



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

7.00pm on Thursday 22nd September 2016

Place

The Council Chamber, South Street, Farnham, GU9 7RN

TO: ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held on **THURSDAY 22nd September 2016, at 7.00PM**, in the **COUNCIL CHAMBER, SOUTH STREET, FARNHAM, SURREY GU9 7RN**. The Agenda for the meeting is attached

Yours sincerely

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to Ginny Gordon, by 5 pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded for the use of the Council only. Members of the public may be recorded or photographed during the meeting and should advise the Clerk *prior to the meeting* if there are any concerns about this.

Members of the Public are welcome and have a right to attend this Meeting.

Please note that there is a maximum capacity of 30 in the public gallery



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, **I hereby declare** that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL:

Date 22nd September 2016

Name of Councillor

	Nature of interest (please tick/state as appropriate)		
Agenda Item No	I am a Waverley Borough Councillor / Surrey County Councillor*	Other reason	Type of interest (disclosable pecuniary or Other) and reason

* Delete as appropriate



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

7.00pm on Thursday 22nd September 2016

Place

The Council Chamber, South Street, Farnham

Prior to the start of the meeting prayers will be said by the Reverend Rachel Sturt of St Peter's Church, Wrecclesham.

1 Apologies

To receive apologies for absence.

2 Disclosure of Interests

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cockburn, Fraser, Frost, Hargreaves, Hill, Hodge, Macleod, Mirylees, Potts, Ward and Williamson.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to her being a councillor of Surrey County Council: Councillor Frost.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to ginny.gordon@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes

To agree the Minutes of the meeting held on 21st July 2016

Appendix A

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

- 5 Town Mayor's Announcements**
To receive the Town Mayor's announcements including formal notice of the election of Councillor David Beaman following the by-election for Castle Ward on 18th August 2016.

Part 1 – Items for Decision

- 6 Working Group Notes**
To receive the notes and any recommendations of the following Working Groups:
i) Tourism and Events held on 6th September 2016 **Appendix B**
ii) Cemeteries and Appeals held on 8th September 2016 **Appendix C**
iii) Strategy and Finance held on 13th September 2016 **Appendix D**
- 7 Planning & Licensing Applications** **Appendices E,F,G, H**
i) To receive the minutes of the Planning & Licensing Consultative Group held on 1st August, 15th August, 5th September and 19th September 2016.
ii) To consider any significant Planning Applications

Part 2 – Items to Note

- 8 Actions taken under Scheme of Delegation**
- 9 Reports from other Councils**
To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council
- 10 Reports from Outside Bodies**
To receive from Members any verbal reports on Outside Bodies.
- 11 Date of next Meetings**
To note the date of the next meeting as Thursday 3rd November 2016

Part 3 – Confidential Items

- 12 Exclusion of the Press and Public (if required)**
TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda in view of any confidential items under discussion.

Council Membership:

Councillors: John Ward (Mayor), Mike Hodge (Deputy Mayor), David Attfield, David Beaman, Carole Cockburn, Paula Dunsmore, John Scott Fraser, Mrs Pat Frost, Jill Hargreaves, Stephen Hill, Sam Hollins-Owen, Mike Hyman, Andy Macleod, Kika Mirylees, Julia Potts, Susan Redfern, Jeremy Ricketts, John Williamson.

Note: The person to contact about this agenda and documents is Iain Lynch, Town Clerk, Farnham Town Council, South Street, Farnham, Surrey, GU9 7RN. Tel: 01252 712667.

Distribution: Full agenda and supporting papers to all Councillors (by post)



FARNHAM TOWN COUNCIL

A

Minutes
Council

Time and date

7.00pm on Thursday 21st July 2016

Place

The Council Chamber, South Street, Farnham

Councillors

- * John Ward (Mayor of Farnham)
- * Mike Hodge (Deputy Mayor)
- * David Attfield
- * Carole Cockburn
- * Paula Dunsmore
- * John Scott Fraser
- A Pat Frost
- * Jill Hargreaves
- * Stephen Hill
- * Sam Hollins-Owen
- * Mike Hyman
- * Andy Macleod
- * Kika Mirylees
- * Julia Potts
- A Susan Redfern
- * Jeremy Ricketts
- * John Williamson

* Present

A Apologies for absence

Officers Present:

Iain Lynch (Town Clerk)

Ian Kershaw (Assistant Town Clerk)

There were 28 members of the public in attendance.

Prior to the meeting, prayers were said by the Pastor Michael Hall of Farnham Pentecostal Church.

- C035/16 **Apologies for Absence**
Apologies were received from Councillor Frost and Councillor Redfern.
- C036/16 **Minutes**
The Minutes of the Farnham Town Council Meeting held on Thursday 16th June 2016 were agreed and signed by the Mayor as a correct record.
- C037/16 **Declarations of interests**
Apart from the standard declarations of personal interest by councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council, the following disclosures of interest relating to items on the agenda were made:
- i) Councillor Cockburn (pecuniary) as a near neighbour for Planning Application WA/2016/0716
 - ii) Councillor Mirylees (pecuniary) as a friend of the applicant for Planning Application WA/2016/1018
 - iii) Councillor Macleod (pecuniary) as a near neighbour for Planning Application WA/2016/1096
 - iv) Councillor Ricketts (pecuniary) as a near neighbour for Planning Application WA/2016/1224
 - v) Councillor Williamson (pecuniary) as a near neighbour for Planning Application WA/2016/1075
 - vi) Councillor Williamson (pecuniary) as a participant in the Judicial Review of Brightwells/East Street development.
 - vii) Councillor Potts (pecuniary) as Leader of Waverley Borough Council & Portfolio Holder for the Brightwells development
- The Town Clerk advised that if the individual applications were not discussed then Councillors would not need to leave the room.
- C038/15 **Questions and Statements by the Public**
- i) Mrs Celia Sanders asked whether Council had received legal opinion on the Brightwells/East Street development. The Town Clerk advised that a full opinion was awaited and it would be premature to say more until that had been received.
 - ii) Mrs McKern questioned the reference in the Neighbourhood Plan to the Memorial Hall being a well-used venue for concerts and drama and asked if any incorrect statements could be amended. The Mayor advised that the Neighbourhood Plan would be discussed later on the agenda.
 - iii) Mr Stewart Edge made a statement regarding a possible amendment to the Neighbourhood Plan to be discussed later in the meeting. This concerned the protection that might be afforded in the Neighbourhood Plan to areas previously designated as Areas of Great Landscape Value (AGLV) or Areas of Strategic Visual Importance (ASVI). Mr Edge was concerned in particular about areas in North West Farnham. He stated that the Regulation 15 Neighbourhood Plan seemed to have taken on board consultation in that it gave more protection to these areas than the previous Regulation 14 version. Old Park in particular was afforded more protection under proposed policies. However Mr Edge queried whether it was not possible to extend that protection further to cover all the land previously designated as AGLV or ASVI in North West Farnham whether of high or medium landscape value. He maintained that the consultancy report commissioned by Waverley in August 2014 from AMEC, provided sufficient evidence for such further extension. In response, the Mayor advised that the Neighbourhood Plan would be discussed later on the agenda.

- iv) Mr John Price asked whether Councillors had seen the aerial photograph of Farnham in Castles Estate Agents and whether the Council may be able to make such a photograph publicly available. He also asked whether the Council could look at the availability of buses and in particular explore a “Park and Ride” facility for the Town. The Mayor said that the Council would approach Castles about their photograph. The Mayor then added that the Council supported the principle of “Park and Ride” but previously had been unable to identify a suitable site. However the Council would explore this again.
- v) Mr Beaman expressed his gratitude that the Council had set aside funds for a legal opinion on the Brightwells/East Street development. He asked that Council provide further financial support, to match that already made by private donors, for a legal challenge should Counsel’s opinion support such action. The Mayor advised that the Council would consider that when Counsel’s opinion had been received.

Part I – Items for Decision

C039/16

Farnham Neighbourhood Plan

Councillor Cockburn introduced the Farnham Neighbourhood Plan for Regulation 16 Consultation. She reminded Council that the process had been a long and highly collaborative one, beginning in 2011 with a blank sheet. From that point on resident input had been key to building the policies and throughout the process every draft had been put back for comment to those who had contributed.

In 2013, a touring exhibition had gone to Libraries, the Farnham Maltings and community venues across the Town with web-based information, postcards and notepads used to allow the widest possible feedback and access to comment. By 2013 these comments and feedback had been shaped into something that resembled a more formal Neighbourhood Plan. Workshops were held to discuss potential development sites and a questionnaire developed to gain further feedback on these.

A postcard was sent to every household in the Town Council area and further comment was encouraged through a variety of media prior to consultation to inform the Regulation 14 draft which ran from October 2015 to December 2015. The Neighbourhood Planning team visited an extensive range of community meetings and also targeted school fairs to try and engage with younger parents supported by a further touring exhibition and a two day pop-up event in Castle Street.

All comments received were discussed in detail with advice given from a specialist Planning Consultant who signed off all the work including, and in particular, any areas that were potentially contentious. Further progress to take the Plan to Regulation 15 stage following the formal consultation was delayed because of a shortage of identified Suitable Alternative Natural Greenspace (SANG) needed to put the Plan forward. In 2016 Waverley Borough Council produced its Avoidance Strategy and the Plan was then able to proceed to the Regulation 15 draft now before Council for agreement.

Councillor Cockburn said it was important to reflect why so many people had been prepared to give up so much time to produce the Neighbourhood Plan. It represented the best opportunity to influence the design and future of the Farnham area. If accepted, it would be submitted to Waverley Borough Council at the earliest possible opportunity. Waverley would need to verify that the Plan and supporting documents complied with the necessary conditions and strategic aims of the Local Plan, however was not required to comment on the content. Waverley would advertise the consultation and pass comments received to the Independent Examiner. Following

examination the Examiner would either reject, amend or accept the Plan as fit to go to public Referendum. If acceptable Waverley would then organise a Referendum of the area and if a majority vote in favour were received the Plan would be formally “made”. After this developers must have regard to it and it would carry equal weight to the Local Plan.

Councillor Cockburn said her only regret in the process was the unavoidable delay after the formal regulation 14 consultation. This had meant that some sites had been subject to appeal and the full force of the Plan was not available to defend them. She summed up by saying the residents and businesses of Farnham were to be commended in coming up with such a good document. She also thanked the members of the Neighbourhood Planning Team past and present for their work and Rachel Aves former Corporate Governance Team Leader for her significant efforts.

Councillor Williamson said that the Plan was an impressive document that did much to represent the wishes of residents. He congratulated all those involved in its preparation. He was glad to see the protection offered to North West Farnham from the Old Park designation but asked, following on from the point raised by Mr Edge under Public Questions and Statements, why the Council could not make a simple amendment to the Plan to widen the area of protection covered by the Old Park policy. He believed the evidence base would support the change without compromising the integrity of the Plan. He also said that Natural England and Waverley Borough Council had not yet provided evidence of the effectiveness of SANGs and asked that this be reflected in the Plan. Specifically Councillor Williamson asked that the Plan be amended at Page 21 by the deletion of the words “the Plan” and insertion of “Waverley Borough Council, the Local Planning Authority” in the sentence “Nevertheless the Plan has taken a pragmatic approach which recognises the broad regional policy ...”. He recognised the Plan must go forward to Waverley Borough Council and commended it to residents. Councillor Hyman also asked whether the SANGs advice was sufficient.

Councillor Cockburn responded that these issues had arisen during the drawing up of the Plan and been thoroughly discussed. The Regulation 15 draft today was the result of extensive consultation, analysis and testing of evidence and followed the advice of a specialist Planning Consultant. For those reasons she would resist any further amendment of the Plan before submitting it to Waverley. She did not want to risk compromising the integrity of the Plan and its evidence base. All the areas of the Plan had been subject to the same tests and while sympathetic to the concerns raised by representatives of North West Farnham she could not justify a differential approach to the Plan which might undermine wider conclusions and policies. The outcome of that might be a requirement to return to the Regulation 14 stage of drawing up the Plan.

Cllr Cockburn advised that residents could put their comments direct to the Examiner at the Regulation 16 stage. The Examiner had the ability to make amendments if they thought they were justified and appropriate at the Regulation 16 Stage. The pragmatic approach was that adopted by the Plan and so the description as drafted was accurate without amendment. The plan had to explain how it relied on the work carried out by other agencies and it was correct and appropriate to rely on advice from Natural England over SANGs. While it would have been possible to draw up a Plan that took a principled view against all development, such a Plan would not meet Basic Condition Requirements and would be rejected by the Examiner, leaving the area with no Plan or the protection it offered.

Councillor Macleod as a new member of the Neighbourhood Planning team thanked specifically Councillor Cockburn, and former Councillors Blagden and Steele, as well as Rachel Aves for their endeavours. He commended the Plan to residents and repeated advice that comments could be made at Regulation 16 stage. Cllr Macleod's comments were echoed by Councillors Hargreaves, Potts and Fraser. Councillor Attfield was similarly complimentary and expressed his regret that delay to the Plan had left Badshot Lea vulnerable to speculative applications that risked significantly increasing development and aggravating infrastructure requirements there. Cllr Attfield thanked Councillor Cockburn for the work she had done in trying to resist these speculative applications. Councillor Mirylees also commended the Plan though advised she had concerns about performance space but recognised the opportunity to comment at Regulation 16 stage.

It was RESOLVED *nem con* that Farnham Town Council:

- 1) Endorses the Regulation 15 Farnham Neighbourhood Development Plan and supporting documents;**
- 2) Approves the Regulation 15 Farnham Neighbourhood Development Plan and supporting documents for submission to Waverley Borough Council, in line with the Neighbourhood Planning Regulations 2012; and**
- 3) Delegates the Town Clerk, in liaison with the Leader and the Infrastructure Planning Group, to make any minor amendments to the Neighbourhood Plan and associated documents, prior to submission to Waverley Borough Council, and publish any such amendments on Farnham Town Council's website.**

Working Group Notes

- C040/16 **i) Cemeteries and Appeals held on 23rd June 2016**
Cllr Cockburn introduced the notes of the Cemeteries and Appeals Working Group meeting held on 23rd June 2016, at Appendix B to the Agenda. Councillor Cockburn expressed her gratitude to the outside workforce for the transformation at Badshot Lea Cemetery ahead of the South and South East in Bloom judges visit.
- C041/16 **ii) Community Enhancement held on 28th June 2016**
Cllr Hill introduced the notes of the Community Enhancement Working Group meeting held on 28th June 2016, at Appendix C to the Agenda. Councillor Hill reported that In Bloom judging, for the Town and South-East categories had gone well to date. He congratulated the outside workforce, Lara Prior and the teams of enthusiastic residents for their efforts in transforming the Town. Farnham had also been entered into Britain In Bloom. Entrance was by invitation only and judging was to take place on 2 August. Cllr Hill reported that Waverley Borough Council had agreed to transfer the Weybourne allotment site to Farnham Town Council under a 99 year lease.
- It was RESOLVED *nem con* that Farnham Town Council:**
- 1) Welcome the transfer of Weybourne allotment site; and**
 - 2) Authorise the Town Clerk to use the Council seal on the Weybourne allotments lease.**
- Cllr Hollins Owen left at this point
- C042/16 **iii) Tourism and Events held on 18 July 2016**
Cllr Hargreaves introduced the notes of the Tourism and Events Working Group meeting held on 18th July 2016, at Appendix D to the Agenda. Councillor Hargreaves reported that Members had received a presentation from Performers Together

proposing a month long festival of daily performances in the form of a 'Flash Festival' which the Working Group proposed supporting She thanked Stephanie King for re-establishing the Spring Festival as a regular event in the Farnham calendar. Cllr Hargreaves advised that following a competitive tendering exercise members recommended that TG Media produce the annual Visitors Guide. TG Media produced various Surrey Guides and had a track record in achieving advertising revenue.

