements he had attended including:
    - The Lions 50<sup>th</sup> anniversary concert at St Andrew's Church
    - Installation of 2 senior church ministers
    - FTC Walking Festival Leader's Reception
    - Brightwells Gostrey Centre community event
    - The Woodlarks Centre wine & cheese evening
  - ii) The Mayor had launched the biggest ever Farnham Town Council Food Festival, which was extremely popular with local residents and drew a lot of positive media attention. He thanked all Farnham Town Council staff for their hard work.
  - iii) The Mayor noted the recent Britain In Bloom awards in Wales where Farnham Town Council won Gold in the Large Town / South East category.
  - iv) The Mayor had also attended the NALC Star Council awards with the Town Clerk, where Farnham was Runner Up in the Council of the year category.
- C093/17 **Questions by Members**  
There was a question from Cllr Mike Hyman, who raised concerns regarding the proposed Brightwells/East Street Development. The Mayor advised that his question would be referred to the next Strategy & Finance Working Group meeting for consideration by the Infrastructure Planning Group.

### **Part I – Items for Decision**

- C094/17 **Cemeteries and Appeals Working Group**  
Cllr Cockburn reported on the Cemeteries and Appeals Working group held on 5<sup>th</sup> October attached at Appendix B to the agenda.
- C095/17 Working Group Councillors had been taken on a tour of all Farnham Town Council Cemeteries. Each Councillor was now responsible for looking at a particular cemetery in terms of memorial repairs, maintenance and safety issues in conjunction with

officers. Council were advised that the Cemeteries operations ran smoothly due to a lot of hard work having taken place behind the scenes.

C096/17 There was to be a Coffee Morning on 23<sup>rd</sup> November with Funeral Directors.

**Strategy and Finance Working Group held on 24<sup>th</sup> October**

C097/17 Cllr Cockburn introduced the notes of the Strategy and Finance Working Group meeting held on 24<sup>th</sup> October 2017, at Appendix C to the Agenda.

C098/17 Council noted the results of the recent communications survey undertaken to find out what members of the public thought of the Council's communications. Julie Jackson was thanked for her ongoing contributions.

C099/17 Council noted the budget process had been reviewed and the uncertainty over principal authorities' strategic approaches with further funding cuts anticipated. Members noted that in advance of setting the 2018/19 budget, Working Groups would be reviewing their programmes and priorities and any potential devolution or transfer of services. Members reaffirmed the wish to take on the Library Gardens from Surrey County Council provided it was for a meaningful length of time to deliver value for the community, and also Gostrey Meadow, the base for most Town Council events which should have a mutual benefit and cost saving for the Borough Council.

C100/17 Council noted the response submitted to Waverley Borough Council on the Local Plan Modifications consultation, a copy of which had been sent to all councillors.

C101/17 Council noted that four private sector companies and two local authorities had been invited to bid for the public convenience and office cleaning contract which should deliver ongoing annual savings for the Council in the order of £10,000 based on the current arrangements. Having reviewed the proposals submitted, it was agreed to recommend to Council that further detailed discussions take place with Waverley Borough with a view to awarding the contract to the Borough Council. The contract would commence as soon as was practicable.

**It was RESOLVED that:**

***The Town Clerk conclude discussions with Waverley Borough Council for the award of the Public Convenience Cleaning and the Offices Cleaning Contract.***

**Community Enhancement Working Group**

C102/17 Cllr Hill reported on the recent amazing success for Farnham in Britain in Bloom with a Gold Award at the town's third entry. Cllr Hill said that the judges report underlined what a brilliant achievement it was bringing together volunteers, the Farnham Town Council team, an army of sponsors, schools and community groups. Cllr Hill gave special mention to Kevin Taitt and John Burdett, both of who retired in 2017, who did so much to contribute to the success.

**Planning & Licensing Consultative Group**

C103/17 Cllr Fraser introduced the minutes of the Planning & Licensing Consultative Group held on 2<sup>nd</sup>, 16<sup>th</sup> and 30<sup>th</sup> October 2017.

C104/17 Cllr Fraser commented on the volume of applications and the filtering process that was now used to focus on applications which needed more attention. There had been one or two applications for wholesale felling of trees and the recommendation to Waverley was that these applications should be denied and also that replacements should be planted for any trees felled.

## **Part 2 – Items Noted**

C105/17 **Actions under the Scheme of Delegation**  
None reported.

C106/17 **Reports from other Councils**

Cllr Cockburn reported that regular meetings were to be held between Waverley officers and Farnham Town Council on all major issues to create an ongoing dialogue. Current discussions were taking place on Local Plan Part 2, on green spaces and on trees.

C107/17 **Reports from Outside Bodies**

- i) Cllr Beaman reported on a meeting where the proposed direct Farnham to Guildford train service was discussed, noting that a consultation was underway.
- ii) Cllr Beaman also noted that Stagecoach had agreed to provide free transport for the armed services on Remembrance Sunday which was welcomed by Council.

## **Part 3 – Confidential Items**

C108/17 **It was RESOLVED to exclude the press and public from the remainder of the meeting due to the confidential items under discussion;**

**Staffing Matters**

C109/17 Members noted the outcome of the Town Clerk's appraisal covering the period 2015-17. In view of the performance achieved, it was agreed to award the Town Clerk an increment, effective from 1<sup>st</sup> April 2017.

C110/17 **Date of next meeting**

Members noted that the next Council Meeting would take place on Thursday December 21<sup>st</sup> 2017.

The Town Mayor closed the meeting at 7.55pm.

Date

Chairman





# FARNHAM TOWN COUNCIL

# B

## Notes

### Community Enhancement Working Group

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**Time and date**

9:30am Wednesday 15 November 2017

**Place**

Byworth Room, South Street, Farnham

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**Attendees:**

Councillors: Stephen Hill, John Fraser, Mike Hyman and Susan Redfern

Officers: Iain Lynch (Town Clerk), Iain McCready (Business and Facilities Manager), Lara Miller (Community Enhancement Officer)

**1. Apologies**

Apologies were received from Councillors Carole Cockburn, Jeremy Ricketts and John Williamson.

**2. Declarations of Interest:**

There were none.

**3. Notes of Meeting held on Wednesday 6 September 2017**

POINTS	
The notes of the previous meeting were agreed.	

**4. Farnham in Bloom**

POINTS	ACTION
<b>Community Group Update</b> Members received an update on the recent activities of the Community Group, noting that they had planted 3,000 daffodil bulbs on the Shepherd and Flock roundabout and also crocuses along Dogflud Way. Members also noted that the group would like to introduce 'Bloomin' Pix' next year – a photography competition of all things Bloom, which would run in conjunction with Jo Aylwin's Blooming Art or separately if Blooming Art does not go ahead. IL	

<p>advised that permission should be sought from the Farnham Hedgehogs to ensure there was no conflict with their annual calendar competition.</p> <p>Members commended the hard work of the Community Group and their integral part in the success of South &amp; South East (S&amp;SEiB) in Bloom and Britain in Bloom this year.</p> <p>Members noted the S&amp;SEiB and Britain in Bloom judges' reports which were extremely positive reading with the exception of Gostrey Meadow, where it was noted that some of the planting did not have the same 'wow factor' as seen elsewhere in the town. Members discussed the possibility of Farnham Town Council managing the park and reaffirmed their interest in managing the whole of Gostrey Meadow on a long term basis or transfer and requested that officers continue discussions with the Borough Council on a mutually beneficial basis.</p> <p>Councillors also noted the reports on Victoria Garden and agreed that the Council should offer them more support in the run up to judging next year as it was looking a little tired. Members noted that there was an ongoing problem with rough sleeping and also antisocial behaviour and that Farnham Town Council would be installing a further CCTV camera in the Garden.</p> <p>Members agreed that Victoria Garden should be designated a no-smoking area and should approach Waverley Borough Council on how to enforce this.</p> <p>Members were also supportive of the idea of a five-year management plan to ensure the integrity of the garden is maintained as suggested by the judges and support the Victoria Garden volunteers to help get back to its original 'Outstanding' award level. Members also agreed to allocate more funding towards further signage to the Garden.</p> <p>Members fed back from the Farnham in Bloom Awards at Squire's Garden Centre and felt it was the most successful to date with a really good mix of ages at the Evening Awards and a good turnout for the School's Awards.</p> <p>Members noted that the Autumn Bloomin' Big Pick week had been a big success with over 40 volunteers at the Saturday event and many local groups and organisations taking part in their own individual picks through the week.</p> <p>Members noted that the autumn Bloomin' Kids workshops had once again been a success with a good turnout on the day and also noted that Autumn Big Pick Week had gone well.</p> <p>Members agreed proposed dates for Farnham in Bloom in 2018.</p>	<p>LM to contact</p> <p>Town Clerk to pursue</p> <p>Business and Facilities Manager to progress.</p>
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## 5. Winter Celebration 2017

POINTS	ACTION
<p>Members noted that the Farnham in Bloom Winter Celebration would take place on 17 December in Gostrey Meadow, 2:30pm-3:30pm with the Farnham Brass Band playing carols in the bandstand. Proceeds from the refreshment tent would go to the Simon's Trust. Potted bulbs from the autumn Bloomin' Kids workshops would also be sold with proceeds going to next year's event.</p>	

