



FARNHAM (SOUTH STREET) TRUST

COUNCIL OFFICES
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4th March 2015

TO: ALL TRUSTEES OF FARNHAM TOWN COUNCIL ACTING AS TRUSTEE OF THE FARNHAM (SOUTH STREET) TRUST*

Dear Trustee,

A meeting of the FARNHAM (SOUTH STREET) TRUST will be held in the Council Chamber, South Street, Farnham on Thursday, 12 March 2015 at 7.45pm or at the conclusion of the meeting of the Council, whichever is the later.

Yours sincerely

Iain Lynch
Town Clerk

FARNHAM (SOUTH STREET) TRUST

AGENDA

Thursday 12th March 2015 at 7.45pm

1 APOLOGIES FOR ABSENCE

TO RECEIVE any apologies for absence.

2 DISCLOSURE OF INTERESTS

TO RECEIVE from Trustees, in respect of any items included on the agenda for this meeting, declarations of disclosable pecuniary or personal interests in accordance with the Council's Code of Conduct. A copy of the form for completion is attached to this agenda.

NOTES:

- (i) *Members are requested to make declarations of interest, attached, to be returned to fsst@farnham.gov.uk. Alternatively, members are requested to make declarations of interest on the relevant form to hand to an officer before the start of the meeting.*
- (ii) *Members are reminded that any member of the Trust declaring a disclosable pecuniary interest is required to withdraw from the meeting unless a dispensation has been granted.*

3 MINUTES (APPENDICES A and B)

TO SIGN as a correct record, the minutes of the meeting held on 24 July 2014 and to receive the notes of meeting of the Working Party of Trustees held on 3 March 2015 (attached at Appendices A and B).

4 INVESTMENT INCOME FOR 2014/15 (APPENDIX C)

To receive and note the projected total investment income for 2014/15 allocation following receipt of the fourth quarter's investment income, attached at Appendix A and consider reinvestment of surplus in to endowment fund.

5 ALLOCATIONS TO BENEFICIARIES 2015/16 (ANNEX I to APPENDIX B)

TO CONSIDER the proposed allocations for the 2015/16 year as recommended by the elected Executive Group (Annex I to Appendix B).

Members are asked to note that investment income for the year ended 31 March 2015 is anticipated to be approximately £24,517.30. It is recommended that a maximum of £23,000 be awarded for the 2015/16 year.

6 BRANDING (APPENDIX D)

The executive group considered logo concepts for the South Street Trust. The initial designs were considered and narrowed down and a revised design commissioned. The proposed design is attached at Appendix D.

Members are asked to agree the proposed design for the new logo for the Trust.

7 DATE OF NEXT MEETING

The date of the next meeting of Farnham Town Council, meeting as the Trustee of the Farnham South Street Trust, is 18 June 2015 at 7.45pm, or at the conclusion of the meeting of Farnham Town Council whichever is sooner.



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, **I HEREBY Declare**, that I have a disclosable pecuniary or personal interest in the following matter(s).

Farnham South Street Trust Executive Meeting

Date of meeting: Thursday 12th March 2015

Name of Councillor

.....

Agenda Item No	Nature of interest (please tick)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other reason	

* Delete as appropriate

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Minutes

FARNHAM (SOUTH STREET) TRUST

Charity Commission Number – 1146152

Minutes of the Farnham Town Council sitting as the Trustee of the Farnham (South Street) Trust on Thursday 24 July 2014

Councillors acting as Trustee

- * Jeremy Ricketts (Chairman)
- * Jill Hargreaves (Vice Chairman and Honorary Secretary)
- A David Attfield (Honorary Treasurer)
- * David Beaman
- A Patrick Blagden CBE
- * Carole Cockburn
- * Pat Frost
- * Carlo Genziani
- * Stephen Hill
- A Jennifer O’Grady
- A Stephen O’Grady
- A Sam Hollins-Owen
- A Graham Parlett
- * Dr Jessica Parry
- * Julia Potts
- * Susan Redfern
- A Roger Steel
- * John Ward
- * Present
- A Apologies for absence