Cllr Hargreaves reported on a proposal from Shopper Anonymous which would see a customer service programme delivered to local businesses in association with Waverley Borough Council; and also reported that the Farnham Maltings would host the European Riichi Mahjong Tournament in October, the biggest tournament to date.

It was RESOLVED *nem con* that Farnham Town Council:

- 1) Welcomes the proposed Farnham Flash Festival and allocates provisional funding of £2,500 toward the cost of the inaugural festival;**
- 2) Agrees that officers work together with the organisers to assist with technical advice and support in getting the festival underway;**
- 3) Agrees that the new Farnham Visitor Guide and 2017 Resident' Guide be published by TG Media;**
- 4) Works with Shopper Anonymous on a customer service programme and awards ceremony with funding of £2,500 from the Tourism and Events development budget; and**
- 5) Makes a contribution of £500 to the costs of the European Riichi Mahjong Championship 2016.**

iv) Strategy and Finance held on 19 July 2016

C043/16

Cllr Cockburn introduced the notes of the Strategy & Finance Working Group meeting held on 19th July 2016, at Appendix E to the Agenda. Cllr Hargreaves said that debate and recommendations in respect of the Farnham Neighbourhood Plan had been discussed earlier under minute C0/39/16.

Councillor Cockburn reported that:

- i) The Working Group had reviewed tenders for replacement of the doors to the Council Offices.
- ii) A proposal had been considered to assist with the relaunch of the Farnham Music Festival.
- iii) A consultation on a new trade waste policy had been received from Waverley Borough Council. There was concern over the proposed times

It was RESOLVED *nem con* that:

- 1) the entrance doors be replaced by ADSF with the costs met from the Property Maintenance budget;**
- 2) A grant of £2,000 be awarded to support the relaunch of the Farnham Festival;**
- 3) The approach set out in the Waverley trade waste consultation paper; be welcomed and endorsed; and**
- 4) The Town Clerk discuss the issue of the hours and the impact of the proposed trade waste policy on loading and unloading restrictions with officers at Waverley Borough Council.**

Planning and Licensing Applications

C044/16

Councillor Williamson advised that the Working Group had deferred consideration of some major developments as they needed comments from ward councillors. He also

advised that the notes of the meeting of 18 July should be amended. Application WA/2016/1266 should read “This site is inappropriate for development”. Application WA/2016/0716 should read “Farnham Town Council objected to the application which is out of character with its neighbours”. Other Members present concurred. It was also noted that declarations of interest made on 20 June 2016 where Members had left the room during the debate and decision were deemed pecuniary rather than personal. Separate from these amendments it was also noted that application WA/2016/1077 8 Trinity Fields, Farnham GU9 0SB had since been withdrawn.

It was RESOLVED *nem con* that the notes as amended above be accepted.

Part 2 – Items to Note

C045/16

Town Mayor’s Announcements

- i) The Town Mayor reported that he had attended over 80 engagements since the last meeting which included:
 - a. University of the Creative Arts graduation at the Royal Festival Hall, hosted by Chancellor Zandra Rhodes;
 - b. The final Farnham Youth Choir Concert under the direction of David Victor-Smith at which the composer John Rutter was in attendance;
 - c. Judging of School Hanging baskets at 17 schools across the Town.
- ii) The Mayor thanked all those who had attended the Civic Service and in particular the Right Reverend Christopher Herbert for his address.
- iii) The Mayor highlighted the forthcoming Heritage Open days which would run from 8th to 11th September.
- iv) The Mayor advised that he had received formal notification of the resignation due to ill health of Councillor Blagden. He wished Councillor Blagden well and thanked him for his hard work and dedication to the Council and residents of Farnham. A by-election had been called for 18th August.
- v) The Mayor announced that he had resigned from the Conservative Party.

C046/16

Actions taken under Scheme of Delegation

There were none.

C047/16

Reports from other Councils

- i) Councillor Macleod reported that Waverley Borough Council had passed Part I of its Local Plan. Councillor Macleod noted the Mott MacDonald report highlighted that Farnham had the highest amount of traffic in the Borough. He was concerned about the 37,000 additional homes scheduled for adjacent Boroughs, 20,000 of which were close to Farnham and would impact on Farnham but were not taken sufficiently into account in assessments. Cllr Fraser said that the Mott MacDonald traffic survey made it plain that even with the mitigation measures proposed Farnham would become gridlocked.
- ii) Cllr Macleod reported that Waverley was planning to move Waverley Training Services from the Pump House to the Memorial Hall. He and Councillor Fraser had dissented from the decision due to concern over the office use breaching covenants at the Memorial Hall and worries over the future of the Pump House.

C048/16

Reports from Outside Bodies

Councillor Atfield reported that he and Councillor Williamson had attended the Farnborough Aerodrome Consultative Committee. The airshow had been successful.

On environmental matters, all lighting had been changed from sodium to LED to reduce light pollution and save costs and in the last month all waste had been recycled (none sent to landfill).

C049/16

Date of next Meeting

The date of the next Council Meeting was Thursday 22nd September 2016.

The Town Mayor closed the meeting at 8.31pm.

Date

Chairman



FARNHAM TOWN COUNCIL

B

Notes

Tourism & Events Working Group

Time and date

9.30am on Tuesday 6th September 2016

Place

Town Clerk's Office, Council Offices, South Street, Farnham

Attendees: Councillors J Hargreaves, M Hodge and J Williamson

Officers Present: Helena Jarman (Events Officer), Stephanie King (Tourism Development Coordinator), Iain Lynch (Town Clerk)

In attendance: Councillor D Beaman and Chris Shephard (Walking Festival)

1. Apologies

Apologies for absence were received from Councillor Hill and Councillor Mirylees

2. Notes of the last meeting

POINTS	ACTION
The notes of the meeting of 12 th July 2016 were agreed as an accurate record.	

3. Disclosure of Interests

POINTS	ACTION
There were no disclosures of interest.	

4. Farnham Walking Festival 2017

POINTS	ACTION
Chris Shephard presented the proposal of Farnham's first walking festival. It would be held from Sunday 21 st May to Sunday 28 th May 2017. There would be a minimum of two walks a day in and around the Farnham area with 20 confirmed so far. Most walks would start from the centre of Farnham. The longest walk confirmed to date was the Farnham to Guildford walk, where walkers would use public transport to return to Farnham.	

<p>here was the potential of Waverley Walks for Health. All walks would be free to attend. Registration would be supported by Breaking Free. Member's suggested local hotels that might offer a package deal that included a stay and involvement in the walk. The Spring Fair would be at the end of the Walking Festival.</p>	<p>The Events Officer to contact potential sponsors.</p> <p>The Events officer to assist the Walking Festival with its organisation.</p>
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5. Music in the Meadow

POINTS	ACTION
<p>Member's received an update on the Music in the Meadow summer programme with average attendance at over 300. The addition of the branded information tent and picnic tables had been well received. The Working Group noted that between the penultimate and final Music in the Meadow, the speakers attached to the Bandstand had been stolen. Members noted that there had been four single day sponsors signed up this year. The collection of donations at the end of each event was suggested however, Members agreed that they would prefer additional sponsorship than to collect from the public.</p> <p>Members considered a suggestion received from a member of the public for a few winter music events for older people to come together and enjoy. It was agreed to pilot a monthly in the winter months after Christmas and it was agreed that potentially the fourth Sunday of each month would be good, as it could tie in with The Farmers' Market.</p>	<p>The Events Officer to progress</p>

6. Feast of Food

POINTS	ACTION
<p>Members received an update on arrangements for the Feast of Food and noted the businesses involved. Members discussed how to avoid the problems created by queues for some catering stalls. The Events Officer would mention additional staffing requirements in final instructions sent to stallholders.</p>	<p>The Events Officer to progress.</p>

7. Christmas Events

POINTS	ACTION
<p>Members received an update on the arrangements so far for the upcoming Christmas Events. Members noted that the Hedgehogs would kindly collect donations at Santa's Grotto as per previous years for the Mayor's Charity.</p> <p>Members noted that the pricing differential introduced for Castle Street and the new location of the Bush Hotel Car Park to provide extra pitches for stallholders given the popularity of the event.</p> <p>Members received a proposal for the Coca Cola truck tour to</p>	

<p>come to Farnham. It was hoped this could be on a weekday evening to help attract more people into the town on a late night shopping evening. Members suggested the use of Upper Hart Car Park for the truck to be placed.</p> <p>Members agreed that for the 2016 Christmas Trail, camels would be the theme used in shop windows etc. (Last year it was penguins). Schools would invited to make them.</p>	<p>Events Officer to make application.</p> <p>Events Officer progress</p>
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8. Upcoming Events 2017

POINTS	ACTION
<p>Members received an update for the Flash Festival. There will be a meeting between the Council and the organisers to finalise branding and communications.</p> <p>Local churches had enquired about hosting a summer event at Gostrey Meadow, however the proposed date clashed with Music in the Meadow.</p>	<p>Council officers to arrange a meeting with organisers.</p> <p>Events Officer to contact local church group and suggest alternatives.</p>

9. Local Businesses

POINTS	ACTION
<p>Members received an update on the Shoppers Anonymous Customer Service and Awards programme from the Tourism Development Coordinator. To date, 10 businesses had signed up. The Coordinator planned to visit retailers and enrol 60 businesses in total.</p>	

10. Updates on Other Matters & Items for Noting

POINTS	ACTION
<p>Members noted that the Italian Market had not been as successful as it used to be. It was agreed that having a market in Castle Street and suggested looking at other options to discuss in more detail at a later date.</p> <p>Members noted that in September 2017 it would be the centenary of John Henry Knight's death. Members agreed the Council should be involved in an event or a display for this occasion in liaison with the Farnham Museum.</p>	<p>Events Officer to progress.</p>

11. Date of Next Meeting

The next meeting was agreed as Tuesday 1st November at 9.30am.

Notes taken by Helena Jarman



FARNHAM TOWN COUNCIL



Notes

Cemeteries and Appeals Working Group

Time and date

9.30am on Thursday 8th September 2016

Place

Byworth Room, Council Offices, South Street, Farnham

Attendees: Councillors David Attfield, Carole Cockburn, Jill Hargreaves, Susan Redfern and John Williamson

Officers present: Iain Lynch (Town Clerk), Kevin Taitt (Team Leader, Outside Services) and Iain McCready (Business and Contracts Officer)

1. Apologies for Absence

Apologies were received from Cllr Hollins-Owen

2. Declarations of Interest

No declarations of interest were received.

3. Notes of Last Meeting

POINTS	ACTION
The notes of the meeting held on 23 rd June 2016 were agreed.	

4. Cemetery Appeal

POINTS	ACTION
The Town Clerk's decision, upheld by Members in respect of an appeal by Mrs S for a memorial at Badshot Lea Cemetery had been communicated to the appellant. No further issues had been raised. The Working Group noted the successful resolution of the issues.	

5. Cemetery Regulations

POINTS	ACTION
<p>The Working Group received the latest Cemetery Regulations which had been amended in line with the Working Group's recommendations particularly relating to memorials and dogs. These made more explicit the rights and responsibilities of graveholders for planting around the grave. They also made clear the requirements of dog owners to keep their dogs under control in cemeteries.</p>	<p>Regulations to be circulated to Funeral Directors and published on the website with notices posted in Cemeteries informing users of the changes.</p>

6. Hale Chapels Update

POINTS	ACTION
<p>The Working Group noted:</p> <ul style="list-style-type: none"> i) The two chapels had been made watertight with new tarpaulins fitted more securely by a different contractor. ii) The Hale Chapels Trust had achieved charitable status. iii) The Hale Chapels Trust Group continued to explore funding opportunities for the restoration of the chapels in conjunction with officers. 	

7. West Street Update

POINTS	ACTION
<p>Following the Council's decision to set aside funds from the cemetery reserves a contractor had been selected to repair the Chapel roof.</p> <p>The water point situated by the Lodge will have a matching pillar built around it a previously agreed by Members.</p>	<p>Business and Contracts Officer to progress</p>

8. Memorial repairs

POINTS	ACTION
<p>The Working Group considered the issues and risks around memorial repairs. Unsafe memorials were laid down pending repair. Laid down memorials were unsightly and could make the maintenance of the cemeteries less efficient. While it was graveholders' responsibility to make a memorial good, sometimes, and particularly for older memorials, the graveowner could not be traced. The Working Group noted that the Council has an allocated budget of £5,000 for memorial repairs. Members agreed that where a memorial of merit required repair and the graveowner could not be traced then the Town Clerk should authorise its fixing from the allocated budget. A rolling programme of memorial repairs would be developed.</p>	<p>Recommendation to Council: That the Town Clerk to be authorised to fix memorials of merit within the allocated budget as part of a rolling programme of repairs.</p>

9. Mapping update

POINTS	ACTION
The Working group noted that mapping of cemeteries (showing positions of plots, trees, pathways and furniture) had been completed apart from West Street which required some anomalies correcting. Further layers could be added which would prove beneficial for the future management of the cemeteries.	Business and Contracts Officer to complete corrections and update Pear Technology.

10. Date of next meeting

The date of the next meeting was agreed as 17th November 2016.

The meeting closed at 11:30

Notes by Iain McCready



W TOWN COUNCIL

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Notes

Strategy and Finance Working Group

Time and date

9.30am Tuesday 13th September 2016

Place

Town Clerk's Office, South Street, Farnham

Attendees:

Members: Councillors David Attfield, Carole Cockburn, Jeremy Ricketts and John Williamson

Other councillors in attendance: Councillor David Beaman

Officers present:

Iain Lynch (Town Clerk)

Ian Kershaw (Assistant Town Clerk)

1. Apologies

Councillors Pat Frost, Jill Hargreaves and Stephen Hill.

2. Declarations of Interest

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	
5.	Cllr J Williamson		Pecuniary

3. Notes of Meeting held on 19th July 2016

POINTS	ACTION
The notes of the previous meeting were agreed.	