## 6. Street Furniture and Opportunities for Enhancement

POINTS	ACTION
<p>Cllr Fraser joined the meeting at 10:10am and the Chair requested that members move to item 7 point iii of the agenda to discuss the issues raised by Cllr Fraser.</p> <p>Cllr Fraser listed the following issues and asked what could be done:</p> <ol style="list-style-type: none"> <li data-bbox="225 712 1037 981">i. The amount of advertising/letting boards around Farnham, staying up beyond their permitted timescales. The Town Clerk informed members that advertising boards was a planning matter and that WBC had advertising guidelines set on national rules, advising that this would need to be taken on a case by case.. Members agreed that in the first instance it would be advisable to write to WBC and say that it is a matter of concern.</li> <li data-bbox="225 981 1037 1182">ii. Vehicles used for advertising parked on Water Lane roundabout. As this land is owned by Surrey County Council this needs to be discussed with them directly. Members noted that Patrick Giles, who would previously have been the contact for such matters had now left and a meeting would be set up with his successor.</li> <li data-bbox="225 1182 1037 1518">iii. A-Boards outside local businesses blocking up the pavement for pedestrians. Members noted that the Town Council could take action but that ultimately FTC was not the responsible authority. If signs were non-compliant then FTC could remove them but would also need to be mindful of relationships with local businesses. Members agreed that if signs appeared not to be conforming with SCC's regulations then FTC should send a polite letter to the offending businesses. If this is not effective FTC should discuss with SCC about removing them.</li> <li data-bbox="225 1518 1037 1697">iv. Street Lights in Castle Street – Cllr Fraser aired his concern that a cast iron replacement street light may be hard to come by. The Town Clerk assured members that as the street lights are listed that it will be replaced with a suitable replacement and is in hand with SCC and Skanska.</li> <li data-bbox="225 1697 1037 1962">v. Exposed sewer pipe on Castle Street – The Town Clerk informed members that Thames Water had previously agreed to put this pipe underground and that this would be done in in Spring 2017. However, Thames Water have since come back and said they would no longer do this, but would instead plant the area to help screen the pipe. Members raised concern at the fact Thames Water had reneged on its commitment to put the pipe underground especially due to its</li> </ol>	<p>Officers to write to WBC enforcement.</p> <p>Meeting to be arranged with SCC Area Highways Officer to discuss the issue of advertising on Water Lane roundabout.</p> <p>Community Enhancement Officer to draft a letter to be sent to local businesses and matter to be discussed with SCC Area Highways Officer</p> <p>Matter to be raised again with Thames Water</p>

<p>proximity to the listed buildings (ie the Castle) as it was very unsightly.</p> <p>vi. Parking outside the Freemasons centre on Castle Street which caused an obstruction. Members were uncertain about whether anyone was actually breaking the law but agreed that a polite request for people to park considerably was probably the best way forward, although it was noted a range of people may park there.. Cllr Fraser to write to the Herald with regard to the public parking there generally.</p> <p>vii. Tree screening at the top of Folly Hill – Cllr Fraser shared his concern that a number of mature trees would be affected by this. The Town Clerk advised Cllr Fraser that it was worth him discussing with Waverley whether a Tree Preservation Order should be applied to any of the significant trees.</p>	<p>Officers to raise matter with Freemasons.</p> <p>Cllr Fraser to pursue</p> <p>Cllr Fraser to pursue TPO of significant trees in effected area.</p>
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Cllr Fraser left the meeting at 10:50am

### 7. Budget 2018/19

POINTS	ACTION
<p>Members noted the income and expenditure report for Community Enhancement to date.</p> <p>The Town Clerk reminded members that the Council would not receive the £10,000 from Surrey County Council which had cut the Localism budget and that next year there would be no income for this.</p> <p>Members were reminded that sponsorship was understated due to receipts in advance, but was the highest to date.</p> <p>Members noted that the allotments were almost breaking even with some payments still due. It looked likely that the Weybourne Allotments would finally be transferred in 2018 which would mean we would receive further (and some expenditure as a result).</p> <p>Members were asked if they wanted to make any changes or any investments for the next financial year. The Community Enhancement Officer proposed that members consider allocating a further £500 to the Farnham in Bloom video – taking it up to £2,000. Members agreed this change.</p>	<p>Town Clerk to adjust budget for FIB video</p>

### 8. Street Furniture and Opportunities for Enhancement

POINTS	ACTION
<p>Members noted that there were no requests for new items.</p> <p>Members noted that the bus stop on Folly Hill had recently been vinyl wrapped to promote Farnham's green spaces and that more were due to be wrapped shortly.</p>	

### 9. Bins by Boots Opticians

POINTS	ACTION
<p>Members received a verbal update on the unsightly bins and noted that WBC was seeking an indication of the potential cost from its legal team of FTC assisting them with any potential appeal or prosecution, for which feedback is awaited.</p> <p>Members noted the Community Harm Statement brought to the meeting and were asked to add any further comments to the document, but felt everything was already covered.</p>	<p>Community Enhancement Officer to prepare Community Harm Statement and send to WBC</p>

### 10. Road Salt Contribution for Gritting

POINTS	ACTION
<p>Members noted that Cllr Wyatt Ramsdale from Surrey County Council (SCC) had recently asked if FTC would work in partnership by filling local non-strategic grit bins around Farnham with funding from SCC. Members raised a number of questions and noted that at this time there was not sufficient information to make a decision.</p>	<p>Town Clerk to find out more information on the proposal, determine the number of grit bins proposed and secure a map of their locations around Farnham.</p>

### 11. Allotments

POINTS	ACTION
<p>Members received an update on the allotments from the Business and Facilities Manager and noted that meetings had been arranged with each site representative and a walk around of each site. Members noted that a lot of sites were in a poor state, and perimeters and pathways also required further inspection. Members noted that the Business and Facilities Manager would be putting a plan in place to manage the sites going forward.</p> <p>Members noted that there were 9 vacancies showing on the waiting list but it was believed that the actual number was higher than this, particularly as there is currently space that is not being utilised across sites.</p> <p>Members also noted that there were 8 outstanding rents from plot holders and that a new allotment agreement should be created following a review of what other councils do.</p>	

### 12. Date of Next Meeting

POINTS	ACTION
<p>It was agreed that the date of the next meeting would be Wednesday 10 January 2018 at 9.30am.</p>	

Meeting ended at 11.55am

Notes taken by Lara Miller, Community Enhancement and Projects Officer



# FARNHAM TOWN COUNCIL



## Notes

### Cemeteries and Appeals Working Group

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**Time and date**

9.30am on Thursday 7th December 2017

**Place**

Byworth Room, Council Offices, South Street, Farnham

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**Attendees:**

**Councillors:** David Attfield, Carole Cockburn, Susan Redfern and John Ward

**Officers:** Iain McCready (Business and Facilities Manager)

**1. Apologies for Absence**

Apologies were received from Cllr John Williamson and Jill Hargreaves,

**2. Declarations of Interest**

No declarations of interest were received.

**3. Notes of Last Meeting**

POINTS	ACTION
The notes of the meeting held on Thursday 5 <sup>th</sup> October 2017 were agreed	

**4. Cemetery Regulations**

POINTS	ACTION
The Working Group was updated on the progress of the implementation of the new cemeteries regulations in relation to overplanting and non-approved fencing around the graves.	The Officers to continue with the enforcement of the rules and regulations.

**5. Memorial Repairs**

POINTS	ACTION
The Working Group was informed on the current status of the memorial repair program within West Street Cemetery. Phase 1 and 2 had been completed and Phase 3 would be completed by the new year.	The Business and Facilities Manager to progress in line with budgets.

## 6. Maintenance of the Cemeteries

POINTS	ACTION
<p>The Working Group was briefed on the current maintenance scheme, Tree Survey and pathways work.</p> <ol style="list-style-type: none"> <li>1. The Working Group noted the completion of the railings painting at Badshot Lea Cemetery by the Probation services team. The Working Group have asked for the Town Clerk to send a letter of thanks. The Probation services team would start work on the Green Lane cemetery railings in the new year.</li> <li>2. The Working Group was informed on the progress of the pathway refurbishments.</li> <li>3. The Working Group was informed that the current mapping project had been completed and that maps were now available to view through the Epitaph cemetery software program. Further work is required to include benches and bins.</li> </ol>	<ol style="list-style-type: none"> <li>1. The Town Clerk to action.</li> <li>2. The Business and Facilities Manager to progress with the commissioned works.</li> <li>3. The Business and Facilities Manager to action.</li> </ol>

## 7. Funeral Directors Coffee Morning

POINTS	ACTION
<p>The Working Group discussed the proposed Coffee Morning and decided that it would be an informal discussion.</p>	<p>The Business and Facilities Manager to implement.</p>

## 8. Items for Future Meetings

POINTS	ACTION
<ol style="list-style-type: none"> <li>1. Columbaria- The Working Group requested for more detailed proposals and alternative memorials to be submitted for review at the next meeting.</li> <li>2. The Working Group discussed the boundary line at West Street and Prices are to be sought for metal railings.</li> </ol>	<ol style="list-style-type: none"> <li>1. The Business and Facilities Manager to action.</li> <li>2. The Business and Facilities Manager to action.</li> </ol>

### Date of next meeting

The date of the next meeting is the Thursday 8<sup>th</sup> February 2017 at 9:30

The meeting closed at 12:00

Notes by Iain McCready



# FARNHAM TOWN COUNCIL

# A

## Notes

### Strategy and Finance Working Group

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#### Time and date

9.30am Tuesday 12<sup>th</sup> December 2017

#### Place

Town Clerk's Office, South Street, Farnham

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#### Attendees:

Members: Councillors Carole Cockburn, David Attfield, Pat Frost, Jill Hargreaves, Stephen Hill, Jeremy Ricketts, John Ward,

Other councillors in attendance: Cllrs David Beaman, Mike Hyman (part)

Officers: Iain Lynch (Town Clerk), Iain McCready (Contracts and Facilities Manager)

#### 1. Apologies

Cllr John Williamson

#### 2. Declarations of Interest

There were no declarations of interest.

#### 3. Notes of Meeting held on 24<sup>th</sup> October 2017

POINTS	ACTION
The notes of the previous meeting were agreed.	