Officers Present:

Iain Lynch (Town Clerk)

Rachel Aves (Team Leader Corporate Governance)

- FSST 06/14 APOLOGIES FOR ABSENCE
 Apologies were received from Councillors Attfield, Blagden, Hollins-Owen, J O’Grady, S O’Grady, Parlett, and Steel.
- FSST 07/14 DISCLOSURE OF INTERESTS
 No disclosures of interest were received.
- FSST 08/14 ELECTION OF CHAIRMAN
 It was agreed that the Chairman for the municipal year 2014/15, would be the Mayor, Cllr Jeremy Ricketts.
- FSST 09/14 ELECTION OF VICE-CHAIRMAN
 It was agreed that the Chairman for the municipal year 2014/15, would be the Deputy Mayor, Cllr Jill Hargreaves.
- FSST 10/14 ELECTION OF HONORARY SECRETARY
 It was agreed that the Honorary Secretary for the municipal year 2014/15, would be Cllr Jill Hargreaves.
- FSST 11/14 ELECTION OF HONORARY TREASURER
 It was agreed that the Honorary Treasurer for the municipal year 2014/15, would be Cllr David Attfield.
- FSST 12/14 MINUTES
 RESOLVED: The minutes of the meeting held on 17 April 2014, at Appendix A, were agreed.
- FSST 13/14 TRUST ADMINISTRATION
 RESOLVED: the Draft Accounts and Annual Trustee Report on activity for the 2013/14 financial year, attached at Appendix A to the agenda was agreed.
- FSST 14/14 DATE OF NEXT MEETING
 The date of the next meeting was agreed as Thursday 12 March 2015, following the meeting of Farnham Town Council.

Date:

Chairman:

B

Notes

Notes of Executive Working Group of Trustees held on 3rd March 2015 at 5.30pm

Trustees in Attendance:

Cllr Jeremy Ricketts (Chairman)
Cllr Jill Hargreaves (Vice Chairman & Hon Secretary)
Cllr David Attfield (Hon Treasurer)

Officers in attendance:

Iain Lynch (Town Clerk)
Dixon Chau (Projects Assistant)

1 APOLOGIES FOR ABSENCE

None received.

2 DISCLOSURE OF INTERESTS

Declaration(s) of Interest(s) were received from:

- Councillor Attfield, knows the Weybourne Amateur Art Group applicant.

3 INVESTMENT INCOME FOR 2014/15 (Appendix C)

Trustees noted the projected investment income for 2015/16 allocation, totalling £24,517.30, but that the final dividend (estimated at £6,000) was not confirmed.

4 GRANT APPLICATIONS 2014/15 (Annex I to Appendix B)

Trustees considered the applications at Annex I to Appendix B of the agenda and recommended grants totalling £21,330

Recommendation to Trustee: It is recommended that grants as set out at Annex I to Appendix B, totalling £21,330, be made.

5 FARNHAM SOUTH STREET TRUST BRANDING (APPENDIX D)

Trustees have selected two designs from Appendix D to be merged together to show the heritage of the Trust and also to show the artistic side.

Recommendation to Trustee: It is recommended that the proposed logo attached at Appendix D be approved.