4. Infrastructure Planning Group update

POINTS	ACTION
<p>Members noted the latest update on the Neighbourhood Plan which was at Regulation 16 consultation stage (ending 3rd October). This would be followed by formal examination and subject to passing that would then go to Referendum. A majority vote would be required in the Referendum for the Plan to be “made”. The Plan as an emerging Plan already has some weight and is being referred to to help defend appeals such as the current Compton Fields appeal. Members also noted that the Secretary of State would now recover appeals for developments over 25 units and lower numbers at his discretion. Members asked that officers confirm arrangements were in place to pass consultation responses to the Examiner as efficiently as possible.</p> <p>Members considered the Town Council’s response to the Waverley Borough Council Local Plan which was currently at consultation under Regulation 19 prior to Examination. The consultation would close on 3rd October with Examination anticipated in November.</p> <p>The Local Plan is the key land use document for the Borough, setting the major policies which potential developments must have regard to. Members welcomed the work carried out by Waverley to bring the Local Plan to its current position and noted the strong synergy with the Neighbourhood Plan. There were some areas where the Town Council should seek modification and the ability to participate in the oral hearing part of the Examination in order to bring full alignment between the two Plans. Members also underlined support for the use of Dunsfold Park as a large strategic mixed use site; and reference to the fact that the SANG evidence was still awaited.</p>	<p>Assistant Town Clerk to confirm Waverley arrangements for passing consultation responses to the Examiner.</p> <p>Recommendation to Council: That Council agree the response to the Waverley Local Plan consultation as set out in Annex I to these notes.</p>

5. Question raised at Council - Brightwells

POINTS	ACTION
<p><i>Councillor Williamson declared a pecuniary interest and left the room. He took no part in any debate or discussion on this item.</i></p> <p>At the last Council meeting (minute C038/15) the Council had been asked whether it might provide financial support to match that already provided by private donors, for a legal challenge to the decision of Waverley Borough Council not to retender the development of the Brightwell’s site. This followed previous decisions of the Council (Minute 192/15) examining compliance and seeking legal advice regarding value for money issues related to the Borough Council’s approach.</p> <p>The Town Council had sought legal advice but prior to this being received the Farnham Interest Group launched a separate legal challenge posing similar questions. This challenge had been given permission for the Judicial Review to proceed. Continuing to seek legal opinion given the listing of the Judicial review was no longer necessary as the review would determine those issues.</p>	

<p>Members considered the merits of making a financial contribution or becoming an interested party in the Judicial Review but agreed the additional expense to the public purse was not appropriate. The Working Group agreed it may be helpful to contribute the views of the Town Council to the Judicial Review on matters which had previously been discussed at the Town Council but wanted to understand the legal implications of this before making that commitment.</p>	<p>Town Clerk to clarify legal view on the implications of the Town Council making a witness statement in respect of the listed Judicial Review.</p>
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6. Farnham Conservation Area Management Plan

POINTS	ACTION
<p>Members noted three key documents that contributed to the look and feel of the Town: The Neighbourhood Plan, the Farnham Design Statement and the Farnham Conservation Area Management Plan (FCAMP). Signatories to the latter included the Town Council, Waverley Borough and Surrey County Councils and the Farnham Society. The FCAMP contained a plan of action to improve the Town Centre and it was important that partners continued to contribute to its achievement. An example was the railings around the old Police Station. Members asked that Waverley be contacted to see if they could be improved through S106 associated with the development. Members also asked for progress on Dyas Yard which was to be funded by Waverley Borough Council.</p> <p>Members noted that FCAMP meetings had initiated a set of actions for partners to follow up. In future FCAMP would be a regular item on the Strategy and Finance Working Group agenda. Progress had been made against some issues such as the surfacing in Lower Church Lane. Where issues merited the Working Group could consider the allocation of New Initiatives Funding.</p>	<p>Assistant Town Clerk to contact Waverley about S106 contributions to improve railings at the old Police Station and progress on Dyas Yard.</p>

7. Finance

POINTS	ACTION
<p>Members noted the Unqualified Audit Opinion arising from the Annual Return made by the External Auditor. Three minor issues were noted which related to rounding, minutes and a reconciliation arising from a change in Guidance. None of these issues required correction to the accounts.</p>	<p>Recommendation to Council: 1) That the Unqualified Audit Opinion of the External Auditor be welcomed. 2) The minor issues raised by the Auditor be noted.</p>

8. Emergency Plan Review

POINTS	ACTION
<p>Members reviewed the updated Emergency Plan (attached at Annex ii). The Plan noted that the Town Council had no statutory duties but in the event of emergency there would be a likely perception</p>	

that the Town Council should support the response. The plan therefore set out the roles and responsibilities of statutory responders and the Town Council's interface with them. The most likely risks to the Town arose from flooding and severe weather. The key contact for the Council among the statutory responders was Waverley Borough Council.

The revised Plan had been discussed in detail with Waverley Borough Council's Emergency Planner. The Town Council had a small amount of resources in terms of staff and buildings that could be deployed to assist a response. The Town Council's main role was likely to be assisting with the collection and passing on of information.

**Recommendation to Council:
That the Emergency Plan at Annex ii to these notes be adopted.**

9. Freedom of Information Requests

POINTS	ACTION
<p>Members noted the details of two Freedom of Information requests. The first related to the Neighbourhood Plan. Information had been published on the website. The Working Group conducted a detailed review of the second request over a long standing cemetery complaint, and the response provided by the Town Clerk. Members agreed the formal response that would be sent to the Information Commissioner. The Information Commissioner may publish a decision notice in due course. Members agreed there was no further action necessary at this point.</p>	

10. Contracts and Property update

POINTS	ACTION
<p>Members noted updates on progress regarding Christmas lights in Castle Street and other locations including a new electricity supply in Castle Street, as well as progress on Gostrey Meadows toilets and storage area, Green Lane and West Street Chapels. Works had also been carried out to the Town Hall windows and front door. The Hale Chapels temporary roof was in place.</p>	

11. Arrangements for Councillor Strategic Planning workshop

POINTS	ACTION
<p>Members agreed that this would be a useful event to hold. A Thursday evening in October was the preferred date. It could inform the budget setting process and also consider a review of Town Twinning.</p>	<p>Town Clerk to determine a suitable date for a Strategic Planning workshop.</p>

12. Consultations from external bodies

POINTS	ACTION
<p>Members noted consultations as follows:</p>	

<p>Surrey Streetworks Scheme: a technical consultation principally aimed at utilities. The Town Council would respond underlining the need to achieve value for money and improve the responsibility and accountability of utilities at a local level, in particular ensuring proper remediation of emergency works.</p> <p>Surrey Local Transport review: new bus routes and timetables had been agreed. These had been publicised on Farnham's website.</p> <p>Frensham Ponds Visitor Centre: Farnham would attend further consultation, hosted by Frensham Parish Council.</p> <p>Commercial Waste Policy: Farnham had responded positively to Waverley's consultation and a meeting with Waverley was expected in the near future.</p>	<p>Assistant Town Clerk to submit response.</p> <p>Councillors Mirylees and Williamson to attend with the Assistant Town Clerk</p>
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13. Town Clerk update

POINTS	ACTION
<p>The Town Clerk provided an update to the Working Group on a number of matters:</p> <ul style="list-style-type: none"> i) The Working Group noted Ian White had retired from the outside workforce. Members wished him well and thanked him for his service. Recruitment of another member of the team was underway. ii) A pro-bono arrangement with an HR/legal student had been agreed one morning a week to review Council HR policies and provide experience for the student. iii) The Town Clerk and Councillor Frost had met with a representative of South West trains to discuss siting a ticket machine on the first deck at the station car park. Pedestrian access had also been discussed and possible improvements suggested. iv) The Town Clerk had met with Thames Water and some positive suggestions had been made to improve the waste pipe at the Castle. Thames Water would investigate the viability of these. v) Surrey County Council had confirmed a continued agreement for Farnham Town Council to deliver Highways localism projects (environmental improvements). vi) The Farnham Parochial Charity was to be rejuvenated potentially with the merger of some smaller charities. The Town Clerk was in contact with the Charity Commission and was working with representatives of St Andrew's church who were also involved in the management of the charities. A further report would come back. vii) Members noted the changes to recycling policies at Surrey and the hours of operation of the Farnham site. There was potential for increased fly tipping which should be monitored. The ability of volunteers (who collected rubbish from rights of way and verges) to use recycling centres without charge should also be monitored. It may be necessary to make the Town Council's skip at the Depot 	<p>Town Clerk to progress.</p>

viii) available. Members noted the recent update on Policing in Your Neighbourhood which offered more flexible policing but also entailed a loss of community facing officers with Police unable to attend community events.	
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14. Date and time of next meeting

POINTS	ACTION
Members agreed that the next meeting would take place on Tuesday 25th October 2016 at 9.30am	Town Clerk to circulate agenda

The meeting ended at 11:50am.

Notes written by Ian Kershaw

Annex I

Report to follow

Farnham Town Council



EMERGENCY PLAN

August 2016

Farnham Town Council

**Council Offices
South Street
Farnham
GU9 7RN**

Telephone: 01252 712667
Fax: 01252 718309

Town Clerk: Mr. Iain Lynch

Town Emergency Coordination

Town Emergency Committee:

The Town Clerk, Town Mayor and Leader of the Council.

The Town Clerk:

Name: Iain Lynch

Address: Council Offices, South Street, Farnham, Surrey, GU9 7RN

Telephone number: 01252 712667

Email address: town.clerk@farnham.gov.uk

The Town Mayor:

Name: Councillor John Ward

Address: Woodlands, 7 Wrecclesham Hill, Farnham GU10 4JN

Telephone number: 01252 715617

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Telephone number: 01252 712667

Email address: ian.kershaw@farnham.gov.uk

The Town Emergency Plan Co-ordinator:

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INTRODUCTION

This plan has been initiated by Farnham Town Council so that in the event of an emergency occurring that impacts the Town Council area, there is a clear understanding of the roles and responsibilities of the various support agencies, and any support Farnham Town Council can offer. The plan also provides a communication cascade for information and potentially assistance with recovery.

1. AIM

The Plan has been designed to enable Farnham Town Council to identify the immediate actions which it should consider during an emergency. It provides a framework for assisting in the local response to an emergency, and aiding the continuation of vital local services. Farnham Town Council is not a category one or two responder and has no statutory duty in respect of emergencies. However it will be subject to public expectations as a community leader and owner of assets across the Town Council area may contribute to emergency response through.

2. OBJECTIVES

- Providing a statement of the risks to the community and relevant response actions.
- Providing a framework to access local knowledge and expertise.
- Providing a framework to relay information and instructions to the local community.
- Prioritising the availability of assets owned by Farnham Town Council, including the Town Council Offices, for support during an emergency.

3. WHAT IS AN EMERGENCY?

The formal definition of an emergency as provided by the **Surrey Local Resilience Forum** is “An incident arising, with or without warning, threatening or causing death or serious disruption to significant numbers of people, property or the environment, in excess of that which can be dealt with by the public services operating under normal conditions and requiring the special mobilisation and organisation of those services and the deployment of local authority staff and resources”.

Under **s1 Civil Contingencies Act 2004** an emergency is defined as:

- a) “an event or situation which threatens serious damage to human welfare in a place in the United Kingdom,
- b) an event or situation which threatens serious damage to the environment of a place in the United Kingdom, or
- c) War, or terrorism, which threatens serious damage to the security of the United Kingdom.”

Surrey County Council Emergency Planning Unit works in partnership with the Emergency services, Waverley Borough Council and voluntary agencies in order to provide a co-ordinated response to major incidents. The county and borough councils have specific responsibilities, which include establishing emergency centres, providing temporary accommodation for those made homeless and managing the longer term recovery phase. These will be supported by Farnham Town Council.

The purpose of this document is to provide guidance and information about local resources that may be essential in the event of an emergency within Farnham.

4. WHAT SORT OF EMERGENCY?

The national risk assessment framework applies locally, regionally, in the devolved administrations and at the UK level. The Surrey Community Risk Register identifies risks in Surrey. The full register can be viewed at www.surreycc.gov.uk.

Types of potential emergencies which may affect the Farnham Community include:

- Heavy snow
- Flooding
- Severe weather such as storms or high winds
- Long term utilities failure
- Major rail or road accident

Consideration has also been given to:

- Fire/building collapse
- Terrorist activity
- Gas leak/explosion
- Pandemic or infectious diseases relating to human health

Waverley Borough Council details the response that it will take to such situations in its Emergency Plan. This is aligned with its responsibilities under the local Multi-Agency Flood Plan.

Whilst all types of emergency would require the assistance of the emergency services and the major authorities, the knowledge of local people will be vital in mitigating the effects of the local community.

Due to the position of Farnham on the River Wey, flooding is currently the most likely emergency situation. Waverley Borough Council can issue sandbags for vulnerable persons in properties at immediate risk of flooding. Private properties and commercial businesses are responsible for their own sandbags or other flood protection. In the event of flooding, Waverley Borough Council's contractor can distribute sandbags. Distribution will prioritise areas of greatest need first and will be dependent on their resources at the time. There is no statutory requirement for the council to provide sandbags or to make sandbags available. Supply is limited and first priority will be to support and assist the vulnerable and safeguard essential community buildings as appropriate. Once sandbags have been delivered to a householder, their positioning and disposal becomes the homeowner's responsibility.

5. CIVIL CONTINGENCIES ACT AND STATUTORY RESPONSIBILITIES IN AN EMERGENCY

The Civil Contingencies Act assigned responsibilities to different authorities in the event of an emergency. Category One responders are:

Police, Fire, Ambulance, County and Borough Councils, NHS England, NHS Acute Trusts, Community and Mental Health Trusts, Public Health England the Environment Agency.

They are required to:

- assess the risk of emergencies occurring and use this to inform contingency planning
- put in place emergency plans
- put in place business continuity management arrangements

- put in place arrangements to make information available to the public about civil protection matters and maintain arrangements to warn, inform and advise the public in the event of an emergency
- share information with other local responders to enhance co-ordination
- co-operate with other local responders to enhance co-ordination and efficiency
- provide advice and assistance to businesses and voluntary organisations about business continuity management (local authorities only)

For most emergencies the first responders will be 999 services, however any category one responder can declare an emergency. Farnham Town Council will be notified by either Surrey County Council or Waverley Borough Council of any declared emergency in the Farnham area or impacting upon it.”

Category Two responders are:

Clinical Commissioning Groups, utility providers, Network Rail, airport operators, Highways England and the Health and Safety Executive.

They are ‘co-operating bodies’. They are less likely to be involved in the heart of planning work, but will be heavily involved in incidents that affect their own sector. Category 2 responders have a lesser set of duties - co-operating and sharing relevant information with other Category 1 and 2 responders.

Farnham Town Council is not a Category One or Category Two responder but will be expected to provide a support role for the above responders and importantly a point of contact and advice for members of the public.

6. TOWN ROLES AND RESPONSIBILITIES

7a. TOWN EMERGENCY COMMITTEE

- To agree the strategic response of Farnham Town Council to any emergency
- To authorise any expenditure that may need to be incurred in dealing with the emergency.

7b. INCIDENT RESPONSE COORDINATOR

- To liaise with **Waverley Borough Council’s Safety and Emergency Planning Adviser** and other Category One Responders as required and assess what Town Council resources may assist responders in dealing with an incident.
- To advise the Town Clerk and Emergency Committee as required and receive strategic direction from them.
- To direct the Town Emergency Plan Coordinator regarding the operational response
- To liaise with Waverley Borough’s Safety and Emergency Planning Adviser (both in terms of responding to, planning for and training for incidents).

7c. THE TOWN COUNCIL EMERGENCY PLAN COORDINATOR

- To put the Farnham Town Council agreed response into operation
- To assess and feedback via the Town Council Incident Response Coordinator the local impact in the event of abnormal circumstances such as a major incident or a natural disaster occurring.
- To assist in the identification of vulnerable local residents as required by lead responders.

- To prepare and maintain the Farnham Town Council Community Emergency Resources Register (See appendices E1 and 2)
- To disseminate warning and informing messages as directed by the Incident Response Coordinator

7d. COUNCILLORS

- To receive and disseminate warning and informing messages from the Town Emergency Plan Coordinator
- To feedback local intelligence to the Town Emergency Plan Coordinator

7. ROLES AND RESPONSIBILITIES OF KEY AGENCIES

The Emergency Services will normally provide most of the initial response. They will be supported by the local authorities (Borough and County Councils), Environment Agency, utility (Gas, water and electricity) companies and voluntary organisations. The emergency services' priority will be to save life. **If there is any risk to life at all contact 999.**

Emergency Service Category One Responders

Police

The Police force are the accepted lead agency in emergency scenarios unless a reason exists which would make this structure counterintuitive. They:

- Inform other emergency services about the incident.
- Co-ordinate the emergency services and other organisations during the response phase -
- Protect and preserve the scene.
- Investigate the incident alongside other investigative organisations.
- Collect and pass on information about casualties.
- Identify those involved.
- Restore stability with the aim of restoring normality.

Fire and Rescue Service

- Inform other emergency services about the incident.
- Rescue.
- Respond to all emergency incidents as required.
- Assist the populace where a need is identified and the use of Fire Service personnel and equipment is relevant.
- Tackle fires or chemicals which have been spilt and other dangerous situations.
- Make sure all personnel involved in the rescue work are safe.
- Gather information and carry out hazard assessments.
- Help ambulance service get live casualties away from the scene.
- Help Police recover bodies.
- Restore stability with the aim of restoring normality.

Ambulance Service

- Inform other emergency services about the incident.
- Provide a focal point for all medical resources.
- Identify and contact the appropriate receiving hospitals.
- Set up a casualty clearing station.
- Prioritise casualties so that their injuries can be treated.
- Prioritise which casualties must be evacuated using appropriate transport.

- Restore stability with the aim of restoring normality.