#### 4. Finance

POINTS	ACTION
<b>Budget Strategy</b> i) Members considered the budget and precept strategy for 2018/19 and the report at Appendix B to its meeting. Members noted that details of the draft budgets would be refined at the next meeting based on Council comments. So far the Working Groups had considered their budget allocations and agreed no significant variations would be required. ii) The Town Clerk advised that the base budget was prepared along similar lines to 2017/18 with some flexibility retained to	Officers to implement recommendations and prepare next stage report on branding guidelines



<p>support the potential transfer of services from principal authorities and the precept requirements proposed by Council. Given that some sponsor packages had been difficult to arrange in 2017/18 (despite being the best year to date) a prudent approach was being proposed.</p> <p>iii) Cllr Cockburn advised that the previous meeting had agreed to consolidate for the coming year without any new key areas of activity unless part of a service transfer. Members noted that an initial conversation had taken place with the Borough Council over the possible transfer or management of Gostrey Meadow which could be mutually beneficial but discussions were at an early stage.</p> <p>iv) Members noted that the salary budget headings combined included the costs for the proposed pay settlement, the changes in the arrangements for the cleansing of the public conveniences and the additional events being undertaken.</p> <p>v) The Town Clerk advised that it may be prudent to forward fund into the pension scheme if there were the anticipated staffing underspend, as a result of vacancy management. This would have the benefit of reducing contributions in the next triennial review in 2019/20. The Working Group agreed.</p> <p>vi) The Working Group noted that a separate allocation had again been made for the costs of specialist advice needed for the Farnham Neighbourhood Plan and to respond from a Farnham perspective to the emerging Waverley Local Plan.</p> <p>vii) The Town Clerk advised that it was not yet known if Town and Parish Councils were to be capped for 2018/19, but the indications from the Secretary of State to date had been that the capping principals may not be introduced in 2018/19.</p> <p>viii) The Working group noted that the growth in Band D properties would result in income growth of just £2051 based on the 2017/18 precept of £61.03.</p> <p><b>Fees and charges</b></p> <p>i) The Working Group reviewed the proposals at Appendix C to its agenda, agreeing that as cemeteries income was unpredictable, the current target should be maintained for 2017/18 with some minor charges to be adjusted following discussion at the next Cemeteries and Appeals Working Group meeting.</p> <p>ii) The Working group noted the reduction in income for the Farmers' Markets for 2017/18 and agreed a lower income target for 2018/19 in view of the economic climate. It was agreed that the discount for booking six markets or more be maintained but that an administrative charge of £20 be introduced for changes to the arrangement.</p> <p>iii) It was agreed that fees for attending events continue to be delegated to the Town Clerk in discussion with the Tourism and Events Working Group to optimise income for each event.</p> <p>iv) It was agreed that other fees and charges be maintained for 2018/19 and noted that there were new sponsorship opportunities in the Invest in Farnham Brochure.</p>	<p>Town Clerk to investigate further the possibility of forward funding pension contributions.</p> <p>Fees and charges to be as set out in Appendix C to the agenda.</p>
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## 5. Draft Budget 2018/19

POINTS	ACTION
<p>i) The Town Clerk took the Working group through the draft budget, advising that there was still the opportunity to suggest changes and revise the budget for the January meeting which led to the Precept setting Council meeting. The draft budget was set at £1,278,452, with income (assuming no precept increase) of £1,246,291 meaning a shortfall of income at this stage of £32,161.</p> <p>ii) The Working Group noted this potential shortfall could be met by reductions in expenditure, additional income targets or an increase in precept. This would be reviewed at the January Strategy &amp; Finance meeting.</p> <p>iii) Cllr Ward raised a specific query relating to the proposed increase in the salary budget and the Town Clerk agreed to clarify the point raised. Members undertook to raise any additional queries with the Town Clerk ahead of Council.</p> <p>iv) In view of the staffing changes in the Outside Workforce team and a potential future retirement, a temporary one year contract would be offered to a contracted member of staff to be met from within the staffing budget.</p>	<p>Town Clerk to respond to Cllr Ward and any additional queries.</p> <p>Town Clerk to progress appointment.</p> <p><b>Recommendation to Council: the draft budget detail as set out in Annex I to these notes be agreed</b></p>

## 6. Infrastructure Planning Group Update

POINTS	ACTION
<p><b>Local Plan and Neighbourhood Plan</b></p> <p>i) Cllr Cockburn advised that the Inspector's report on the Waverley Local Plan was awaited. The Town Council had submitted its response on the inaccurate statements relating to the Neighbourhood Plan and Cllr Cockburn had met with the Interim Managing Director at Waverley.</p> <p>ii) It was noted that Natural England had supported the Neighbourhood Plan in its comments to the Inspector.</p> <p>iii) Cllr Cockburn said that the Town Council would have to decide if it needed to challenge the Inspector's report in due course.</p> <p><b>FCAMP</b></p> <p>i) The Working Group received an update on the Farnham Conservation Area Management Plan Projects noting the completion of the Bishops' Step and progress on the Maltings Railings project where agreement on the scope of the design was almost completed with elements representing Farnham's history to be incorporated into the design.</p> <p>ii) The Working Group noted the dangerous condition of the iron stones in Castle Street and that work undertaken by contractors and Surrey County Council was not up to standard. It was agreed that if ownership of the ironstones was not confirmed by Surrey County Council then the Town Council would adopt the area to ensure the restoration took place.</p>	<p>Application to be submitted to the Arts Council and funding from Section 106 allocations to be clarified with Waverley.</p> <p><b>Recommendation to Council: If Surrey County Council does not confirm ownership of the Castle Street Ironstones, then Farnham Town Council adopt the area to ensure its restoration.</b></p>

iii) The Working Group noted that the listed lamp post in Castle Street had been cut into pieces by Skanska contractors and resolution to this issue was awaited.	
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### 7. Matter referred by Council

<b>POINTS</b>	<b>ACTION</b>
<p>Council had referred a Member Question by Cllr Hyman to the Working Group and he introduced his question for consideration by the Working Group raising concerns over the proposed Brightwells/East Street Development, which needed to be resolved before work on the development commenced.</p> <p>Cllr Hyman felt the Town Council should take ownership of matters and raise the issues direct with Waverley Borough Council. He was particularly concerned about the lack of evidence on how the redesigned Royal Deer Junction would operate; the lack of practical emergency access for fire appliances as a result of level differences for the proposed car park entrance and land adjacent to the Leisure Centre; and the lack of formal approval for the proposed Bailey Bridge for construction traffic and the Borelli Walk haul route.</p> <p>Cllr Hyman proposed that the Town Council should continue its good work on representing the people of Farnham and write to the Borough Council.</p> <p>Members discussed the issues raised in detail, noting that if these matters had already been raised by dual-hatted councillors there was little prospect of movement as a result of a letter from the Town Council. Cllr Cockburn said that Waverley Officers had agreed to meet regularly with the Leader and Town Clerk to update the Town Council, although only one meeting had been held to date.</p> <p>It was agreed that the appropriate Waverley officers and Portfolio Holder should be invited to meet with the Infrastructure Planning Group and interested councillors to help resolve the concerns.</p>	<p>Town Clerk to inform Waverley Borough Council of the concerns raised and invite the relevant officers and Portfolio holder to explore the impact of the Brightwells/East Street development on the town.</p>

Cllr Hyman left at this point

### 8. Contracts and Facilities Update

<b>POINTS</b>	<b>ACTION</b>
<p>The Working Group received a verbal update on a series of contracts including Cemetery Pathway repairs; the Public Convenience cleansing contract being awarded to Waverley Borough Council; the new Outside Workforce Vehicle, and the implementation of the 2017 Christmas Lights.</p> <p>The Working Group noted that a funding application to the Heritage Lottery Fund for the Hale Chapels project had been submitted and acknowledged, but that the potential success of the project was uncertain. It was noted that if the application were unsuccessful, the demolition of the chapels was inevitable.</p>	

## 9. Risk Assessments

POINTS	ACTION
Members reviewed the Risk Assessments that fell under the responsibility of the Working Group (attached at Appendix E to the agenda) and were satisfied that they continued to be appropriate.	

## 10. Consultations

POINTS	ACTION
Members received a short presentation from Councillor Beaman on the proposals to introduce a direct service to Guildford twice an hour. Members were concerned that the proposal could lead to further congestion and a deteriorating air quality as a result of the level crossing barrier being closed for a longer period, and agreed to raise this matter in response to the consultation, requesting a review of the number of times the level crossing was closed each hour and seeking to minimise the negative impact on Farnham.	<b>Recommendation to Council: That Farnham Town Council respond welcoming the proposed new train service provided that there was no detriment to the town in terms of additional level crossing closures.</b>

## Town Clerk Update

POINTS	ACTION
The Town Clerk advised that offices would close for Christmas at 4pm on Friday 22 <sup>nd</sup> December and reopen at 9am on Tuesday 2 <sup>nd</sup> January.  Cllr Cockburn asked that officers be thanked for their contribution to the success of the Town Council in 2017.	

## 10. Date and time of next meeting

POINTS	ACTION
Members agreed that the next meeting would take place on <b>Tuesday 16<sup>th</sup> January 2018</b> at 9.30am	Town Clerk to circulate agenda

The meeting ended at 11.25am.

Notes written by Iain Lynch



# FARNHAM TOWN COUNCIL

# E

## Notes

### Planning & Licensing Consultative Group

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#### Time and date

9.30am on Monday 13 November 2017

#### Place

Council Chamber, South Street, Farnham

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#### Planning & Licensing Consultative Group Members Present

Councillor M Hyman - Chair for this meeting, nominated by Cllr MacLeod, seconded by Cllr Fraser  
Councillor C Cockburn  
Councillor J Fraser  
Councillor A MacLeod

**Officers in attendance:** Jenny de Quervain

**NOTE:** The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

#### 1. Apologies

Apologies were received from Councillors J Williamson and D Beaman.

