



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

7.00pm on Thursday 21 January 2010.

Place

The Council Chamber, South Street, Farnham

TO: ALL MEMBERS OF THE COUNCIL

Dear Sir/Madam

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, SOUTH STREET, FARNHAM, SURREY** on **THURSDAY 21 JANUARY 2010, at 7.00PM.**

The Agenda for the meeting is set out over.

Yours faithfully

Mr Roland Potter
Town Clerk

Questions by the Public

Prior to the commencement of the meeting, the Town Mayor will invite Members of the Public present to ask questions on any Local Government matter, not included on the agenda, to which an answer will be given or if necessary a written reply will follow or the questioner will be informed of the appropriate contact details.

A maximum of 15 minutes will be allowed for the whole session.



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

7.00pm on Thursday 21 January 2010.

Place

The Council Chamber, South Street, Farnham

1 Apologies

To receive apologies for absence.

2 Minutes

To sign as a correct record, the minutes of the Farnham Town Council meeting held on Thursday 17 December 2009 – attached at **(Appendix A)**.

3 Disclosure of Interests

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests in line with the Town Council's Code of Conduct and gifts and hospitality in line with Government Legislation.

NOTES:

- (i) *Members are requested to make declarations of interest, preferably on the form previously emailed to all members, to be returned to wendy.coulter@farnham.gov.uk by 12 noon on Wednesday 20 January 2010. Alternatively, members are requested to make declarations of interest on the form attached to this agenda and to hand to the Town Clerk before the start of the meeting.*
- (ii) *Members are reminded that if they declare a prejudicial interest they must leave immediately after having made representations, given evidence or answered questions and before any debate starts unless he/she has obtained dispensation from the Standards Committee.*

4 Statements by the Public

The Town Mayor to invite members of the public present, to indicate on which item on the agenda if any, they would like to speak.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to speak forthwith, in relation to the business to be transacted at the meeting for a maximum of 3 minutes per person or 15 minutes overall.

5 Town Mayor's Announcements

To receive the Town Mayor's announcements.

Part 1 – Items for Decision

6 Precept 2010/2011.

The Council are required to agree:

- How to fund the Council Net Operational budget for 2010/2011 of £878,739.
- The level of the average band D Council Tax for the Town Council for 2010/11
- To agree the Total income to be generated as a result of setting the average band D household tax for the financial year 2010/11.

Report attached at **(Appendix B)**.

7 TAG Farnborough Airport Ltd – Planning Appeal

- To note the notification of appeal for TAG Farnborough Airport Ltd **(Appendix C)**
- To appoint a Task Group to produce a response to the planning appeal by 2 March 2010.
- To delegate to the Task Group the authority to respond on behalf of the Town Council.
- To delegate to the Task Group the authority to co-opt as appropriate other persons to assist in preparing the Council's response.

Part 2 – Items to Note

8 Council Meeting Dates for the Municipal Year 2010/2011

- To note the amendments to the Municipal Calendar for the year 2009/10.
- To note the Municipal Calendar for 2010/11

Report attached at **(Appendix D)**

9 Reports from Outside Bodies

To receive from Members any verbal reports on Outside Bodies.

10 Planning Applications

To receive the minutes of the meetings of the Planning Consultative Group held on:

17 December 2009 attached at **(Appendix E)**.

The above actions are taken with delegated authority.

11 Exclusion of the Press and Public

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3, Item 12, of the agenda.

Part 3 – Confidential Items

12 Farnham Awards

To receive an update from the Town Mayor on the current status of the work of the Farnham Awards Selection Board.

The Town Mayor will close the meeting.

15 January 2010

Note: The person to contact about this agenda and documents is The Town Clerk, Farnham Town Council, South Street, Farnham, Surrey. GU9 7RN. Tel: 01252 712667

Membership: Councillors Lucinda Fleming (Town Mayor), John Ward (Deputy Town Mayor), David Attfield, Gillian Beel, Carole Cockburn, Victor Duckett, Pat Frost, Bob Frost, Carlo Genziani, Gillian Hargreaves, Stephen Hill, Denise LeGal, Alan Lovell, Janet Maines, Stephen O'Grady, Roger Steel, Chris Storey, Andrew Thorp.

Distribution: Full agenda and supporting papers to all Councillors (by post) Agenda only by email to all Councillors.