Other Category One Responders

Surrey County Council

- Co-ordinate emergency arrangements and voluntary agency support.
- Support the emergency services and district/borough councils.
- Help people in distress e.g. through the provision of a trauma support service.
- Maintain safe conditions on the roads excluding those managed by the Highways Agency or private roads.
- Put flood warning signs on the highway.
- Organise road closures and traffic diversions.
- Clear blockages on highway drainage systems.
- Clear road side gullies.
- May take action to protect property from flooding by water from the highway where there is a failure of the highway drainage system.

Waverley Borough Council

- Co-ordinating role for emergencies in own area
- Support emergency services.
- Initiate Emergency accommodation plan.
- Emergency assistance — e.g. provision of sandbags, emergency accommodation, welfare
- Environmental health issues — pollution and public health issues.
- Blocked road channels and gullies due to litter and leaf fall.
- Warn and inform the public regarding emergencies.
- Emergency planning support to the Town Council.

Environment Agency

- Issue Flood Warnings.
- Receive and record details of flooding incidents.
- Monitor the situation and advise other organisations.
- Deal with emergency repairs and blockages on main rivers, adopted critical watercourses and their own structures.
- Respond to pollution incidents.
- Advise on waste disposal issues.

Category Two Responders

UTILITIES:

All utilities maintain a list of vulnerable residents to prioritise in the event of a failure in supply. This is a self-registration process and residents should be encouraged to sign up to where appropriate.

Thames Water

- Emergency over pumping or tankering at sewage pumping stations.
- Clearing blockages in public sewers.
- May take action to protect property from flooding by water from the public water mains or discharges from the public sewerage systems.

Electricity, Gas and Telecommunication Companies

- Gas – National Grid Gas

- Southern Electric Power Distribution
- British Telecom
- Attend to emergencies relating to their service at properties putting life at risk as a result of flooding.
- Attend to flooding emergencies at their own serviced installations.

Other

Farnham Town Council

Farnham Town Council is not a category one or two responder and has no duty in respect of emergencies. However it will be subject to public expectations as a community leader and owner of assets across the Town Council area may contribute to emergency response through:

- Assisting with the dissemination of agreed warning and informing messages.
- Creation of its own local Flood Plan, with emergency contacts.
- Flood warning dissemination (by local agreement with Environment Agency).
- Assist with the appointment of “flood wardens” in relevant local areas.
- Assist with the identification of vulnerable groups – eg. Elderly or disabled.
- Assist with distribution of sandbags from district council stockpiles.
- Assist the Borough Council to warn and inform the public regarding emergencies, at local level.
- Pass information regarding local issues and needs to key responders, via the Borough Council.

Principally this activity is restricted to passing on of authorised warning and informing messages. A list of key community contacts and locally available tools/materials suppliers will be maintained. Potentially and on the advice of Category One responders these resources may be deployed to activate volunteers. Waverley Borough Council may activate volunteers through Voluntary Action South-West Surrey.

Any calls upon the voluntary sector from Farnham Town Council must be authorised by the Town Emergency Committee.

8. ACTIVATION ARRANGEMENTS

The Borough Council which covers the Farnham area is:

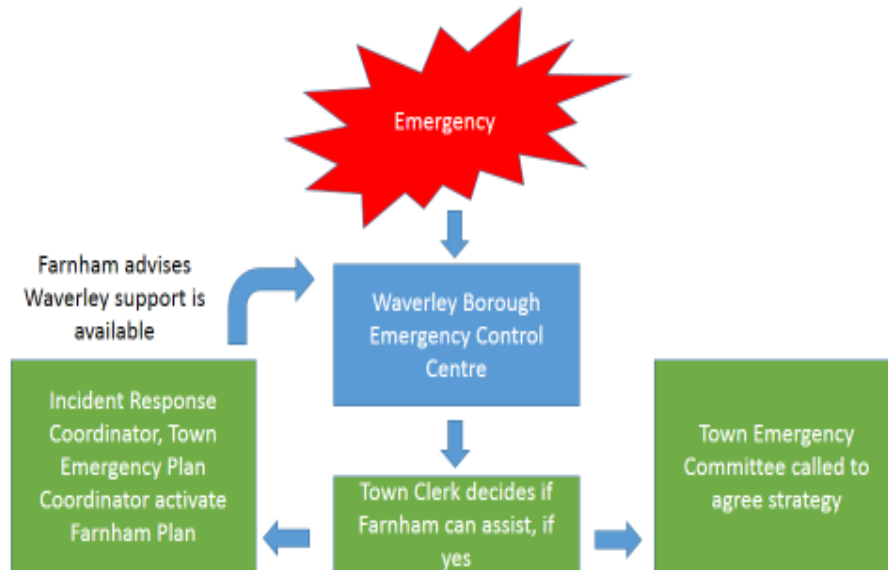
Waverley Borough Council

The Burys, Godalming, Surrey, GU7 1HR

Tel. No. 01483 523333

Out-of-hours Emergency No: 02392 242 161

The Borough Emergency Contact Centre (BECC) will contact the Town Clerk in the first instance who will assess the situation and decide whether to activate the Farnham Town Council Emergency Response. If required the Town Clerk will activate the Incident Response Coordinator, Town Emergency Plan Coordinator and Town Emergency Committee (**the Town Clerk, Mayor and Lead Member of Strategy and Finance Working Group**).



Town Emergency Team

The Town Emergency Team will, as required:

- a. Establish a communications link with the Borough Emergency Contact Centre and maintain it for the duration of the emergency.
- b. Comply, if possible, with any advice or request from the Borough Council or Emergency Services
- c. Consolidate and disseminate information to residents and outside organisations.
- d. In the event of the town becoming isolated, undertake co-ordination of effort to sustain the local community.

10. TOWN EMERGENCY CONTROL CENTRE

The Town Council offices are capable of being used as a 24-hour town emergency centre. It is in a central location and is well known to local residents.

The address of the Town Emergency Control Centre (TECC) is:

Farnham Town Council Offices

South Street
Farnham
Surrey
GU9 7RN
Tel: 01252 712667

Keyholders :- Town Clerk
Assistant Town Clerk
Outside Services Team Leader
Business and Contracts Manager

11. TEMPORARY ACCOMMODATION

(In the event of people being made homeless or needing shelter)

The borough/district councils in Surrey have responsibility for opening and managing rest centres, supported by Surrey County Council's Services for Families and voluntary organisations. Each borough/district council has identified suitable premises. For Farnham, Waverley has identified and holds details for:

Rest Centres in Farnham

	Address	Capacity
Farnham	Brightwells Gostrey Centre, off East Street, Farnham, GU9 7SB	115
Farnham	Maltings, Bridge Square, Farnham, GU9 7QR	1500
Farnham	Sports Centre, Dogflud Way, Farnham, GU9 7UD	350
Farnham	Memorial Hall, Babbs Mead, West Street, Farnham, GU9 7EE	180
Farnham	Weybourne Village Hall, Weybourne Road, Farnham GU9 9ER	120
Farnham	TA Centre, Guildford Road, Farnham, GU9 9QB	150
Frensham	Marindin Hall, Millbridge, Frensham Road, Frensham, GU10 3BJ	90

Centres will be staffed by members of Waverley Borough Council, Surrey County Council and voluntary organisations such as the Red Cross. All staff will be DBS checked and cleared.

Waverley Borough Council holds a stock of basic equipment for Rest Centres. Farnham Town Council will, on request from Waverley, assist with moving this to designated Rest Centres.

12 COMMUNICATIONS

12.1 Loss of communications

If telephones are affected by the emergency, alternative communications within the community should be considered including the use of amateur radio operators, monitoring local or national radio, TV. Channels and other communications.

12.2 Local and national radio

Consider maintaining a listening watch on local and national radio and television channels for information.

Local radio stations are:

BBC local radio, Southern Counties 104-104.8 FM 95-95.3 FM DAB digital radio.

The Eagle 96.4 FM

Kestrel FM 97.1 101.6 101.8 and 102FM

BBC Radio Surrey 104.0 & 104.6 FM 1368 AM

GO IN, STAY IN, TUNE IN



The **GO IN, STAY IN, TUNE IN** advice is recognised and used around the world.

It was developed by the independent National Steering Committee on **Warning and Informing the Public** as being the best general advice to give people caught up in most emergencies.

There is an agreement with radio and TV companies that if there is a major emergency they will interrupt programming to give public safety advice and information about the incident, so that when you tune in locally or nationally anywhere in the UK you'll get the advice you need.

For more information see <http://www.surreycc.gov.uk/people-and-community/emergency-planning-and-community-safety/emergency-planning/prepare-yourself-and-your-community-for-emergencies>

FLOOD PLAN

FARNHAM TOWN COUNCIL FLOOD PLAN 2012

This Flood Plan has been created so that, in the event of flooding in Farnham, there is a clear understanding of the roles and responsibilities of the various support agencies, and a list of contacts should residents require help in the event of an emergency.

The plan has been drawn up under the auspices of the Town Council, with help from representatives in the community.

1. FLOOD RISK AREAS

A map is attached to this document (Annex F). This identifies potential risk areas, as identified by the Environment Agency. This note identifies a number of events, any one of which could cause flooding to a greater or lesser extent in parts of Farnham.

Farnham Town Council will liaise with the emergency services as required to support response to a flooding emergency.

2. POSSIBLE FLOOD CAUSES, THEIR PREVENTION, AND ACTION TO BE TAKEN IN THE EVENT OF AN EMERGENCY

2.1. BLOCKAGE OR COLLAPSE OF A CULVERT

To prevent a blockage occurring, the riparian landowners/householders should monitor the culverts and bridges, and clear them of any accumulating debris if they can, with the help, if necessary, of Waverley Borough Council or the Environment Agency. The culvert protectors are co-ordinated by Waverley Borough Council and should be regularly cleared of debris.

2.2. PROLONGED RAINFALL THREATENS OR OVERLOADS A CULVERT OR A BRIDGE

The Town Clerk, Incident Response Coordinator and Town Emergency Coordinator receive the Environment Agency's Floodline Warnings via email, so that they are alerted to monitor the situation. The Environment Agency has Flood warning messages on their website. Anyone can arrange to receive flood warnings by contacting Floodline on **0345 988 1188**, this is free of charge.

2.3 PROLONGED RAINFALL CAUSES GROUND WATER LEVELS TO RISE

This can cause flooding in basements cellars and other low lying properties. Water courses that have been inactive for many years can become active again. Where there is a history of vulnerability to this type of flooding property owners should take precautions to prevent water access and/or ensure that the usage of the building is appropriate to the risk.

2.4 HIGH VOLUME RAINFALL IN A SHORT PERIOD

Flooding can occur when drainage systems surcharge due to excess water. It is difficult to predict where systems will fail so it is important to note any failures as and when they occur and ensure that the appropriate authority is aware.

3. LOCAL FLOOD ACTIONS

3.1. With careful planning, local flood action can reduce, or possibly prevent, the impact of flooding. Sensible precautions should be taken to avoid risk to life by rising flood waters, and exposure to

health risks, for instance due to pollution of the foul sewer system. **It is the responsibility of individual householders and businesses to take whatever preventative measures they consider necessary to avoid damage to their property in the event of a flood.** Local action could include placing of plastic sheeting and boarding across openings; blocking air bricks; laying of sandbag walls or temporary defence systems, and moving valuable or perishable items (including insurance policies and other personal documents) upstairs or otherwise out of endangered areas. A series of advisory leaflets may be obtained from the Environment Agency.

Information is also available on the

- Waverley website www.waverley.gov.uk/emergency/flooding.asp
- the National Flood Forum website www.floodforum.org.uk 01299 403055
- Environment Agency website www.environment-agency.gov.uk/subjects/flood.

3.2. RESIDENTS AND PROPERTY OWNERS

Residents and property owners can find out if their home or business is at risk from river flooding by checking the Environment Agency's maps. They can also register for free flood alerts for their local area by phone, text or email. Flooding can also occur due to surface water, or groundwater, or from sewers in very heavy rain, as it may not be able to escape quickly enough.

4. FLOOD WARNINGS

4.1 The Environment Agency's will issue the following flood warnings:



Severe Flood Warning: Severe flooding. Danger to life.



Flood Warning: Flooding is expected. Immediate action required



Flood Alert: Flooding is possible. Be prepared

Local Flood Warning Plans provide details of flood warning arrangements for specific areas. The Environment Agency will issue Flood Watch messages from these when

- Flooding of low-lying land is expected;
- Flooding of homes and businesses is expected;
- Severe warnings when there is extreme danger to life and property; and
- All-Clear messages when earlier warnings are no longer in force in the area.

Residents can register to receive flood warnings by contacting Floodline on 0345 988 1188 or by visiting the Environment Agency website.

4.2 During a flood, information is available from the Environment Agency's web-site: www.environment-agency.gov.uk or the Environment Agency's overall Floodline service: 0345 988 1188. Floodline uses QuickDial numbers to speed up access to local flood information, related to geographic areas.

The quickdial numbers for the Farnham Areas are

Upper River Wey – 173396

River Blackwater - 173296

I. DRAINAGE & FLOODING CONTACT NUMBERS

In the event of any emergency contact is to be maintained with Waverley Borough Council as set out in the Farnham Town Council Emergency Plan.

	Working Hours Mon - Thu: 8:30am-5:30pm Fri: 8:30am - 5pm	Out of Hours (Including weekends & Public Holidays)
Highway Drainage	Surrey County Council 0300 200 1003	Surrey County Council 0300 200 1003
Main River	Environment Agency General Enquiry Line 0370 850 6506	Environment Agency Incident Hotline (24hr) 0800 807060 Floodline (24hr) 0345 988 1188
Public Sewer	Thames Water 0800 316 9800	Thames Water 0800 316 9800
Severe Weather Warnings - The Met Office website issues National Severe Weather Warnings. The geographic area covered by Waverley is London and South East England on the website; www.metoffice.co.uk		

7. KEY INFORMATION RELATING TO FLOOD WARNING AREA

Area 1: Flood Warning Areas – Upper River Wey and River Blackwater			
Properties at risk from fluvial flooding in Flood Zone 3 (1 in 100 yr return period) in the Waverley section of Flood Warning Area 063FWF30Farnham		Properties at risk from fluvial flooding in Flood Zone 2 (Extreme Flood Outline -1 in 1000 yr return period) and Flood Zone 3 in the Waverley section of Flood Warning Area 063FWF30Farnham	
223		642	
No. of properties registered to EA Floodline Warnings Direct service (Dec 2008)	Fluvial flooding Return Period	Probability of fluvial flooding	Lead Time
402	1:5	20%	Response time for this Warning Area is medium (between six and 18 hours). EA will endeavor to give at least a two-hour lead-time. However in all cases this is not possible.
Flooding History			
<p>Environment Agency records:</p> <ul style="list-style-type: none"> • 2006: Following intense rainfall over a short period there was flooding of 10 properties in Farnham due to a combination of surface water and fluvial flooding. • 2000: Extensive catchment wide flooding. • 1968: Widespread flooding in the area resulted in a number of roads being affected in Farnham. <p>Farnham Town Council records 2013/14: Flooding including surface water flooding occurred at the following sites:</p> <ul style="list-style-type: none"> • <u>Weybourne & Badshot Lea</u>: Badshot Lea Crossroads, Church Garden, Farm Lane, Badshot Lea Road, Lower Weybourne Lane, St Georges Road, Monkton Lane/Water Lane. • Upper Hale: Grasmere Road/Trinity Fields, Farnham Park. Standing water on A325. • Castle: Flood plains. • Wrecclesham & Rowledge: A31 at Coxbridge roundabout. Spooners Yard. • The Bourne: Bourne Grove (Spotted Cow), Greenhill Road, Mavins Road, Frensham Vale. • Shortheath and Boundstone: Sandrock Hill, Gardeners Hill Road/Long Road • Moor Park: Riverside, Compton Walk, Monks Walk, Lynch Road, Borelli Walk, Monks Walk/Waverley Lane, Shepherd and Flock Roundabout, Farnham Recycling Station, Waverley Lane, Moor Park SSSI, Compton Lane, Guildford Road. 			
Flood Defences / Alleviation Measures			
Post 1968 flooding. The Environment Agency carried out extensive works along the River Wey in Farnham. Mainly raising the banks and improving the main channel			