#### 2. Declarations of Interest

None were received.

#### 3. Applications for comment

##### **Farnham Bourne**

##### **WA/2017/1953 Farnham Bourne**

**Rachel Kellas**

Erection of 2 detached dwellings together with associated works; erection of subterranean pool and gym building ancillary to existing house.

LAND AT 73 FRENHAM ROAD, FARNHAM GU10 3HL

**Farnham Town Council OBJECTS to the erection of 2 detached dwellings at this site.**

**This application is overdevelopment of the site which is on the edge of the countryside covered by BE3 and Farnham Neighbourhood Plan Policy FNPI Design of New Development and Conservation and Policy FNP8 South Farnham Arcadian Areas.**

**A previous application limited development at this site: WA/2016/0623 for a staff dwelling was granted full permission on 06/06/16 with Condition 4 stating 'shall only be**

occupied by persons who are employed at the existing dwelling known as 73 Frensham Road and shall not be occupied as an independent residential unit’.

**WA/2017/1974 Farnham Bourne**

**Philippa Staddon**

Erection of first floor side extension and conversion of garage into habitable accommodation.  
5 LITTLE AUSTINS ROAD, FARNHAM GU9 8JR

**Farnham Town Council OBJECTS to the erection of first floor side extension and conversion of garage into habitable accommodation and its negative impact on the neighbour’s amenity and the Great Austins Conservation Area as referenced in the Farnham Neighbourhood Plan Policy FNP5 Great Austins Conservation Area and its setting.**

**WA/2017/1971 Farnham Bourne**

**Natasha Rozanski**

Erection of a garage and associated parking.  
ENDEAVOUR, BOURNE GROVE, LOWER BOURNE GU10 3QU

**Farnham Town Council has no objections to the erection of a garage and associated parking.**

**WA/2017/1955 Farnham Bourne**

**Mr Chris Turner**

Consent to display 2 externally illuminated signs.  
THE BOURNE CLUB, 12 FRENHAM ROAD, FARNHAM GU9 8HB

**Farnham Town Council has no objections.**

**WA/2017/1993 Farnham Bourne**

**Kayleigh Taylor**

Erection of a dwelling following demolition of existing dwelling (revision of WA/2016/2212).  
PRIORS GLADE, 22 OLD FRENHAM ROAD, LOWER BOURNE GU10 3HD

**Farnham Town Council has no objections. This is a revised application of the previously approved application for the erection of a dwelling following the demolition of existing dwelling.**

**WA/2017/2000 Farnham Bourne**

**Philippa Staddon**

Erection of extensions and alterations.  
34 KILN LANE, FARNHAM GU10 3LU

**Farnham Town Council has no objections to the erection of a garage and porch subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/2020 Farnham Bourne**

**Philippa Staddon**

Erection of extensions and alterations.  
49B LODGE HILL ROAD, FARNHAM GU10 3RD

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/2021 Farnham Bourne**

**Mr Chris Turner**

Erection of extensions and alterations.  
49C LODGE HILL ROAD, LOWER BOURNE GU10 3RD

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan.**

## **Farnham Castle**

**CA/2017/0166 Farnham Castle**  
FARNHAM CONSERVATION AREA  
REMOVAL OF TREES  
2 AND 3 WEST STREET FARNHAM GU9 7DN

**Mr A Clout**

**Farnham Town Council objects to the removal of trees, subject to the Arboricultural Officer's comments.**

**CA/2017/0168 Farnham Castle**  
FARNHAM CONSERVATION AREA

**Mr A Clout**

WORKS TO TREES KINGHAM PLACE WEST STREET FARNHAM GU9 7AR

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**WA/2017/1991 Farnham Castle**

**Ruth Dovey**

Certificate of Lawfulness under Section 191 for the stationing of 3 containers for storage purposes.  
THE STUDIO, OLD SEARCHLIGHTS, RUNWICK LANE, FARNHAM GU10 5EF

**Farnham Town Council has no objections as the use began more than 10 years before the date of this application.**

**WA/2017/2032 Farnham Castle**

**Rachel Kellas**

Erection of a detached dwelling and garage with associated landscaping (revision of WA/2017/0883).  
LAND AT END OF CUL DE SAC NORTH WEST SIDE, THREE STILES ROAD, FARNHAM GU9 7DE

**Farnham Town Council has no objections. This is a revised application of the previously approved application for the erection of a dwelling. The enlarged garage should remain ancillary to the main dwelling.**

**WA/2017/2040 Farnham Castle**

**Philippa Staddon**

Certificate of Lawfulness under Section 192 for installation of a cellular ground protection to improve surfacing at entrance.

LAND AT FARNHAM PARK, FOLLY HILL, FARNHAM GU9 0AU

R Crowther, Waverley Borough Council Park Lodge, Farnham Park Rangers Office

**Farnham Town Council has no objections.**

**WA/2017/2041 Farnham Castle**

**Philippa Staddon**

Certificate of Lawfulness under Section 192 for replacement of 3 footbridges.

LAND AT FARNHAM PARK, FOLLY HILL, FARNHAM GU9 0AU

R Crowther, Waverley Borough Council Park Lodge, Farnham Park Rangers Office

**Farnham Town Council has no objections.**

## **Farnham Firgrove**

**WA/2017/1986 Farnham Firgrove**

**Philippa Staddon**

Erection of single storey rear and side extension.

44 FIRGROVE HILL, FARNHAM GU9 8LQ

**Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

### **Farnham Hale and Heath End**

**TM/2017/0192 Farnham Hale and Heath End** **Steve Tester**  
APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE  
PRESERVATION ORDER 10/17  
HALE PLACE FARNHAM GU9 9BJ

**Farnham Town Council welcomes the good work and thorough tree survey of the site and has no objections, subject to the Arboricultural Officer's comments.**

### **Farnham Moor Park**

**WA/2017/1997 Farnham Moor Park** **Jane McMullan**

Erection of single-storey front link extension and alterations.  
10 STONEYFIELDS, FARNHAM GU9 8DX

**Farnham Town Council has no objections subject to the extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

Defer to next meeting on 27 November, Cllr Macleod to seek further clarification

**WA/2017/2028 Farnham Moor Park** **Ruth Dovey**

Demolition of the attached Redgrave Theatre, conversion of Brightwell House to form 2no. restaurant units. Works to include single/two storey extensions to the north and west (containing additional ground floor restaurant space, kitchen areas, stores, toilet)  
BRIGHTWELLS HOUSE, BRIGHTWELLS ROAD, FARNHAM GU9 7SB

**It is imperative the bridge is built before any works begin. Hazardous materials cannot be transported through Farnham town centre.**

**WA/2017/2010 Farnham Moor Park** **Kayleigh Taylor**

Erection of extensions and alterations (revision of WA/2017/1491).  
HIGH VIEW, 18 MONKS WELL, FARNHAM GU10 1RH

**Farnham Town Council has no objections. This is a revised application of the previously approved application.**

**TM/2017/0204 Farnham Moor Park** **Steve Tester**

APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER 24/06  
ROWAN HOUSE, THE CLOSE, FARNHAM GU9 8DR

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

### **Farnham Shortheath and Boundstone**

**WA/2017/2023 Farnham Shortheath and Boundstone** **Mr Chris Turner**

Certificate of Lawfulness under Section 192 for alterations to roof to form habitable accommodation including construction of 2 dormer windows.  
16 LYNTON CLOSE, FARNHAM GU9 8US

**Farnham Town Council OBJECTS to the alterations to the roof and the construction of dormer windows not being in line with Farnham Neighbourhood Plan Policy FNP 16 Building Extensions Within and Outside the Built Up Area Boundary, being out of character and not in keeping with the street scene.**

**WA/2017/2029 Farnham Shortheath and Boundstone** **Philippa Staddon**

Erection of extensions and alterations including construction of dormer windows.  
18 BURNT HILL WAY, WRECCLESHAM GU10 4RP



**Farnham Town Council OBJECTS to the extensions and alterations including the construction of dormer windows being overdevelopment of the property, having a negative impact on the neighbours' amenity, not in keeping with the street scene and not in line with Farnham Neighbourhood Plan Policy FNPI6 Building Extensions Within and Outside the Built Up Area Boundary.**

**WA/2017/2042 Farnham Shortheath and Boundstone** **Mr Chris Turner**  
Certificate of Lawfulness under Section 192 for alterations to roof space to provide habitable accommodation.

30 BOUNDSTONE ROAD, WRECCLESHAM GU10 4TQ

**Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/1954 Farnham Shortheath and Boundstone** **Philippa Staddon**  
Erection of extensions and alterations (revision of WA/2017/1370).

3 LITTLE THURBANS CLOSE, FARNHAM GU9 8SG

**Farnham Town Council has no objections. This is a revised application of the previously approved application.**

### **Farnham Upper Hale**

**WA/2017/2002 Farnham Upper Hale** **Philippa Staddon**

Erection of extensions and alterations following the demolition of the existing garage.

55A ALMA LANE, FARNHAM GU9 0LT

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/2043 Farnham Upper Hale** **Flo Taylor**

Erection of a dwelling and associated works following demolition of outbuildings: alterations to the 2 existing dwellings following demolition of existing single storey extensions (revision of WA/2016/1220).

LAND AT 17 & 19 HOPE LANE, FARNHAM GU9 0HZ

**Farnham Town Council OBJECTS to the erection of a dwelling and associated works at this site being overdevelopment, out of character, not in keeping with the street scene, having a negative impact on the amenity of future occupiers and neighbours' and not in line with the Farnham Neighbourhood Plan Policy FNPI Design of New Development and Conservation and LP Policies DI and D4.**

**WA/2017/2030 Farnham Upper Hale** **Philippa Staddon**

Erection of single storey rear extension.

