



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

Thursday 13th April 2017 at 7.00pm

Place

The Council Chamber, South Street, Farnham, GU9 7RN

TO: ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held on **THURSDAY 13th April 2017, at 7.00PM**, in the **COUNCIL CHAMBER, SOUTH STREET, FARNHAM, SURREY GU9 7RN**. The Agenda for the meeting is attached.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Iain Lynch'.

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to Ginny Gordon, by 5 pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded for the use of the Council only.

Questions by the Public

Prior to the commencement of the meeting, the Town Mayor will invite Members of the Public present to ask questions on any Local Government matter, not included on the agenda, to which an answer will be given or if necessary a written reply will follow or the questioner will be informed of the appropriate contact details. A maximum of 15 minutes will be allowed for the whole session.

Members of the Public are welcome and have a right to attend this Meeting.

Please note that there is a maximum capacity of 30 in the public gallery



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, **I hereby declare**, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 13th April 2017

Name of Councillor

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	

* Delete as appropriate



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

7.00pm on Thursday 13th April 2017

Place

The Council Chamber, South Street, Farnham

Prayers

Prior to the meeting prayers will be said in the Council Chamber by Revd Conrad Hicks of the Farnham Methodist Church. Councillors and members of the public are welcome to attend.

1 Apologies

To receive apologies for absence.

2 Disclosure of Interests

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary interests in line with the Town Council's Code of Conduct or of any gifts and hospitality in line with Government legislation.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Cockburn, Fraser, Frost, Hargreaves, Hill, Hodge, Macleod, Mirylees, Potts, Ward and Williamson.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to her being a councillor of Surrey County Council: Cllr Frost.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to ginny.gordon@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes

To sign as a correct record the minutes of the Farnham Town Council meeting held on Thursday 9th March 2017.

Appendix A

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

- 5 Town Mayor's Announcements**
To receive the Town Mayor's announcements.

- 6 Questions by Members**
To consider any questions from councillors in accordance with Standing Order 9

From Cllr Mike Hyman:

“At the Town Electors’ meeting on 23 March, the request from the 2016 meeting for a presentation of how the Royal Deer Junction would operate, was reiterated, and this Council was asked to follow up the request by asking Waverley’s Portfolio Holder for the Project and Chair of the SCC Highways Committee respectively, to use their influence to make the relevant evidence, including any modelling, on which permission for the project was granted, available to the people of Farnham they represent. This is not to be confused with the recently announced additional pedestrianisation and other traffic proposals currently being ‘tweaked to perfection’ at Surrey County Highways, which it is understood are not part of the East Street project, but which WBC have confirmed must work in conjunction with the junction as designed by the contractor and approved by WBC.

Will the Leader of Farnham Town Council raise this matter formally with the Leader of Waverley Borough Council and the Chairman of the Surrey County Council Local Committee for Waverley in order that the requested presentation be now given.”

Part 1 – Items for Decision

- 7 Working Group Notes**
To receive the notes of:
Strategy and Finance Working Group held on 4th April 2017 **Appendix B**

- 8 Planning Applications**
To receive the minutes of the Planning & Licensing Consultative Group held on 20th March 2017 and 3rd April 2017. **Appendix C and D**

The actions of the Planning & Licensing Consultative Group are taken under the scheme of delegation.

- 9 Appointment of Working Groups 2017/18** **Appendix E**
To agree representatives on Working Groups for 2017/18

- 10 Representatives on External Bodies 2017/18** **Appendix F**
To agree the Council’s representatives on external bodies 2017/18

Part 2 – Items to Note

- 11 Actions taken under the scheme of delegation**

- 12 Reports from other Councils**
To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council

- 13 Reports from Outside Bodies**
To receive from Members any verbal reports on Outside Bodies.

14 Date of next meeting

To note the date of the Annual Meeting of Full Council on Thursday 11th May 2017.

15 Exclusion of the Press and Public (if required)

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda in view of any confidential items under discussion

Part 3 – Confidential Items

Council Membership:

Councillors: John Ward (Mayor), Mike Hodge (Deputy Mayor), David Attfield, David Beaman, Carole Cockburn, Paula Dunsmore, John Scott Fraser, Mrs Pat Frost, Jill Hargreaves, Stephen Hill, Sam Hollins-Owen, Mike Hyman, Andy Macleod, Kika Mirylees, Julia Potts, Susan Redfern, Jeremy Ricketts, John Williamson.

Note: The person to contact about this agenda and documents is Iain Lynch, Town Clerk, Farnham Town Council, South Street, Farnham, Surrey, GU9 7RN. Tel: 01252 712667.

Distribution: Full agenda and supporting papers to all Councillors (by post)



FARNHAM TOWN COUNCIL

A

Minutes
Council

Time and date

7.00pm on Thursday 9th March 2017

Place

The Council Chamber, South Street, Farnham

Councillors

- * John Ward (Mayor of Farnham)
- * Mike Hodge (Deputy Mayor)
- * David Attfield
- * David Beaman
- * Carole Cockburn
- * Paula Dunsmore
- * John Scott Fraser
- * Pat Frost
- A Jill Hargreaves
- A Stephen Hill
- A Sam Hollins-Owen
- * Mike Hyman
- * Andy Macleod
- A Kika Mirylees
- * Julia Potts
- * Susan Redfern
- * Jeremy Ricketts
- * John Williamson

- * Present
- * Apologies for absence

Officers Present:

Iain Lynch (Town Clerk)
Ian Kershaw (Assistant Town Clerk)
Stephanie Spence (Civic Secretary)

There were 4 members of the public in attendance.

Prior to the meeting, prayers were said by the Reverend Hannah Moore of the Parish of Badshot Lea and Hale.

- C137/16 **Apologies for Absence**
Apologies were received from Councillors Hargreaves, Hill and Mirylees.
- C138/16 **Minutes**
The Minutes of the Farnham Town Council Meeting held on Thursday 26th January 2017 were agreed and signed by the Mayor as a correct record.
- C0139/16 **Declarations of interests**
Apart from the standard declarations of personal interest by councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council, no disclosures of interest relating to items on the agenda were made.
- C140/16 **Questions and Statements by the Public**
i) Mr Nick Clibborn asked if, further to recent reports in the Farnham Herald, the Council would be objecting to the application by Frensham Country Park to discharge treated sewage into a tributary feeding Frensham Ponds. The Mayor said he thought this was likely but it would be considered fully by the Planning and Licensing Working Group.
ii) Mr George Hesse asked if the Town Council would consider taking responsibility for the maintenance of the Library Gardens on West Street back from Surrey County Council and also whether it would consider working with local residents to establish a Friends Group as it was such an important local amenity. Councillor Frost said that she would pursue this with Surrey County Council as there was no reason it should not be open as it was before. Cllr Frost said that the Town Clerk had advised this could be possible if there was some transfer of resource to the Town Council to deliver this.
- C141/16 **Town Mayor's Announcements**
The Mayor announced that:
i) The Annual Town Meeting would be on 23 March.
ii) The Commonwealth Flag Raising Day had been well attended
iii) Mayoral coffee mornings had taken place for six of the Town Council wards and had seen lively and informed discussion.
iv) He had presented several cheques, including to the Hoppa service which was clearly a valued service.
v) Music in the Vineyard had seen two different bands and proved very successful.
vi) The Town Council team had won its category in the Rotary Club Cyclathon which was a great effort by councillors and staff.
vii) He was delighted to report that the Farnham Neighbourhood Plan had been approved to go forward to Referendum having met the required conditions.
- C142/16 **Questions by Members**
There were none.

Part I – Items for Decision

Working Group Notes

- C143/16 **i) Cemeteries and Appeals held on 9th February 2017**
Councillor Cockburn advised that the meeting had not been quorate, however she had been briefed on the implementation of the new regulations allowing planting in front of memorials; the latest position on Hale Chapels; the memorial repairs programme and spring maintenance. It was explained that access to Green Lane cemetery was being improved although temporarily blocked in part for safety reasons whilst work to create a new parking area by the chapel was completed.

ii) Community Enhancement held on 1 March 2017
C144/16 Councillor Cockburn reported that the Group had received a helpful presentation on trade waste from Waverley Borough Council officers. It was agreed that a register of unsightly bins should be kept at the FTC reception to assist Waverley in knowing where there were problems. The path at Robert Dyas Yard had been improved. Litter picks had been a great success. Since the meeting it had been established that the wall in Gostrey Meadow had been damaged by a car and not vandalism. She therefore did not move the recommendation regarding installation of CCTV.

Councillor Frost advised that Surrey County Council had taken no decisions as to the level of budgets, if any, for localism projects and these should not be relied upon. Members discussed the merits of a contribution direct from the Farnham in Bloom budget to the Dance Movement toward the cost of the Farnham Blooming Dance project.

It was RESOLVED *nem con* to award the Dance Movement the sum of £500 from the Farnham in Bloom budget toward the cost the Farnham Blooming dance project.