Highways Wetspots
<ul style="list-style-type: none"> • West Street A325 (just before West Street joins roundabout onto A31) • Area where Union Road meets Downing Street • Weydon Lane (between Pilgrims Close and Talbot Road) • York Road (off Old Farnham Lane) • Corner of Frensham Road and Ridgeway Road • Corner of Ridgeway Road and Shortheath Road • Aveley Lane (by Langham Recreation Ground) • Frensham Road and Fox Road crossroads • Jubilee Lane (off Boundstone Road) • Clifton Close (off Boundstone Road) • Corner of Echo Barn Lane and Quennels Hill • Corner of Chamber Lane and A31
Evacuation
Dynamic risk assessment will be carried out by Police.
Schools at risk from flooding (fluvial and / or surface water)
None within flood zone 2 or adjacent to a wetspot
Nearest rest centres NOT at risk from flooding (fluvial and / or surface water)
<ul style="list-style-type: none"> • Bourne Church Hall, Vicarage Hill, Bourne, Farnham, GU9 8HG • Brightwells Gostrey Centre, off East Street, Farnham, GU9 7SB • Weybourne Village Hall, Weybourne Road, Farnham, GU9 9ER
Health locations at risk from flooding (fluvial and / or surface water)
<ul style="list-style-type: none"> • Laly's Chemist, 4A Downing Street, Farnham, GU9 7PB Flood Zone 2 • Holly Tree Surgery, 42 Boundstone Road, Wrecclesham, GU10 4TG adjacent to a wetspot
Telephone exchanges at risk from flooding (fluvial and / or surface water)
None within flood zone 2 or adjacent to a wetspot
Water and Sewage Treatment works at risk (fluvial and / or surface water)
None within flood zone 2 or adjacent to a wetspot
Other sites at risk from flooding (fluvial and / or surface water)
Farnham Town Council Offices (WBC locality office), South Street, Farnham Flood Zone 3 Montrose House (WBC & CAB), South Street, Farnham, Flood Zone 3

5. FLOOD ACTIONS

5.1. Flood response should automatically be triggered by the Environment Agency or the emergency services.

5.2. The emergency coordinator may be called upon to organise assistance from volunteer groups.

6.1 WHO TO REPORT FLOODING TO

Members of the public should report any incident of flooding, whether from water mains, public drains, sewers or rivers to Waverley Borough Council, the Water Supply Company or Floodline.

Waverley Borough Council Engineers can be contacted on **01483 523401** or on the Council's out of hours emergency number on **02392 242161**.

Floodline (at the Environment Agency) can be contacted on **0345 988 1188** for a 24 hour service or alternatively on Type talk **0345 602 6340** for those with hearing difficulties.

Thames Water can be contacted on **0800 316 9800**.

ROLES AND RESPONSIBILITIES DURING A FLOOD

Town Council

- Flood warning dissemination (by local agreement with Environment Agency).
- Coordination of local voluntary assistance

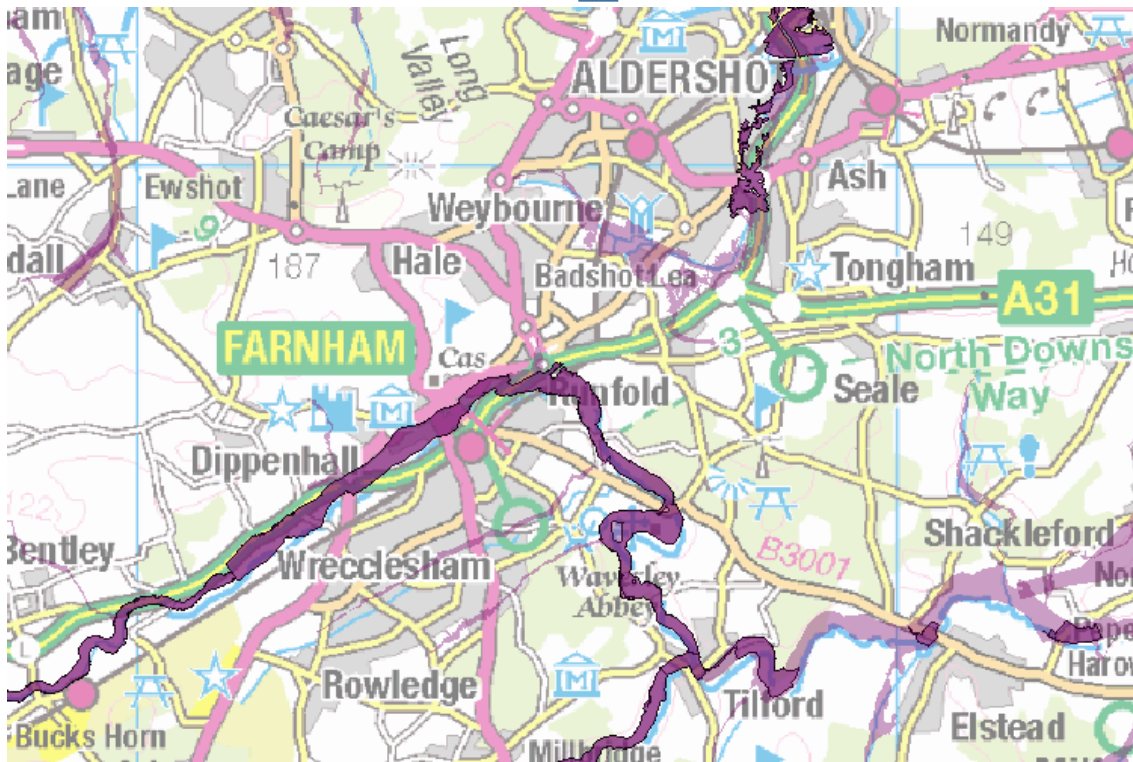
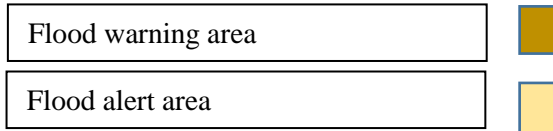
Property Owners

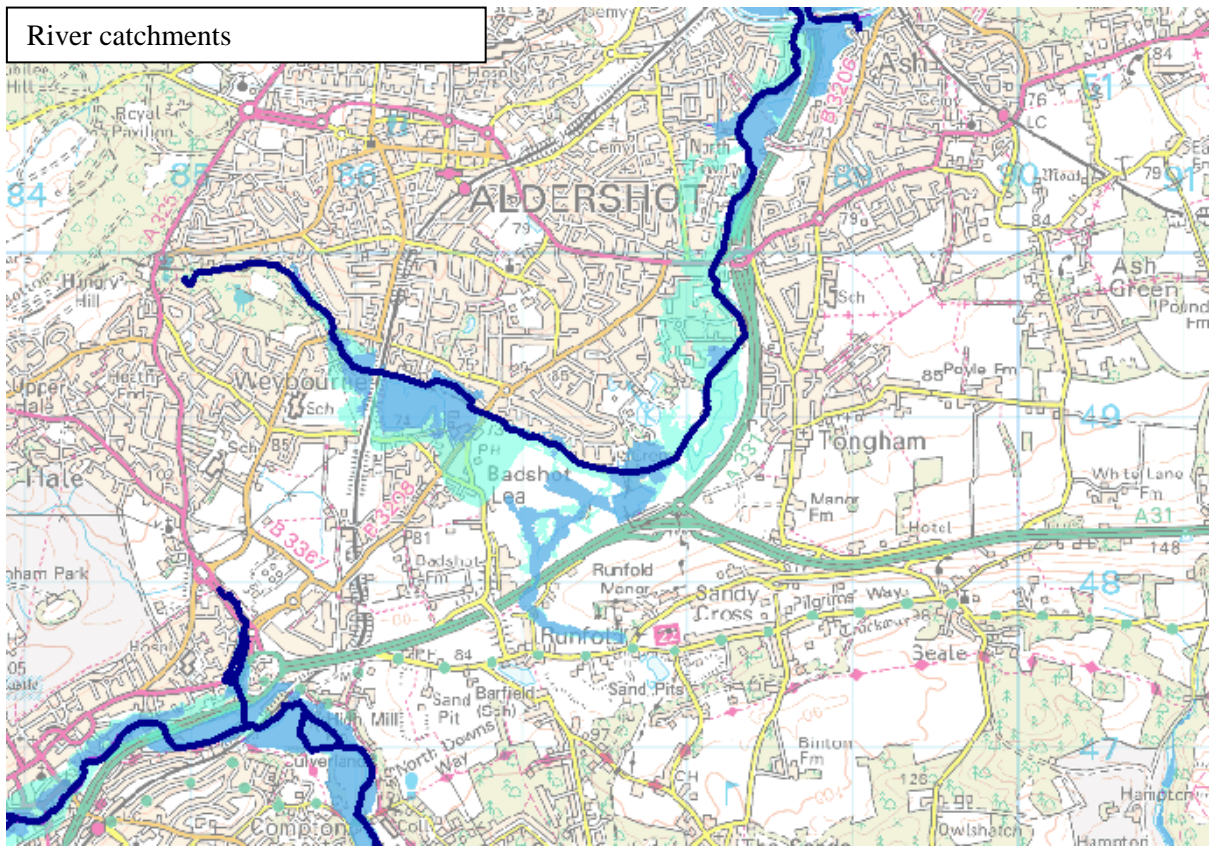
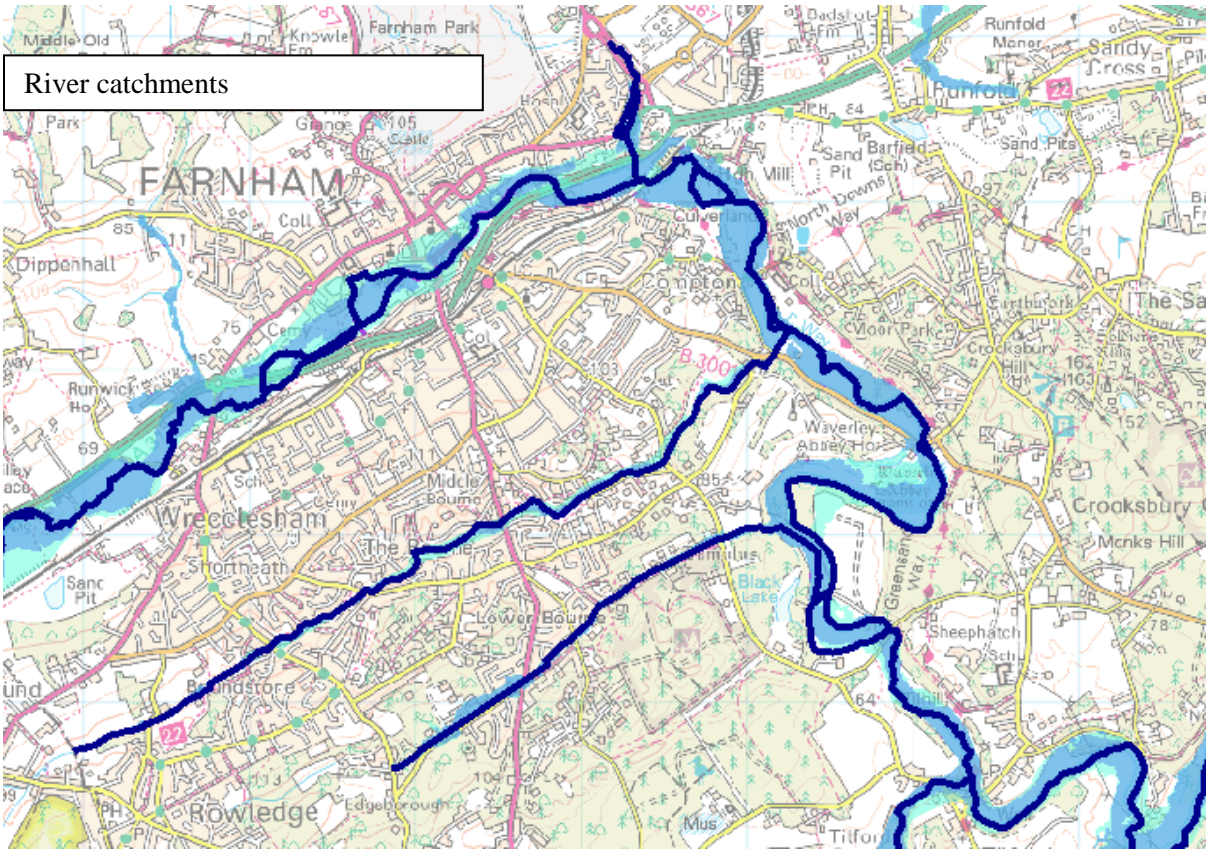
- Move to a safe area if life at risk.
- Prevent water from entering property if possible.
- Move valuable possessions above areas liable to be flooded.
- Consider developing flood plans, moving their vehicles to a higher level.
- Call 999 if there is a need to be evacuated.
- Only switch off gas and electricity if the property is not flooded and it is safe to do so.
- Collect together essential items such as medication, blankets, baby food, nappies, torch and batteries, bottled water and food when there is a risk of flooding.

APPENDIX 3

MAPS DETAILING THE FLOOD RISK AREAS IN FARNHAM

Flood Warning and Flood Alert Areas





SEVERE WEATHER CONDITIONS PLAN

FARNHAM TOWN COUNCIL SEVERE WEATHER CONDITIONS PLAN 2012

This Severe Weather Conditions Plan has been created so that, in the event of severe weather conditions in Farnham, there is a clear understanding of the roles and responsibilities of the various support agencies, and a list of contacts should residents require help in the event of an emergency. It should be read in conjunction with the Farnham Town Council Emergency Plan, and its Appendices.

1. TYPES OF SEVERE WEATHER (Excluding Flooding)

This plan will come into effect if there are instances of severe weather conditions in the South East of England which do or may affect the Farnham Area. The types of adverse weather condition that will be covered in this plan are;

- High winds and storms
- Snow and ice
- Severe heat and sun – heat wave.

2. WEATHER MONITORING ARRANGEMENTS

- Met Office Public Weather Service (PWS) provides weather forecasts, warnings and information for local authorities and other responders (and the general public).
<http://www.metoffice.gov.uk/>
- The Town Clerk, Incident Response Coordinator and Strategy and Finance Team Leader are all in receipt of daily severe weather warning emails from the Met Office.

4. LOCAL SEVERE WEATHER AGENCY RESPONSIBILITIES

Residents are reminded that it is their responsibility to ensure that their paths and other land are cleared in times of snowfall. Residents are also advised to be responsible in all clearing efforts and not to attempt to use hot water to melt snow, as this may result in slippery, icy surfaces.

- If a tree falls on a highway and poses a risk, the Police and Surrey County Council Highways are also to become involved in the clearing operation and to manage traffic to prevent accident or injury.
- Surrey County Council Highways can be contacted for emergency situations on **0300 200 1003**.

4.2 WAVERLEY BOROUGH COUNCIL

- Waverley Borough Council's Emergency Plan covers a range of emergencies including flooding severe weather and business continuity. It also contributes to the Multi-Agency Flood Plan.
- Waverley Housing Staff also keep sheltered housing open and target emergency and urgent repairs to housing for vulnerable members of society.
- Waverley are also responsible for bins and trying to maintain collection services where possible in extreme weather.

- Waverley Borough Council are responsible for clearing any snow or ice from their car parks which are located in Farnham Central, Farnham St James, and Farnham Riverside.
- Waverley are responsible for maintaining rest centre capabilities and a care line for the vulnerable, as well as maintenance of the identification of vulnerable people plan.
- Waverley have a number of bags of salt and grit in store at their depot with Glendale, as do their other sub-contractors Veolia. They are also responsible for filling up grit bins for the public to use.