THE SPINNEY, 3 PARKSIDE, FARNHAM GU9 0JP

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

### **Farnham Weybourne and Badshot Lea**

**WA/2017/1961 Farnham Weybourne and Badshot Lea** **Ruth Dovey**

Erection of a pair of semi-detached dwellings and associated works following demolition of existing dwelling.

6 LOWER WEYBOURNE LANE, FARNHAM GU9 9HQ

**Farnham Town Council OBJECTS to the erection of a pair of semi-detached dwellings and associated works being overdevelopment of this site, out of character, not in keeping with the street scene and Farnham Neighbourhood Plan Policy FNP 1 Design of New Development and Conservation.**

**WA/2017/1975 Farnham Weybourne and Badshot Lea Jane McMullan**

Erection of an extension and alterations.

DONS COTTAGE, GREEN LANE, BADSHOT LEA GU9 9JJ

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

**WA/2017/2039 Farnham Weybourne and Badshot Lea Mr Chris Turner**

Change of Use of ancillary outbuilding to independent dwelling (Class C3).

RUNFOLD GRANARY, RUNFOLD ST GEORGE, BADSHOT LEA GU10 1PL

**Farnham Town Council has no objections to the change of use to an independent dwelling.**

### **Farnham Wrecclesham and Rowledge**

**WA/2017/1995 Farnham Wrecclesham and Rowledge Rachel Kellas**

Extensions and alterations including increase in ridge height to provide 2 dwellings along with erection of garages and formation of new access from Pottery Lane.

THORNBRAKE HOUSE, 14 WOODCUT ROAD, WRECCLESHAM GU10 4QF

**Farnham Town Council OBJECTS to the extensions and alterations to provide 2 dwellings being overdevelopment on the original dwelling in size and scale and not in line with Farnham Neighbourhood Plan Polices FNPI Design of New Development and Conservation and FNPI6 Building Extensions Within and Outside the Built Up Area Boundary.**

**CA/2017/0165 Farnham Wrecclesham and Rowledge Mr A Clout**

WRECCLESHAM CONSERVATION AREA

WORKS TO TREE

5 THISTLEDOWN CLOSE, FARNHAM GU10 4AG

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**WA/2017/1952 Farnham Wrecclesham and Rowledge Natasha Rozanski**

Construction of new access and associated works.

15 HIGH STREET, ROWLEDGE GU10 4BT

**Farnham Town Council has no objections.**

**TM/2017/0202 Farnham Wrecclesham and Rowledge Steve Tester**

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION 47/99

LAND BETWEEN MAYFIELD AND MEADOW WAY FARNHAM GU10 4DY

**Farnham Town Council has no objections, subject to the approval of the Arboricultural Officer, and requests replacement trees.**

**DW/2017/0052 Farnham Wrecclesham and Rowledge Flo Taylor**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 8m, for which the height would be 3.87m, and for which the height of the eaves would be 2.5m.

ROSEMEAD COTTAGE, RIVER LANE, WRECCLESHAM GU9 8UD

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan and all materials used to be in keeping with existing.**

#### **4. Licensing**

##### **Farnham Memorial Hall, West Street, Farnham**

Films, live music, recorded music and the performance of dance changed from 2am (New Year's Eve only) to 1.30am, in line with the alcohol part.

Applying for alcohol 12.00-23.30 Monday-Friday, 12.00-00.30 Saturday, 12.00-23.00 Sunday

Representation by 1<sup>st</sup> December to WBC.

**Farnham Town Council has no objections to the Farnham Memorial Hall reducing its proposed hours on New Years Eve from 2.00am to 1.30am.**

#### **5. Other matters**

##### **WA/2016/0105 Farnham College, Morley Road GU9 8LU (Condition of WA/2014/2119)**

Erection of a Multi Use Games Area (MUGA) with floodlighting

Full Permission 14/01/2016

Councillors received an update on discussions to implement WA/2016/0105 and the location of the MUGA noting that the proposed location was on land owned by the Farnham Educational Foundation who had received legal advice against accepting public access beyond the lease to the College Corporation.

**Councillors would prefer the MUGA to be on the Farnham College site, not in favour of the suggestion of moving it to the Morley Road Recreation Ground which would have a negative impact on the facilities there due to the size and scale of the MUGA.**

**Town Clerk to follow up with Sport England on the possibility of limiting the requirement for public access to the 30 years lease length of the College Corporation (known as Farnham 6<sup>th</sup> Form College) from the Farnham Educational Foundation.**

Meeting closed 11.05

Notes by Jenny de Quervain

Date of next meeting 27 November 2017



# FARNHAM TOWN COUNCIL

# F

## Notes

Planning & Licensing Consultative Group

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### Time and date

9.30am on Monday 27 November 2017

### Place

Council Chamber, South Street, Farnham

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### Planning & Licensing Consultative Group Members Present

Councillor M Hyman – Chair  
Councillor D Beaman  
Councillor C Cockburn  
Councillor J Fraser  
Councillor A MacLeod  
Councillor J Ricketts

**Officers in attendance:** Jenny de Quervain

**NOTE:** The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

#### 1. Apologies

Apologies were received from Councillor J Williamson.

#### 2. Declarations of Interest

None were received.

#### 3. Applications for comment

##### **Farnham Bourne**

##### **WA/2017/2053 Farnham Bourne**

Erection of extensions and alterations.

65 BURNT HILL ROAD, FARNHAM GU10 3NA

**Farnham Town Council has no objections subject to the extensions and alterations being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

**Mr Chris Turner**

**WA/2017/2076 Farnham Bourne**

**Jane McMullan**

Erection of extensions and alterations following demolition of existing conservatory, utility and lobby.

62 BURNT HILL ROAD, FARNHAM GU10 3LN

**Farnham Town Council has no objections subject to the extensions and alterations being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

**WA/2017/2078 Farnham Bourne**

**Jane McMullan**

Erection of extensions and porch; alterations to roof space including dormer windows to provide habitable accommodation (revision of WA/2017/1699).

CAIRNHILL, 23 VALE CLOSE, FARNHAM GU10 3HR

**Farnham Town Council has no objections. This is a revised application of the previously approved application.**

**WA/2017/2095 Farnham Bourne**

**Jane McMullan**

Erection of extensions and alterations; erection of a chimney.

23 DENE LANE, FARNHAM GU10 3PW

**Farnham Town Council has no objections subject to the extensions and alterations being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

**WA/2017/2101 Farnham Bourne**

**Jane McMullan**

Certificate of Lawfulness under Section 192 for alterations to garage to provide habitable accommodation.

26-28 FRENHAM ROAD, FARNHAM GU10 3PA

**Farnham Town Council has no objections subject to the alterations being in line with Farnham Neighbourhood Plan Policy FNP I and FNPI6 and all materials used to be in keeping with existing.**

**WA/2017/2111 Farnham Bourne Philippa Staddon**

Certificate of Lawfulness under Section 192 for a single storey extension.

THE CAMELLIAS, 26 STREAM FARM CLOSE, LOWER BOURNE GU10 3PD

**Farnham Town Council has no objections subject to the extension being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

**CA/2017/0176 Farnham Bourne**

**Mr A Clout**

OLD CHURCH LANE FARNHAM CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES IN ACCORDANCE WITH SUBMITTED ANNOTATED PLAN.

6 VICARAGE LANE FARNHAM GU9 8HN

**Farnham Town Council welcomes the maintenance of trees to extend their life and associated amenity but objects to their removal, subject to the Arboricultural Officer's comments.**

**TM/2017/0210 Farnham Bourne**

**Steve Tester**

SHOREWOOD, LODGE HILL ROAD, FARNHAM GU10 3RD

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 02/15

**Farnham Town Council welcomes the maintenance of trees to extend their life and associated amenity but objects to their removal, subject to the Arboricultural Officer's comments. Farnham Town Council approves of replanting appropriate species.**

## **Farnham Castle**

### **WA/2017/2045 Farnham Castle**

**Philippa Staddon**

Display of illuminated and non-illuminated signs.

16 SOUTH STREET, FARNHAM GU9 7RP

**Farnham Town Council OBJECTS to the prolific signage at this location. Discrete signage and the reduction in untidy banners would be welcome. Abutting the Farnham Conservation Area in the Town Centre, Farnham Neighbourhood Plan Policy FNP3 and FNP4 and the Shopfront Design Guide Supplementary Planning Document (adopted 19 July 2016) should be adhered to.**

### **WA/2017/2047 Farnham Castle**

**Mr Chris Turner**

Change of Use from ancillary retail storage and office (Use Class A1) to residential dwelling (Use Class C3).

4 CAXTON YARD, FARNHAM GU9 7GD

**Farnham Town Council has no objections.**

### **WA/2017/2062 Farnham Castle**

**Kayleigh Taylor**

Siting of 2 modular buildings.

FARNHAM DELIVERY OFFICE, 107 WEST STREET, FARNHAM GU9 7LQ

**Farnham Town Council maintains its objection to the 2 modular buildings in the Conservation Area.**

### **WA/2017/2102 Farnham Castle**

**Mr Chris Turner**

Change of Use from Light Industrial (Use Class B1) to Health and Wellbeing Workshop (Use Class D1).

UNIT F THE FACTORY CRONDALL LANE FARNHAM

**Farnham Town Council has no objections.**

### **WA/2017/2061 Farnham Castle**

**Mr Chris Turner**

Erection of front and rear single storey extensions; conversion of garage into habitable accommodation and alterations.