Annex I to APPENDIX B

Proposed allocation for South Street Trust Grants 2015/16

Farnham South Street Trust Applications 2015/16

Organisation	Amount Requested	Cost of Project	Proposed Grant	Awarded 2014/15	Project Name	Project Description	Executive Members Comments	Beneficiaries
318 Ceramics	£ 600.00	£ 600.00	£600	£1,300.00	Slam pots and soft slab workshop	Approximately 250 Students (at least 50% from Farnham) will learn the process of making "slam" pots and soft slab dishes. Students will be able to create items quickly and understand the subtleties of handling clay in a soft state. The resources are initially aimed at our Post 19 group. Other groups such as Creative Club will also have accessible to the resources.	It is recommended the proposed grant is agreed.	Approximately 250 beneficiaries At least 50% from Farnham
40 Degreez Centre, The	£ 1,520.00	£ 1,920.00	NIL	£795.00	Educational Music Workshop	Funding will provide 12 hourly music workshops, for 12 young people to learn how to play the acoustic guitar, read music and to gain self-esteem. Once the young people have a good understanding they will write their own song in a chosen genre.	Trustees felt the application did not fit the grant's criteria.	12 beneficiaries All from Farnham
Abbey School, The	£ 2,680.68	£ 2,680.68	£2,680	£2,000.00	Whole school textile techniques project	An opportunity for 104 students to learn new textile techniques in small groups, including felt making, mixed material media weaving and wire sculptures. The project would consist of a textile artist spending 5 days in a workshop environment.	It is recommended the proposed grant is agreed.	104 beneficiaries 18 from Farnham – 39 Students live in Waverley Borough.
Badshot Lea Village Infant school	£ 2,850.00	£ 3,850.00	£2,400	£1,500.00	Bug Hotel: Art and the Learning Environment	Building a bug hotel with a "green" living roof. The bug hotel will encourage 146 students at the school to learn about insects and bugs. In addition the project will include wooden, carved garden insects or bugs to be used as seating.	It is recommended the proposed grant is agreed.	146 beneficiaries All from Farnham

Organisation	Amount Requested	Cost of Project	Proposed Grant	Awarded 2014/15	Project Name	Project Description	Executive Members Comments	Beneficiaries
Christine Kaptjein with assistance from Lee Broughall	£ 1,200.00	£18,080.00	NIL	N/A	Sir John Verney Book	To publish a book with financial aid from the Blower Foundation and Farnham Building Preservation Trust about Sir John Verney. The book will show Sir John Verney's artistic achievements in painting, illustration and writing with 60 pages of text. A selection of images will be reproduced.	Trustees noted although a worthy project, the applicants will not get any art output from the project.	Unspecified number of beneficiaries. Book to be distributed to all local schools
Crafts Study Centre	£ 800.00	£ 1,750.00	£800	N/A	Modern British Slipware: Making and doing	To go along with the Modern British Slipware exhibition in October. The project would like to have Dylan Bowen who uses traditions methods to create slipware to run a master class for 12 students at the Farnham Pottery and to give a lecture at the university campus to 50 -100 people. There will also be a drawing competition for all primary schools in Farnham, where the prize is a clay workshop for winner's whole class.	It is recommended the proposed grant is agreed. However, applicant will have to agree to invite other local communities for the lecture, such as 40 Degreez.	90 beneficiaries All live or study in Farnham
Creative Response Arts Ltd.	£ 3,000.00	£ 3,440.00	3,000	£2,000.00	Drawn from Life	A project led by an artist in residence aiming to inspire and stimulate the imagination. The project is designed to develop artistic skills, such as observational drawing, composition and using colour. After the six-week project, the art can be viewed by the public. There will be a total of 70 participants.	It is recommended the proposed grant is agreed.	70 beneficiaries All from Farnham
Dance Movement, The	£ 2,173.86	£ 2,893.86	£1,500	£1,500.00	Farnham Blooming	15 young people will be working alongside a horticulturist artist and dress maker to design, grow and create a number of costumes, head dresses and accessories, which will be worn by the performers taking part in Farnham in Bloom 25th celebratory performance. The project will last 12 weeks.	It is recommended the proposed grant is agreed.	15 beneficiaries All from Farnham