FARNHAM TOWN COUNCIL

A

Minutes Council

Time and date

7.00pm on Thursday 17 December 2009

Place

The Council Chamber, South Street, Farnham

- * Cllr L Fleming (Town Mayor)
- * Cllr J Ward (Deputy Town Mayor)
- * Cllr G Beel
- * Cllr D Attfield
- * Cllr C Cockburn
- * Cllr V Duckett
- o Cllr (Mrs) P Frost
- o Cllr R Frost
- * Cllr C Genziani
- * Cllr G Hargreaves
- * Cllr S Hill
- o Cllr D Le Gal
- o Cllr A Lovell
- o Cllr J Maines
- * Cllr S O'Grady
- o Cllr R Steel
- * Cllr C Storey
- o Cllr A Thorp

- * Present
- o Apologies for absence

Officers Present:

Roland Potter (Town Clerk)

Wendy Coulter (Members and Committee Services Co-ordinator) (recorded minutes of meeting).

QUESTIONS BY THE PUBLIC

Mr Skingle asked whether the Town Crest on the Bandstand could be painted in colour.

The Town Mayor explained that the cost of painting the Crest was prohibitive however, investigation could be made with the University to see if any of the students would be able to colour it.

Mr Skingle also asked whether the Town Council notice boards would only be for the display of Town Council business or whether community notices would be displayed again.

Cllr J Ward explained that the Council was reviewing the notice boards. He explained that the double notice boards would also display community notices. The review would continue.

C 090/09 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors (Mrs) Frost, B Frost, D Le Gal, A Lovell, J Maines, R Steel and A Thorp.

C 091/09 MINUTES

The Minutes of the Farnham Town Council Meeting held on 19 November 2009 were signed by the Town Mayor as a correct record.

C 092/09 DISCLOSURE OF INTERESTS

There were no declarations of interest.

C 093/09 STATEMENTS BY THE PUBLIC

There were no statements by the public.

C 094/09 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor thanked everyone who had donated cakes for the Mayors' Charity stall at the Christmas Switch On.

The Mayor also thanked everyone who had been involved in the Town Council's successful campaign to prevent further SANGS in Farnham Park.

The Town Mayor went on to remind Members that there were Christmas drinks and mince pies following the Council meeting.

Part 1 – Items for Decision

C 095/09 BRANDING

Cllr Ward, the Lead Member of the Corporate Development and Audit Working Group, explained that a review had taken place of the Council's Branding and explained that the Town Council had, over a number of years, accumulated a number of different brands which identified the Town Council. Some the brands were recognisable and some were less effective.

Cllr Ward explained that it was intended that the Town Council's Heraldic Coat of Arms would continue to be used for legal, official and civic purposes.

The aim of the review was to identify a simpler consistent brand for use by the Council's services and events.

Members received a presentation from Mr Andrew Shaw from WiseTiger Ltd regarding the proposed new Branding for the Town Council.

Cllr Ward explained how the Corporate Development and Audit Working Group had received and reviewed the designs for the Branding and Mr Shaw presented the Brands that were recommended by the Corporate Development and Audit Working Group to Members for consideration.

Members considered the recommended Brands and agreed Brand number 1 as recommended by the Corporate Development and Audit Working Group should be adopted for use by the Town Council.

Resolved:

- 1. That the Town Council would retain the Heraldic Coat of Arms for Legal and Civic purposes.**
- 2. That Brand Number 1 (Brand and Brand uses attached to Record Minutes) and the branding guidelines be approved for the Town Council's Events and Services.**
- 3. That the Branding Scheme be implemented from January 2010.**

C 096/09 REVIEW OF TOWN COUNCIL FEES AND CHARGES

Members received a report and recommendations from the Corporate Development and Audit Working Group on the Fees and Charges for 2010/2011 and the introduction of new charges from 1 January 2010.

The following services, provided by the Town Council have fees and charges:

Allotments
Bandstand Hire
Banners
Cemeteries (Burials and associated services)
Farmers' Market
Library Gardens

The Town Council's practice was to review its Fees and Charges on an annual basis.

The Members received a list of recommended fees and charges (attached to record minutes).

Members also considered whether the fees and charges should be implemented from 1st January 2010 due to the following reasons:

The New Garden of Reflection would officially be opened in January 2010 and the fees and charges for this service needed to be in place in order to facilitate the smooth running of the service.

The Town Council also received many genealogy enquiries which required a significant amount of staff time to research.

Many other Local Authorities increase their allotment fees from 1st January. If tenants failed to pay their fees or they wished to give up their contracts, it would allow time for a new allotment holder to prepare the ground and have plants planted in time ready for the growing season.

Resolved:

- 1. That the new fees and charges structure for 2010/2011 be adopted.**
- 2. That the fee structure be implemented from 1st January 2010 for all services except Allotments which would be phased in over the following 15 months.**

Part 2 – Items Noted

C 097/09 FARNHAM TOWN COUNCIL NOTICE BOARDS

Members noted a report on the Town Council Notice Boards.

The report included the Terms and Conditions for the use of the Town Council Notice Boards which are attached to record minutes.

C 098/09 COUNCIL OPENING HOURS OVER THE CHRISTMAS PERIOD

Members noted the Town Council opening hours over the Christmas Period.