2 MOUNT PLEASANT, FARNHAM GU9 7AA

**Farnham Town Council has no objections subject to the extensions and alterations being in line with Farnham Neighbourhood Plan Policy FNP16, subject to sufficient parking within the boundary of the property and all materials used to be in keeping with existing.**

### **CA/2017/0175 Farnham Castle**

**Mr A Clout**

FARNHAM CONSERVATION AREA

GUILDFORD HOUSE, CASTLE HILL, FARNHAM GU9 7JG

**Farnham Town Council objects to the removal of trees, subject to the Arboricultural Officer's comments. If removal is necessary, replanting where appropriate.**

### **CA/2017/0179 Farnham Castle**

**Mr A Clout**

31 THE BOROUGH FARNHAM GU9 7NJ

FARNHAM CONSERVATION AREA

**Farnham Town Council objects to the removal of trees, subject to the Arboricultural Officer's comments. If removal is necessary, replanting where appropriate.**

## **Farnham Firgrove**

### **WA/2017/2094 Farnham Firgrove**

**Philippa Staddon**

Erection of single storey extension.

STREAM COTTAGE, 73 BRIDGEFIELD, FARNHAM GU9 8AW

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing. Farnham Town Council notes this is the fifth concurrent application at the property 73 Bridgefield.**

## **Farnham Hale and Heath End**

### **WA/2017/2046 Farnham Hale and Heath End**

**Kayleigh Taylor**

Creation of vehicle crossover.

LAND AT THE MOORINGS & FERNLEAF, UPPER HALE ROAD, FARNHAM GU9 0NJ

**Farnham Town Council OBJECTS to the creation of vehicle crossover at the Moorings and Fernleaf, Upper Hale Road. Changes to the wide verge and established hedging would be detrimental to the character of the area.**

### **WA/2017/2069 Farnham Hale and Heath End**

**Jane McMullan**

Erection of extensions and alterations; alterations to roof to form habitable accommodation.

THE OAST HOUSE, OAST HOUSE LANE, FARNHAM GU9 0NW

**Farnham Town Council has no objections subject to the extensions and alterations being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

## **Farnham Moor Park**

Deferred from 13 November

### **WA/2017/2028 Farnham Moor Park**

**Ruth Dovey**

Demolition of the attached Redgrave Theatre, conversion of Brightwell House to form 2no. restaurant units. Works to include single/two storey extensions to the north and west (containing additional ground floor restaurant space, kitchen areas, stores, toilet)

BRIGHTWELLS HOUSE, BRIGHTWELLS ROAD, FARNHAM GU9 7SB

**Farnham Town Council stresses again, this application is part of the main East Street development project, it is imperative the bridge is built before any works begin. As with the previously approved application for Listed Buildings Consent, Farnham Town Council has no objections to the works, subject to the formation of the bridge to serve the development. No works should take place separately to the main development.**

### **NMA/2017/0163 Farnham Moor Park**

**Philippa Staddon**

Amendment to WA/2017/1522 for alterations to fenestration.

89 BROOMLEAF ROAD, FARNHAM GU9 8DH

**Farnham Town Council has no objections.**

### **WA/2017/2112 Farnham Moor Park**

**Mr Chris Turner**

Erection of side extension.

RAMSBURY, OLD COMPTON LANE, FARNHAM GU9 8EG

**Farnham Town Council has no objections subject to the extensions and alterations being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

**WA/2017/2066 Farnham Moor Park          Philippa Staddon**

Display of non illuminated sign.  
29 THE WOOLMEAD FARNHAM GU9 7TT  
Berkeley Homes (Southern) Ltd

**Farnham Town Council STRONGLY OBJECTS to the sign at 29 The Woolmead not being in line with Farnham Neighbourhood Plan Policy FNP4 Advertisement Control. The size is disproportionate, the positioning unacceptable and a term of 5 years excessive.**

**Farnham Shortheath and Boundstone**

**WA/2017/2091 Farnham Shortheath and Boundstone          Kayleigh Taylor**

Erection of extensions and garage following demolition of existing extension and garage (revision of WA/2017/0733).

8 BURNT HILL WAY, WRECCLESHAM GU10 4RN

**Farnham Town Council maintains its OBJECTIONS on the grounds of negative impact on the character and nature of the street scene and not being in line with Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNPI6.**

**WA/2017/2128 Farnham Shortheath and Boundstone          Jane McMullan**

Installation of replacement windows.

67 WEYDON LANE, FARNHAM GU9 8UW

**Farnham Town Council has no objections to the replacement windows being in keeping with the existing.**

**Farnham Upper Hale**

**WA/2017/2054 Farnham Upper Hale          Philippa Staddon**

Erection of an extension to provide an additional flat at first floor with parking at ground floor and alterations to elevations.

124 UPPER HALE ROAD, FARNHAM GU9 0JH

**Farnham Town Council OBJECTS to the erection of an extension to provide an additional first floor flat being overdevelopment, having a negative impact on the neighbours' amenity and not being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6.**

**WA/2017/2072 Farnham Upper Hale          Jane McMullan**

Certificate of Lawfulness under Section 192 for alterations to roof space to provide habitable accommodation (revision of WA/2017/1736).

HILLCREST, FOLLY HILL, FARNHAM GU9 0BP

**Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

**WA/2017/2082 Farnham Upper Hale          Jane McMullan**

Erection of an extension following demolition of part of existing building.

PINEHURST, 7 PARKSIDE, FARNHAM GU9 0JP

**Farnham Town Council has no objections subject to the extension being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**



## **Farnham Weybourne and Badshot Lea**

**WA/2017/2086 Farnham Weybourne and Badshot Lea Jane McMullan**

Erection of a front porch and an outbuilding along with increase to size of parking area.

2 LABURNUM ROAD, FARNHAM GU9 9DU

**Farnham Town Council has no objections subject to the outbuilding and porch being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

**WA/2017/2096 Farnham Weybourne and Badshot Lea Jane McMullan**

Erection of extensions and alterations following demolition of existing garage.

132 WEYBOURNE ROAD, FARNHAM GU9 9HD

**Farnham Town Council has no objections subject to the extensions and alterations being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

**WA/2017/2108 Farnham Weybourne and Badshot Lea Jane McMullan**

Erection of extensions and alterations following demolition of existing conservatory.

4 HOLBROOK CLOSE, FARNHAM GU9 9HS

**Farnham Town Council has no objections subject to the extensions and alterations being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

## **Farnham Wrecclesham and Rowledge**

Comments to follow, no hard copies supplied at time of meeting

**WA/2017/2071 Farnham Wrecclesham and Rowledge Flo Taylor**

Erection of 3 dwellings following demolition of existing office, kennels and outbuildings.

TALL TIMBERS BOARDING KENNELS, 32 GARDENERS HILL ROAD, FARNHAM GU10 3HZ

**WA/2017/2089 Farnham Wrecclesham and Rowledge Jane McMullan**

Insertion of roof lights to front and rear elevation to allow conversion of loft space into habitable accommodation.

24A LICKFOLDS ROAD, ROWLEDGE GU10 4AE

**Farnham Town Council has no objections subject to the conversion being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6.**

**WA/2017/2085 Farnham Wrecclesham and Rowledge Philippa Staddon**

Erection of a single storey extension.

80 RIVERDALE, WRECCLESHAM GU10 4PJ

**Farnham Town Council has no objections subject to the extension being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and all materials used to be in keeping with existing.**

**WA/2017/2088 Farnham Wrecclesham and Rowledge Kayleigh Taylor**

Erection of fence and gate.

THE CHERRY TREE INN, CHERRY TREE ROAD, ROWLEDGE GU10 4AB

**Farnham Town Council is concerned with the style of fencing not being in keeping with the village location or in line with the Farnham Design Statement for Rowledge.**

**TM/2017/0208 Farnham Wrecclesham and Rowledge Steve Tester**  
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION 21/05  
7C COETIR, WRECCLESHAM HILL FARNHAM GU10 4JN  
**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**TM/2017/0212 Farnham Wrecclesham and Rowledge Mr A Clout**  
APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE  
PRESERVATION ORDER 47/99  
21 MAYFIELD, FARNHAM GU10 4DZ  
**Farnham Town Council welcomes the maintenance of trees to extend their life and associated amenity but objects to their removal, subject to the Arboricultural Officer's comments.**

#### **4. Surrey County Council mineral, waste, or other applications/consultations**

**WA/2017/2077 Farnham Moor Park Flo Taylor**  
Consultation on a County Matter; Details of a scheme for the redesign of the existing access to Guildford Road pursuant to Condition 5 of planning permission ref: WA/2015/2284.  
JOLLY FARMER SANDPIT, GUILDFORD ROAD, FARNHAM GU10 1PG  
Chambers Runfold PLC  
**Farnham Town Council has no objections to the wooden stock proof fencing and planting of native mixed hedgerow.**

Meeting closed 10.25

Notes by Jenny de Quervain

Date of next meeting 18 December 2017

(Please note. The date has been pushed back one week to reduce the gap caused by Christmas break, following meeting is 8 January)



# FARNHAM TOWN COUNCIL

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## Notes

### Planning & Licensing Consultative Group

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#### Time and date

9.30am on Monday 18 December 2017

#### Place

Council Chamber, South Street, Farnham

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#### Planning & Licensing Consultative Group Members Present

Councillor M Hyman – Chair  
Councillor D Beaman  
Councillor C Cockburn  
Councillor J Fraser  
Councillor A MacLeod

**Officers in attendance:** Jenny de Quervain

**NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.**

#### 1. Apologies

Apologies were received from Councillor J Williamson.

#### 2. Declarations of Interest

WA/2017/2238 Councillor Cockburn has a personal interest in the vicinity of the application and made no comment.