Councillor Frost abstained from the above decision.

iii) Strategy and Finance held on 28th February 2017
C145/16 Members noted reviewed the Investment Strategy for 2017/18. The Town Clerk advised that formal discussion with the Town Council's Independent Financial Adviser was required for a Council of Farnham's size prior to an investment in the Local Authorities Property Fund. Subject to a positive report investments could be made delegated to the Town Clerk, Leader and Mayor.

It was RESOLVED unanimously that:

- i) the Investment Strategy for 2017/18 at Annex I be adopted;**
- ii) that subject to clarification of £75,000 be invested in each of the deposit accounts listed;**
- iii) Subject to a positive IFA recommendation, the Town Clerk be delegated in conjunction with the Leader and Mayor to invest £100,000 in the Local Authorities Property Fund from the 2016/17 balances.**

C146/16 Members considered an application for a grant request from the Gostrey Centre specifically to support the costs of minibuses used to transport frail users to and from the Centre. It was noted that further information and business plan had been requested to inform a possible Service Agreement.

It was RESOLVED *nem con* that £10,000 be earmarked for the Gostrey Centre from the 2016/17 budget.

C147/16 It was noted that the Neighbourhood Plan examination result had been received and, with minor modifications, been deemed sound to go forward to Referendum. This was likely to be on 4 May 2017 on the same day as the County Council elections. The Town Clerk would issue advice as to the application of Purdah.

C148/16 Members considered proposals to purchase mowers and cleaning equipment; refurbish the Town Council reception area; replace faulty IT equipment; replace

Council Chamber recording equipment and replace a fleet vehicle. The replacement vehicle would be subject of a further report.

It was RESOLVED *nem con* to authorise the purchase of mowers and cleaning equipment in the sum of £12,500, refurbish the reception area in the sum of £5,700 and replace IT equipment in the sum of £1,600 from the 2016/17 budgets.

C149/16 Members noted the current situation regarding the Hale Chapels and the prices received, attached at Exempt Appendix 1, which would be subject to further adjustments for the two lowest tenderers. Council noted that details of the response from English Heritage to the Council's funding application was awaited.

iv) Tourism and Events held on 7 March 2017

C150/16 Councillor Hodge reported on the success of the new Music in the Vineyard initiative which would be extended in 2018. Another new initiative in 2017 would be the Farnham Walking Festival with over 30 walks planned. Members were encouraged to support and participate in the various organised walks that would take place. Further events were planned including a Performance Festival, Picnic in the Park and Music in the Meadow. Other new events such as a mediaeval festival, a gin tasting evening and a wine and cheese evening were also being considered. Members were reminded about the sponsorship opportunities the Town Council offered and were encouraged to help officers promote these.

Planning and Licensing Applications

C151/16 Members received the notes of the meetings held on 6th February, 20th February and 6th March 2017. Councillor Williamson reported that the Group was looking forward to being Plan-led, given the progress to date of the Neighbourhood Plan. The Task Group considering the tree and hedge strategy was to meet shortly. Members underlined the importance of the both trees and hedges to the character and biodiversity of the area.

2016/17 Risk Management and Health and Safety Report

C152/16 Council reviewed the detailed 2016/17 Risk Management report attached at Appendix I, which supplemented the detailed work undertaken by each of the Working groups in the Autumn. The Council's advisors had undertaken a detailed risk assessment and the recommendation contained within the report were being implemented. The Internal auditor (whose reports were considered separately by the Council) had also reviewed a number of financial and other potential risks with no significant recommendations to be implemented. The HR Panel would be reviewing succession planning and staffing risks at its forthcoming meeting. Council reviewed the latest policies for adoption.

It was RESOLVED *unanimously* that:

- 1) The Annual Risk Management report be welcomed;**
- 2) The progress in implementing the Action Plan arising out of the General Risk Assessment be welcomed**
- 3) The Health and Safety Policy, Environmental Policy, and the Fire Safety Policy be adopted**
- 4) The work undertaken by each of the Working Groups in reviewing and managing risks associated by their areas of activity be commended.**

Part 2 – Items to Note

- C153/16 **Actions taken under Scheme of Delegation**
Staff changes were noted and Members welcomed Stephanie Spence as an officer of the Council. An HR Panel would meet shortly to consider other staffing matters in more detail.
- C154/16 **Reports from other Councils**
There were none.
- C155/16 **Reports from Outside Bodies**
- i) Councillor Attfield reported that the Farnborough Airport Consultative Committee was still awaiting the outcome of the Controlled Airspace enquiry, which was hoped for by the end of April.

 - ii) Councillor Cockburn reported that the Farnham Public Art Trust was working with the Town Council and Waverley as well the Farnham Maltings to improve the railings at Riverside Walk. Yard signs was also a project that the Trust would like to take forward. The Town Council had taken on the replacement of the bench at Boots which was currently underway.

Part 3 – Confidential Items

- C156/16 There were none.
- C157/16 **Date of next Meeting**
The date of the next Council Meeting was confirmed as Thursday 13th April 2017.

The Town Mayor closed the meeting at 8.02pm.

Date

Chairman

Investment Strategy 2017/18

Farnham Town Council acknowledges the importance of prudently investing all funds held on behalf of the community by the Council.

This Strategy complies with the revised requirements set out in the Chartered Institute of Public Finance and Accountancy's Treasury Management in Public Services: Code of Practice and Cross Sectoral Guidance Notes and takes account of the Section 15(1)(a) of the Local Government Act 2003 and follows guidance in the Practitioners' Guide (2016) and DCLG's Guidance on Local Government Investments. (Revised 2010).

Investment objectives and practice

In accordance with Section 15(1) of the Local Government Act 2003 Act, the Council will have regard (a) to such guidance as the Secretary of State may issue, and (b) to such other guidance as the Secretary of State may by regulations specify.

- The Council's investment priorities are first the security of reserves, second the liquidity of its investments and thirdly the rate of return or yield.
- The Council will aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity.
- All investments will be made in sterling.

The Department for Communities and Local Government maintains that borrowing of monies purely to invest or to lend and make a return, is unlawful and Farnham Town Council will not engage in such activity.

The Council will monitor the risk of loss on investments by reviewing credit ratings on institutions in which it is investing on a regular basis. The Council will only invest in institutions of high credit quality. Reference will be made in the assessment of credit worthiness to the general economic and political environment in which institutions operate. All significant sources of information will be considered including information from the main credit rating agencies including as appropriate, Fitch or Moody's.

It is recognised that the assessment of risk has changed as a result of the recent economic climate but that the Council should aim for ratings (eg Fitch or equivalent short term FI – long term rating A- and viability rating A-).

Investments will be spread over different providers where appropriate to minimise risk although it is recognised that the Council is not eligible to receive protection offered by the Financial Services Compensation Scheme. Significant changes in credit ratings will be immediately reported to the Town Council and the Town Clerk/Responsible Financial Officer will take action within delegated powers to protect Town Council assets.

The investment position will be reviewed monthly by senior officers and quarterly by the Strategy and Finance Working Group.

Where external investment managers are used, they will be contractually required to comply with the Strategy.

The Town Council will encourage specific staff training for treasury management appropriate to the Council's circumstances.

The Town Clerk/Responsible Financial Officer is the Council's designated person in investing on behalf of the Council and is authorised to deal with administrative matters and give instructions on behalf of the Council. Any investments created or returned must be linked directly to the Council's current account.

Specified investments

Specified Investment are those offering high security and high liquidity, made in sterling and with a maturity of no more than a year. Such short term investments made with a body or investment scheme of high credit quality (including the UK Government or a local authority or town or parish council) will automatically be Specified Investments. The Council will only invest in institutions with the good credit ratings from approved credit rating organisations.

For the prudent management of its treasury balances, maintaining sufficient levels of security and liquidity, the Council will use:

- Deposits with banks, building societies, local authorities or other public authorities
- The CCLA Public Sector Fund – a mutual fund investing in appropriately rated institutions
- Institutions permitted by specific legislation (eg the Local Authorities Property Fund managed by CCLA)

Non-specified investments

These investments have greater potential risk – examples include investment in the money market, stock and shares. Given the unpredictability and uncertainties surrounding such investments, the Council will not use this type of investment.

Liquidity of investments

The Town Clerk/Responsible Finance Officer will determine the maximum periods for which funds may prudently be committed so as not to compromise liquidity.

Investments will be regarded as commencing on the date the commitment to invest is entered into, rather than the date on which the funds are paid over to the counterparty.

Long term investments

Long term investments are defined in the Guidance as greater than 36 months.

The Council does not currently hold any long term investments and no long term investments are currently envisaged.

End of year investment report

Investment forecasts for the coming financial year are accounted for when the budget is prepared. At the end of the financial year, the Town Clerk/Responsible Financial Officer will report on income from investment activity to the Strategy and Finance Working Group.

Review and amendment of regulations

The strategy will be reviewed annually and at other times as necessary. The Annual Strategy for the financial year will be prepared by the Town Clerk/Responsible Financial Officer and presented for approval at Strategy and Finance Working Group and the full Town Council.

Publication

The Investment Strategy will be published and available in hard copy and on the Town Council's website.