Organisation	Amount Requested	Cost of Project	Proposed Grant	Awarded 2014/15	Project Name	Project Description	Executive Members Comments	Beneficiaries
Edgeborough School	£ 750.00	£ 750.00	£500	£500.00	Ceramic dog heads	38 Year 6 students will sculpt grapefruit size heads of dogs in stoneware clay. Finished sculptures will be mounted on tubular rods stabilised by heavy, teak plinths.	It is recommended the proposed grant is agreed. Trustees noted it would be nice for the sculptures to be displayed outside the school for period of time,	38 beneficiaries All from Farnham
Farnham Art and Design Education Group (FADEG)	£ 1,000.00	£ 1,000.00	£900	£1,000.00	The Big Draw 2015	FADEG will host their eighth "Big Draw" at the Farnham Malting's Festival of Crafts. The centre piece of will be a community "drawing" with around 300 people being involved from all ages. Different styles of drawing will be collaged together to form the community drawing based on a theme revealed by the V&A Museum in February.	It is recommended the proposed grant is agreed.	300+ beneficiaries Around 240 from Farnham
Farnham Decorative and Fine Arts Society	£ 1,500.00	£ 8,700.00	NIL	N/A	Farnham Schools Art Exhibition 2015	A celebration of the artistic achievements of Farnham pupils and show- casing the excellent work. Incorporating 20 schools in the Farnham area. Funding will go towards hiring a venue, transportation and prizes for winner (workshop).	Trustees noted applicant is getting support from the community grants scheme, and will not be support for the same project this time.	600-1,200 beneficiaries All from Farnham
Farnham Heath End School	£ 500.00	£ 780.00	£500	N/A	Drawing & Sculpture Workshop	Key Stage 3 students will be introduced to a practising artist. Students will be given opportunities to develop observation / imaginative drawing skills and further extend them with 3D art. Key Stage 4 students will be producing their own canvas portraits.	It is recommended the proposed grant is agreed.	Up to 75 beneficiaries All from Farnham
Farnham Maltings Association	£ 2,500.00	£ 4,000.00	NIL	£1,000.00	East Wing Workshop	To replace current arrangements in the East Wing Workshop with two butler sinks, taps and draining boards. This will enable a 50% increase in the range of crafts activities available.	Trustees noted, the application's objective is not eligible for a grant. Same reason a different applicant was not awarded a grant last year.	783 beneficiaries in 2013/14 626 attendees live in Farnham

Organisation	Amount Requested	Cost of Project	Proposed Grant	Awarded 2014/15	Project Name	Project Description	Executive Members Comments	Beneficiaries
Folly Hill Infant School	£ 730.00	£ 730.00	£660	£500.00	Marvellous Mosaic	Part of a 3D art project, where the Early Years Foundation Stage children will spend two days with local artist, Lindsey Southworth creating a rainbow mosaic for their newly decorated classroom. The children will then design and paint around the mosaic. There will be 31 children between the ages of 4-5 years old.	It is recommended the proposed grant is agreed.	31 beneficiaries All from Farnham
Hale School	£ 850.00	£ 850.00	£850	£828.00	Hale Sensing Surroundings Installation	65 Year 6 pupils will be involved with this project. The aim of the project is through art the students will gain a deeper awareness of the visual world and their environment, and then reflect this in their work and artistic contributions. The project will last three days and students will get an opportunity to develop new art skills.	It is recommended the proposed grant is agreed.	65 beneficiaries All from Farnham
Jo Aylwin Studio and Gallery	£ 1,800.00	£ 7,800.00	£1,800	N/A	Blooming Art	An art competition to run along with Farnham in Bloom. Art will be displayed in shop and office windows throughout the town. The theme for the art collage is blooming. There competition will have 4 categories ranging from 5 to over 25. Workshops will be available to help people with their collage.	It is recommended the proposed grant is agreed. Trustee noted the funding will be spent on materials and workshop.	Between 40 - 100 beneficiaries. Majority from Farnham if not all.
New Ashgate Gallery, The	£ 1,850.00	£ 2,000.00	£1,250	N/A	The New Ashgate Gallery and Local Educational Provider	A celebration of Alice in Wonderland's 150th anniversary and crafts. The celebration is also to raise awareness of the New Ashgate Gallery and crafts. There will be free creative workshops for young people, families and local residents based on the theme of a Tea Party.	It is recommended the proposed grant is agreed.	220 beneficiaries All from Farnham