WA/2017/2272 No observations were made as the applicant is a Farnham Town Council employee known to Councillors and the Officer.

#### 3. Applications for comment

##### **Farnham Bourne**

##### **WA/2017/2131 Farnham Bourne**

Erection of extensions and alterations.

LAMBSWOOD, 108 LODGE HILL ROAD, FARNHAM GU10 3RB

**Farnham Town Council OBJECTS to the inappropriate extensions and alterations not being in line with Farnham Neighbourhood Plan Policy FNPI and FNPI6 and Farnham Design Statement for The Bourne.**

**Flo Taylor**

**WA/2017/2135 Farnham Bourne**

**Philippa Staddon**

Formation of new access along with erection of gate.

LAND TO THE REAR OF 106 LODGE HILL WOOD, LODGE HILL ROAD, FARNHAM GU10 3RD

**Farnham Town Council notes the description of the application is for 106 Lodge Hill Road however the content of the application is for 104 Lodge Hill Road.**

**Farnham Town Council welcomes the planting of an indigenous hedge and the Hornbeam to maintain green boundaries distinctive to The Bourne.**

**WA/2017/2136 Farnham Bourne**

**Mr Chris Turner**

Erection of extensions and alterations following demolition of existing conservatory (revision of WA/2016/2409).

3 ERNEST CLOSE, FARNHAM GU10 3NL

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI6 and materials are in keeping with existing.**

**WA/2017/2177 Farnham Bourne**

**Philippa Staddon**

Erection of part single and part two storey side extension following demolition of existing garage and store; erection of front canopy and bay window.

19 STREAM VALLEY ROAD, FARNHAM GU10 3LT

**Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI6 and materials are in keeping with existing.**

**WA/2017/2237 Farnham Bourne**

**Philippa Staddon**

Construction of additional vehicular access and erection of gates and piers.

5 LITTLE AUSTINS ROAD, FARNHAM GU9 8JR

**Farnham Town Council OBJECTS to the addition of another vehicle access to 5 Little Austins being out of character with the street scene. Newly erected vehicle and pedestrian gates and piers have been erected and not in keeping with the Great Austins Conversation Area.**

**WA/2017/2242 Farnham Bourne**

**Jane McMullan**

Erection of extensions and alterations; erection of garage and demolition of existing garage.

HEATHFIELD HOUSE, LONGDOWN ROAD, FARNHAM GU10 3JS

**Farnham Town Council has no objections subject to the extensions and alterations being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNP 16.**

**WA/2017/2154 Farnham Bourne**

**Mr Chris Turner**

Erection of extension to existing garage to provide a car port.

TIMBERS, GREENHILL ROAD, FARNHAM GU9 8JN

**Farnham Town Council has no objections to the erection of extension to existing garage to provide a carport subject to materials being in keeping with existing.**

**WA/2017/2257 Farnham Bourne**

**Mr Chris Turner**

Erection of extension and alterations to garage roof to provide habitable accommodation; erection of entrance gates.

CHERRY CORNER, 88 MIDDLE BOURNE LANE, LOWER BOURNE GU10 3NJ

**Farnham Town Council has no objections subject to the habitable accommodation in the garage remaining ancillary to the property Cherry Corner.**

**CA/2017/0191 Farnham Bourne Mr A Clout**

WAVERLEY ABBEY CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES

WAVERLEY ABBEY HOUSE, WAVERLEY LANE, FARNHAM GU9 8EP

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity and requests replacement where removal is necessary.**

**NMA/2017/0170 Farnham Bourne**

**Philippa Staddon**

Amendment to WA/2017/1020 for alterations to roof.

INGLEWOOD, 11 KILN LANE, FARNHAM GU10 3LS

**Farnham Town Council has no objections subject to the amendments being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNPI6 and materials are in keeping with existing.**

**CA/2017/0184 Farnham Bourne**

**Mr A Clout**

GREAT AUSTINS CONSERVATION AREA

WORKS TO TREE STANBOROUGH HOUSE, 15 GREAT AUSTINS, FARNHAM GU9 8JQ

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

**Farnham Castle**

**WA/2017/2102 Farnham Castle**

**Mr Chris Turner**

Change of Use from Light Industrial (Use Class B1) to gym (Use Class D1). Amended description.

UNIT F THE FACTORY, CRONDALL LANE, FARNHAM

**Farnham Town Council has no additional comments, this is a change of description only.**

**WA/2017/2172 Farnham Castle**

**Mr Chris Turner**

Erection of a dwelling following demolition of existing barn.

11 OLD PARK LANE, FARNHAM

**Farnham Town Council OBJECTS to the erection of a dwelling at 11 Old Park Lane being outside of the Farnham Neighbourhood Plan Built Up Area Boundary and within the Old Park as having high landscape sensitivity and historic value and not being in line with Policy FNPI and FNPI0.**

**Withdrawn 12 December 2017**

**WA/2017/2232 Farnham Castle**

**Ruth Dovey**

Erection of dwelling following demolition of existing buildings (revision of WA/2017/1031).

OLD SEARCHLIGHTS, RUNWICK LANE, RUNWICK GU10 5EF

**No comments required as withdrawn.**

**WA/2017/2262 Farnham Castle**

**Kayleigh Taylor**

Change of Use of barns to a single dwelling along with the erection of a glazed link.

WILLEY FARM BARNS, CHAMBER LANE, FARNHAM GU10 5ET

**Farnham Town Council has no objections.**

**WA/2017/2278 Farnham Castle**

**Kayleigh Taylor**

Change of use of agricultural barns to form 2 dwellings.

WILLEY FARM BARNS, CHAMBER LANE, FARNHAM GU10 5ET

**Farnham Town Council has no objections.**

## **Farnham Firgrove**

### **WA/2017/2130 Farnham Firgrove**

**Mr Chris Turner**

Erection of an orangery.

2 BRAMBLETON AVENUE, FARNHAM GU9 8QU

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI 6.**

### **WA/2017/2158 Farnham Firgrove**

**Mr Chris Turner**

Alterations to fence to allow installation of a gate along with the construction of a path.

ST POLYCARPS ROMAN CATHOLIC PRIMARY SCHOOL, WAVERLEY LANE, FARNHAM, GU9 8BQ

**Farnham Town Council has no objections.**

### **WA/2017/2161 Farnham Firgrove**

**Kayleigh Taylor**

Application under Regulation 3 for installation of replacement windows.

CERTAIN PROPERTIES AT, TALBOT ROAD, FARNHAM

**Farnham Town Council has no objections.**

### **WA/2017/2203 Farnham Firgrove**

**Mr Chris Turner**

Erection of single storey rear extension; alterations to existing annexe.

4 SHORHEATH ROAD, FARNHAM GU9 8SR

**Farnham Town Council has no objections subject to extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNPI 6 and materials are in keeping with existing.**

### **WA/2017/2212 Farnham Firgrove**

**Mr Chris Turner**

Erection of two storey side and single storey rear extensions and alterations.

29 BRAMBLETON AVENUE, FARNHAM GU9 8RA

**Farnham Town Council OBJECTS to the extensions and alterations and the impact on the neighbours' amenity.**

### **WA/2017/2221 Farnham Firgrove**

**Jane McMullan**

Erection of a dwelling following the demolition of the existing dwelling and garage.

14 SHORHEATH ROAD, FARNHAM GU9 8SR

**Farnham Town Council OBJECTS to the erection of a new dwelling following the demolition of the existing being overdevelopment, detrimental to the street scene and character of the area, having a negative impact on the neighbours' amenity and not being in line with Farnham Neighbourhood Plan Policy FNPI.**

### **WA/2017/2224 Farnham Firgrove**

**Kayleigh Taylor**

Erection of detached dwelling, associated parking and creation of new access following closure of existing access; erection of extension and alterations to existing ground floor flat following demolition of existing garage and side extension.

41 & 43 THE FAIRFIELD, FARNHAM GU9 8AG

**Farnham Town Council OBJECTS to the erection of a detached dwelling being overdevelopment in this already densely built up area and not in line with Farnham Neighbourhood Plan Policy FNPI.**

### **WA/2017/2238 Farnham Firgrove**

**Flo Taylor**

Change of Use from office (Use Class B1a) to residential (Use Class C3) to provide 2 dwellings and associated works (revision of WA/2017/1207).

26 ST GEORGES ROAD, FARNHAM GU9 8NB

**Farnham Town Council maintains its previous comments having no objections to the change of use subject to sufficient parking being provided and landscaping being introduced to the frontage to improve street scene and all materials used to be in keeping with existing.**

**WA/2017/2273 Farnham Firgrove**

**Kayleigh Taylor**

Erection of a replacement dwelling and relevant demolition of unlisted building in a Conservation Area.

19 LANCASTER AVENUE, FARNHAM GU9 8JY

**Farnham Town Council OBJECTS to the erection of a replacement dwelling being inappropriate to the Farnham Design Statement for the Great Austins Conservation Area and not in line with Farnham Neighbourhood Plan Policy FNPI and FNP5.**

**DW/2017/0056 Farnham Firgrove**

**Philippa Staddon**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.1m, for which the height would be 3.3m, and for which the height of the eaves would be 2.9m.

14 EDWARD ROAD, FARNHAM GU9 8NP

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI6 and materials are in keeping with existing.**

**Farnham Hale and Heath End**

**WA/2017/2220 Farnham Hale and Heath End**

**Jane McMullan**

Erection of extensions and alterations including dormer window following demolition of existing conservatory; extension and alterations to existing garage.