2017/18 investment plan

HSBC is the Town Council's Banker. Funds not required for immediate use are currently invested in HSBC Fixed Rate Interest Moneymarket accounts. Rates may vary from day to day but are generally reasonably competitive with other providers although rates have declined significantly over the last 12-18 months. Amounts will be invested for up to one year with some funds kept in a call account.

It is considered prudent to plan to spread the financial risk by obtaining facilities at least one other major high street bank or building society with high credit ratings. Currently investments are held with The Cambridge and Counties Bank; HSBC, and CCLA. Following a review at Strategy & Finance in March 2017 (Annex B Annex 17, accounts in additional institutions are being opened in 2017.

The Town Council and senior officers will review the position on a regular basis as set out above and take action as appropriate to deal with any change in circumstances.

The Council does not anticipate borrowing monies in advance of spending needs during the year although a major capital project is being considered and if required borrowing approval would be sought from the Public Works Loan Board (PWLB).

Given the level of funds to be invested and the low level of interest rates it is not anticipated that the use of private sector treasury management advisors would benefit the Council.

Officers responsible for Treasury Management will receive training from time to time as offered by the National Association of Local Councils and other appropriate bodies.



FARNHAM TOWN COUNCIL

B

Notes

Strategy and Finance Working Group

Time and date

9.30am Tuesday 4th April 2017

Place

Town Clerk's Office, South Street, Farnham

Attendees:

Members: Councillors Carole Cockburn, Jeremy Ricketts, Stephen Hill and John Williamson

Other councillors in attendance: David Beaman

Officers present:

Iain Lynch (Town Clerk)

1. Apologies

Apologies were received from Councillor David Attfield, Pat Frost, Jill Hargreaves,

2. Declarations of Interest

There were no declarations of interest.

3. Notes of Meeting held on 28th February 2017

POINTS	ACTION
The notes of the previous meeting were agreed.	

4. Finance

POINTS	ACTION
i) Initial draft Outturn 2016/17 The Town Clerk went through the provisional outturn for 2016/17 highlighting the areas of variation on income and expenditure and noting in particular the additional income received from sponsorship, events and the sale of a small piece of land at Green Lane Chapel and access rights for the West Street development. The decision to purchase units in the Local Authority Property fund was reflected in the draft outturn having had a positive recommendation from the Independent Financial Advisor but if it	

<p>could not be added to the asset list this would show a significantly higher surplus.</p> <p>ii) Earmarked reserves Members discussed the proposed allocation of reserves at year end noting that a higher sum was needed for the Council Offices Roof replacement fund in particular.</p> <p>iii) Standing Orders and Direct Debits The Working Group reviewed and agreed the list of regular direct debit payments and standing orders attached at Appendix D which would be used in 2017/18.</p> <p>iv) Investments The Working Group reviewed the draft statement of investments at 31st March 2017 and noted the current interest rates.</p> <p>v) Internal Auditor The Working Group agreed to recommend to Council that the contract for Mr Paul Hartley, the Internal Auditor, be extended by one year to cover the first year of the new External Audit contract.</p> <p>vi) The Working Group noted the latest payments available for inspection.</p>	<p>Town Clerk to review as part of year-end procedures and present to June meeting</p> <p>Recommendation to Council:</p> <p>i) That the draft financial position at 31st March 2017 be noted;</p> <p>ii) The contract for the Internal Auditor be extended for a further year to cover the 2017/18 financial year.</p>
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5. Farnham Neighbourhood Plan and planning appeals

POINTS	ACTION
<p>i) Neighbourhood Plan Cllr Cockburn advised on the latest position for the Neighbourhood Plan as set out at Appendix F. As the Referendum was scheduled for May 4th the Council could only inform not lobby (in accordance with the purdah rules. Cllr Cockburn advised that she had been made aware that the Farnham Society was producing a leaflet about the referendum. She also advised that there were a number of reference copies of the Neighbourhood Plan available which could be borrowed by Members of the public and that these were available in a number of locations in the town.</p> <p>There was still confusion over the question being asked and on facebook people had asked about the need for a referendum, not being aware that this was a prescribed process.</p> <p>The Working Group agreed that additional Information banners making people aware of the Referendum should be put up on the Council Offices and at appropriate points.</p> <p>ii) Planning matters Cllr Cockburn advised of the position on a number of appeals including Lower Weybourne Lane and Waverley Lane and that the Inspectors had asked for additional comment as a result of the Elstead Appeal Inspector's report. It was noted that the sites were very different with the Elstead site being on brownfield land as a former factory site.</p> <p>iii) Buildings of Local Merit The Working Group discussed in detail the report on Buildings of Local Merit at Appendix G and Annex I, which had been compiled from a number of different sources and proposals from the local community. The list had been segmented into three parts, those which were already listed; those which were not worthy of listing</p>	<p>Assistant Clerk to arrange banners.</p> <p>A meeting be scheduled with the Waverley Listed Buildings Officer.</p> <p>Recommendation to Council:</p>

<p>and those which should be considered for listing. Cllr Ricketts advised he had submitted an earlier list that should be included. It was agreed that council would be recommended to agree the list of those worthy of nomination with the opportunity to add further buildings in each ward until April 20th. A discussion would take place with the Listed Buildings Officer prior to finalising the list for submission to Waverley. The detailed list would include a photograph, map and contextual information about each entry as attached at Annex 2 to the report.</p>	<p>i) Progress on the Buildings of Local Merit project be welcomed; ii) subject to any revision to the categories or additional buildings being submitted by councillors by 20th April, the detailed listings be agreed and drawn up for submission to Waverley.</p>
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6. Contracts and Insurance

POINTS	ACTION
<p>The Town Clerk provided an update on a number of contracts being reviewed including the Council's annual insurance policy and the offer to undertake the maintenance and opening and closing of the Library Gardens on behalf of Surrey County Council.</p>	

7. Well-being Task Group

POINTS	ACTION
<p>i) The Strategy & Finance Working Group received the notes of the Well-being Task Group meetings held on 7th December and 13th March noting the terms of reference to support local groups progressing matters under the remit of the Task Group. It was agreed to recommend to Council that a representative continue to attend the Farnham Dementia Alliance Group. It was noted that there would be a further Dementia Awareness training event in the town council offices.</p>	<p>Recommendation to Council: That the Town Council continue representation on the Farnham Dementia Alliance</p>
<p>ii) It was noted that several groups had expressed an interest in a well-being event for Farnham to raise wider awareness of the many activities underway to support well-being and reduce social isolation.</p>	<p>Assistant Town Clerk to develop further the proposal for a Wellbeing day.</p>
<p>iii) It was noted that air pollution continued to be a key area of concern and it was suggested that a joint campaign with Waverley should be discussed to raise awareness of steps individuals could take to assist.</p>	<p>Assistant Town Clerk and Cllr Macleod to progress.</p>
<p>iv) The Working Group noted the matters arising from the 20s Plenty conference attended by Cllr Beaman and agreed with the recommendation of the Task Group that this was something that could be taken forward by the Place Group.</p>	

Cllr Williamson left the meeting at this point

8. Tree Strategy Task Group

POINTS	ACTION
<p>The Working Group received the notes of the Tree Strategy Task Group at Appendix J to its agenda and agreed to its terms of reference:</p> <ul style="list-style-type: none"> • To devise and propose a tree strategy for Farnham • To consider expert advice • To take account of the public amenity that arises from trees and hedgerows • To take account of the contribution of trees and hedgerows toward biodiversity • To ensure compliance with the emerging Neighbourhood Plan <p>The Working Group noted the work also being undertaken at a national level to launch a Tree Charter in November. It was agreed that the Council should sign up to the charter which will serve as a resource for local councils to use in support of their efforts to look after the trees in their area.</p>	<p>Recommendation to Council: That Farnham Town Council sign up to the NALC Tree Charter initiative.</p>

9. HR Panel

POINTS	ACTION
<p>The Working Group received noted of the HR Panel held on 21st March noting the new edition of the Green Book (The national terms and conditions of employment) which had been circulated to all councillors; receiving an update on the staffing structure and recent changes in legislation.</p> <p>The Working Group noted that two HR Appeal Panels had been appointed and that discussion had taken place on succession planning and creating development opportunities for staff. It was noted that the Town Clerk was meeting with the Director of the Surrey and Sussex Association of Local Councils to formalise arrangements for locum support if required in the absence of key personnel.</p> <p>Members wanted to record their thanks to staff for the achievements made in recent years.</p>	<p>Town Clerk to report back on meeting with Director of SSALC</p>

10. Town Clerk update

POINTS	ACTION
<p>The Town Clerk provided an update on grant matters (Gostrey Centre and 40 Degreez); an historic cemetery complaint; and that the date for the Strategy Workshop had been moved to 6th may the weekend after the Referendum and Elections rather than the weekend before. Members noted that the Waverley Portfolio holder for the environment had offered to come and discuss matters with the Town Council.</p>	<p>Assistant Town Clerk to arrange</p>

11 Date and time of next meeting

POINTS	ACTION
Members agreed that the next meeting would take place on a revised date of Tuesday 13th June 2017 at 9.30am	Town Clerk to circulate agenda

The meeting ended at 11.56 am.