1. Waverley Borough Council would close from 24 December 2009 and reopen on 4 January 2010.
2. The Town Council Offices would close at 5pm on Thursday 23 December 2009.
3. The Town Council Offices would be open from 10am on Wednesday 30 December 2009 until 3pm,
4. The Town Council Offices would be open from 10am on Thursday 31 December 2009 until 3pm.
5. The Town Council Offices would be closed from Friday 1st January 2010 and would open as normal on Monday 4 January 2010.

Members noted that the Cemeteries Management Team (Town Clerk, Kevin Taitt and Wendy Coulter) would provide an out of hours Cemeteries Service for Burials which were required for cultural or religious reasons to be buried within 24 hours of death.

C 099/09 WORKING GROUP NOTES

Members received the notes of the Corporate Development and Audit Working Group meeting held on 12 November 2009.

Members received the notes of the Cemeteries Appeals and Working Group meeting held on 19 November 2009.

Members received the notes of the Tourism and Events Working Group meeting held on 18 November 2009.

Members received the notes of the Farnham in Bloom Working Group meeting held on 3 December 2009.

C 100/09 REPORTS FROM OUTSIDE BODIES

There were no reports from Outside Bodies.

C 101/09 PLANNING APPLICATIONS

Members received the minutes of the meetings of the Planning Consultative Group held on, 12 November and 26 November 2009.

RESOLVED: That the observations made by the Planning Consultative Group held on 12 November and 26 November 2009, and dealt with in accordance with delegated authority, be noted.

C 102/09 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted at Agenda Item 14, Devolution of Assets from Waverley Borough Council, it was advisable in the public interest that the public and press be temporarily excluded and they were instructed to withdraw at Item 14.

Part 3 – Confidential Items

C 103/09 DEVOLUTION OF ASSETS FROM WAVERLEY BOROUGH COUNCIL

Members noted the progress of contractual negotiations with Waverley Borough Council regarding the devolvement of assets.

The Town Mayor closed the meeting at 7.50pm.

Date

Chairman

FARNHAM TOWN COUNCIL

Disclosure by a Member¹ of a personal interest or a prejudicial interest in a matter under consideration at a meeting (S81 Local Government Act 2000 and the adopted Farnham Town Council Code of Conduct).

As required by the Local Government Act 2000, **I HEREBY DISCLOSE**, for the information of the authority that I have [a personal interest² [a prejudicial interest]³ in⁴ the following matter:-

COMMITTEE: COUNCIL

DATE: 21 JANUARY 2010

NAME OF COUNCILLOR: _____

Please use the form below to state in which Agenda Items you have an interest. If you have a prejudicial interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct paragraph 12(2)).

Agenda No	Subject	I am a Waverley Borough Councillor		Other		Reason	Speak?	
		Personal	Prejudicial	Personal	Prejudicial		Yes	No

Signed

Dated

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee – section 83, Local Government Act 2000.

² A personal interest includes:

Any matter registered in the register of interests

Any decision which affects the well-being or financial position of a member or a friend or relative to a greater extent than others.

³ A prejudicial interest is a personal interest so significant that it is likely to prejudice the member's judgement of the public interest.

⁴ State item under consideration.



FARNHAM TOWN COUNCIL

B

Report

Report to

Full Council 21 January 2010

Report of

Roland Potter (Town Clerk)

Title

Precept 2010/11

Precept 2010/2011	
Author: <i>Roland Potter</i> <i>Town Clerk</i>	Presented by: <i>Cllr John Ward</i> <i>Lead member of Corporate Development and Audit Working Group</i>
Produced for Full Council: 21 JANUARY 2010	Date of Report: 11 January 2010
Summary of Key Issues The Council are required to agree: <ul style="list-style-type: none">• How to fund the Council Net Operational budget of £878,739.• The level of the average band D Council Tax for the Town Council for 2010/11• To agree the Total income to be generated as a result of setting the average band D household tax for the financial year 2010/11.	
Supporting Information At the meeting of Farnham Town Council held on 19 November 2009 the Council approved its Net Operational Budget of £878,739 for 2010/11. (The Consolidated Budget is attached at Annex A)	
The Town Council receives no funding from businesses or central government. All services provided by the Town Council are funded only by the residents of Farnham through the Parish Precept and from income derived from the Town Council's services. Funds collected through business rates are not distributed to Town and Parish Councils.	

PRECEPT

Total Income from Council Tax 2009/10

The Council Tax bill paid by Farnham residents based on 16,978.5 average band D Households in 2009/10 was £51.06 per year. This produced a Total Council Tax income of £866,976.

Total Income from Council Tax 2010/11

The Average band D Household's Tax Base for 2010/11 has increased to 17,155.1 households.