42 NORTH AVENUE, FARNHAM GU9 0RE

**Farnham Town Council has no objections subject to extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNPI6 and materials are in keeping with existing.**

**TM/2017/0215 Farnham Hale and Heath End**

**Mr A Clout**

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER FAR83  
2 NETTLECOMBE CLOSE FARNHAM GU9 0AQ

**Farnham Town Council note the large number of Tree Maintenance Application on Nettlecombe Close (7 in the past year). Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the felling of trees unless completely necessary. Replanting is recommended.**

**Farnham Moor Park**

**WA/2017/2132 Farnham Moor Park**

**Jane McMullan**

Erection of single storey side extension and alterations.

17 PARK ROAD, FARNHAM GU9 9QN

**Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNPI6 and materials are in keeping with existing.**

**WA/2017/2157 Farnham Moor Park**

**Jane McMullan**

Certificate of Lawfulness under Section 192 for the siting of a mobile home for ancillary residential use.

HOMEFIELD, GUILDFORD ROAD, RUNFOLD GU10 1PG

**Farnham Town Council has no objections subject to the mobile home remaining ancillary to the property Homefield.**

**WA/2017/2277 Farnham Moor Park**

**Mr Chris Turner**

Change of use from car showroom (sui generis) to a hot food takeaway (Use Class A5) with installation of extraction/ventilation equipment and shopfront alterations.

PGI CARS, TANFIELD HOUSE, EAST STREET, FARNHAM

**Farnham Town Council OBJECTS to the change of use from sui generis to Class A5 having a negative impact of the neighbours' amenity in this residential location and on the access to the already congested junction. More suitable locations are available closer to the town centre where change of use can be applied for.**

**Comments submitted 15 December 2017 due to change of meeting date to meet decision target date**

**NMA/2017/0169 Farnham Moor Park Harry Adams**

Amendment to WA/2012/2003 for alterations to conditions.

BOURNE MILL, 39-43 GUILDFORD ROAD, FARNHAM GU9 9PY

**Farnham Town Council objects to the application to vary Conditions. The Conditions stipulated should be fully adhered to and enforced.**

**Farnham Town Council note the suggested wording for Condition 23, end of line 6, the words 'Planning Authority' are missing after 'Local'.**

#### **Farnham Shortheath and Boundstone**

**WA/2017/2137 Farnham Shortheath and Boundstone**

**Mr Chris Turner**

Erection of 3 dwellings following the demolition of an existing dwelling and garage.

3 & 4 BOURNE DENE, WRECCLESHAM GU10 4RF

**Farnham Town Council OBJECTS to the overdevelopment of the gardens of 3 and 4 Bourne Dene in an area prone to flooding not being in line with Farnham Neighbourhood Plan Policy FNPI.**

**WA/2017/2210 Farnham Shortheath and Boundstone**

**Philippa Staddon**

Certificate of Lawfulness under Section 192 for the erection of an outbuilding.

3 LITTLE THURBANS CLOSE, FARNHAM GU9 8SG

**Farnham Town Council has no objections subject to the outbuilding remaining ancillary to the property 3 Little Thurbans Close.**

**WA/2017/2211 Farnham Shortheath and Boundstone Mr Chris Turner**

Erection of two storey rear extension and alterations following part demolition of existing rear extension.

PINE VIEW COTTAGE, WHITEPOST LANE, WRECCLESHAM GU10 4TS

**Farnham Town Council has no objections subject to extension and alterations being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNPI6 and materials are in keeping with existing.**

**TM/2017/0225 Farnham Shortheath and Boundstone**

**Mr A Clout**

APPLICATION FOR WORKS TO TREES SUBJECT TO TREE PRESERVATION ORDER 45/99

8 GLYNSWOOD, FARNHAM GU10 4TN

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**



**WA/2017/2241 Farnham Shortheath and Boundstone Flo Taylor**

Erection of a detached dwelling.

LAND TO REAR OF 68 BOUNDSTONE ROAD, WRECCLESHAM GU10 4TR

**Farnham Town Council OBJECTS to the negative impact on the neighbours' amenity and the overdevelopment of the gardens of 68 Boundstone Road not being in line with Farnham Neighbourhood Plan Policy FNPI.**

**Farnham Upper Hale**

**WA/2017/2236 Farnham Upper Hale Mr Chris Turner**

Erection of a conservatory.

2 THE GLEN, NUTSHELL LANE, UPPER HALE GU9 0FF

**Farnham Town Council has no objections subject to conservatory being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI6.**

**WA/2017/2239 Farnham Upper Hale Jane McMullan**

Certificate of Lawfulness under Section 192 for alterations to rear dormer window to provide a Juliet balcony.

21 WINGS ROAD, FARNHAM GU9 0HN

**Farnham Town Council has no objections.**

**WA/2017/2282 Farnham Upper Hale Rachel Kellas**

Outline application with access, landscaping and layout to be approved for the erection of 5 dwellings with new access following demolition of existing outbuilding (revision of WA/2017/1043).

LAND AT 108 UPPER HALE ROAD, FARNHAM GU9 0JW

**Farnham Town Council welcomes the improved application which no longer includes the demolition of 108 Upper Hale Road. However maintains its objections to the overdevelopment of the site and garden grabbing nature of the proposal. The proposed formation of a pavement would further narrow the busy road and questions the suggested planting of Elm trees, a more appropriate species should be considered.**

**Farnham Weybourne and Badshot Lea**

**WA/2017/2246 Farnham Weybourne and Badshot Lea Mr Chris Turner**

Erection of a conservatory.

10 HALE PLACE, FARNHAM GU9 9BJ

**Farnham Town Council has no objections subject to conservatory being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI6.**

**WA/2017/2255 Farnham Weybourne and Badshot Lea Jane McMullan**

Certificate of Lawfulness under Section 192 for alterations to roof to form habitable accommodation including construction of rear dormer.

38 BULLERS ROAD, FARNHAM GU9 9EP

**Farnham Town Council has no objections.**

**WA/2015/2283 Farnham Weybourne and Badshot Lea Flo Taylor**

Outline application with all matters reserved except for access for the erection of up to 105 dwellings including 32 affordable together with associated works (as amended by Design and Access Statement received 09/11/2016, amended drainage information and FRA received 28/04/2017 and amended plans and additional information received 07/07/2017 and amended location plan received 09/11/2017).

LAND ON WEST SIDE OF GREEN LANE, BADSHOT LEA

**This outline application is on an approved site in the Farnham Neighbourhood Plan,**

**Policy FNPI4 b).** Farnham Town Council seeks a high quality development on this sensitive site and welcomes further detail for comment at reserved matters.

**NMA/2017/0172 Farnham Weybourne and Badshot Lea Mr Chris Turner**

Amendment to WA/2017/0665 to provide roof light and amended external materials.

16 GLORNEY MEAD, BADSHOT LEA GU9 9NL

**Farnham Town Council has no objections subject to the amendment being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI6 and materials are in keeping with existing.**

**DW/2017/0057 Farnham Weybourne and Badshot Lea Jane McMullan**

The erection of a single storey rear conservatory which would extend beyond the rear wall of the original house by 3.5m, for which the height would be 3.3m, and for which the height of the eaves would be 2.35m.

26 PENFOLD CROFT FARNHAM GU9 9JD

**Farnham Town Council has no objections subject to conservatory being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI6.**

### **Farnham Wrecclesham and Rowledge**

**WA/2017/2167 Farnham Wrecclesham and Rowledge Jane McMullan**

Erection of two storey side and rear extensions following demolition of existing garage.

16 SHORTHETH CREST, FARNHAM GU9 8SB

**Farnham Town Council has no objections subject to extensions being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNPI6.**

**WA/2017/2197 Farnham Wrecclesham and Rowledge Jane McMullan**

Erection of extensions and alterations.

92 ST PETERS GARDENS, WRECCLESHAM GU10 4QZ

**Farnham Town Council OBJECTS to the size of the rear extension and its negative impact on the neighbours' amenity and street scene.**

**WA/2017/2209 Farnham Wrecclesham and Rowledge Ruth Dovey**

Erection of single storey extension following demolition of existing garage.

77 RIVERDALE, WRECCLESHAM GU10 4QT

**Farnham Town Council is concerned about the roof lights facing the neighbouring property due to the extension's proximity to the boundary.**

Defer to next meeting on 8 January 2018, reviewing further details

**WA/2017/2223 Farnham Wrecclesham and Rowledge Ruth Dovey**

Construction of an energy storage facility and associated works.

LAND TO THE REAR OF SUBSTATION OFF WRECCLESHAM HILL, WRECCLESHAM GU10 4JX

No comments were made due declarations of non-pecuniary interest

**WA/2017/2272 Farnham Wrecclesham and Rowledge Jane McMullan**

Erection of extensions and alterations following demolition of existing garages.

2 & 3 COLESON HILL ROAD, WRECCLESHAM GU10 4QQ

**WA/2017/2274 Farnham Wrecclesham and Rowledge Philippa Staddon**

Erection of single storey extension to house, alterations to cottage and erection of storage building following demolition of existing stables.

FRENHAM VALE HOUSE, GARDENERS HILL ROAD, FARNHAM GU10 3JB

**Farnham Town Council has no objections subject to the extension being in line with the Farnham Design Statement and Neighbourhood Plan Policy FNPI and FNPI6 and**

materials are in keeping with existing and the cottage remaining ancillary to Frensham Vale House.

**WA/2017/2204 Farnham Wrecclesham and Rowledge Jane McMullan**

Erection of an outbuilding following demolition of existing garage.

THE WHITE HOUSE, FULLERS ROAD, ROWLEDGE GU10 4BP

**Farnham Town Council has no objections subject to the outbuilding remaining ancillary to the property The White House.**

**TM/2017/0220 Farnham Wrecclesham and Rowledge Mr A Clout**

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION WA194

1 SHORTHEATH VIEW, SCHOOL HILL, FARNHAM GU10 4QD

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.**

Notes by Jenny de Quervain

Date of next meeting 8 January 2018