Notes written by Iain Lynch



FARNHAM TOWN COUNCIL



Notes

Planning & Licensing Consultative Group

Time and date

9.30 am on Monday 20 March 2017

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor J Williamson (Chair)

Councillor C Cockburn

Councillor J Fraser

Councillor M Hyman

Councillor A Macleod

Officers in attendance: Ian Kershaw, Stephanie Spence

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1. Apologies

Apologies were received from Councillors Dunsmore, Mirylees and Ricketts.

2. Declarations of Interest

Councillor Cockburn declared a pecuniary interest as a near neighbour in respect of application WA/2017/0332 15 Pine Ridge Drive, Lower Bourne, GU10 3JR and left the room. She took no part in the debate or discussion on this item.

3. Applications considered by the Planning and Licensing Consultative Group on 20 March 2017

Borough Council Planning Applications

Farnham Bourne

CA/2017/0032 Farnham Bourne Mr A Clout
GREAT AUSTINS FARNHAM CONSERVATION AREA
REMOVAL OF TREE
6A GREENHILL ROAD FARNHAM GU9 8JN

Farnham Town Council regrets the loss of trees in a conservation area but has no objections subject to the approval of the Arboricultural Officer.

TM/2017/0039 Farnham Bourne Mr A Clout
APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER 01/00
8 MANOR GARDENS FARNHAM GU10 3QB
**Farnham Town Council, subject to the comments of the Arboricultural Officer,
welcomes the management of trees to extend their life and associated amenity.**

WA/2017/0330 Farnham Bourne Mr Chris Turner
Certificate of lawfulness under Section 192 for the erection of a first floor extension.
61A BURNT HILL ROAD, LOWER BOURNE GU10 3NA
**Farnham Town Council has no objections subject to the extension being in keeping
with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials
being in keeping with existing.**

TM/2017/0037 Farnham Bourne Steve Tester
APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE
PRESERVATION ORDER 04/12
BROOM LODGE, 34 FORD LANE, WRECCLESHAM GU10 4SF
**Farnham Town Council, subject to the comments of the Arboricultural Officer,
welcomes the management of trees to extend their life and associated amenity.**

WA/2017/0381 Farnham Bourne Mr Chris Turner
Erection of a garage.
CHERRY CORNER, 88 MIDDLE BOURNE LANE, LOWER BOURNE GU10 3NJ
Farnham Town council has no objections.

CA/2017/0033 Farnham Bourne Mr A Clout
GREAT AUSTINS FARNHAM CONSERVATION AREA
WORKS TO A TREE
5 VICARAGE HILL, FARNHAM GU9 8HG
**Farnham Town Council welcomes the careful management of trees in the
conservation area and has no objections subject to the approval of the Arboricultural
Officer.**

WA/2017/0332 Farnham Bourne Philippa Staddon
Application under Section 73A to vary Condition 16 of WA/2014/1020 (approved plan numbers)
to allow alterations to chimneys, fenestration and infill under rear elevation balcony. 15 PINE
RIDGE DRIVE, LOWER BOURNE GU10 3JR
*Councillor Cockburn declared a pecuniary interest as a near neighbour in respect of application
WA/2017/0332 15 Pine Ridge Drive, Lower Bourne, GU10 3JR and left the room. She took no
part in the debate or discussion on this item.*
**Farnham Town council has no objections subject to the alterations being in keeping
with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials
being in keeping with existing.**

WA/2017/0375 Farnham Bourne Mr Chris Turner
Erection of extensions and alterations to bungalow to form a chalet bungalow.
WOODLAND COTTAGE, 16 VALE CLOSE, FARNHAM GU10 3HR
**Farnham Town Council has no objections subject to the extension being in keeping
with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials
being in keeping with existing.**

Farnham Castle

WA/2017/0344 Farnham Castle Ruth Dovey

Erection of single storey extension and alterations following demolition of existing attached garage; erection of an attached car port.

COBBLESTONES, THE MEWS, WEST STREET, FARNHAM GU9 7EH

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0323 Farnham Castle Rachel Kellas

Application under Section 73 to vary Condition 4 of WA/2016/2376 (restricts times of services) to allow for earlier service on Sunday mornings.

THE OLD EXCHANGE, WEST STREET, FARNHAM GU9 7AS

Farnham Town Council has no objections.

CR/2017/0008 Farnham Castle Kayleigh Taylor

Prior Notification Application G.P.D.O. Part 3, Class O - Change of use from Use Class B1a (office) to Use Class C3 (residential) use to provide 1 dwelling.

SUITE C2, 12 LION AND LAMB YARD, FARNHAM GU9 7LL

Farnham Town Council has no objections.

WA/2017/0411 Farnham Castle Rachel Kellas

Change of use from office (Use Class B1) to 5 flats together with alterations.

WEAVERS YARD, WEST STREET, FARNHAM

Farnham Town Council has no objections, but expressed concerns over the narrow access to the properties from West Street, and the potential adverse impact on traffic flow.

WA/2017/0417 Farnham Castle Rachel Kellas

Listed building consent for internal and external alterations.

WEAVERS YARD, WEST STREET, FARNHAM

Farnham Town Council has no objections, subject to the comments of the Listed Buildings Officer.

WA/2017/0416 Farnham Castle Rachel Kellas

Application under Regulation 3 for the erection of a section of wall and demolition of an unlisted wall in a Conservation Area.

CENTRAL CAR PARK, VICTORIA ROAD, FARNHAM GU9 7RB

Farnham Town Council has no objections subject to being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0378 Farnham Castle Rachel Kellas

Change of use, extensions and alterations to provide 15 dwellings at first and second floor, with ground floor entrance area and bicycle storage and refuse facility following partial demolition.

2-3 THE BOROUGH, FARNHAM GU9 7NA

Farnham Town Council objects to this application on the grounds of over-development of the site. Despite the proposed changes which enhance the architectural merit of the building the Council has concerns that the addition of three additional flats to that which has already been approved is over-development.

Farnham Firgrove

NMA/2017/0030 Farnham Bourne Nicola Stancombe

Amendment to WA/2015/2168 to provide installation of a larger air handling unit, alter fire escape stairwell and installation of a galvanised cage to secure acetone and DMSO waste collection tanks.

CHAPMAN HOUSE, FARNHAM BUSINESS PARK, WEYDON LANE, FARNHAM GU9 8QL

Farnham Town Council has no objections.

WA/2017/0326 Farnham Firgrove Philippa Staddon

Erection of a carport.

31 WAVERLEY LANE, FARNHAM GU9 8BB

Farnham Town Council has no objections subject to the car port being in keeping with the existing property.

WA/2017/0400 Farnham Firgrove Mr Chris Turner

Erection of two storey side and rear extensions and alterations together with a loft conversion.

ALFRISTON, 20 RIDGWAY ROAD, FARNHAM GU9 8NW

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0384 Farnham Firgrove Mr Chris Turner

Erection of a single storey side extension (revision of WA/2017/0133).

31 ARTHUR ROAD, FARNHAM GU9 8PD

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0352 Farnham Firgrove Philippa Staddon

Extensions and alterations.

7 VALLEY LANE, LOWER BOURNE GU10 3NQ

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0393 Farnham Firgrove Mr Chris Turner

Erection of single storey extensions and alterations and associated works following demolition of single storey structures; enlargement of rear dormer window.

10 RIDGWAY ROAD, FARNHAM GU9 8NW

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

Farnham Hale and Heath End

WA/2017/0407 Farnham Hale and Heath End Philippa Staddon

Erection of front and rear single storey extensions.

33 BROOKLANDS ROAD, FARNHAM GU9 9BS

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0329 Farnham Hale and Heath End Philippa Staddon

Erection of extension following demolition of existing garage/utility room.

10 OAST HOUSE CRESCENT, FARNHAM GU9 0NR

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0318 Farnham Hale and Heath End Mr Chris Turner

Alterations to roof to provide habitable accommodation including installation of dormer windows; alterations to driveway and construction of extended access.

9 THE FAIRWAY, FARNHAM GU9 9BB

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0335 Farnham Hale and Heath End Philippa Staddon

Erection of extensions and alterations following demolition of existing garage.

25 WILLOW WAY, FARNHAM GU9 0NU

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0362 Farnham Hale and Heath End Philippa Staddon

Erection of a detached annex following demolition of existing garage.

38 ALMA WAY, FARNHAM GU9 0QH

Farnham Town Council has no objections, subject to the annex being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing, and provided that the annex remains ancillary to the main house.

Farnham Moor Park

WA/2017/0320 Farnham Moor Park Mr Chris Turner

Certificate of Lawfulness under Section 192 for alterations to roof.

1 UPLANDS ROAD, FARNHAM, GU9 8BP

Farnham Town Council has no objections.

WA/2017/0321 Farnham Moor Park Mr Chris Turner

Display of illuminated signs.