If the Council chooses to leave the Council Tax for an average band D household unchanged at £51.06 for 2010/11, this would give the Town Council a total income from Council Tax of £875,939

There will be a small shortfall of £2,800 to be identified from additional budget savings or from General Reserves.

Financial Implications:

The Council are required to make a decision at this meeting to inform Waverley Borough Council by 22 January 2010

Legal and Policy Implications

All legal, financial and policy implications are identified within the report

Recommendations:

- **To agree that the average band D household council tax should remain unchanged for the financial year 2010/11 at a cost of £51.06 (0.98p per week) to provide a total collectable precept of £875,939.**

11 January 2010

Note: The person to contact about this report is Roland Potter (Town Clerk), Farnham Town Council, South Street, Farnham, Surrey. GU9 7RN. Tel: 01252 712667

Distribution: To all Councillors (by post)

Farnham Town Council			ANNEX A	
Consolidated Draft Budget for 2010/11				
	2008/09	2008/09	2009/10	2010/11
	Actual	Budget	Budget	Estimate
	£	£	£	£
Services				
Central Services				
Corporate Management	44,252	28,175	32,775	35,975
Democratic Representation	7,780	8,700	8,700	9,700
Administration Rechargeable	326,013	382,110	398,693	402,400
Other Services to the Public	4,000	9,000	9,000	5,500
Non Distributed Costs	4,367	10,530	4,350	4,350
Other Services				
Grant Aid	91,127	97,127	79,902	60,000
Community centres	19,758	1,500	2,500	1,000
Cultural & Related Services				
External Works	161,655	149,850	148,689	160,175
Parks and Public Spaces	28,516	27,450	27,450	31,300
Gardens & Open Spaces	-2,911	-2,000	-2,000	-2,000
Allotments	-2,808	-300	-2,305	-3,275
Tourism	28,763	48,200	38,700	57,550
Environment Services				
Cemetery and Burials	-44,534	325	2,051	-24,200
Community Safety	4,042	21,500	15,000	15,000
Public Conveniences	43,535	55,800	57,000	63,600
Planning & Development Services				
Farmers Market	-4,170	-4,166	-8,216	-10,216
Development Projects				
Town development	31,330	55,800	55,800	45,800
Rural development	6,506	20,100	19,350	19,350
Capital and Special project Expenditure	30,990	0	51,500	0
NET COST OF SERVICES	778,211	909,701	938,939	872,009
Interest and Investment Income	-50,806	-37,000	-22,000	-3,500
Loan Charges	10,227	10,200	10,230	10,230
NET OPERATING BUDGET	737,632	882,901	927,169	878,739
Town Precept	-841,725	-841,725	-866,976	-875,939
Funding from Reserves	0	41,176	60,193	2,800



RP

12 JAN 2010
RECEIVED

R POTTER
FARNHAM TOWN COUNCIL
TOWN COUNCIL OFFICE
SOUTH STREET
FARNHAM
SURREY
GU9 7RN

Date 7th January 2010

Appeal Ref

No: APP/P1750/A/09/2118357/NWF

Planning

Ref No: 09/00313/REVPP

NOTIFICATION ABOUT RECEIPT OF PLANNING APPEAL

Planning Inspectorate Reference: APP/P1750/A/09/2118357/NWF

Appeal by: TAG Farnborough Airport Ltd.

Proposal: Variation of condition 8 of planning permission (reference APP/P1750/A/06/2024640 issued by the Secretaries of State on 13 March 2008) to allow an increase in the total number of business aviation movements from 28,000 to a maximum of 50,000 movements per annum, including an increase in the number of business aviation movements at weekends and Bank Holidays from 5,000 to 8,900 per annum.

Location: Farnborough Airport, Farnborough Road, Farnborough

An appeal has been lodged by TAG Farnborough Airport Ltd. against the decision by the Council to refuse permission for the above proposal. Details of the appellant's grounds of appeal can be inspected at the Council Offices during normal office hours, and can be found on the Council's website at www.rushmoor.gov.uk. The appeal will be dealt with by an Inspector from the Planning Inspectorate and will involve a Public Inquiry. The date for the Public Inquiry has not yet been set. After the inquiry, the Inspector will report to the Secretaries of State for Communities and Local Government and Transport, who will make the final decision.

You are entitled to attend the Public Inquiry and, with the Inspector's permission, you may be invited to speak. In the meantime however, you can make representations about this appeal. **The Council has already sent copies of all comments that were made at the application stage to the Planning Inspectorate** and the Inspectorate advise that you need not make any further comments. However, if you wish to modify, elaborate or withdraw any earlier comments, you will need to send **3 copies** of your letter direct to the Inspectorate. Unless specifically asked, the Inspectorate will not acknowledge your letter. They will however pass your letter to the Inspector dealing with the appeal. **Please ensure that the Planning Inspectorate receives your comments by 02 March 2010** otherwise they will not be considered. All letters should be addressed to the Planning Inspectorate, Room 4/04 Kite, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN quoting reference, APP/P1750/A/09/2118357/NWF or sent by email to sian.evans@pins.gsi.gov.uk; again quoting the above reference.

