



FARNHAM TOWN COUNCIL

A

Minutes Council

Time and date

7.00pm on Thursday 14 April 2011

Place

The Council Chamber, South Street, Farnham

- * Cllr J Ward (Town Mayor)
- * Cllr G Hargreaves (Deputy Town Mayor)
- Cllr D Attfield
- * Cllr G Beel
- Cllr C Cockburn
- * Cllr V Duckett
- * Cllr (Mrs) P Frost
- * Cllr R Frost
- Cllr L Fleming
- * Cllr C Genziani
- Cllr S Hill
- * Cllr D Le Gal
- * Cllr A Lovell
- * Cllr J Maines
- * Cllr S O'Grady
- * Cllr R Steel
- * Cllr C Storey
- * Cllr A Thorp

- * Present
- Apologies for absence

Officers Present:

Iain Lynch (Interim Town Clerk)

Ginny Gordon (Digital Minutes record)

The proceedings of the meeting of Farnham Town Council held on Thursday 10 March 2011 were digitally recorded for Council purposes only.

QUESTIONS BY THE PUBLIC

I) Mr Skingle

C 156/10 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Fleming, Attfield, Hill,

C 157/10 MINUTES

The Minutes of the Farnham Town Council Meeting held on Thursday 10th March 2011 were agreed and signed by the Town Mayor as a correct record.

C 158/10 DISCLOSURE OF INTERESTS

Name of Councillor	Agenda/Minute Number	Subject	Type of Interest	Reason
S O'Grady	12	Staffing	Related to a member of staff	Personal and prejudicial
C Genziani	6	Contract Renewals	Contractor	Personal and Prejudicial

C 159/10 STATEMENTS BY THE PUBLIC

C 160/10 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor announced that he had:

Part I – Items for Decision

WORKING PARTY NOTES

C 161/10 The notes of the Corporate Development and Audit Working Group held on 29th March 2011, and attached to the record minutes as **Appendix B**, were agreed.

C 162/10 The notes of the Tourism and Events Working Group held on 6th April 2011, and attached to the record minutes as **Appendix C**, were agreed.

C 163/10 The notes of the Cemeteries and Appeals Working Group held on March 24th 2011, and attached to the record minutes as **Appendix D** were agreed.

C 164/10 The notes of the Farnham in Bloom Working Group held on March 14th 2011, and attached to the record minutes as **Appendix E**, were agreed.

C 165/10 PLANNING APPLICATIONS

Members received the minutes of the meeting of the Planning Consultative Group held on the 17th March 2011 and 31st March 2011.

C 166/10 ANNUAL ACCOUNTS AND AUDIT

Members received the report attached at Appendix H of the record Minutes and agreed that a short review by the Audit Commission to check the robustness of the financial and audit processes for the end of year accounts would be helpful. Members noted the further information and revised cost of the work and

RESOLVED to

- 1) **Note the outcome of the Consultation on the Accounts and Audit Regulations**
- 2) **Agree to appoint the Audit Commission to provide advice and support in the preparation of the end of year accounts and review procedures and practices at Farnham in accordance with best practice guidance at a cost of up to £3,000 with the costs met from the 2011/12 Audit budget.**

C 167/10 TRANSFER OF COUNCIL OFFICES

Members welcomed the completion of the transfer of the Council Offices and noted that a ceremonial key handover had taken place between the Mayors of Waverley and Farnham.

RESOLVED to authorise the use of the Council Seal on the Transfer documents for the Council Offices.

Part 2 – Items Noted

C 168/10 REPORTS FROM OUTSIDE BODIES

None received.

C 169/10 DATE OF NEXT MEETING

Members noted that the date of the next Council Meeting was Thursday 21st April 2011 at 7pm in the Council Chamber, and that the Annual Meeting would take place on Thursday 12th May.

C 170/10 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted at Agenda Items 12 to 14 on Staffing Matters, it was advisable in the public interest that the public and press be temporarily excluded and they were instructed to withdraw at the end of Item 11.

Part 3 – Confidential Items

C 171/10 to C176/10 STAFFING SITUATION, JOB EVALUATIONS AND RECRUITMENT OF TOWN CLERK

Members considered the staffing matters.

The Town Mayor closed the meeting at .

Date

Chairman