LIDL FOODSTORE, DOGFLUD WAY, FARNHAM GU9 7UD

Farnham Town Council has no objection, but is increasingly concerned about the amount of signage in the area. Signage should comply with policy FNP4 'Advertisements', as well as the Farnham Design Statement, which seek to ensure that signage should be appropriate to its setting. This is of particular concern in sensitive areas such as conservations areas, areas of particular local character and/or gateways to settlements.

WA/2017/0368 Farnham Moor Park Mr Chris Turner

Erection of rear extension; alterations to roof to provide habitable accommodation.

SRIONTHY, 44A CROOKSBURY ROAD, FARNHAM GU10 1QB

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

Farnham Shortheath and Boundstone

WA/2017/0357 Farnham Shortheath and Boundstone Ruth Dovey

Erection of 2 dwellings with associated carport following demolition of existing garage; erection of an attached garage to serve existing dwelling together with associated works (revision of WA/2016/2221).

11 LITTLE GREEN LANE, FARNHAM GU9 8TE

Farnham Town Council strongly objects to this application which is out of character with the neighbourhood and is over-development of the site, characterised by garden grabbing and inappropriate back-land development with insufficient amenity space.

Farnham Upper Hale

TM/2017/0035 Farnham Upper Hale Steve Tester

APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 16/99 LANSDOWNE THE GREEN FARNHAM GU9 0HJ

Farnham Town Council, subject to the comments of the Arboricultural Officer, welcomes the management of trees to extend their life and associated amenity.

WA/2017/0359 Farnham Upper Hale Kayleigh Taylor

Erection of a new dwelling with associated garage/ancillary outbuilding following demolition of existing dwelling and garaging.

LADYACRE HOUSE, OLD PARK LANE, FARNHAM GU10 5AA

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

Farnham Weybourne and Badshot Lea

WA/2017/0317 Farnham Weybourne and Badshot Lea Kayleigh Taylor

Erection of protective netting.

LAND OFF WILKINSON WAY, FARNHAM GU9 9ND

Farnham Town Council objects to this application on the grounds of its negative impact on visual amenity.

WA/2017/0385 Farnham Weybourne and Badshot Lea Mr Chris Turner

Erection of extensions and a detached garage.

28 WEYBOURNE ROAD, FARNHAM GU9 9HG

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

DW/2017/0012 Farnham Weybourne and Badshot Lea Mr Chris Turner

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 5m, for which the height would be 3.28m, and for which the height of the eaves would be 2.74m.

3 GLORNEY MEAD, BADSHOT LEA GU9 9NL

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

Farnham Wrecclesham and Rowledge

WA/2017/0350 Farnham Wrecclesham and Rowledge Mr Chris Turner

Application under Section 73A to vary Condition 1 of WA/2014/1829 (plan numbers) to allow change to the rear decking and provision of balustrade and trellis.

2 BRYN ROAD, WRECCLESHAM, GU10 4PZ

Farnham Town Council has no objections.

WA/2017/0379 Farnham Wrecclesham and Rowledge Philippa Staddon

Erection of a shed.

ST PETERS CHURCH, BEALES LANE, WRECCLESHAM GU10 4PY

Farnham Town Council has no objections.

WA/2017/0408 Farnham Wrecclesham and Rowledge Kayleigh Taylor

Application under Section 73 to vary Condition 1 of WA/2015/2073 (approved plan numbers) to allow a further extension to the proposed utility room extension.

9 ECHO BARN LANE, WRECCLESHAM GU10 4NQ

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0394 Farnham Wrecclesham and Rowledge Philippa Staddon

Erection of a two storey side extension.

3 DALE CLOSE, WRECCLESHAM GU10 4PQ

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, the Farnham Design Statement and all materials used being in keeping with existing.

WA/2017/0354 Farnham Wrecclesham and Rowledge Rachel Kellas

Erection of single storey extension and alterations; demolition of existing detached garage and associated works.

GORSEDENE WEST, THE LONG ROAD, ROWLEDGE GU10 4EB

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

WA/2017/0355 Farnham Wrecclesham and Rowledge Ruth Dovey

Erection of a dwelling and associated works following demolition of 2 existing outbuildings.

LAND ADJACENT TO 6 WRECCLESHAM ROAD, WRECCLESHAM GU9 8TZ

Farnham Town Council strongly objects to this application which is out of character with the neighbourhood and is over-development of the site, characterised by garden grabbing and inappropriate back-land development with insufficient amenity space.

WA/2017/0389 Farnham Wrecclesham and Rowledge Mr Chris Turner

Erection of a two storey side extension and alterations including a dormer window and associated works.

16 WRECCLESHAM HILL WRECCLESHAM GU10 4JW

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Neighbourhood Plan, Farnham Design Statement and all materials being in keeping with existing.

Licensing Applications

EPR/FB3896EQ/A001 Environment Permit Application

Frensham Country Park Limited have applied for a discharge permit for Frensham Country Park to discharge a maximum of 43.2 cubic metres of secondary treated sewage effluent. The effluent is derived from 90 two bedroom residential holiday lets and will be treated by a sewage treatment plant. The proposed discharge is to Whitmore Vale Stream which is a tributary of Frensham Pond which leads to The River Wey.

Farnham Town Council strongly objects to this application on the basis of concerns over the impact on biodiversity. Frensham Pond is a widely used local resource, enjoyed by local residents and tourists of all ages. It is also designated as an area of SSSI.

Date of next meeting Monday 3 April 2017.

The meeting closed at 10:47am

Notes by Stephanie Spence.



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Group

Time and date

9.30 am on Monday 3 April 2017

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor J Williamson (Chair)

Councillor C Cockburn

Councillor J Fraser

Councillor M Hyman

Councillor A Macleod

Also present: Councillor D Beaman

Officers in attendance: Ginny Gordon

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1. Apologies

Apologies were received from Councillors Paula Dunsmore, Kika Mirylees and Jeremy Ricketts

2. Declarations of Interest

Councillor Williamson declared a pecuniary interest as a near neighbour in respect of application WA/2017/0484 Land West of Bishops Square, Castle Hill, Farnham, and took no part in the debate or discussion on this item.

3. Applications considered by the Planning and Licensing Consultative Group on 3 April 2017

Borough Council Planning Applications

Farnham Bourne

WA/2017/0432 Farnham Bourne Mr Chris Turner

Erection of extensions and garage following demolition of existing garage and extensions (revision of WA/2016/0691). **Previous comments on 09/05/2016 were as follows: Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials in keeping with existing.**

LYEMUN, LODGE HILL ROAD, FARNHAM GU10 3RE
Farnham Town Council has no objections.

WA/2017/0461 Farnham Bourne Ruth Dovey

Erection of single storey extension.

GRENNACRE, 17 GONG HILL DRIVE, LOWER BOURNE GU10 3HQ

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials in keeping with existing

TM/2017/0043 Farnham Bourne Steve Tester

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 13/03

WOODLARKS WORKSHOP TRUST LODGE HILL ROAD FARNHAM GU10 3RB

Farnham Town Council, subject to the comments of the Arboricultural Officer, welcomes the management of trees to extend their life and associated amenity.

TM/2017/0045 Farnham Bourne Steve Tester

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 28/03

8 ANNANDALE DRIVE, FARNHAM GU10 3JD

Farnham Town Council, subject to the comments of the Arboricultural Officer, welcomes the management of trees to extend their life and associated amenity.

TM/2017/0044 Farnham Bourne Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 26/03

8 ANNANDALE DRIVE, FARNHAM GU10 3JD

Farnham Town Council, subject to the comments of the Arboricultural Officer, welcomes the management of trees to extend their life and associated amenity.

NMA/2017/0043 Farnham Bourne Nicola Stancombe

Amendment to WA/2016/0209 to provide alterations to cladding. **Previous comments on 22/02/2016 were as follows: Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and materials in keeping with existing.**

FAITH COTTAGE, 3 FORD LANE, WRECCLESHAM GU10 4SH

Farnham Town Council has no objections.

CA/2017/0036 Farnham Bourne Mr A Clout

GREAT AUSTINS FARNHAM CONSERVATION AREA

REMOVAL OF TREES

7 MIDDLE AVENUE, FARNHAM GU9 8JL

Farnham Town Council regrets the loss of trees in a conservation area but has no objections subject to the approval of the Arboricultural Officer and hopes that replacement trees will be planted.

WA/2017/0493 Farnham Bourne Philippa Staddon

Erection of front and side extensions and alterations including new roof and rear dormer windows.

ROBINSWOOD, 3 PACKWAY, FARNHAM GU9 8HW

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials used in keeping with the existing.

WA/2017/0537 Farnham Bourne Mr Chris Turner

Application under Section 73A to vary Condition 1 of WA/2012/0640 (Plan Numbers) to allow alterations to the proposed garage, construction of a Dormer window and alterations to elevations.

Previous comments were: Approved after consideration on 17 May 2012.

6 GREENHILL ROAD, FARNHAM GU9 8JN
Farnham Town Council has no objections.

WA/2017/0493 Farnham Bourne Philippa Staddon

Erection of front and side extensions and alterations including new roof and rear dormer windows.
ROBINSWOOD, 3 PACKWAY, FARNHAM GU9 8HW

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and Farnham Neighbourhood Plan and all materials in keeping with existing.