4.3 FARNHAM TOWN COUNCIL

- Farnham Town Council will provide assistance to Surrey County Council, Waverley Borough Council and any other agencies that become involved in the response to the problems imposed by the severe weather.
- In order to do this, the outside workforce can help to clear snow from paths around Farnham with the use of the snow shovels which have been purchased by Farnham Town Council. Farnham Town Council also has a limited amount of reserve bags of salt to be used on icy paths.
- Farnham Town Council will work with the Farnham Chamber of Commerce and local residents in times of severe weather.
- A key responsibility for Farnham Town Council will be to ensure access to the Council Offices in South Street. This will be accessible to members of staff from both Waverley Borough Council and Surrey County Council, should it be easier for such staff to access this office over their usual office. They will then be able to use their laptops with our Wi-Fi in order to work remotely in times of extreme weather. Waverley are aware that four workstations could be made available if required.
- Local staff will attend the office to ensure that the Council Offices may be opened. Farnham Town Council own a 4x4 vehicle which is more practical to drive in extreme weather so this may be utilized to collect members of staff if necessary. Waverley are aware that this is also a resource that could be used to support their response.
- If the severe weather conditions are those of storms and high winds, the Council's responsibility is primarily to ensure any fallen trees on land owned by Farnham Town Council are quickly removed, especially if they fall on or near a road. The Tree Surgeons that should be used are called **FIRST CALL TREE SURGEONS** and they are located in Tilford. Their contact number is **01252 782252**. The land owned by Farnham Town Council is comprised of four cemeteries located at;
 - Green Lane
 - West Street
 - Alma Lane, Hale
 - Badshot Lea
- Police and Surrey County Council Highways will take responsibility for action if a tree falls on any highway.

5. HEATWAVES

In the event that the region is experiencing long periods of high temperatures, Surrey County Council will work closely with Surrey Primary Care Trust to coordinate the response and messages to the public. Public Health England's Heat Wave Plan can be found on their website at [Public Health England - Heatwave Plan](#)

As detailed in the DOH Supporting Vulnerable People before and during a heat wave guidance document certain factors increase the risk to individuals during a heat wave, these include:

- Older age: especially women over 75 years old, or those living on their own and who are socially isolated, or in a care home.
- Chronic and severe illness: including heart conditions, diabetes, respiratory or renal insufficiency, Parkinson's disease or severe mental illness. Medications that potentially affect

renal function, sweating, thermoregulation or electrolyte balance can make this group more vulnerable to the effects of heat.

- Inability to adapt behaviour to keep cool: having Alzheimer's, a disability, being bed bound, having an alcohol problem, babies and the very young.
- Environmental factors and over-exposure: living in a top floor flat, being homeless, activities or jobs which are in hot places or outdoors and include high levels of physical exertion.

During extremely hot weather, there is a risk of developing heat exhaustion and heatstroke and other heat related illnesses including respiratory and heart problems. In a moderate heat wave, it is mainly the above high risk groups that are affected.

Farnham Town Council's role in a heat wave will be to assist Surrey County Council and Waverley Borough Council as is required. Waverley Borough Council will cascade any Public Health advice.



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Group

Time and date

9.30 am on Monday 1 August 2016

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor J Williamson (Chair)

Councillor C Cockburn

Councillor M Hyman

Councillor A Macleod

Councillor K Mirylees

Councillor J Ricketts

Other Councillors in attendance: None

Officers in attendance: Ian Kershaw

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1) Apologies

Councillors Dunsmore and Fraser.

2) Declarations of Interest

Councillor Ricketts declared a potential interest as the owner of a brownfield site, though the site itself was not the subject of or related to any application before the Working Group.

3) Applications Considered by the Planning & Licensing Consultative Group on 18 July 2016

Borough Council Planning Applications

Farnham Bourne

NMA/2016/0124 Farnham Bourne Mrs M Knight

Amendment to WA/2016/0506 to vary condition 4 to allow changes to openings and glazing of windows on the north-western and south-eastern elevations.

HEATHER BANK SWINGATE ROAD FARNHAM GU9 8JJ
Farnham Town Council has no objections subject to the proposed new dwelling being in keeping with the Farnham Design Statement.

WA/2016/1427 Farnham Bourne Rachel Kellas

Application under Section 73A to vary Conditions 1 and 2 of WA/2014/2183 (Plan numbers and Materials) to allow for retention of the garage.

65 AVELEY LANE, FARNHAM GU9 8PS

Farnham Town Council has no objections.

NMA/2016/0128 Farnham Bourne Mrs M Knight

Amendment to WA/2016/0045 for alterations to external cladding, front elevations and external doors and windows.

88 CHERRY CORNER MIDDLE BOURNE LANE FARNHAM GU10 3NJ

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement.

WA/2016/1398 Farnham Bourne Kayleigh Taylor

Erection of a single storey extension.

37 FORD LANE, WRECCLESHAM GU10 4SF

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all material used being in keeping with existing.

TM/2016/0116 Farnham Bourne Mr A Clout

APPLICATION FOR REMOVAL OF A TREE SUBJECT OF TREE PRESERVATION ORDER 50/99

12 DOUGLAS GROVE FARNHAM GU10 3HP

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

CA/2016/0096 Farnham Bourne Mr A Clout

OLD CHURCH LANE FARNHAM CONSERVATION AREA

WORKS TO TREES

31 LODGE HEATH LODGE HILL ROAD FARNHAM GU10 3QW

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1417 Farnham Bourne Kayleigh Taylor

Erection of single storey rear extension.

6 GROVELANDS, LOWER BOURNE GU10 3RQ

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all material used being in keeping with existing.

NMA/2016/0126 Farnham Bourne Mrs M Knight

Amendment to WA/2015/2307 for changes to driveway construction.

106 LODGE HILL WOOD LODGE HILL ROAD FARNHAM GU10 3RD

Farnham Town Council has no objections but regrets the damage to the well wooded bank and views to and from the Bourne Woods arising from the loss of trees.

WA/2016/1395 Farnham Bourne David Spring

Erection of extensions and alterations including provision of an annexe following demolition of existing garage and utility room.

9 MANOR GARDENS, FARNHAM GU10 3QB

Farnham Town Council has no objection subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1392 Farnham Bourne David Spring

Alterations to roofspace to provide additional habitable accommodation.

VIVENDUM, 15 BEECH AVENUE, FARNHAM GU10 3JZ

Farnham Town Council has no objection subject to the alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

Farnham Castle

WA/2016/1444 Farnham Castle Julie Paine

Listed Building Consent for alteration to rear elevation and internal alterations.

7 BRIDGE SQUARE, FARNHAM GU9 7QR

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.

WA/2016/1374 Farnham Castle Rachel Kellas

Erection of a two storey side extension and alterations following partial demolition of existing outbuilding and conservatory.

KEEPERS COTTAGE, MIDDLE OLD PARK, FARNHAM GU10 5EA

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1365 Farnham Castle Kayleigh Taylor

Alterations to shop front.

16 LION AND LAMB YARD, FARNHAM GU9 7LL

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

NMA/2016/0131 Farnham Castle Mrs M Knight

Amendment to WA/2015/1562 for insertion of side window.

13 LONG GARDEN WALK WEST, FARNHAM GU9 7HX

Given previous permission granted Farnham Town Council has no objections subject to all materials used being in keeping with existing.

WA/2016/1401 Farnham Castle Julie Paine

Erection of single storey rear extension.

28 WEST END GROVE, FARNHAM GU9 7EG

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1424 Farnham Castle Kate Ingram

Erection of dormer window and installation of roof lights to provide habitable accommodation in roof space; alterations to existing integral garage to provide a car port together with alterations to elevations (revision of WA/2016/0945).

COBBLESTONES, THE MEWS, WEST STREET, FARNHAM GU9 7EH

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement.

WA/2016/1399 Farnham Castle Kate Ingram

Certificate of Lawfulness under Section 192 for the erection of an outbuilding.
HOLLY BUSH COTTAGE, BISHOPS MEAD, FARNHAM GU9 7DU

Farnham Town Council has no objections.

Farnham Hale and Heath End

NMA/2016/0123 Farnham Hale and Heath End Mrs M Knight

Amendment to WA/2016/0123 for relocation of patio door and windows.
1 OAST HOUSE CRESCENT, FARNHAM GU9 0NP

Farnham Town Council has no objections.

WA/2016/1361 Farnham Hale and Heath End David Spring

Erection of extensions and alterations following demolition of existing conservatory.
6 OAST HOUSE LANE, FARNHAM GU9 0NW

Erection of extensions and alterations following demolition of existing conservatory.

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

TM/2016/0110 Farnham Hale and Heath End Steve Tester

APPLICATION FOR REMOVAL OF A TREE SUBJECT OF TREE PRESERVATION 24/07
BEECH HOUSE ALMA WAY FARNHAM GU9 0QN

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1442 Farnham Hale and Heath End David Spring

Erection of extensions and alterations.
15 BETHEL LANE, FARNHAM GU9 0QA

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

TM/2016/0106 Farnham Hale and Heath End Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 23/03
1 THE WARREN FARNHAM GU9 9AS

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

Farnham Moor Park

WA/2016/1345 Farnham Moor Park David Spring

Erection of a single storey extension.
46 BROOMLEAF ROAD FARNHAM GU9 8DQ

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1393 Farnham Moor Park Kayleigh Taylor

Erection of extensions and alterations; erection of double garage and alterations to access.

39 STOKE HILLS, FARNHAM GU9 7TE

Farnham Town Council strongly objects to this application on the grounds that it is over-development of the site and will impact on neighbours' amenity.

WA/2016/1420 Farnham Moor Park Kayleigh Taylor

Application under Section 73 to vary Condition 1 of WA/2015/0016 (plan numbers) to allow alterations to the proposed elevations and addition of a dormer window.

19 QUERNSMUIR COTTAGE, SANDS ROAD FARNHAM GU10 1PX

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

Farnham Shortheath and Boundstone

NMA/2016/0125 Farnham Shortheath and Boundstone Mrs M Knight

Amendment to WA/2015/0946 to provide alterations to elevations.

11 CHESILBOURNE, GORSE LANE, WRECCLESHAM GU10 4SD

Farnham Town Council has no objections provided the alterations are in line with the Farnham Design Statement.

TM/2016/0113 Farnham Shortheath and Boundstone Steve Tester

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 01/10

31A HOLLYBOURNE SANDROCK HILL ROAD WRECCLESHAM GU10 4SU

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1364 Farnham Shortheath and Boundstone Kate Ingram

Erection of single storey rear extension.

2 ST THOMAS CLOSE, FARNHAM GU9 8AT

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1357 Farnham Shortheath and Boundstone Julie Paine

Erection of extensions and alterations to existing garage/home office to form a new dwelling.

LAND AT SWANBOURNE, 25 THORN ROAD, WRECCLESHAM GU10 4TU

Farnham Town Council objects to the application as it is out of keeping with the neighbourhood, being too large a development for the site and the character of the area.

WA/2016/1380 Farnham Shortheath and Boundstone Kayleigh Taylor

Alterations to roof to form habitable accommodation; removal of chimney stack and installation of French windows with Juliet balconies.

LITTLE THATCHES, BOURNE DENE, WRECCLESHAM GU10 4RF

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1404 Farnham Shortheath and Boundstone Rachel Kellas

Erection of extensions and porch following demolition of existing single storey extension.

112 GREENFIELD ROAD, FARNHAM GU9 8TQ

Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1434 Farnham Shortheath and Boundstone Kayleigh Taylor

Erection of extensions and alterations including integral garage, following demolition of existing garage.

11 BURNT HILL ROAD, FARNHAM GU10 4RU

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1449 Farnham Shortheath and Boundstone Rachel Kellas

Erection of detached outbuilding.

BRIAR PLACE, 4A GARDENERS HILL ROAD, FARNHAM GU10 4RL

Farnham Town Council objects to this application as it is out of character with the streetscene.

WA/2016/1435 Farnham Shortheath and Boundstone Rachel Kellas

Erection of 2 flats along with associated parking and widening of access following demolition of existing garage.

LAND ADJACENT TO 6, BALDREYS, FARNHAM GU9 8RJ

Farnham Town Council has no objections subject to the build being in keeping with the Farnham Design Statement.

Farnham Upper Hale

WA/2016/1384 Farnham Upper Hale Julie Paine

Erection of extensions and alterations including alterations to garage roof; formation of new access.

23 SPRING LANE, FARNHAM GU9 0JD

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

Farnham Weybourne and Badshot

WA/2016/1396 Farnham Weybourne and Badshot Lea Rachel Kellas

Application under Section 73a to vary Condition 4 of WA/1999/1631

J SAINSBURY PLC, WATER LANE, FARNHAM GU9 9NJ

Farnham Town Council objects to the application on the grounds of its adverse effect on the viability of town centre stores.

WA/2016/1335 Farnham Weybourne and Badshot Lea Myles Joyce

Erection of 64 Dwellings including 22 affordable with associated parking; new access from Monkton Lane.

LAND AT GREEN LANE FARM, GREEN LANE, BADSHOT LEA GU9 9JL

Farnham Town Council strongly objects to this application on the grounds that it is not suitable for a greenfield site set within the strategic gap stopping Aldershot and Farnham becoming a single urban area; it is not consistent with the emerging Neighbourhood Plan or the Farnham Design Statement; it is in an unsustainable location with poor vehicle access; the site is unsuitable as at risk from surface water flooding; the application has been deficient in any Local Consultation although “applicants will be expected to work closely with those directly affected by their proposals to evolve designs that take account of the views of the community”; the application fails to meet the National Planning Policy Framework guidelines which state that developments should “be genuinely plan led, empowering local people to shape their surroundings”.

Farnham Wrecclesham and Rowledge

WA/2016/1426 Farnham Wrecclesham and Rowledge Julie Paine

Erection of single-storey extensions and installation of bay window.

BROOMFIELD HOUSE, BOUNDSTONE ROAD, ROWLEDGE GU10 4AU

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1369 Farnham Wrecclesham and Rowledge Kayleigh Taylor

Listed Building Consent for erection of extensions and alterations.

OLD YEW TREE COTTAGE, 68 THE STREET, WRECCLESHAM GU10 4QR

Farnham Town Council has no objections subject to the comments of the Listed Buildings Officer.

WA/2016/1368 Farnham Wrecclesham and Rowledge Kayleigh Taylor

Erection of extensions and alterations.

OLD YEW TREE COTTAGE, 68 THE STREET, WRECCLESHAM GU10 4QR

Farnham Town Council has no objections subject to the comments of the Listed Buildings Officer.

WA/2016/1343 Farnham Wrecclesham and Rowledge Kayleigh Taylor

Insertion of roof light to provide habitable accommodation.

2 HERON CLOSE WRECCLESHAM GU9 8WF

Farnham Town Council has no objections subject to all materials being in keeping with existing.

WA/2016/1362 Farnham Wrecclesham and Rowledge Kate Ingram

Erection of extensions and alterations following demolition of existing conservatory.

31 SHORHEATH CREST, FARNHAM GU9 8SB

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1400 Farnham Wrecclesham and Rowledge Rachel Kellas

Erection of first floor infill extension and alterations.

HAWTHORN FARM, HAWTHORN LANE, ROWLEDGE GU10 4DJ

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1409 Farnham Wrecclesham and Rowledge Rachel Kellas

Retention of a dwelling together with extensions.

THE GRANARY, WRECCLESHAM HILL, WRECCLESHAM GU10 4JW

Farnham Town Council has no objections.

WA/2016/1234 Farnham Wrecclesham and Rowledge Gemma Paterson

Approval of reserved matters (appearance, landscaping, layout, and scale) following the outline approval for the erection of 43 dwellings.