The Planning Inspectorate will send a copy of the decision letter to you provided you specifically ask for one.

You can obtain a copy of a booklet 'Guide to taking part in Planning Appeals' free of charge through 'publications' at www.planning-inspectorate.gov.uk. Further information on planning appeals is available for the Planning Portal at www.planningportal.gov.uk. We will write to you again to notify you of the date for the Public Inquiry.

Contact Louise Piper or Katie Bailey
Telephone 01252 39 x 8410 or x 8734
Email plan@rushmoor.gov.uk
Date 7th January 2010

Dear Sir/Madam

Rushmoor Plan Consultation – the Core Strategy and the Farnborough Airport Area Action Plan

The Council is currently reviewing its planning policies and to this end, is preparing a series of documents that will together replace the Rushmoor Local Plan Review 1996 – 2011. These documents will be known as the Rushmoor Plan.

The Council is working on two key documents as part of the Rushmoor Plan; the Core Strategy and the Farnborough Airport Area Action Plan. You may have already been involved in the preparation of either or both of these through responding to previous consultations, writing letters or emails, or meeting and speaking with Officers in the Planning Policy Team.

You will also have received a letter relating to a planning appeal by TAG against the Council's decision to refuse planning permission to allow an increase in the number of annual air traffic movements. The planning appeal and the preparation of new long term planning policies are two separate issues. However, as the Council is consulting over 10,000 people in Rushmoor and adjacent Borough's on both of these issues it was considered financially prudent to combine the postal processes. Please respond separately to the Planning Inspectorate in relation to the planning appeal if you wish to do so.

Using feedback from previous consultations, along with further background research and evidence gathering, the Council has prepared the next version of the Core Strategy and Area Action Plan. They are known as the "Preferred Approach", and set out the Council's preferred policies on various planning issues. They explain the reason for the preferred policies, but also detail other options that were considered but not deemed to be so appropriate.

The Council is publishing the Core Strategy Preferred Approach document and the Farnborough Airport Area Action Plan Preferred Approach document for six weeks between **18 January 2010 and 1 March 2010** to seek your views on them. We want to know whether you agree with the preferred policies, would prefer any of the other options identified, or in fact wish to suggest a different approach.

The documents, along with supporting background information, are available to view on the Council's web site at: www.rushmoor.gov.uk/rushmoorplan. The web site explains how you can make on-line comments and we hope that you will find it easy to use. By submitting your response on-line, this will help to save paper where possible. However, you can also make your comments by emailing them to: plan@rushmoor.gov.uk, or by writing to the Planning Policy Team at the address given at the top of this letter, ideally using the comments form available as part of this consultation.

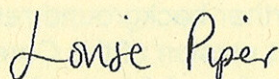
Paper copies of the documents, including the response form, are available to view at the Borough's libraries and the Council offices. Copies have also been placed at the main Council offices for Hart, Surrey Heath, Woking, Waverley and Guildford Boroughs.

During the consultation, we will be running a series of "Meet the Planner" events in Aldershot and Farnborough. For details of dates and times of these events, please visit www.rushmoor.gov.uk/rushmoorplan, or contact the Planning Policy Team using the details given at the top of this letter.

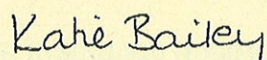
Once we have received your comments, we will use them to help prepare the next version of the Core Strategy and the Farnborough Airport Area Action Plan, which will begin to look more like how we would expect the final version of these documents to read. These will be available for further comment in the Autumn of 2010, after which they will be submitted to the Secretary of State for independent Examination.

If you would like any further information on the consultation, please do not hesitate to contact the Planning Policy Team. We look forward to receiving your comments by the closing date of **1 March 2010**. Equally, if you no longer wish to receive correspondence on this matter, please contact the Planning Policy Team to request removal from the Local Development Framework contact database.