WA/2017/0471 Farnham Bourne Philippa Staddon

Listed Building consent for the erection of extensions, alterations and outbuilding, together with the erection of an exhaust flue and ventilation unit following part demolition of listed building.

THE FOX, 21 FRENHAM ROAD, LOWER BOURNE GU10 3PH

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials used in keeping with existing and subject to the approval of the Listed Buildings Officer.

WA/2017/0470 Farnham Bourne Philippa Staddon

Erection of extensions, alterations and outbuilding, together with covered seating areas. Following demolition of existing extension.

THE FOX, 21 FRENHAM ROAD, LOWER BOURNE GU10 3PH

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials used in keeping with existing and subject to the approval of the Listed Buildings Officer.

Farnham Castle

NMA/2017/0046 Farnham Castle Nicola Stancombe

Amendment to WA/2015/0696 for alterations to internal layout. **Previous comments on 27/04/2015 were as follows: Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.**

PARK HOUSE, 1A PARK ROW, FARNHAM GU9 7JH

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.

NMA/2017/0047 Farnham Castle Nicola Stancombe

Amendment to WA/2016/2020 to provide alterations to landscaping. **Previous comments on 31/10/2016 were as follows: Farnham Town Council has no objections.**

UNIVERSITY COLLEGE FOR THE CREATIVE ARTS, FALKNER ROAD, FARNHAM GU9 7DS

Farnham Town Council has no objections.

WA/2017/0484 Farnham Castle Ruth Dovey

Erection of a detached two storey dwelling with access from Old Park Lane.

LAND WEST OF BISHOPS SQUARE, CASTLE HILL, FARNHAM

Councillor Williamson declared an interest as a near neighbour and took no part in the debate or discussion on this item.

Farnham Town Council maintains its objection to this application, which would harm the intrinsic beauty of the countryside contrary to the provisions of the Policies C2 and C5 of the Local Plan. It represents an intensification of development that will harm the castle and its surrounds, which is a significant heritage site and protected area.

Councillor Williamson rejoined the meeting.

WA/2017/0452 Farnham Castle Philippa Staddon

Erection of new gates along with new permeable parking area; alterations to elevations following the demolition of car port, kitchen area and lean to store at rear.

WICKHAM HOUSE, 40 WEST STREET, FARNHAM GU9 7DX

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.

WA/2017/0453 Farnham Castle Philippa Staddon

Listed Building consent for new gates along with new permeable parking area; insertion of door opening in rear extension and internal alterations following the demolition of car port, kitchen area and lean to store at rear.

WICKHAM HOUSE, 40 WEST STREET, FARNHAM GU9 7DX

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.

WA/2017/0539 Farnham Castle Kayleigh Taylor

Alterations to elevation.

27D WEST STREET, FARNHAM GU9 7DR

Farnham Town Council has no objections.

WA/2017/0530 Farnham Castle Mr Chris Turner

Change of use from use Class B1 Office to use Class C3 residential.

1B PARK HOUSE, PARK ROW, FARNHAM GU9 7JH

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.

WA/2017/0531 Farnham Castle Mr Chris Turner

Listed Building consent for internal alterations.

1B PARK HOUSE, PARK ROW, FARNHAM GU9 7JH

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.

WA/2017/0522 Farnham Castle Victoria Choularton

Provision of an additional temporary hard surface in addition to an existing hard-standing parking area; the resulting hard surface to provide a temporary mixed use of parking for ancillary purposes for Farnham Town Football Club and parking for commercial

FARNHAM TOWN FOOTBALL CLUB, MEAD LANE, FARNHAM GU9 7DY

Farnham Town Council regrets the lack of organisation in planning and deplores retrospective planning applications as a result and would question the use of land for commercial parking in an inappropriate place with inappropriate access. The Town Council would request the temporary period for the hard surface be given as a period of 3 years with a return to the original state at the end of the 3-year period.

NMA/2017/0045 Farnham Castle Nicola Stancombe

Amendment to WA/2015/1146 to provide alterations to lower ground; alterations to existing flat roof; alterations to elevations.

MEMORIAL HALL, BABBS MEAD, FARNHAM GU9 7DX

The changes to the Memorial Hall development appears significant and Farnham Town Council questions whether this applicant is an abuse of the non-material amendment process. Farnham town Council would have preferred to see it as a new planning application with appropriate level of information so that a balanced decision could be taken.

Farnham Firgrove

WA/2017/0510 Farnham Firgrove Mr Chris Turner

Erection of single storey extension and alterations following demolition of existing extension.
6 SEARLE ROAD, FARNHAM GU9 8LJ

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used in keeping with the existing.

Farnham Hale and Heath End

WA/2017/0448 Farnham Hale and Heath End Philippa Staddon

Certificate of Lawfulness under Section 192 for the erection of a single storey rear extension.
39 FARNBOROUGH ROAD, FARNHAM GU9 9AQ

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used in keeping with existing.

WA/2017/0507 Farnham Hale and Heath End Mr Chris Turner

Certificate of Lawfulness under Section 192 for erection of a single storey extension.
THE FOUR SEASONS, ROWHILLS, FARNHAM GU9 9AU

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used in keeping with existing. The Town Council would request clarification that the dimensions shown are actually the limit of the original house and that they are checked.

WA/2017/0515 Farnham Hale and Heath End Mr Chris Turner

Erection of garden shed.
LES ARBRES, SOUTH AVENUE, FARNHAM GU9 0QY

Farnham Town Council would request that the trees are checked as two fencing panels have already been positioned in concrete posts and the Town Council is concerned that the roots have not been harmed due to the posts proximity to the roots.

WA/2017/0438 Farnham Hale and Heath End Mr Chris Turner

Certificate of Lawfulness under Section 192 for the erection of a 1.8m high boundary fence.
73 HEATH LANE, FARNHAM GU9 0PX

Farnham Town Council has no objections.

WA/2017/0458 Farnham Hale and Heath End Kayleigh Taylor

Erection of single storey rear and side extension following demolition of existing rear extension (follows invalid application WA/2017/0279). **Previous comments on 06/03/2017 were as follows:**

Farnham Town Council notes that this application has been deemed invalid and is awaiting resubmission.

3 ALMA WAY, FARNHAM GU9 0QN

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used in keeping with existing.

Farnham Moor Park

WA/2017/0468 Farnham Moor Park Mr Chris Turner

Erection of single storey extension.
STABLE, 19 QUERNSMUIR COTTAGE, SANDS ROAD, FARNHAM GU10 1PX

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used in keeping with existing.

WA/2017/0467 Farnham Moor Park Mr Chris Turner

Certificate of Lawfulness under Section 192 for the erection of a detached garage and store.
STABLE, 19 QUERNSMUIR COTTAGE, SANDS ROAD, FARNHAM GU10 1PX

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used in keeping with existing.

WA/2017/0456 Farnham Moor Park Philippa Staddon

Erection of side and rear extensions and alterations including front dormer windows.
2 UPLANDS ROAD, FARNHAM GU9 8BP

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials used in keeping with existing.

WA/2017/0434 Farnham Moor Park Philippa Staddon

Erection of single storey rear extension.
15 THOROLD ROAD, FARNHAM GU9 7JY

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used in keeping with existing.

WA/2017/0498 Farnham Moor Park Philippa Staddon

Erection of two storey side and rear extensions and single storey side extension and alterations.
11 BROOMLEAF ROAD, FARNHAM GU9 8DG

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials used in keeping with existing.

Farnham Shortheath and Boundstone

WA/2017/0505 Farnham Shortheath and Boundstone Mr Chris Turner

Construction of pitched roof over garage following removal of existing flat roof.
JAPIRS, SUNNYDELL LANE, WRECCLESHAM GU10 4RB

Farnham Town Council has no objections.

WA/2017/0527 Farnham Shortheath and Boundstone Philippa Staddon

Certificate of Lawfulness under Section 192 for the erection of an extension.
5 LONGHOPE DRIVE, WRECCLESHAM GU10 4SN

Farnham Town Council has no objection subject to the extension being in keeping with the Farnham Design Statement and all materials used in keeping with existing.

DW/2017/0017 Farnham Shortheath and Boundstone Mr Chris Turner

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4m, for which the height would be 3.91m, and for which the height of the eaves would be 2.25m.

112 GREENFIELD ROAD, FARNHAM GU9 8TQ

Farnham Town Council has no objections.

WA/2017/0464 Farnham Shortheath and Boundstone Mr Chris Turner

Alterations to roof space to provide habitable accommodation including front, rear and side dormer windows.

30 GREENHILL WAY, FARNHAM GU9 8SZ

Farnham Town Council objects to this application which is over-use of dormers and would suggest there are other solutions to let light into the roof space.

WA/2017/0524 Farnham Shortheath and Boundstone Mr Chris Turner

Erection of a single storey extension.

6 FIR COTTAGE, VINE WAY, WRECCLESHAM GU10 4TB

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used in keeping with existing.

WA/2017/0506 Farnham Shortheath and Boundstone Mr Chris Turner

Erection of a two storey and single storey extensions and alterations following demolition of existing detached garage.