BAKER OATES STABLES, GARDENERS HILL ROAD, WRECCLESHAM

Farnham Town Council strongly objects to this application on the grounds that the design is out of keeping with the character of the area being far too uniform across the development and not reflecting the wider variety of design in the area; within these

wider design principles the affordable housing should be better integrated to avoid stark differences between it and the market price housing ie avoiding visual signals that differentiate the two types of tenure such as tarmac drives or flatted dwellings for affordable housing; flatted housing is not appropriate for the site because of conflict with the character of the area; there is no provision for upkeep of community land, notably the wild meadows; there is inadequate control of light pollution; lighting will impact the semi-rural location, immediate neighbours and the character of the area and should be restricted; the design overall is out of character and lacks sympathy with its neighbours and the wider area.

4 Other matters

Planning policy

Councillor Ricketts declared an interest as the owner of a brownfield site.

Members discussed the policy measures available to control development across the Farnham area and the effectiveness of gearing toward brownfield rather than greenfield development. Councillor Ricketts questioned whether the strength of controls in one area meant development in another area was more likely. He urged that the Council mount the strongest possible objections to safeguard the strategic gap between Farnham and Aldershot to conserve the character of Badshot Lea. Individual applications must be considered on their own merit and the Neighbourhood Plan would provide a robust set of policies within which that consideration would take place. This included measures to protect strategic gaps between districts. Members also discussed the effectiveness of measures to control air pollution. They noted that development applications were submitted against a backdrop of existing levels of air pollution.

Date of next meeting Monday 15 August 2016

The meeting closed at 10:30 am

Notes by Ian Kershaw



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Group

Time and date

9.30 am on Monday 15 August 2016

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor J Williamson (Chair)

Councillor J Fraser

Councillor M Hyman

Councillor A Macleod

Other Councillors in attendance: None

Officers in attendance: Ian Kershaw

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1) Apologies

Councillors Cockburn, Dunsmore, Mirylees and Ricketts.

2) Declarations of Interest

None.

3. Applications Considered by the Planning & Licensing Consultative Group on 18 July 2016

Borough Council Planning Applications

Farnham Bourne

NMA/2016/0136 Farnham Bourne Mrs M Knight

Amendment to WA/2014/2183 for retention of garage and alterations to elevations. 65 AVELEY LANE, FARNHAM GU9 8PS

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

TM/2016/0125 Farnham Bourne Mr A Clout

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 1/00

2 OLD OAKS MANOR GARDENS FARNHAM GU10 3QB

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

TM/2016/0126 Farnham Bourne Mr A Clout

APPLICATION FOR WORKS TO A TREE SUBJECT OF TREE PRESERVATION ORDER 24/08
17 LODGE HILL ROAD FARNHAM GU10 3QN

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1499 Farnham Bourne Julie Paine

Erection of dwelling.

LAND AT UPLANDS GOLD HILL, FARNHAM GU10 3JH

Farnham Town Council objects to this application as it is over-development of the site. The land is covered by saved policy BE3 designed to protect garden land. The proposed development is cramped and out of character with the neighbourhood and streetscene which is characterised by individual houses in spacious settings.

WA/2016/1511 Farnham Bourne Kate Ingram

Certificate of Lawfulness under Section 192 for the construction of rear dormer window and roof lights to front elevation to provide a loft conversion.

HIGH PINES, 14 DOUGLAS GROVE, FARNHAM GU10 3HP

Farnham Town Council has no objections subject to all materials being in keeping with existing.

NMA/2016/0138 Farnham Bourne Mrs M Knight

Amendment to WA/2012/1300 for alterations to garage.

59 AVELEY LANE, FARNHAM GU9 8PS

Farnham Town Council has no objections subject to all materials being in keeping with existing and permission being conditional for use as a garage only.

WA/2016/1534 Farnham Bourne Rachel Kellas

Outline application for the erection of up to 46 dwellings together with vehicular access, car and cycle parking and landscaping (all matters reserved except access) following demolition of existing dwelling (revision of WA/2014/1890).

LAND AT 35 FRENHAM VALE, LOWER BOURNE GU10 3HS

Farnham Town Council strongly objects to the application. Since the previous application the local housing land supply has been confirmed and the Neighbourhood Plan submitted to the Borough Council for examination. These factors both strengthen reasons for refusal.

Since refusal of the previous application the Borough has now secured a five year housing land supply. This was a matter that the Planning Inspector, who considered and refused the earlier application for this site, gave substantial weight to in undermining saved Policy C2 (which sought to protect Countryside Beyond The Green Belt). Now that a five year land supply has been secured greater weight should again be given to saved Policy C2. This application would have a negative impact on the character of the area, the countryside to the south of Farnham and the wooded transition between town and countryside. Furthermore in achieving the five year land supply and developing the Neighbourhood Plan the application site was specifically considered and rejected.

The Borough's Landscape Study of 2014 states that anything other than low density development in this area would be likely to have a negative landscape impact due to a combination of character, landscape quality and designations. This has been taken forward in the Neighbourhood Plan where the area is outside of the Built Up Area Boundary and therefore in an area where priority is given to protecting the countryside from inappropriate development such as this.

At Appeal the Inspector concluded unequivocally that the previous proposal for this site did not comply with the national policy in the Framework on avoiding development in areas at risk of flooding. Although this application repositions the driveway from Flood Zone 2 and 3 the site is still evidentially at risk of flooding. Furthermore development will contribute further to surface water run-off.

The site is remote from facilities. Access to the site is poor. Shared surface proposals are not appropriate at this location and pedestrian safety would be a serious issue. At Appeal the Inspector unequivocally concluded that the previous proposal did not represent sustainable development. This is also true of this application.

Farnham Castle

WA/2016/1488 Farnham Castle David Spring

Erection of front porch canopy.

47 RED LION LANE, FARNHAM GU9 7QN

Farnham Town Council has no objections.

CA/2016/0099 Farnham Castle Mr A Clout

FARNHAM CONSERVATION AREA

WORKS TO AND REMOVAL OF TREES

FARNHAM CASTLE CASTLE HILL FARNHAM GU9 0AG

Farnham Town Council was unable to comment based on available information.

WA/2016/1528 Farnham Castle Rachel Kellas

Erection of a dwelling and associated works.

LAND AT END OF CUL DE SAC SOUTH EAST SIDE, THREE STILES ROAD, FARNHAM

Farnham Town Council strongly objects. The land is not designated or appropriate for development. The fact that other applications have been allowed in this vicinity strengthens the case for objection, which would otherwise sanction a creeping of the built boundary into open countryside. For this reason the site sits outside of the Built Up Area Boundary in the Neighbourhood Plan agreed by Farnham Town Council and awaiting examination. The application is contrary to the Neighbourhood Plan which seeks to protect the countryside from inappropriate development.

WA/2016/1514 Farnham Castle David Spring

Demolition of an unlisted building in a conservation area along with the erection of a replacement awning.

7 & 8 LION AND LAMB YARD, FARNHAM GU9 7LL

Farnham Town council has no objections subject to all materials being in keeping with the Farnham Design Statement and existing materials.

Farnham Firgrove

NMA/2016/0139 Farnham Firgrove Mrs M Knight

Amendment to WA/2013/1963 for alterations to fenestration.

11 SANDFORD, SHORTEATH ROAD, FARNHAM GU9 8SR

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1538 Farnham Firgrove David Spring

Erection of a two storey side extension and alterations including a dormer window.

3 SEARLE ROAD, FARNHAM GU9 8LJ

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1471 Farnham Firgrove Julie Paine

Erection of extensions and alterations to existing bungalow to form chalet bungalow.

1A ST JOHNS ROAD, FARNHAM GU9 8NT

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1516 Farnham Firgrove David Spring

Erection of single and two storey extensions and alterations.

23 ST JOHNS ROAD, FARNHAM GU9 8NU

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1536 Farnham Firgrove Kate Ingram

Installation of 3 roof lights and internal alterations to provide additional habitable floor space.

22B TILFORD ROAD, FARNHAM GU9 8DL

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

Farnham Hale and Heath End

WA/2016/1465 Farnham Hale and Heath End Julie Paine

Erection of two storey rear extension following demolition of existing conservatory.

30 THE CRESCENT, FARNHAM GU9 0LG

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials in keeping with existing.

Farnham Moor Park

WA/2016/1460 Farnham Moor Park David Spring

Erection of rear extensions.

9 HALE ROAD, FARNHAM GU9 9QQ

Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

NMA/2016/0135 Farnham Moor Park Mrs M Knight

Amendment to WA/2014/1163 for alterations to finished levels and parking spaces.

LAND ADJOINING BOURNE MILL, GUILDFORD ROAD, FARNHAM GU9 9PU

Farnham Town Council has no objections.

WA/2016/1466 Farnham Moor Park Julie Paine

Erection of extensions following demolition of existing extensions.

27 GUILDFORD ROAD, FARNHAM GU9 9PU

Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1529 Farnham Moor Park Rachel Kellas

Erection of a dwelling with associated parking and landscaping.

LAND ADJACENT TO 20 MOOR PARK LANE, FARNHAM GU9 9JB

Farnham Town Council objects to the application on the grounds that it is over-development of the site, out of character with the area and over-bearing. The application will have a detrimental impact on the strategic visual importance of the area and is contrary to policies, C1, C5, D1 and D4.

DW/2016/0033 Farnham Moor Park Kate Ingram

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.64m, for which the height would be 3.15m, and for which the height of the eaves would be 3m.

2 BEAUFORT HOUSE, BEAUFORT ROAD, FARNHAM GU9 7JP

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

Farnham Shortheath and Boundstone

TM/2016/0121 Farnham Shortheath and Boundstone Steve Tester

APPLICATION FOR A REMOVAL OF A TREE SUBJECT OF TREE PRESERVATION ORDER 17/99
38 BROAD HA'PENNY FARNHAM GU10 4TF

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1537 Farnham Shortheath and Boundstone Kayleigh Taylor

Erection of a dwelling following demolition of existing dwelling.

8 BURNT HILL WAY, WRECCLESHAM GU10 4RN

Farnham Town Council strongly objects to this application which is out of keeping with the character of the area and streetscene.

Farnham Upper Hale

WA/2016/1494 Farnham Upper Hale Julie Paine

Erection of single storey rear extension and alterations following demolition of existing conservatory; alterations to garage to provide habitable accommodation.

30 UPPER OLD PARK LANE, FARNHAM GU9 0AR

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

Farnham Weybourne and Badshot

DW/2016/0034 Farnham Weybourne and Badshot Lea Kate Ingram

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 6m, for which the height would be 3.147m, and for which the height of the eaves would be 2.975m.

88 LOWER WEYBOURNE LANE, FARNHAM GU9 9LG

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

Farnham Wrecclesham and Rowledge

TM/2016/0127 Farnham Wrecclesham and Rowledge Mr A Clout

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 19/11

22 BRAMBLINGS QUENNELLS HILL FARNHAM GU10 4NE

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1517 Farnham Wrecclesham and Rowledge David Spring

Display of illuminated and non-illuminated signs.

UNIT D, GROVEBELL INDUSTRIAL ESTATE, WRECCLESHAM ROAD, WRECCLESHAM GU10 4PL

Farnham Town Council has no objections.

DW/2016/0032 Farnham Wrecclesham and Rowledge Kayleigh Taylor

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.0m, for which the height would be 3.3m, and for which the height of the eaves would be 2.4m.

81 RIVERDALE, FARNHAM GU10 4QT

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

Date of next meeting Monday 5 September 2016

The meeting closed at 10:30am

Notes by Ian Kershaw



FARNHAM TOWN COUNCIL



Notes

Planning & Licensing Consultative Group

Time and date

9.30 am on Monday 5th September 2016

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Councillor J Williamson (Chair)
Councillor C Cockburn
Councillor M Hyman
Councillor A Macleod
Councillor J Ricketts

Other Councillors in attendance: Councillor Mike Hodge

Officers in attendance: Ian Kershaw

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1) Apologies

Councillors Councillor K Mirylees and P Dunsmore.

2) Declarations of Interest

None.

3) Applications Considered by the Planning & Licensing Consultative Group on 5 September 2016

Borough Council Planning Applications

Farnham Bourne

WA/2016/1566 Farnham Bourne Kate Ingram

Erection of a detached garage and associated works.
LYEMUN, LODGE HILL ROAD, LOWER BOURNE GU10 3RE

Farnham Town Council has no objections subject to the garage being in keeping with the Farnham Design Statement, all materials being in keeping with existing and the garage remaining ancillary to the main dwelling.

WA/2016/1588 Farnham Bourne Kate Ingram

Erection of detached garage with games room above and associated works.

59 AVELEY LANE, FARNHAM, GU9 8PS

Farnham Town Council has no objections subject to the garage being in keeping with the Farnham Design Statement, all materials being in keeping with existing and the garage remain ancillary to the main dwelling.

WA/2016/1599 Farnham Bourne Mrs J Hammick

Erection of single storey and two storey extensions and alterations following demolition of existing extension, chimney and conservatory.

69 LODGE HILL ROAD, LOWER BOURNE, GU10 3RB

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1615 Farnham Bourne Kate Ingram

Replacement of pitched roof to bay window to provide a balcony.

23 DENE LANE, FARNHAM GU10 3PW

Farnham Town Council has no objections subject to all materials used being in keeping with existing.

TM/2016/0139 Farnham Bourne Mr A Clout

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER TPO AREA 07/09

9 BROWN GABLES GONG HILL DRIVE FARNHAM GU10 3HG

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1701 Farnham Bourne Zyra Knight

Erection of single storey extension and alterations.

11 GROVELANDS, LOWER BOURNE GU10 3RQ

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1656 Farnham Bourne Zyra Knight

Erection of two storey front extension and alterations; alterations to roof space to provide habitable accommodation including dormer windows.

1 HILLSIDE ROAD, FRENHAM GU10 3AJ

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

CA/2016/0108 Farnham Bourne Mr A Clout

LITTLE AUSTINS CONSERVATION AREA

WORKS TO TREES

5 LITTLE AUSTINS ROAD FARNHAM GU9 8JR

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1595 Farnham Bourne Kayleigh Taylor

Certificate of Lawfulness under Section 192 for alterations to court surface to improve drainage.
THE BOURNE CLUB, 12 FRENHAM ROAD, FARNHAM GU9 8HB
Farnham Town Council has no objections.

WA/2016/1561 Farnham Bourne Ryan Snow

Erection of dwelling following demolition of existing dwelling and attached garage.
2 KILN LANE, FARNHAM GU10 3LR

Farnham Town Council objects to the application on the grounds of impact on neighbours amenity arising from the height and proximity of the proposed development.

WA/2016/1648 Farnham Bourne Rachel Kellas

Application under Section 73A to vary Condition 2 of WA/2014/2260 (plan numbers) to allow for revised position of proposed new access.

LAND AT THE LODGE, 100 LODGE HILL ROAD, FARNHAM GU10 3RD

Farnham Town Council objects to the application as it is contrary to saved policy BE3 which seeks to protect the pattern of development in this area; a policy that is maintained in the Neighbourhood Plan under FNP5 which seeks to maintain the informal rural character of this area. The proposal is obtrusive in respect of the surrounding area. It represents over-development of the wooded bank and would impact on the views from the Bourne Woods and Bourne Green. The application should be refused in order to protect the wooded hillside.

WA/2016/1609 Farnham Bourne Kate Ingram

Erection of single and two storey extensions and alterations.

GARDEN COTTAGE, 3 GREENHILL ROAD, FARNHAM GU9 8JN

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1612 Farnham Bourne Rachel Kellas

Application under Section 73 to vary Conditions 1, 8 and 10 of WA/2015/2307 (plan numbers and tree protection) to allow changes to driveway construction method.