Organisation	Amount Requested	Cost of Project	Proposed Grant	Awarded 2014/15	Project Name	Project Description	Executive Members Comments	Beneficiaries
Opportunities Community Project	£1,400	£1,600	£1,000	N/A	Community Craft	The project is to teach craft skills, share knowledge and experience to members of the community in the village of Hale from all ages. The project will run in blocks of eight weeks and be split into three terms. Term 1: Jewellery making and quilting. Term 2: Glass engraving, painting and wood burning. Term 3: Textiles printing and water colour painting.	It is recommended the proposed grant is agreed.	60 beneficiaries (10 per workshop) All from Farnham
St. Andrew's CE Infant School	£ 800.00	£ 900.00	£800	£700.00	To Enhance and improve the school's outside environment	To enhance the playground by adding an oak carved bench to match existing bench and storytelling chair. The Year 2 children will design the foliage to be carved and supervised by a community artist.	It is recommended the proposed grant is agreed.	40 beneficiaries (plus those who go past the school) All from Farnham
St. Polycarp's Catholic Primary School	£ 590.00	£ 590.00	£590	£378.00	A Living Tunnel	Create a willow sculpture with and Artist is Residence representing the essence of a living being. The tunnel will be about 10 metres long and will be maintained throughout the year. The children have designed the form of a tunnel, representing their journey through primary school. There are a total 420 pupils at the school who would all be taking part in the project throughout the year.	It is recommended the proposed grant is agreed.	420 beneficiaries All from Farnham
Weybourne Amateur Art Group	£ 200.00	£ 575.00	NIL	N/A	Audio/ Visual equipment	The art group leader would like funding to enhance the students' learning by having a tripod, camera, laptop and hard drive. This will be used when presenting to the class, so those further back are able to see the demonstration. Participants are all adults over the age of 45, each class can have a maximum of 20 people.	Trustees noted applicant has applied for a Town Clerk's Small grant.	20 beneficiaries 16 participants are from Farnham

Organisation	Amount Requested	Cost of Project	Proposed Grant	Awarded 2014/15	Project Name	Project Description	Executive Members Comments	Beneficiaries
Young Curators Collective in partnership with the Museum of Farnham	£ 1,500.00	£ 3,050.00	£1,500	N/A	Young Curators Collective	This project is about providing 14 young adults with the necessary skills to begin a career in arts and heritage sector. Each member will be able to develop their skills through monthly session involvement with guest speakers and study visit.	It is recommended the proposed grant is agreed. Trustees noted, applicant should consider extending the guest speaker to other art students in the Farnham area.	14 beneficiaries 12 from Farnham

Total Proposed Grants

£21,330

APPENDIX C

Date	Description	Income	Totals
20/06/2014	BRIM DIVIDEND	1125.66	
	BRIM DIVIDEND	4898.44	
	BRIM DIVIDEND	9.62	
	BRIM DIVIDEND	41.84	6075.56
20/09/2014	BRIM DIVIDEND	1125.66	
	BRIM DIVIDEND	5071.33	
	BRIM DIVIDEND	9.62	
	BRIM DIVIDEND	43.32	6249.93
20/12/2014	BRIM DIVIDEND	1125.66	
	BRIM DIVIDEND	2789.23	
	BRIM DIVIDEND	9.62	
	BRIM DIVIDEND	23.83	3948.34
20/01/2015	BRIM DIVIDEND	2224.47	
	BRIM DIVIDEND	19	2243.47
* 20/03/2015	BRIM DIVIDEND		
	BRIM DIVIDEND		
	BRIM DIVIDEND		
	BRIM DIVIDEND		*6000

*** Predicted final dividend payment**

Total predicted investment income 2014/15: £24,517.30

APPENDIX C

TO FOLLOW