7 FIRFIELD ROAD, FARNHAM GU9 8SJ

Farnham Town Council objects to this application which is over large and not in keeping with the existing building.

Farnham Upper Hale

TM/2017/0052 Farnham Upper Hale Mr A Clout

APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER 04/07

8 LAWDAY PLACE, FARNHAM GU9 0AA

Farnham Town Council, subject to the comments of the Arboricultural Officer, welcomes the management of trees to extend their life and associated amenity.

WA/2017/0520 Farnham Upper Hale Philippa Staddon

Certificate of Lawfulness under Section 192 for the erection of a single storey rear extension following demolition of existing single storey extension.

10 WINDSOR CRESCENT, FARNHAM GU9 0DH

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials in keeping with existing.

WA/2017/0462 Farnham Upper Hale Mr Chris Turner

Erection of single storey rear extension and alterations.

8 LAWDAY PLACE, FARNHAM GU9 0AA

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and Farnham Neighbourhood Plan and all materials used in keeping with existing.

WA/2017/0496 Farnham Upper Hale Philippa Staddon

Certificate of Lawfulness under Section 192 for the erection of single storey rear extension.

10 TRINITY FIELDS, FARNHAM GU9 0SB

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and Farnham Neighbourhood Plan and all materials used in keeping with existing.

Farnham Wrecclesham and Rowledge

WA/2017/0455 Farnham Wrecclesham and Rowledge Philippa Staddon

Erection of single storey rear extension.

54 RIVERDALE, WRECCLESHAM GU10 4PJ

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and the Farnham Neighbourhood Plan and all materials used in keeping with existing.

WA/2017/0495 Farnham Wrecclesham and Rowledge Mr Chris Turner

Erection of a detached double garage.

FERNBRAE COTTAGE, THE LONG ROAD, ROWLEDGE GU10 4EB

Farnham Town Council has no objections

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WA/2017/0492 Farnham Wrecclesham and Rowledge Philippa Staddon

Certificate of Lawfulness under Section 192 for alterations to roof space to provide habitable accommodation including dormer windows.

8 PROSPECT ROAD, ROWLEDGE GU10 4AH

Farnham Town Council has no objections.

WA/2017/0500 Farnham Wrecclesham and Rowledge Kayleigh Taylor

Installation of replacement floodlights.

TENNIS COURTS AND PAVILION, RECREATION ROAD, ROWLEDGE GU10 4BN

Farnham Town Council has no objections.

Date of next meeting Monday 24 April 2017.

The meeting closed at 10.45am

Notes by Ginny Gordon.



FARNHAM TOWN COUNCIL



Report Full Council

13th April 2017

Election of Working Groups 2017/18

- 1 Councillors have identified preferences for the Working Groups for 2017/18 in accordance with Standing Order 15. These are attached at Annex 1, in order of preference for each Working Group as indicated by each councillor. Some councillors expressed a preference for only the Working Groups for which they were interested whilst others have given a priority listing for all the Working Groups. Standing Order 15 (e) states that the overall membership of the Working Groups will reflect as closely as possible the political make-up of the Council with the intention that as broad a range of councillors as possible is represented. By convention the Mayor is not appointed to Working Groups, and can attend any Group ex-officio.
- 2 There are four Working Groups plus two Standing Task Groups (HR Panel) and the Planning and Licensing Consultative Group. Standing Order 15 f suggests (not mandatory) how places are to be allocated to ensure that those who are not members of the majority group are fairly represented. As such, with 8 out of 18 councillors, the 'minority' representatives should have three places on Strategy and Finance out of a total allocation of 11 places overall between the Working Groups. With six places available on each Working Group three of these places would be available to councillors who were not part of the majority group for three of the working groups, and two on one other. In practice, the Council has normally chosen councillors willing to serve rather than managing places proportionately.
- 3 As a result of the preference exercise, 7 councillors expressed an interest in the Strategy & Finance Working Group. 4 majority Group Councillors expressed a first preference for the three places allocated along with 3 first preferences from other councillors for the three places earmarked for them. As a result the minority group councillors would be deemed to be elected (assuming Council follows Farnham's previous practice of appointments to Working Groups) with a vote to be taken from among the four councillors who are part of the majority Group. However, a vote may not be needed if one of the majority Group Councillors is elected as Lead Member of a Working Group as Lead Members are also Members of Strategy & Finance ex officio.
- 4 In relation to the remaining Working Groups the following expressions of interest were received.
 - Community Enhancement Working Group – Six preferences for six places: Four from the majority group and two others. As such, the six councillors would be deemed to be appointed.
 - Planning & Licensing Consultative Group – Seven councillors have expressed a preference for the nine places available. The aim is, if possible, to have one councillor from each ward. Council may wish to appoint the seven councillors who have expressed a preference to be on the Working Group or elect one councillor per ward. The three

words not currently represented are Firgrove, Shortheath and Boundstone and Weybourne & Badshot Lea.

- Cemeteries and Appeals Working Group – five preferences for six places including two preferences from the ‘minority’ councillors. As such five councillors would be deemed to be elected, with one priority place available to a majority group councillor.
- Tourism and Events Working Group – Eight preferences for six places, with three from the majority group (including one fourth preference) and five minority councillors, three of who have a first preference and would be deemed appointed if no-one withdrew.
- HR Panel – Seven preferences for six places. The HR Panel has requested that the panel (as far as possible) retains consistency during the life of the Council. There are three majority group preferences and four minority group preferences. If no-one withdrew there would be a vote of the minority group representatives.
- Services to Farnham Awards Panel. The Panel meets to agree awards and (from 2016) to review nominations to external Trusts (such as the Dempster Trust, the Isabella Schroder Trust, the Hale Chapels Trust and the Farnham Parochial Charity) as and when vacancies occur for which the Council is to make appointments. The Mayor and Deputy Mayor are ex-officio members and there are places for two (normally) other councillors. Three preferences have been received. Council should decide if all three should be appointed or whether there should be only two appointed. Mrs Wendy Craig is on the panel representing the Tindle News Group, and there is also provision for an additional independent representative.

The Candidates for each of the above Working Groups are deemed to be elected as set out above. Councillors are invited to opt or nominate for the remaining places, or withdraw if this is of interest where there are more places than candidates. If there are more candidates than places available an election will take place for the vacant places only.

- 5 As in previous years, it is proposed that Council is adjourned briefly so that each Working Group can elect its Lead Member to confirm the composition of the Strategy & Finance Working Group. In view of the need to consider the appointment of a Leader or Spokesperson of the Council at the Annual Meeting in May, the appointment of the Lead Member of the Strategy & Finance Working Group will not take place at this Council meeting but at the first meeting of the Strategy & Finance Working Group in the new Council year.
- 6 Council needs to confirm whether its Task Groups are to be reconvened. The HR Panel (technically a Task Group of Strategy and Finance) and the Services To Farnham Awards panels are expected to continue whilst the remaining Task Groups need formal agreement to be re-established.
- 7 Subject to Council’s decision on Task Groups, the appointment to Task Groups will need to be agreed. In accordance with Standing Order 15 (f) membership of task groups does not need to conform to the political make-up of the council.
- 8 Subject to the decision on paragraph 7, the Wellbeing Task Group has four preferences with one space available; the Infrastructure Planning Group has three councillors offering to fill five places, and the Assets Task Group has four members for the three places. Council could amend the size of Task Groups if it wished to.

Recommendation

It is recommended that

- 1) the candidates for the Cemeteries and Appeals, Community Enhancement and Tourism and Events working groups be appointed as set out in Annex I along with any additional councillors to fill the remaining vacancies as set out in paragraph 4 above;**

- 2) the councillors wishing to be on the **Planning and Licensing Consultative Group** be appointed with nominations sought for the remaining places;
- 3) the **Working Groups** elect their **Lead Members** (in order to do which the meeting be adjourned briefly) in order to confirm the complement of **Strategy and Finance Working Group Members**
- 4) **Council** determines which **Task Groups** be reappointed and the membership of each **Task Group**.