LAND TO THE REAR OF LODGE HILL WOOD, 106 LODGE HILL ROAD, FARNHAM GU10 3RD

Farnham Town Council objects to the application as it is contrary to saved policy BE3 that seeks to protect the pattern of development in this area - a policy that is maintained in the Neighbourhood Plan under FNP5 which seeks to maintain the informal rural character of this area. The proposal is obtrusive in respect of the surrounding area. It represents over-development of the wooded bank and would impact on the views from the Bourne Woods and Bourne Green. The application should be refused in order to protect the wooded hillside.

WA/2016/1672 Farnham Bourne Kayleigh Taylor

Consultation under Regulation 3 for new extension to the side of the existing school building in 2 phases; Phase 1 ground floor classroom; Phase 2 first floor training room and staircase.

THE RIDGEWAY COMMUNITY SCHOOL FRENHAM ROAD FARNHAM GU9 8HB

Farnham Town council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1660 Farnham Bourne Kayleigh Taylor

Erection of single storey extension and alterations; erection of an outbuilding following demolition of existing detached garage; landscaping and associated works.

1 LONGDOWN CLOSE, LOWER BOURNE GU10 3JN

Farnham Town Council objects to the application as the boundary treatment, using close boarded fencing and gates, is contrary to the Farnham Design Statement and Neighbourhood Plan which seek to provide green boundaries in this area maintaining its character as a link between town and country. Furthermore the application would result in a loss of green infrastructure and important wildlife corridors provided by green boundaries.

Farnham Castle

CA/2016/0104 Farnham Castle Mr A Clout

FARNHAM CASTLE CONSERVATION AREA REMOVAL OF 1X CONIFER
71 RED LION LANE FARNHAM GU9 7QW

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1693 Farnham Castle Kayleigh Taylor

Listed Building Consent for the erection of extensions and alterations.
12 MIDDLE CHURCH LANE, FARNHAM GU9 7PP

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer and all extensions and alterations being in keeping with the Farnham Design Statement

WA/2016/1692 Farnham Castle Kayleigh Taylor

Erection of extensions and alterations (revision of WA/2016/0902).
12 MIDDLE CHURCH LANE, FARNHAM GU9 7PP

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer and all extensions and alterations being in keeping with the Farnham Design Statement

WA/2016/1685 Farnham Castle Kate Ingram

Erection of a single storey rear extension and internal alterations.
10 MEAD LANE, FARNHAM GU9 7DY

Farnham Town Council has no objections subject to the alterations and extension being in keeping with the Farnham Design Statement and all materials in keeping with existing.

NMA/2016/0143 Farnham Castle Mrs M Knight

Amendment to WA/2016/0891 for alterations to internal layout.
UNIVERSITY COLLEGE FOR THE CREATIVE ARTS, FALKNER ROAD, FARNHAM GU9 7DS

Farnham Town Council has no objections

WA/2016/1592 Farnham Castle David Spring

Certificate of Lawfulness under Section 192 for the siting of a caravan for ancillary use to the existing dwelling (revision of WA/2016/1066).
15 CRONDALL LANE, FARNHAM GU9 7BG

Farnham Town Council noted that the application had been refused.

WA/2016/1649 Farnham Castle Zyra Knight

Application under Section 73A to vary Conditions 6 (windows and openings) and 11 (approved plans) of WA/2015/1562 to allow additional window and roof light in South Elevation.
13 LONG GARDEN WALK WEST, FARNHAM GU9 7HX

Farnham Town Council strongly objects to the application. It is not a minor amendment going as it does significantly beyond the previous application and which

would likely to have caused that original application to be rejected. It is out of keeping with the area and the particular character and streetscene of Long Garden Walk.

WA/2016/1684 Farnham Castle Zyra Knight

Listed Building consent for alterations to elevations together with painted shopfront fascia.

1 & 2 TOWN HALL BUILDINGS, THE BOROUGH, FARNHAM GU9 7ND

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1683 Farnham Castle Zyra Knight

Display of non illuminated signs.

1-2 TOWN HALL BUILDINGS, THE BOROUGH, FARNHAM GU9 7ND

Farnham Town Council has no objections.

WA/2016/1657 Farnham Castle Zyra Knight

Erection of first floor side extension and alterations; rebuild rear boundary wall.

54 WEST STREET, FARNHAM GU9 7DX

Farnham Town Council has no objections subject to the alterations and extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1591 Farnham Castle Gemma Paterson

Listed Building consent for internal and external alterations to allow the formation of 9 dwellings.

TOWN HALL BUILDINGS, THE BOROUGH, FARNHAM GU9 7NT

Farnham Town Council notes that the application had been declared invalid.

WA/2016/1590 Farnham Castle Gemma Paterson

Alterations to rear elevation along with internal alterations to allow the formation of 9 dwellings.

TOWN HALL BUILDINGS, THE BOROUGH, FARNHAM GU9 7NT

Farnham Town Council notes that the application had been declared invalid.

CR/2016/0015 Farnham Castle Rachel Kellas

Prior Notification Application - Change of use from Class B1a (office) to Class C3 (residential) use to provide 8 dwellings.

SUITES C1, D1 AND E1, 9-12 LION AND LAMB YARD, FARNHAM GU9 7LL

Farnham Town Council has no objections.

Farnham Firgrove

WA/2016/1587 Farnham Firgrove David Spring

Erection of extensions and alteration including a dormer window.

17 LANCASTER AVENUE, FARNHAM GU9 8JY

Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1647 Farnham Firgrove Zyra Knight

Erection of a single storey extension and alterations to elevations.

15 ST GEORGES ROAD, FARNHAM GU9 8NA

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1622 Farnham Firgrove David Spring

Erection of extensions and alterations; alterations attached garage to provide habitable accommodation.

34 HILLARY ROAD, FARNHAM GU9 8QX

Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1613 Farnham Firgrove David Spring

Certificate of Lawfulness under Section 192 for the construction of rear dormer window and the insertion of 2 front roof lights to allow use of loft space as habitable accommodation.

23 RIDGWAY ROAD, FARNHAM GU9 8NN

Farnham Town Council has no objections.

WA/2016/1279 Farnham Firgrove Julie Paine

Erection of extensions and alterations to provide a gym, office space, children's play area, new pedestrian access as well as the revision of current nursery opening hours and an increase in the age range and number of children attending (amended descript

BRAMBLETON HALL, TALBOT ROAD, FARNHAM GU9 8RR

Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

DW/2016/0035 Farnham Firgrove Kate Ingram

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 3.3m, for which the height would be 3.4m, and for which the height of the eaves would be 2.2m.

39 EDWARD ROAD, FARNHAM GU9 8NP

Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1602 Farnham Firgrove Kayleigh Taylor

Erection of single-storey extension following demolition of existing conservatory.

HARTFORD COTTAGE, 96 WEYDON HILL ROAD, FARNHAM GU9 8NZ

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

Farnham Hale and Heath End

TM/2016/0132 Farnham Hale and Heath End Mr A Clout

Sycamore (T1) - To carry out an overall crown reduction to previous pruning points approximately 1 to 1.5m, leaving an approximate height of 8 meters and width of 4.5 meters, also ensuring that there is sufficient crown clearance of 6m, over Upper Hale Road

2 THE WHITE COTTAGE UPPER HALE ROAD FARNHAM GU9 0NJ

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

TM/2016/0133 Farnham Hale and Heath End Mr A Clout

Application for works to a tree subject of Tree Preservation Order WA123.

Tree I: Norway Maple - Rear of property Remove the two lowest trailing branches over the amenity area of the property Aldworth (rear boundary) back to main stem. Reduce height

22 ALMA LANE FARNHAM GU9 0LA

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1646 Farnham Hale and Heath End Zyra Knight

Erection of single storey side extension and alterations; alterations to attached garage to provide habitable accommodation; raising roof height; alterations to loft space to provide habitable accommodation.

39 ALMA LANE, FARNHAM GU9 0LW

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1700 Farnham Hale and Heath End Zyra Knight

Erection of front and side extensions and alterations including a dormer window.

43 WEST AVENUE, FARNHAM GU9 0RB

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1710 Farnham Hale and Heath End Zyra Knight

Construction of a dropped curb leading to existing driveway.

26 UPPER HALE ROAD FARNHAM GU9 0NS

Farnham Town Council has no objections.

Farnham Moor Park

WA/2016/1608 Farnham Moor Park Kate Ingram

Application under Section 73 to vary Condition 1 of WA/2015/1888 (plan numbers) to allow the erection of a single storey side extension

6 THE CLOSE, FARNHAM GU9 8DR

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used being in keeping with existing.

WA/2016/1703 Farnham Moor Park Kayleigh Taylor

Certificate of Lawfulness under Section 192 for erection of extension.

10 WYKEHAM ROAD, FARNHAM GU9 7JR

Farnham Town Council has no objections.

NMA/2016/0150 Farnham Moor Park Mrs M Knight

Amendment to WA/2015/0081 for alterations to fenestrations and minor interior alterations.

HOLLY HOUSE, SANDS ROAD, FARNHAM GU10 1PX

Farnham Town Council has no objections.

WA/2016/1558 Farnham Moor Park Gemma Paterson

Erection of a dwelling and detached garage.

LAND ADJACENT TO HIGH PLACE, 11 MONKSHANGER, FARNHAM GU9 8BU

Farnham Town Council has no objections subject to being in keeping with the Farnham Design Statement.

WA/2016/1577 Farnham Moor Park Kate Ingram

Erection of extensions and alterations including a dormer window following demolition of existing detached garage.

39A WAVERLEY LANE, FARNHAM GU9 8BH

Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

NMA/2016/0146 Farnham Moor Park Mrs M Knight

Amendment to WA/2014/1163 for removal of pre-commencement of development obligation for discharge (x 4)

LAND TO REAR OF BOURNE MILL, GUILDFORD ROAD, FARNHAM GU9 9PU

Farnham Town Council strongly objects to the application which seeks to remove important conditions regarding materials, water conservation, energy use and roof design. The original application was contrary to the Farnham Design Statement and these conditions remain important to ensure that the development is compliant and does not have a detrimental impact on the character of the area, local streetscene and neighbours amenity.

WA/2016/1575 Farnham Moor Park David Spring

Erection of extensions and alterations; alterations to loft space to provide habitable accommodation including dormer windows.

THE RESIDENCE, 26A CROOKSBURY ROAD, FARNHAM GU10 1

Farnham Town Council objects to this application which is over-development of the site; out of character with the streetscene being significantly larger than other houses in the area; is too close to the boundary and will have a negative impact on neighbours amenity.

WA/2016/1655 Farnham Moor Park Zyra Knight

Erection of single storey rear extension and alterations following demolition of existing extension.

11A WYKEHAM ROAD, FARNHAM GU9 7JR

Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

Farnham Shortheath and Boundstone

WA/2016/1634 Farnham Shortheath and Boundstone Kate Ingram

Construction of dormer windows to provide additional habitable accommodation.

16 LYNTON CLOSE, FARNHAM GU9 8US

Farnham Town Council objects to this application which is out of character with the local streetscene.

WA/2016/1708 Farnham Shortheath and Boundstone Kayleigh Taylor

Certificate of Lawfulness under Section 192 for erection of a single storey extension.

7 BOWER ROAD, FARNHAM GU10 4ST

Farnham Town Council has no objections.

Farnham Upper Hale

WA/2016/1576 Farnham Upper Hale David Spring

Erection of single storey front extension.

2 CHATSWORTH GROVE, FARNHAM GU9 0DJ

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1637 Farnham Upper Hale Kate Ingram

Erection of a detached outbuilding.

86 UPPER HALE ROAD, FARNHAM GU9 0PB

Farnham Town Council has no objections subject to being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

Farnham Weybourne and Badshot Lea

WA/2016/1606 Farnham Weybourne and Badshot Lea Kayleigh Taylor

Erection of single storey side extension and alterations.

88 LOWER WEYBOURNE LANE, BADSHOT LEA GU9 9LG

Farnham Town Council has no objections subject to the alterations and extension being in keeping with the Farnham Design Statement and all materials being in keeping with the existing.

WA/2016/1698 Farnham Weybourne and Badshot Lea Kayleigh Taylor

Erection of a two-storey extension following demolition of extensions.

GREEN LANE FARMHOUSE, GREEN LANE, BADSHOT LEA GU9 9JL

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer and all extensions being in keeping with the Farnham Design Statement.

WA/2016/1699 Farnham Weybourne and Badshot Lea Kayleigh Taylor

Listed Building Consent for the erection of a two-storey extension following demolition of extensions.

GREEN LANE FARMHOUSE, GREEN LANE, BADSHOT LEA GU9 9JL

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer and all extensions being in keeping with the Farnham Design Statement.

WA/2016/1567 Farnham Weybourne and Badshot Lea Kate Ingram

Erection of a hip to gable extension to existing first floor flat (follows invalid application WA/2016/0776).

65 BADSHOT LEA ROAD, BADSHOT LEA GU9 9LP

Farnham Town Council has no objections subject to being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1611 Farnham Weybourne and Badshot Lea Kate Ingram

Erection of a two storey side extension.

21 AYLING COURT, FARNHAM GU9 9TF

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with the existing.

WA/2016/1681 Farnham Weybourne and Badshot Lea Rachel Kellas

Display of non illuminated sign.

STARBUCKS COFFEE CO (UK) LTD, J SAINSBURY PLC, WATER LANE, FARNHAM GU9 9NJ

Farnham Town Council has no objections.

WA/2016/1680 Farnham Weybourne and Badshot Lea Rachel Kellas

Installation of replacement and additional external furniture to outdoor seating area.

STARBUCKS COFFEE CO (UK) LTD, J SAINSBURY PLC, WATER LANE, FARNHAM GU9 9NJ

Farnham Town Council has no objections.

WA/2016/1702 Farnham Weybourne and Badshot Lea Rachel Kellas

Erection of 13 dwellings with associated accesses and landscaping.

LAND NORTH AND SOUTH OF STOCKWOOD WAY, FARNHAM GU9 9TE
Farnham Town Council agreed to defer decision pending clarification of the application.

Farnham Wrecclesham and Rowledge

TM/2016/0134 Farnham Wrecclesham and Rowledge Mr A Clout

Application for removal of a tree subject of Tree Preservation Order 03/11.
7 HOLLIS WOOD DRIVE FARNHAM GU10 4JT

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2016/1623 Farnham Wrecclesham and Rowledge David Spring

Erection of single storey extensions and alterations; erection of front porch; alterations to roof space to provide habitable accommodation.

18 KINGS LANE, WRECCLESHAM GU10 4QB

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.

WA/2016/1689 Farnham Wrecclesham and Rowledge Zyra Knight

Certificate of Lawfulness under Section 191 for the use of The Studio as an independent dwelling.
THE STUDIO, FERNBRAE COTTAGE, THE LONG ROAD. ROWLEDGE GU10 4EB

Farnham Town Council agreed to defer decision pending clarification of the application.

DW/2016/0037 Farnham Wrecclesham and Rowledge Kayleigh Taylor

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.0m, for which the height would be 3.2m, and for which the height of the eaves would be 2.4m

81 RIVERDALE, FARNHAM GU10 4QT

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with the existing.

Licensing applications

Application for a premises licence to provide late night refreshment from 23:00 to 24:00 and for the sale of alcohol ancillary to meals from 10:00 to 24:00.

GIGGLING SQUID 57-68 CASTLE STREET, FARNHAM GU9 7LN

Farnham Town Council has no objections.

Neighbouring applications

Construction and operation of an emergency standby electricity generation facility.

Barley Pound Copse Wimble Hill Crondall Farnham Surrey

Ref. No: 16/02005/FUL

Farnham Town Council strongly objects to this application which would have significant detrimental impact visually, in terms of airborne pollution and traffic flows. Farnham Town Council is trying to arrange a site visit to fully understand the implications of such an installation on Farnham's environment.

Date of next meeting Monday 19 September 2016

The meeting closed at 10:25 am

Notes by Ian Kershaw



FARNHAM TOWN COUNCIL

G

Notes

Planning and Licensing Working Group

Time and date

9.30am Tuesday 19th September 2016

Place

Town Clerk's Office, South Street, Farnham

Report to follow