Yours faithfully



Louise Piper
Planning Policy and Conservation Manager (Tue, Thurs, Fri)



Katie Bailey
Planning Policy and Conservation Manager (Mon, Tue, Wed)



FARNHAM TOWN COUNCIL

D Report

Report to

Corporate Development & Audit Working Group: 13 January 2010

Report of

Wendy Coulter (Committee and Members Services Coordinator)

Title

Municipal Year 2010/2011

Municipal Year 2010/2011	
Author: <i>Wendy Coulter</i> <i>Committee and Members Services</i> <i>Coordinator</i>	Presented by: <i>Roland Potter</i> <i>Town Clerk</i>
Produced for Full Council: 21 JANUARY 2010	Date of Report: 12 January 2010
Summary of Key Issues <ul style="list-style-type: none">• To note the amendments to the Municipal calendar for the year 2009/10.• To note the municipal calendar for 2010/11	
Supporting Information <p>Attached at Annex A is a list of Council Meeting dates and Working Group Meeting dates.</p> <p>The Council meeting dates have been organised to fulfil the Council's legal and statutory obligations.</p> <p>The Working Group dates are for core dates to coincide with the statutory Council Meeting dates. However, the Working Groups can hold as many additional meetings as they wish in order to deliver their services.</p> <p>Annex A includes dates for Council and Working Group Meetings from the end of January 2010 to the end of the Municipal Year in May 2011.</p>	

Financial Implications:

There are no financial implications with regard to this report.

Legal and Policy Implications

The Town Council is required to hold a minimum of three Full Council meetings a year plus the Annual Council meeting.

The Town Council must hold Council meetings to comply with statutory requirements.

Recommendations:

- **To recommend to Full Council the Calendar of Dates for the Municipal Year.**

11 January 2010

Note: The person to contact about this report is Roland Potter (Town Clerk), Farnham Town Council, South Street, Farnham, Surrey. GU9 7RN. Tel: 01252 712667

Distribution: To all Councillors (by post)

ANNEX A

COUNCIL WITH WORKING GROUPS

CALENDAR OF DATES 2010/2011.

Meeting	Date
MUNICIPAL YEAR 2009/2010	
Cemeteries Working and Appeals Group	28 January 2010
Planning Consultative Group	28 January 2010
Corporate Development and Audit Working Group	1 February 2010
Tourism and Events Working Group	4 February 2010
Farnham in Bloom Working Group	11 February 2010
Planning Consultative Group	11 February 2010
Planning Consultative Group	18 February 2010
Corporate Development and Audit Working Group	23 February 2010
Cemeteries Appeals and Working Group	4 March 2010
Planning Consultative Group	4 March 2010
Corporate Development and Audit Working Group	8 March 2010
Tourism and Events Working Group	9 March 2010
Council	11 March 2010
Farnham in Bloom Working Group	18 March 2010
Planning Consultative Group	18 March 2010
Planning Consultative Group	1 April 2010
Farnham in Bloom Working Group	15 April 2010
Planning Consultative Group	15 April 2010
Corporate Development and Audit Working Group	20 April 2010
Annual meeting of Electors	22 April 2010
Planning Consultative Group	29 April 2010
MUNICIPAL YEAR 2010/2011	
Council (Annual)	6 May 2010
Planning Consultative Group	13 May 2010
Council (Annual) (If required)	13 May 2010
Cemeteries Appeals and Working Group	18 May 2010
Tourism and Events Working Group	20 May 2010
Farnham in Bloom Working Group	27 May 2010
Planning Consultative Group	27 May 2010
Corporate Development and Audit Working Group	8 June 2010
Planning Consultative Group	10 June 2010
Council (Sign Off Annual Accounts)	24 June 2010
Planning Consultative Group	1 July 2010
Planning Consultative Group	15 July 2010
Corporate Development and Audit Working Group	20 July 2010
Planning Consultative Group	29 July 2010
Council (If required)	5 August 2010
Planning Consultative Group	12 August 2010
Corporate Development and Audit Working Group	24 August 2010
Planning Consultative Group	26 August 2010
Council	9 September 2010
Planning Consultative Group	16 September 2010
Cemeteries Appeals and Working Group	23 September 2010

ANNEX A

Tourism and Events Working Group	30 September 2010
Planning Consultative Group	30 September 2010
Farnham in Bloom Working Group	7 October 2010
Corporate Development and Audit Working Group	12 October 2010
Planning Consultative Group	14 October 2010
Council (Budget 1)	28 October 2010
Planning Consultative Group	4 November 2010
Corporate Development and Audit Working Group	16 November 2010
Planning Consultative Group	18 November 2010
Council (Budget 2)	2 December 2010
Cemeteries Appeals and Working Group	9 December 2010
Planning Consultative Group	9 December 2010
Tourism and Events Working Group	16 December 2010
Farnham in Bloom Working Group	23 December 2010
Planning Consultative Group	23 December 2010
Corporate Development and Audit Working Group	4 January 2011
Planning Consultative Group	6 January 2011
Council (Precept)	20 January 2011
Planning Consultative Group	27 January 2011
Planning Consultative Group	10 February 2011
Corporate Development and Audit Working Group	22 February 2011
Cemeteries Appeals and Working Group	24 February 2011
Planning Consultative Group	24 February 2011
Annual meeting of Electors	3 March 2011
Council	10 March 2011
Tourism and Events Working Group	17 March 2011
Planning Consultative Group	17 March 2011
Farnham in Bloom Working Group	24 March 2011
Corporate Development and Audit Working Group	29 March 2011
Planning Consultative Group	31 March 2011
Planning Consultative Group	14 April 2011
Council (If required)	14 April 2011
Corporate Development and Audit Working Group	26 April 2011
Planning Consultative Group	28 April 2011
LOCAL ELECTIONS	5 May 2011
Council (Annual)	12 May 2011