WORKING GROUPS 2017/18

Member Preferences

Working Group	2016/17 Members	Preferences for 2017/18
<p>Strategy & Finance Working Group</p> <p>(6 members plus Lead Members (LM) from working groups not already appointed to this Working Group)</p> <p><i>Meeting dates in 2016/17. Tuesday mornings at 9.30am. 9-10 meetings a year.</i></p>	<p>Cllr David Attfield Cllr Carole Cockburn Cllr Pat Frost Cllr Jill Hargreaves Cllr Jeremy Ricketts Cllr John Williamson</p> <p>Plus Cllr Stephen Hill (Lead Member Community Enhancement)</p>	<p>Carole Cockburn (1) Pat Frost (1) Jill Hargreaves (1) Jeremy Ricketts</p> <p>John Ward (1) David Attfield (5) John Williamson (1)</p>
<p>Community Enhancement Working Group</p> <p>(6 members)</p> <p><i>Meeting dates in 2016/17. Wednesday mornings 9.30am.</i></p>	<p>Cllr Stephen Hill ** Cllr Mike Hyman Cllr Sue Redfern Cllr Jeremy Ricketts Cllr John Williamson Cllr Carole Cockburn</p>	<p>Carole Cockburn (3) Stephen Hill(1) Jeremy Ricketts Susan Redfern (1)</p> <p>Mike Hyman (2) John Williamson (3)</p>
<p>Tourism & Events Working Group</p> <p>(6 members)</p> <p><i>Meeting dates in 2016/17. Tuesday mornings at 9.30am or 10</i></p> <p><i>4-5 meetings a year.</i></p>	<p>Cllr Jill Hargreaves ** Cllr Carole Cockburn Cllr Stephen Hill Cllr Mike Hodge Cllr Andy Macleod Cllr John Williamson</p> <p>Cllr Kika Mirylees Cllr David Beaman</p>	<p>Jill Hargreaves (2) Stephen Hill (2) Carole Cockburn (4)</p> <p>David Beaman (1) Andy MacLeod (1) Kika Mirylees(1) John Ward (2) John Williamson (2)</p>
<p>Cemeteries & Appeals Working Group</p> <p>(6 members)</p> <p><i>Meeting dates in 2016/17 Thursday morning at 9.30</i></p> <p><i>4-5 meetings a year</i></p>	<p>Cllr Carole Cockburn* * Cllr David Attfield Cllr Jill Hargreaves Cllr Sam Hollins-Owen Cllr Sue Redfern Cllr John Williamson</p>	<p>Susan Redfern (2) Carole Cockburn (2) Jill Hargreaves (3)</p> <p>David Attfield (4) John Williamson(4)</p>

<p>Planning & Licensing Consultative Group (9 members – including one from each ward)</p> <p><i>Meetings in 2016/17 Monday mornings at 9.30am</i> <i>Approximately 20 meetings a year.</i></p>	<p>Cllr Carole Cockburn (Bourne) Cllr Paula Dunsmore (Wrecclesham & Rowledge) Cllr J Scotty Fraser (Upper Hale) Cllr Mike Hyman (Hale & Heath End) Cllr Andy Macleod (Moor Park) Cllr Kika Mirylees (Shortheath & Boundstone) Cllr Jeremy Ricketts (Weybourne & Badshot Lea) Cllr John Williamson ** (Castle)</p> <p>Cllr David Beaman</p>	<p>Carole Cockburn (Bourne) David Beaman (Castle) John Williamson (Castle) Mike Hyman (Hale & Heath End) Andy MacLeod (Moor Park) J Scotty Fraser (Upper Hale) Paula Dunsmore (Wrecclesham & Rowledge)</p>
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* Lead Member of Working Group

Standing Panels

<p>HR Panel (Task Group of Strategy and Finance)</p> <p>(6 Members) <i>Meets twice a year or as required for specific purposes</i></p>	<p>Cllr David Attfield ** Cllr Jill Hargreaves Cllr Stephen Hill Cllr Sam Hollins-Owen Cllr Mike Hyman Cllr Andy MacLeod</p>	<p>Pat Frost (1) Jill Hargreaves (1) Stephen Hill (1)</p> <p>Mike Hyman (1) David Attfield (1) David Beaman (1) Andy MacLeod (1)</p>
<p>Services to Farnham Awards Panel (Task Group of Council)</p> <p><i>Meets twice a year or as required</i></p>	<p>Mayor Deputy Mayor Cllr David Attfield Cllr Jill Hargreaves Mrs Wendy Craig</p>	<p>Mayor Deputy Mayor John Ward (1) Jill Hargreaves (2) David Attfield (3)</p>

4 Task Groups (Reappointed on an annual basis as required)	Membership 2016/17	Preferences for 2017/18
Infrastructure Planning Group (Task Group of Strategy and Finance) (5 Members) <i>Normally meets on a Friday morning at 10am</i> (5 Members)	Cllr Carole Cockburn Cllr Andy MacLeod Cllr John Williamson	Cllr Carole Cockburn Andy MacLeod John Williamson

Assets Task Group (Task Group of Strategy and Finance) (3 members)	Cllr David Attfield Cllr Jill Hargreaves Cllr Sam Hollins-Owen Cllr Paula Dunsmore	Paula Dunsmore Pat Frost Jill Hargreaves David Attfield
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Wellbeing Task Group (Task Group of Strategy and Finance) <i>Normally meets at 6pm on a Wednesday</i>	Cllr Paula Dunsmore Cllr Scotty Fraser Cllr Andy MacLeod Cllr Jeremy Ricketts	Paula Dunsmore Jeremy Ricketts David Beaman Andy MacLeod
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Trees & Hedgerows (new for 17/18)

With representatives of the Community Enhancement Working Group and Planning & Licensing Consultative Group and reporting to Strategy & Finance after it has drafted a Strategy.

Preferences

J Scotty Fraser



FARNHAM TOWN COUNCIL

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Report
Full Council

13th April 2017

Appointment of Representatives to external bodies 2017/18

- 1 Councillors have identified preferences for being the Council's representative on External Bodies for 2017/18 in accordance with Standing Order 15. These are attached at Annex 1. In some cases councillors have expressed preferences for being the main representative or a reserve representative, and these are noted against each organisation where applicable.
- 2 Councillors were asked to comment on whether it was appropriate to continue sending representatives to each organisation or whether there were new organisations to which the Council should appoint representatives.
- 3 No suggestions were made for withdrawing membership from any group but two additional groups are suggested for a Council representative – The Farnham Dementia Action Alliance and Churches Together. The latter group has not yet formally requested a representative.

Recommendation

It is recommended that:

- 1) **the councillors at Part 1 be appointed as listed;**
- 2) **councillors appoint a representative from the list at Part 2 by show of hands and whether a reserve is also appointed;**
- 3) **nominations be agreed for the Outside bodies listed at Part 3**



Representatives on Outside Bodies 2017/18

PART I

Organisation	Councillors representing the Council in 2016/17	Councillors offering to represent the Council in 2017/18
Allotments Liaison Group	Cllr Stephen Hill	Stephen Hill
Badshot Lea Recreation Ground	Cllr David Attfield	David Attfield
Brightwells Gostrey Centre	Cllr John Williamson	John Williamson
Farnham/Andernach Friendship Association	Cllr Pat Frost	Pat Frost
Farnham Crime Prevention Panel	Cllr Jeremy Ricketts	Jeremy Ricketts
Farnham Maltings Association Council of Management	Cllr Pat Frost	Pat Frost
Farnham Rivers Management Committee	Cllr Mike Hodge	J Scotty Fraser
Farnham Quarry Liaison Group	Cllr David Attfield	David Attfield
Farnham Sports Council	Cllr Carole Cockburn	Carole Cockburn
Farnham Visitors Forum	Cllr Jill Hargreaves	Jill Hargreaves
North East Hants & Farnham Clinical Commissioning Group	Cllr Jeremy Ricketts	Jeremy Ricketts
Runfold Quarry Community Liaison Group (Suez/Sita)	Cllr Andy MacLeod	Andy MacLeod
Surrey Association of Local Councils (2 representatives)	Mayor and Leader	Mayor and Leader
Waverley Towns and Parishes Meetings	Mayor plus Deputy Mayor	Mayor (or Deputy) plus Leader
Wrecclesham Community Centre	Cllr Pat Frost	Pat Frost
Wrecclesham Recreation Ground Committee	Cllr Paula Dunsmore	Paula Dunsmore

In addition, the Mayor, Leader and Clerk plus relevant Lead Members to attend Liaison meetings with the University for the Creative Arts

Representatives of Farnham Town Council are expected to attend meetings and report back on relevant matters to Council.

PART 2

Organisation	Councillors representing the Council in 2016/17	Councillors offering to represent the Council in 2017/18
40 Degreez	Cllr Stephen Hill	
Bishop's Meadow Trust	Cllr David Attfield	Jeremy Ricketts David Attfield
Blackwater Valley Recreation & Countryside Management Committee	Cllr Mike Hodge	John Ward David Beaman
Bourne Recreation Ground	Cllr Sam Hollins-Owen	
Farnborough Aerodrome Consultative Committee	Cllr David Attfield Cllr John Williamson (Reserve)	David Attfield J Scotty Fraser David Beaman (reserve only) John Williamson
Farnham Conservation Area Management Plan	Cllr Carole Cockburn	J Scotty Fraser Carole Cockburn
Farnham Public Art Trust	Cllr Carole Cockburn	John Ward Carole Cockburn
Farnham River Watch	Cllr Mike Hodge	
Hale Recreation Ground	Cllr Scotty Fraser	J Scotty Fraser David Beaman (already Treasurer)
New Ashgate Gallery	Cllr Sam Hollins-Owen	
Surrey CC Farnham Traffic Task Group (Local Group) (2 places)	Cllr Andy MacLeod Carole Cockburn	J Scotty Fraser Carole Cockburn Andy MacLeod

PART 3

Consideration for additional outside bodies

Organisation	A) Already represent; or B) Representation would be beneficial	
Farnham Churches Together	B	Jeremy Ricketts
Dementia Alliance Group	A	Andy MacLeod