KEY	
	Council – all meetings to start at 7.00pm
	Annual meeting of Electors – all meetings to start at 7.30pm
	Planning Consultative Working Group – all meetings to start at 6.30pm
	Cemeteries Appeals and Working Group - all meetings to start at 10.00am
	Farnham in Bloom Working Group – all meetings to start at 10.00am
	Corporate Development and Audit Working Group – all meetings to start at 8.00am
	Tourism and Events Working Group – all meetings to start at 8.00am

All meetings will start at the above times unless otherwise stated.



FARNHAM TOWN COUNCIL

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Minutes

Planning Consultative Group

Time and date

5.30pm on Thursday 17 December 2009

Place

Town Clerks Office, South Street, Farnham

Members Present

- * Cllr C G Genziani (Lead Member)
- * Cllr D J Attfield (Deputy Lead Member)
- o Cllr R D Frost
- * Cllr G Hargreaves
- o Cllr J E Maines
- * Cllr S Hill
- * Cllr O'Grady
- o Cllr C Storey

* Present

o Apologies for absence.

PCG 089/09

PLANNING APPLICATIONS - CONSIDERATIONS

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council Level and are based on the evidence and representations to the Town Council.

Declarations of Interest

Name of Councillor	Planning Application Number	Subject	Type of Interest	Reason
D Attfield	WA 09/1708	Bourne House, Lodge Hill Road, Lower Bourne, Farnham	Personal	Believe know owner of grounds in which proposed development would take place.
C Genziani	WA 09/1708	Bourne House, Lodge Hill	Personal	Believe know owner of grounds in

		Road, Lower Bourne, Farnham		which proposed development would take place.
G Hargreaves	WA 09/1708	Bourne House, Lodge Hill Road, Lower Bourne, Farnham	Personal	Believe know owner of grounds in which proposed development would take place.
S Hill	WA 09/1708	Bourne House, Lodge Hill Road, Lower Bourne, Farnham	Personal	Believe know owner of grounds in which proposed development would take place.
C Storey	WA 09/1708	Bourne House, Lodge Hill Road, Lower Bourne, Farnham	Personal	Believe know owner of grounds in which proposed development would take place.

NMA 09/0034

Amendment to WA/2007/2744 to alter and increase the height of the front bay window and alterations to internal layout.
97 Broomleaf Road, Farnham.

No objections.

NMA 09/0035

Amendment to WA/2008/1383 to provide additional rooflight and alter size and form of approved rooflights.
9 Menin Way, Farnham.

No objections.

NMA 09/0036

Amendment to WA/1041 to provide alterations to front dormer, velux windows, kitchen and lounge windows and terracing for decking.
12 Abbots Ride, Farnham.

No objections.

NMA 09/0039

Amendment to WA/2004/2859 to provide change in configuration of windows, alternative bricks and increased basement storage.
Phyllis Tuckwell Memorial Hospice, Waverley Lane, Farnham.

No objections.

NMA 09/0040

Amendment to WA/2004/2858 to provide for reconfiguration of 3 storage sheds into 2.
Phyllis Tuckwell Memorial Hospice, Waverley Lane, Farnham.

No objections.

NMA 09/0041

Amendment to WA/2009/0585 to provide adjusted roof pitch.
3 Hope Lane, Farnham.

No objections.

NMA 09/0045

Amendment to WA/2008/1173 to alter window position from south to east elevation.
124 Burnt Hill Road, Farnham.

No objections.

NMA 09/0046

Amendment to WA/2008/1173 to provide larger front door.
124 Burnt Hill Road, Farnham.

No objections.

WA 09/1632

Construction of bay window to ground floor front elevation.
6 Cherry Tree Road, Farnham.

No objections.

WA 09/1633

Application for a Certificate of Lawfulness under Section 192 of the Town and Country Planning Act 1990 for the erection of single storey rear extension and detached garage and demolition of existing garage.

No objection provided neighbours amenities are not adversely affected.

WA 09/1638

Erection of extensions and alterations following demolition of existing garage.
3 Upper Bourne Lane, Wrecclesham, Farnham.

Concerned about the adverse impact on the residential amenities of the neighbouring property.

WA 09/1639

Erection of extensions and alterations including addition of dormer windows.
7 Stoneyfields, Farnham.

No objection provided neighbours residential amenities are not adversely affected.

WA 09/1640

Erection of single and two storey extensions and alterations including conversion of garage to habitable accommodation.
6 Forge Close, Farnham.

No objections.

WA 09/1647

Erection of single storey rear extension.
26 St Johns Road, Farnham.

Concerned about the possible adverse impact on the residential amenities of the neighbouring properties.

WA 09/1652

Erection of extensions and alterations and relocation of existing garage.
Old Compton Dene, Old Compton Lane, Farnham.

No objections.

WA 09/1665

Variation of condition 6 of WA/2006/2050 to provide an Air Source Heat Pump in place of solar panels.
Land at Little Park, Packway, Farnham.

No objections.

WA 09/1667

Construction of gates and piers.
44 Hale Road, Farnham.

No objection.

WA 09/1669

Erection of single storey and two storey extensions and alterations.
56 Bridgefield, Farnham.

No objections.

WA 09/1670

Application for a Certificate of lawfulness under Section 191 of the Town and Country Act 1990 for the continued A1 (retail) use of the building.
Unit 1, Grovebell Estate, Wrecclesham Road, Farnham.

No objections.

WA 09/1672

Erection of extensions and alterations.
17 Ball and Wicket Lane, Farnham.

Concerned about the possible adverse effect on the residential amenities of number 53.

WA 09/1673

Erection of extensions and alterations.
6 Chapel Road, Rowledge, Farnham.

No objections.

WA 09/1677

Erection of two storey extension and change of use from B1 9offices) to mixed A1 (retail) and A3 (restaurant).
31-32 East Street, Farnham.

Concerned that the proposed shopfronts are not in keeping with the design and character of the Market Town of Farnham.

Concerned about the parking relative to the size of the proposed restaurant.

WA 09/1687

Erection of external staircase and glazed screening to flat roof to form balcony.
Mulberry Lodge, West Street, Farnham.

No objection subject to the consent of the Conservation Area Officer.

WA 09/1691

Erection of the building to provide 15 apartments following demolition of existing dwelling.
Land at Waverley House, 54 Waverley Lane, Farnham.

Object, Farnham Town Council still believes this proposal will cause additional traffic movements in a school area and will be detrimental to the street scene as it will be out of keeping with the neighbouring properties.

WA 09/1696

Erection of two storey and single storey extensions (revision of WA/2009/1126).
12 Byworth Road, Farnham.

Objections, overdevelopment on the rear of the property and concerned about the adverse impact on the amenities of the neighbouring properties.

WA 09/1697

Erection of a replacement dwelling and garage (revision of WA 09/1146).
Field Cottage, 11 Leigh Lane, Farnham.

Objections, concerned about development as it will be contrary to the policies of BE3 and concerned that proposed dwelling is to be sited further into the plot which will encourage urbanisation of the grounds around it. Concerned about the loss of the natural environment.

WA 09/1699

Erection of two storey rear and side extensions following demolition of single storey extension.
4 Echo Barn Lane, Farnham.

No objections.

WA 09/1700

Conversion of garage to habitable accommodation, erection of ground floor addition and first floor extension.

The Beeches, Fernhill Lane, Farnham.

No objections.

WA 09/1708

Erection of a detached house and garage.

Bourne House, Lodge Hill Road, Lower Bourne, Farnham.

Object, this proposal is contrary to Policy BE3.

WA 09/1715

Erection of a single storey extension and alterations including conversion of garage to habitable accommodation following demolition of existing car port.

5 Beam Hollow, Farnham.

No objections.

WA 09/1717

Erection of two storey extension and alterations.

Green Shutters, 24 Crooksbury Road, Farnham.

No objections.

WA 09/1718

Erection of single storey extension following demolition of existing porch.

6 Chestnut Avenue, Farnham.

No objections.

WA 09/1723

Erection of conservatory.

13 Clare Mead, Farnham.

Concerned about the possible adverse effect on the neighbours residential amenity.

WA 09/1726

Erection of new garage building following demolition of existing structures; erection of single storey extension and alterations to front.

35-37 Weydon Lane, Farnham.

Farnham Town Council would suggest that the garaging be conditioned for private garaging use only.

WA 09/1735

Erection of double garage with workshop.
11 Three Stiles Road, Farnham.

No objections.

WA 09/1736

Erection of first floor side extensions and single storey rear extension.
22 Great Austins, Farnham.

No objections subject to the approval of the Conservation Area Officer.

WA 09/1737

Application for a new planning permission to replace extant permission WA 06/2458
(Erection of an extension and attached garage).
Hollow Oak Bungalow, West Street, Farnham.

This application is adjacent to the Area of Strategic Visual Importance.

The meeting closed at 6.30pm

Date

Chairman